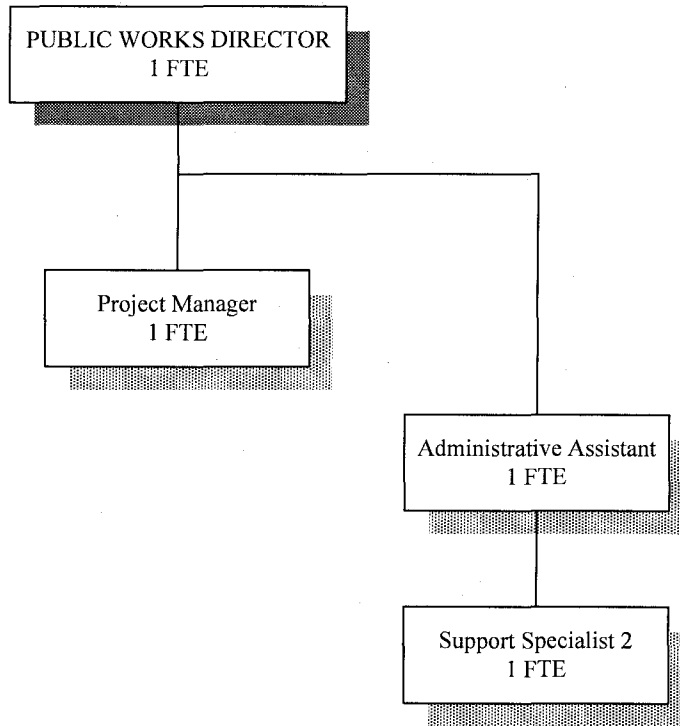
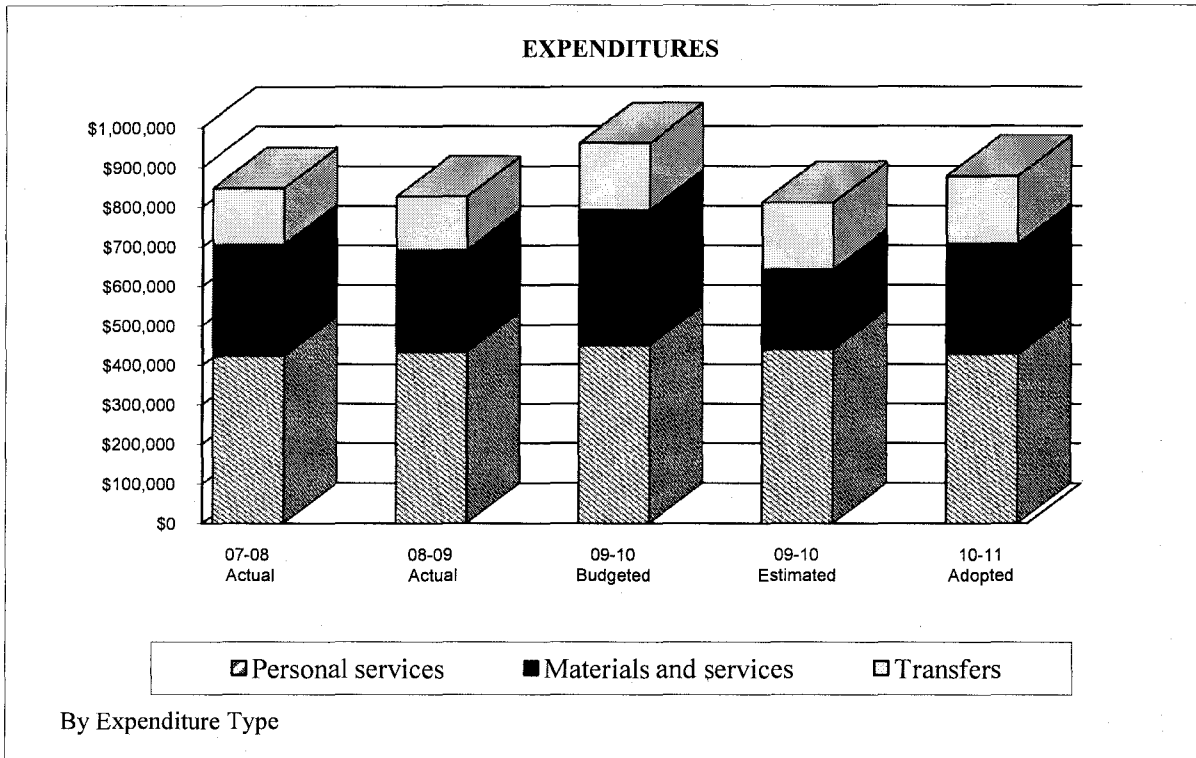


