



CITY OF BEAVERTON

Community Development
Department
Planning Division
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OFFICE USE ONLY

FILE #: _____
FILE NAME: _____
TYPE: _____ **RECEIVED BY:** _____
FEE PAID: _____ **CHECK/CASH:** _____
SUBMITTED: _____ **LWI DESIG:** _____
LAND USE DESIG: _____ **NAC:** _____

TEXT AMENDMENT APPLICATION

APPLICANT: Use mailing address for meeting notification. Check box if Primary Contact

COMPANY: _____
ADDRESS: _____
(CITY, STATE, ZIP) _____
PHONE: _____ **FAX:** _____ **E-MAIL:** _____
SIGNATURE: _____ **CONTACT:** _____
(Original Signature Required)

APPLICANT'S REPRESENTATIVE: Check box if Primary Contact

COMPANY: _____
ADDRESS: _____
(CITY, STATE, ZIP) _____
PHONE: _____ **FAX:** _____ **E-MAIL:** _____
SIGNATURE: _____ **CONTACT:** _____
(Original Signature Required)

PROPERTY OWNER(S): Attach separate sheet if needed. Check box if Primary Contact

COMPANY: _____
ADDRESS: _____
(CITY, STATE, ZIP) _____
PHONE: _____ **FAX:** _____ **E-MAIL:** _____
SIGNATURE: _____ **CONTACT:** _____

Note: A land use application must be signed by the property owner(s) or by someone authorized by the property owner(s) to act as an agent on their behalf. If someone is signing as the agent of the property owner(s), that person must submit a written statement signed by the property owner(s), authorizing the person to sign the application.

The Director has determined that City-initiated text amendment applications do not need to include identification and authorization of all potentially affected property owners because property owners that may be adversely affected by the application will be notified of and have an opportunity to participate in the public hearing on the application pursuant to ORS 227.186.

PROPERTY INFORMATION (IF APPLICABLE)

SITE ADDRESS: _____
ASSESSOR'S MAP & TAX LOT # **LOT SIZE** **ZONING DISTRICT**

EXISTING USE OF SITE: _____

GEOGRAPHIC AREA TO BE IMPACTED:

PROPOSED ACTION: _____
PRE-APPLICATION DATE: N/A



TEXT AMENDMENT SUBMITTAL CHECKLIST

WRITTEN STATEMENT REQUIREMENTS

- A. APPLICATION FORM. Provide one (1) completed application form with original signature(s).
B. CHECKLIST. Provide one (1) completed copy of this one (1) page checklist.
C. WRITTEN STATEMENT. Submit three (3) copies of a detailed description of the proposed text amendment...
D. FEES, as established by the City Council. Make checks payable to the City of Beaverton.
E. PRE-APPLICATION CONFERENCE NOTES. (REQUIRED FOR TYPE 2, 3, & 4 APPLICATIONS NOT INITIATED BY THE CITY OF BEAVERTON ONLY) Provide a copy of the pre-application conference summary...

I have provided all the items required by this one (1) page submittal checklist. I understand that any missing information, omissions or both may result in the application being deemed incomplete, which may lengthen the time required to process the application.

Print Name

Telephone Number

Signature

Date

TEXT AMENDMENT APPROVAL CRITERIA

PURSUANT TO SECTION 50.25.1.B OF THE DEVELOPMENT CODE, A WRITTEN STATEMENT ADDRESSING THE APPROVAL CRITERIA FOR AN APPLICATION MUST BE SUBMITTED IN ORDER FOR AN APPLICATION TO BE DEEMED COMPLETE. STATEMENTS SUCH AS “NOT APPLICABLE” OR “THE PROPOSAL WILL COMPLY WITH APPLICABLE DEVELOPMENT REGULATIONS” ARE NOT SATISFACTORY. THE WRITTEN STATEMENT MUST ADDRESS EACH CRITERION AND MUST SPECIFY IN DETAIL HOW EACH WILL BE COMPLIED WITH.

An applicant for Text Amendment shall address compliance with all of the following Approval Criteria as specified in 40.85.15.1.C.1-7 of the Development Code:

- 1. The proposal satisfies the threshold requirements for a Text Amendment application.
- 2. All City application fees related to the application under consideration by the decision making authority have been submitted.
- 3. The proposed text amendment is consistent with the provisions of the Metro Urban Growth Management Functional Plan.
- 4. The proposed text amendment is consistent with the City’s Comprehensive Plan.
- 5. The proposed text amendment is consistent with other provisions within the City’s Development Code.
- 6. The proposed amendment is consistent with all applicable City ordinance requirements and regulations.
- 7. Applications and documents related to the request, which will require further City approval, shall be submitted to the City in the proper sequence.