

Minimum Requirements for Construction Documents

(Effective September 1, 2015)



Effective September 1, 2015, plans and supporting information that do not comply with the following cannot be accepted.

In order for plans to be efficiently reviewed, there are some minimum plan requirements that must be met. Your plans and permit applications cannot be accepted at this time because the plans lack the clarity needed. Please revise your plans with the information outlined below.

Plan specifications for the City of Beaverton include:

- Plans must be drawn to scale. The minimum scale cannot be less than 1/8-inch per foot.
- The font size shall not be less than 8 point (example: 8 point). This is necessary so the plans are legible and readable by plan reviewers, contractors, and inspectors.
- Full-size plans that have been reduced do not meet these requirements and cannot be accepted. This is also necessary so the plans are legible and readable by the plan reviewers, contractors, and inspectors.

We are sorry that we must make this a requirement; however, we want to inform you now, rather than having the plans wait their turn for review, only to find out at that time that they are not acceptable and further delay your project. Please remember that if we cannot read the information provided, we will not be able to approve it.

If you have any questions about this notice, please contact:

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