Public Works Administration Fund

FY 2010-11 BUDGETED POSITIONS



PUBLIC WORKS ADMINISTRATION FUND
ADOPTED FY 2010-11



CITY OF BEAVERTON, OREGON
FISCAL YEAR 2010-11 BUDGET

**PUBLIC WORKS ADMINISTRATION FUND
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budgeted	FY 2009-10 Estimated	FY 2010-11 Adopted
Revenues:					
Interest on investments	\$8,440	\$4,907	\$1,000	\$1,800	\$750
Intergovernmental revenue	0	5,003	30,000	0	30,000
Miscellaneous	9,572	15,940	0	5,000	2,000
Sub Total Revenues	<u>\$18,012</u>	<u>\$25,850</u>	<u>\$31,000</u>	<u>\$6,800</u>	<u>\$32,750</u>
Expenditures:					
Personal services	\$422,644	\$432,712	\$449,495	\$439,210	\$426,652
Materials & services	283,571	259,114	342,455	203,698	280,190
Capital outlay	0	0	0	0	0
Sub Total Expenditures	<u>\$706,215</u>	<u>\$691,826</u>	<u>\$791,950</u>	<u>\$642,908</u>	<u>\$706,842</u>
Revenues Over/Under Expenditures	(\$688,203)	(\$665,976)	(\$760,950)	(\$636,108)	(\$674,092)
Other financing sources (uses):					
Transfers in	\$895,238	\$764,995	\$941,702	\$941,702	\$740,748
Transfers out	(141,227)	(133,570)	(167,621)	(167,621)	(170,078)
Total Other Financing Sources (Uses):	<u>\$754,011</u>	<u>\$631,425</u>	<u>\$774,081</u>	<u>\$774,081</u>	<u>\$570,670</u>
Net Change in Fund Balance	\$65,808	(\$34,551)	\$13,131	\$137,973	(\$103,422)
Fund Balance/Working Capital Beginning of Year	<u>51,922</u>	<u>117,730</u>	<u>83,179</u>	<u>83,179</u>	<u>221,152</u>
Fund Balance (Contingency)/Working Capital End of Year	<u>\$117,730</u>	<u>\$83,179</u>	<u>\$96,310</u>	<u>\$221,152</u>	<u>\$117,730</u>

Contingency for FY 2010-11 adopted budget is available for appropriation upon the City Council's approval. Contingency is for continuing operations. This fund is an internal service fund and relies on charges for services provided to the City's various operating funds. Unlike operating funds, it is not necessary to maintain the 16% contingency balances from year to year.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2010-11 BUDGET

FUND: 605 PUBLIC WORKS ADMINISTRATION	DEPARTMENT: PUBLIC WORKS
DEPARTMENT HEAD: PETER ARELLANO	

MISSION STATEMENT:

Maintain and ensure the long term integrity of the City's infrastructure in an integrated fashion that supports Department program goals, and the City Council goals. Develop effective partnerships with other departments, other local jurisdictions and community groups to deliver high quality services that are responsive to customer needs in the most efficient and cost effective manner.

