

**Highland Park Neighborhood Association Committee (NAC) Meeting
Thursday November 11th at 6:30PM - Online Meeting 833364**

6:41 | Meeting Call to Order/Quorum Verified/Introductions:

Adam Gretzinger opened the meeting to introduce Todd Iselin, Gerry Friesen, Nancy Fresen and Katy Gaffney, Evan Eykelbosch civil engineer representing Hearthstone Memory Care facility The Friesen family owns and operates the current facility on Hart road as well as the Scholls Murray Hill facility as well as a new proposal for a memory care facility. The following board members were present representing a quorum: Konnette Etheredge; Recorder, Reggie Frumkin; Vice Chair, Adam Gretzinger; Jeff Menzel; Treasurer, Chair, Annie Pasbrig; Media/Communications Coordinator and Juantia Compranis. Also attending are Miles Glowacki, Neighborhood Program Coordinator and Liane Heldon from THPRD. Adam reports that this is an officer election meeting. The NAC is a volunteer level of city community government which serves the Beaverton neighborhoods. Introductions of guests and board members were then made.

Tualatin Parks and Recreation (THPRD) Report- Liana Heldon

Parks and Trail update Stream and Bridge enhancements work is being conducted on the Fanno Creek Stream Bridge. The Westside Trails Bridge Project is in the feasibility phase. This final expansion of the Westside trail system connects to Hwy 26. Please take time to complete a THPRD survey which can be found on the THPRD website.

Talking Walls Mural project is preparing to install a painted mural at Greenway Park this Saturday. The installation is in cooperation with the Native American Youth and Family Center. Volunteers needed!

Out of School Programs are provided at the Conestoga and Cedar Hills facilities. CARES funds for tuition is available for those normally paying for childcare. For details see:

<http://www.thprd.org/activities/after-school-programs>

Off Leash Doggie Event is scheduled at Ridgewood Park. This temporary popup event will run from 11/4/20 to 11/20/20 the Cedar Hills area and includes a Doggie event planned for Nov 14th. Site is being considered for a dog run/park.

Tree Management/ Inspections Staff is currently busy with tree health promotion and hazard damage work.

Facility weather proofing is taking place at most facilities as the winter months approach.

Financial aid is available for up to \$200pp annually for a variety courses and programs

Pre School Programs starting applications being accepted

21 volunteer helped to weed mulch our community gardens. See website for volunteer opportunities

Hearthstone Memory Care Facility Expansion Proposal - A Senior memory care project is in development Todd Illisen, engineer, gave an overview of the project being considered for the Hart and Trillium location which is adjacent to the current Hearthstone Facility. It involves 6 lots and will include some additional parking, a community building and 21 living space units. It will have a separate entrance and administrative space along with a Kitchen serving both facilities, a store, salon and bank. A separate space for a chapel and building service site is planned as. The emphasis will be on promoting a homey environment where residents can have freedom to move about the campus

Board and Attendees questions:

Konnette asked if there would be day patients and about the community room? The facility is designed for permanent residents only and the community room would be for special events such as holidays and other celebrations

Reggie asked is the plan to preserve the existing trees. The site includes a number of mature and Historic trees. Reggie asks that every effort be made to preserve these trees especially the large fir and coniferous trees. Todd pointed out that the grading of the lot is important to the well being of residents but that efforts would be made to preserve and to replant trees. Many of the trees are in the planned for courtyard area which would make retaining the tree desirable

Adam asked about the type of fencing planned for the perimeter of the campus and safe containment of memory patients. The buildings will form a courtyard and a masonry wall will be added so that a complete enclosure with an exit only through the main entrance.

Adam asked about parking The parking at the front would accommodate current residents, current staff, and visitors. Residents at the new facility will not be driving so the parking at the rear of the project would be for staff

Annie asked about how many staff is anticipated for this site. Some staff will serve both facilities and depending on time of day the new facility will have 10.

Annie asked if all lots had been purchased. All homes have been purchased except for one home for which conversations are currently being held. The existing houses would need to be torn down to make way for the project.

Adam asked about the prospect that materials from the Demo be recycled. To the extent this is possible that would occur.

Konnette asked what the property line set back is for this project. The set back is 30 feet on this 2 and ½ acre property.

Reggie asked about the fire lane plan and the resultant destruction of the trees in that area due to the need for root zones. His proposal is that the fire lane be moved to the north to allow for this along with the chapel. Also mature trees between the properties could be saved. Once the property is surveyed there is the ability to look at adjusting the site plans. The trees between the properties may indeed be left in place.

Adam asked about Bio Swales and storm water in the planning. Standing water on the site would be below grade and surface collection would be collected by catchments to divert water away from the property grounds

Adam asked about fire lanes and emergency services There is adequate space for fire and emergency access and egress

Konnette and Jeff are happy that this expansion of service with its many thoughtful design features will provide for much needed senior care in our neighborhood and hope to hear more about the site as it develops. The site plan builds on the village oriented designs for memory residents in Japan. The Village approach helps life to be normal for residents.

Annie would like to get updates about effort to preserve the trees during this project. We would like to come back to you

Election of NAC Officers | Adam Gretzinger- Jeff has declined to run for his current treasurer position but would like to remain on the board. In view of this, changes to the Oregonian credit union account would mean that the new treasurer would need to have signer authority in addition to Adam as chair and Jeff would need to be discontinued as a signer. A slate of officers is as follows:

- Adam self nominated for chair
- Konnette self nominated for recorder
- Adam nominated Konnette for BCCI
- Reggie self nominated for Vice Chair
- Annie self nominated for the Treasurer Position

(Annie will remain the media/communications position is a committee chair)

Jeff Menzel made a motion to nominate the slate of officers as above, Konnette seconded the event and the motion passed unanimously. Konnette made a motion to include the chair and the treasurer as signers. This was seconded and passed. Adam and Jeff will arrange with Annie to have the signer authority updated.

