



SOUTH BEAVERTON NEIGHBORHOOD MEETING

Thursday, November 20, 2014 (7:00 PM)

**Southridge High School, Community Room
9625 SW 125th Ave.**

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SUZANNE DAWSON, CHAIR

971-270-7939

s.dawson220@gmail.com

- 7:00 - 7:05 **Welcome and Introductions** – Suzanne Dawson, Chair
- 7:05 - 7:15 **Tualatin Valley Fire & Rescue (TVF&R) Report**
- 7:15 - 7:25 **Police Report**
- 7:25 - 7:35 **South Beaverton NAC Officer Elections** –
- **We are seeking more active members so please attend and learn about the opportunities.** Attend meetings regularly, join the board of directors, or become an officer. Officer positions include Chair, Vice-Chair, Recorder, Treasurer, and Beaverton Committee for Community Involvement (BCCI) Representative. See the back of this agenda for more details about the officer positions.
- 7:35 - 8:00 **Southridge High School- Partnership/Project Opportunity** – Renee Way & Chris Martin, Career and College Center
- 8:00 - 8:15 **West Coast Storage remodel/construction at 9540 SW 125th** – Steve Tangney, Project Manager & Joyce Jackson, Landscape Architect
- 8:00 - 8:15 **Approval of Previous Meeting Minutes**
- 8:15 - 8:25 **Old/New Business**
- Approval of October minutes
- 8:25 - 8:30 **Neighborhood Announcements** - This is an opportunity for attendees to bring their announcements to the NAC.
- 8:30 **Adjourn**

Please join us at our next meeting on Thursday, December 18, 2014 at 7 p.m.

ADA Notice: This information is available in large print upon request and assistive listening devices or sign language interpreters are available at any public meeting with five days advance notice.

NEIGHBORHOOD PROGRAM

www.BeavertonOregon.gov/Neighborhood

Contact: Jason Wachs, 503-526-2543

jwachs@BeavertonOregon.gov or

Miles Glowacki, 503-526-3706

mglowacki@BeavertonOregon.gov



VISIT THE CITY CALENDAR

www.BeavertonOregon.gov/Calendar.aspx

Don't have a computer?

Use free internet access at the

Beaverton City Library, 12375 SW Fifth St.

NAC LEADERSHIP POSITIONS

Each position is responsible for a variety of duties which are described below. If you have questions about any of the responsibilities, please call the Neighborhood Program at 503-526-2543 or send an email to neighbormail@BeavertonOregon.gov.

Chair:

- presides over all regular meetings, calls special meetings as deemed necessary, and assigns members to any ad hoc committees;
- leads NAC meetings in a fashion that allows everyone to be heard and encourages participation from all members;
- prepares the agenda for all meetings;
- serves as the primary contact for his/her NAC for the city to send notices of proposed development projects and other city information;
- communicates regularly with Neighborhood Program staff and is able to receive telephone calls and/or emails pertaining to the NAC during regular business hours in the event city staff, potential developers, or speakers need to discuss NAC business with the chair;
- contacts the Neighborhood Program to inform staff when a meeting has been cancelled, so the necessary steps may be taken to note the cancellation on the city calendar as soon as possible, and
- serves as the NAC's media contact.

Vice Chair:

- fulfills the position of chair in the absence of the NAC chair;
- takes on other duties if the chair is absent for an extended period of time;
- assists the chair during meetings by serving as a timekeeper and helping facilitate the meetings, and
- greets members arriving at the NAC meetings.

Recorder:

- takes minutes of all regular and special meetings regardless if there is a quorum in order to ensure members not present can learn about NAC discussions.
- submits minutes to the Neighborhood Program;
- makes sure that everyone attending the meeting signs the sign-in sheet;
- submits a sign-in sheet for each meeting to the Neighborhood Program;
- notifies the Neighborhood Program when there has been a change in the board's leadership, general board membership, or when new board members or officers are elected.

Treasurer:

- receives all funds, keeps accurate record of receipts and expenditures, and provides a report of account status to be approved by the NAC membership;
- disburses funds only when they have been authorized according to the NAC's bylaws;
- submits an annual financial report to the association and prepares other reports as required, and
- provides information, as required, to the state or other organizations if the NAC is registered as a non-profit.

Beaverton Committee for Community Involvement (BCCI) Representative:

- attends monthly meetings of the BCCI and represents the NAC at those meetings. The BCCI provides time on their agendas for NAC representatives to discuss any issues, concerns, or needs of the NAC;
- provides a BCCI report at each NAC meeting that includes what was discussed and any follow-up that the BCCI needs from the NAC, and
- fulfills all other duties as required for all BCCI members. Learn more by visiting www.BeavertonOregon.gov/BCCI