REQUIREMENTS	FY 2007-08 ACTUAL	FY 2008-09 ACTUAL	FY 2009-10 BUDGETED	FY 2010-11 PROPOSED	FY 2010-11 ADOPTED
POSITION	4.25	4.25	4.25	5.00	4.00
PERSONAL SERVICES	\$422,645	\$432,712	\$449,495	\$513,919	\$426,652
MATERIALS & SERVICES	283,570	259,112	342,455	280,190	280,190
CAPITAL OUTLAY	0	0	0	0	0
TRANSFERS	141,227	133,570	167,621	170,078	170,078
CONTINGENCY	0	0	96,310	30,463	117,730
TOTAL	\$847,442	\$825,394	\$1,055,881	\$994,650	\$994,650

Funding Sources	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2010-11
Beginning Working Capital	\$51,922	\$117,730	\$83,179	\$221,152	\$221,152
Miscellaneous Revenue	18,012	25,849	31,000	32,750	32,750
Operations Management:					
General Fund	238,323	260,394	310,904	146,524	146,524
Street Fund	186,737	145,756	182,549	168,920	168,920
Water Fund	144,153	105,424	132,677	113,938	113,938
Sewer Fund	93,939	75,049	109,253	101,235	101,235
Garage Fund	57,406	42,086	51,861	58,181	58,181
Street Lighting Fund	16,027	11,854	18,929	21,236	21,236
Storm Drain Fund	149,256	117,419	126,886	130,714	130,714
Traffic Impact Fee Fund	9,397	7,013	8,643	0	0

Program Goal:

Deliver high quality services that preserve and enhance the value of the City's facilities and infrastructure. Maintain a standard of service delivery that is consistently superior and fully responsive to a request or a need for service. Provide services efficiently at the least possible cost.

Program Objective (services provided):

Administer the staff in the City's Operations and Site Development Divisions by providing timely and clear direction and support. Ensure that the staff is properly trained and equipped to competently, efficiently and safely complete assigned duties.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2010-11 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 605 PUBLIC WORKS ADMINISTRATION	DEPARTMENT: PUBLIC WORKS
PROGRAM: 0681 MANAGEMENT SERVICES	PROGRAM MANAGER: PETER ARELLANO

Program Objective (services provided) (continued):

Coordinate the efforts of the Operations and Site Development Divisions in completing annual work plans including support of city redevelopment efforts. Establish priorities and schedules to complete assigned work. Provide timely and accurate information about work activities to interested partners including neighborhoods, businesses and community groups. Establish partnerships with community organizations and other local jurisdictions to cooperatively address city and regional needs.

Provide excellent customer service by returning contact within one day and acting on a service request as quickly as possible. Complete requests for limited service within one day.

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budgeted	FY 2010-11 Adopted
Operations Admin Budget Cost Per Capita (less contingency)	\$9.90	\$9.57	\$11.05	\$10.02
Operations Admin Budget as Percent of City's Total Budget (less contingencies and capital projects)	0.933%	0.904%	0.632%	0.566%

Performance Measures:	FY 2007-08 Projected/Actual	FY 2008-09 Projected/Actual	FY 2009-10 Budgeted/Revised	FY 2010-11 Adopted
Percentage of annual work plans/projects completed as scheduled.	96% / 96%	96% / 96%	96% / 96%	96%
Percentage of labor hours captured on work orders.	98% / 98%	98% / 98%	98% / 98%	98%
Employee time loss hours due to work-related injuries.	1.5% / 2%	1.5% / 1.5%	1.5% / 1.5%	1.5%
Number of unanticipated requests for service via email and phone calls.	2,225 / 1,748	2,000 / 2,100	2,000 / 2,000	2,000

Performance Outcomes:

Public Works staff continues to provide expanded services as needs have been identified. Major utility construction and street rehabilitation work that was started in FY 2009-10 as a result of Federal ARRA funding will be completed in FY 2010-11. In addition, the implementation of the Regional Capital Improvement Plan with Clean Water Services will continue to result in a higher level of funding for sanitary sewer and stormwater rehabilitation projects in the city.