Wilson Park Tree Planting | Reggie Frumkin and Annie Pasbring-

- Annie has been putting out media posts and communications
- To recap, this event is planned for Nov. 15th from 1-4pm at 20th and Wilson. 25 adults are registered. As a request for 16 trees has come in more volunteers needed. Let Reggie know if you are interested. Volunteers will meet at 20th/ Wilson. 31 trees ordered 13 are for the yard the rest are street trees. 67 volunteer hours are anticipated and we are likely to be under budget.
- Annie is going to purchase snacks and supplies and Reggie will begin delivering trees.
- The Covid -19 precautions plan has been approved Covid 19 Precautions plan includes required masking, 6ft distancing of individuals or family “bubbles” and capping the number of participants at 25.
- Use of an online volunteer registration app is active. The code is /C/YKVJVZY. This event is listed on the Face book page and will be on the mailer coming out this month. The mailer came out and was well received. Public works will attend the event as well.

Highland Neighborhood Document Shredding Event | Bernice Howe and Konnette Etheredge Event was held on November 7th and a summary of the event is as follows:

- The event proved popular as participants lined up early and numbered 76 cars in all and were served by 7 volunteers. 20 bins of paper were collected for an estimated 3500lbs of paper recycled. The weather held until the last of the packing up of canopies and supplies. Working with the church related to the parking lot went very well.
- What went well:
 - Persons were happy that a shredding event was happening in their neighborhood as many event had been cancelled
 - The church venue worked well and the event to progress well without bottlenecks.
 - Covid plan went well with distancing easily kept
 - The media posts and neighborhood mailer worked well targeting our neighborhood residents. Media was used to thank residents who donated cash. Thanks Annie!
 - Food donations for the 2 food banks collected 144 lbs of food for each. Many food banks are seeing a down tick in donations so this was much appreciated.
 - In addition, \$80 in cash donations were made to the NAC from participants
 - Event served many seniors, a group not often seen at our other events
- What could go better :
 - Better arrangement with the church regarding the restroom access.
 - This could be a 2 neighborhood event as the truck did not fill up by the end of the event.

Fir Grove East Naming Project | Reggie Frumkin

- A 2.5 acre park purchased in 2013 via THPRD Bond. It was needed a name and THPRD referred to the NAC for suggestions back in January 2020. A proposed project to find a name and to look for indigenous people origins for the name was approved by the NAC at that time.
- David Harrelson with the Confederate Tribes of Grande Ronde suggested we refer to the list of names compiled for the THPRD naming committee for another project. We would then submit our choices to THPRD and they would work with the Confederation to finalize a name. Reggie posted this list for the group to review. This list can be seen at : <http://www.thprd.org/pdfs2/document3660.pdf> page 91 Some name suggestions from this list included
 - Atuk ; Atfalati; Camus, Chakeipi, Dakta, Kalapuya, Kenoyer Louis , Kai Cuts, Knot ah, Le Medicine, Wapato, Wapito
- Tree names from the Harry Zenk 1976 PSU thesis: ha'ntua1 (Douglas Fir); ane' f (Oak); a'mpkulq (Pine)
 - Contributions%20to%20Tualatin%20%20Ethnography_%20Subsistence%20and%20Ethnobiolo%20(2).pd
- Adam suggested that the name be a walk rather than wood and that the list be made into a media post to request for community input as well as a flyer delivered to nearby homes
- Annie volunteered to work on a media post for the first of the year.
- Reggie asked for 5 minutes at the December meeting to discuss more.

City updates | Miles Glowacky

- City will continue to offer most services remotely, virtual and onsite services til Dec 31st when these will be revisited. Some services such as passport are in person, as well as some court and library services <https://www.beavertonoregon.gov/2356/Novel-Coronavirus-COVID-19>
- Covid 19 precautions include persons wear masks/face coverings, wash hands frequently, cover coughs, maintain distance of 6 ft. ect. flu shot is recommended
- BCL to go continues to be offered through both library sites. Books can be ordered on line and picked up via drive up at both libraries. Computer lab is available during specific times with wireless printing also available. For details refer to www.beavertonlibrary.org or call 503-644-2197. Returned books are quarantined for 72 hours after they are returned before check in. face coving for onsite services
- Some arrangements and court procedures will be onsite and the court room has been
- Related to Covid 19 difficulties Utility bill assistance is available for qualified Washington Co. residents while city residents can also be helped backdated to March with water, waste and sewer bill balances. There is continued rent and electricity assistance as well There is more details at caowash.org/ and www.beavertonoregon.gov/2356/Novel-Coronavirus-COVID-19

October Minute approval /Adam

- Motion was made and approved to accept the October 2020 meeting minute

Treasurer Report | Jeff Menzel

- October beginning balance was 2555.30. Two transactions came in, one for Beaverton Signs and Banners for 237.00 and one for Bi-mart 12.36 cents. Ending balance is 2305.94

- City reimbursement check came in at 456.18 in October and was deposited in November. For a current balance of 1962.12.
- For November, Konnette reports Shredding event outstanding expenditures include \$800 for truck rental paid on 11/7 and \$63.37 to be reimbursed to Bernice Howe for supplies and snacks. Reggie will need to purchase \$1800 for trees for the November planting. To assure that funds remain sufficient, we will need to get the reimbursement submission form to Miles by Tuesday.
- 75th anniversary of D Day suggestion that the NAC present a wreath at the military park on Dec 7th can be tabled at this time,

Meeting adjourned at 8:15PM. The next NAC meeting will be held December 10th at 6:30PM

DRAFT