



# CITY of BEAVERTON

4755 S.W. Griffith Drive, P.O. Box 4755, Beaverton, OR 97076 General Information (503) 526-2222 V/TDD

## RFP QUESTIONS (FAQ's)

### REQUEST FOR PROPOSAL TARGET INDUSTRY IDENTIFICATION/ OPPORTUNITIES ANALYSIS Solicitation #: 2362-10B

1. Can we include copies of past reports in the package to demonstrate our capabilities? You may certainly provide samples of your previous work, but please be sure to include contact information so that we may check the reference. Be aware that we are very interested in an approach that is unique to our situation rather than a duplicate of some previous work. Be clear as what the relevancy of your previous work sample is to our situation.
2. How much value do you place on “outsiders” that have an understanding of other regions of the U.S. or is there higher value on just knowing or being from Oregon or the Portland area? Location of the respondent has no bearing in the selection process we envision. A respondent from Florida, New Jersey, or Michigan will be evaluated by the same criteria as a respondent from Portland, Oregon.
3. Can you describe the positions or types of staff that will be making the selection . . . what types of titles. This helps to understand their perspective. The staff selection team will consist of the Economic Development Manager (dual certified CEcD and EDFP), the Economic Gardening project coordinator (15 years foreign trade experience) an associate planner with land use and architectural experience.
4. Have any consultants conducted this type of work in your area recently? If so, who? This type of work has not been done in Beaverton previously.
5. Have any consultants been asked to pursue this opportunity? If so, who? The purpose of the RFP is to select a consultant to conduct this analysis
6. Can you provide a list of consultants who have expressed interest in this project?  
The City of Beaverton web site contains the list of consultants “Planholder List” who have reviewed this RFP. The following link will take you to that information:  
[http://www.beavertonoregon.gov/departments/finance/purchasing/bid\\_PlanHoldersList.aspx?id=113](http://www.beavertonoregon.gov/departments/finance/purchasing/bid_PlanHoldersList.aspx?id=113)
7. Has a budget or budget range been determined? If so how much or what range? We have deliberately not specified a project budget as we did not wish to limit respondent creativity or quality of a response by assigning an arbitrary funding limit. We would encourage respondents to consider what needs to be done to provide the best solution to our situation possible rather than the least expensive. Phasing of a total project with costs identified for each phase would be considered an acceptable approach to accomplish this. Overall cost will be a selection criteria, but end product quality and the implementation methodology will weigh more heavily. (see Section 4.12 Additional Services of the RFP)
8. Has a project timeline been established? If so, how long? See page 9, Section 2.10, first sentence of the RFP for this information.