



# CITY of BEAVERTON

4755 SW Griffith Drive, PO Box 4755, Beaverton, OR 97076

General Information (503) 526-2493

## RESIDENTIAL SPECIAL INSPECTION PROGRAM CHECK SHEET

**Instructions:** Residential special inspections shall be based upon the materials used for construction and as outlined within Chapter 17 of the 2007 Oregon Structural Specialty Code (OSSC). It is the responsibility of the designer in charge of the project to confirm the special inspections noted below.

The owner or owner's authorized agent shall review the following program and complete Parts C and D of this application.

**This fully completed Check Sheet must be returned to the Building Services Division prior to obtaining the first Special Inspection. The special inspection report(s) shall be provided to the Building Services Division or City field inspector prior to obtaining the required City inspection as listed within the Sequencing Requirements section below.**

Permit Number: \_\_\_\_\_ Date: \_\_\_\_\_  
Project Name: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Architect of Record or Designer (Firm): \_\_\_\_\_ Phone: \_\_\_\_\_  
Engineer of Record (Firm): \_\_\_\_\_ Phone: \_\_\_\_\_

The work requiring special inspections shall be inspected or tested in accordance with the provisions of 2007 OSSC Section 1704. All written results of these inspections or tests shall be provided to the Building Services Division or the City field inspector prior to obtaining the required City inspection as listed within the *Sequencing Requirements* table below.

**Special inspections are in addition to and do not replace inspections required to be performed by City inspectors. Before proceeding with the project, City inspectors must approve all work after a report by the special inspector has been provided.** Example: Prior to placing concrete in a footing/foundation, approval by BOTH the special inspector and City inspector must be obtained.

### **A. SPECIAL INSPECTION SEQUENCING AND GUIDELINES** (To be completed by plans examiner)

The following table lists the required sequencing for obtaining and documenting the special inspections.

#### **Sequencing Requirements**

|                                  |  |
|----------------------------------|--|
| Special Inspection<br>For: _____ | Obtain prior to<br>City _____ Inspection |
| Special Inspection<br>For: _____ | Obtain prior to<br>City _____ Inspection |
| Special Inspection<br>For: _____ | Obtain prior to<br>City _____ Inspection |

**B. REQUIRED SPECIAL INSPECTIONS (To be completed by plans examiner)**

Special inspection is required per OSSC Section 1704 for the following types of work:

- Reinforced Concrete (3000 psi or greater)
- Structural Welding
- High Strength Bolting (A325 or greater)
- Epoxy Anchorage Systems
- Wedge Anchors (when allowable stress increase used)
- Bolts Installed in Concrete
- Structural Masonry
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

**C. APPROVED SPECIAL INSPECTOR OR INSPECTION AGENCY (To be completed by applicant)**

A special inspection agency may be chosen from any of the approved inspector lists accepted by the Building Services Division. The Building Services Division recognizes the agency lists published by the Oregon Building Officials Association (OBOA), the City of Corvallis, the Washington Association of Building Officials (WABO), and the City of Portland.

Please indicate the approved special inspector or special inspection agency that will perform the required special inspections as noted in Part B above. The OBOA-approved inspectors list is provided below for your convenience. If the agency you desire to employ is not included within the approved lists, use the "Other" box to indicate the agency or inspector you intend to use. A written request to use this agency or individual shall be submitted to the Building Services Division and the agency's qualifications and validation demonstrating competence to performing inspections for the type of construction in question must be presented to the Building Official for review.

- ACS Testing Inc. (503) 443-3799
- Carlson Testing Inc. (503) 684-3460
- Clair Company, Inc. (800) 383-8855
- Kleinfelder, Inc. (503) 644-9447
- FEI Testing and Inspections, Inc. (541) 757-4698
- Other: \_\_\_\_\_ Phone Number: \_\_\_\_\_
- Krazan & Associates, Inc. (425) 485-5519
- Mayes Testing Engineers, Inc. (503) 281-7515
- Northwest Geotechnical Inc. (503)682-1880
- Professional Service Industries, Inc. (503) 289-1778

**D. SIGNATURE (To be completed by applicant)**

The owner/authorized agent has reviewed the Special Inspection requirements presented in this check sheet and agrees to comply with the terms and conditions of the program and employ a special inspector or special inspection agency to perform the above-noted special inspections in conformance with the guidelines presented in Chapter 17 of the 2007 OSSC.

Owner/Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**E. ACCEPTED FOR THE BUILDING DIVISION**

Plans Examiner: \_\_\_\_\_ Date: \_\_\_\_\_

For any questions pertaining to this agreement, please call (503) 526-2404 or (503) 526-2527.