

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 001 GENERAL FUND

DEPT: 05 CITY COUNCIL

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010 YTD	2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONAL SERVICES

003 COUNCILOR

	36,000		72,000		72,000		70,800	72,000	72,000		72,000	
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299 PAYROLL TAXES AND FRINGES

	4,226		7,552		7,596		7,369	7,377	7,596		7,596	
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TOTAL CLASS: 05 PERSONAL SERVICES

	40,226		79,552		79,596		78,169	79,377	79,596		79,596	
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CLASS: 10 MATERIALS & SERVICES

301 OFFICE EXPENSE

					100				100		100	
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307 MEMBERSHIP FEES

									50		50	
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308 PERIODICALS & SUBSCRIPTIONS

	91				80				80		80	
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321 TRAVEL AND SUBSISTENCE

	21,175		17,410		25,050		5,618	10,000	21,250		21,250	
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325 COMMUNITY EVENTS EXPENSE

									8,500		8,500	
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326 TRAINING

	7,154		8,208		8,625		2,469	5,000	5,425		5,425	
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328 MEALS & RELATED EXPENSE

	12,683		13,553		17,825		17,302	17,825	18,425		18,425	
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341 COMMUNICATIONS EXPENSE

			1,027		1,080		962	1,080	1,080		1,080	
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461 SPECIAL EXPENSE

	36,198											
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511 PROFESSIONAL SERVICES

	7,927		17,140		51,500		48,168	48,500	40,000		40,000	
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0021

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 001 GENERAL FUND

DEPT: 05 CITY COUNCIL

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010 YTD	2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

TOTAL CLASS: 10 MATERIALS & SERVICES

	85,228		57,338		104,260		74,519	82,405	94,910		94,910	
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CLASS: 25 TRANSFERS

816 TRSFERS TO REPROGRAPHICS FUND

	15,283		14,424		18,041		13,162	18,041	16,751		16,751	
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TOTAL CLASS: 25 TRANSFERS

	15,283		14,424		18,041		13,162	18,041	16,751		16,751	
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0022 TOTAL DEPARTMENT: 05 CITY COUNCIL

	140,737		151,314		201,897		165,850	179,823	191,257		191,257	
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City of Beaverton - Finance
 Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 05 CITY COUNCIL
 PROGRAM: 0511 POLICY DEVELOPMENT

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONAL SERVICES

003 COUNCILOR
 36,000 72,000 72,000 72,000 72,000 72,000

299 PAYROLL TAXES AND FRINGES
 4,226 7,552 7,596 7,377 7,596 7,596

TOTAL CLASS: 05 PERSONAL SERVICES
 40,226 79,552 79,596 79,377 79,596 79,596

CLASS: 10 MATERIALS & SERVICES

301 OFFICE EXPENSE
 100 100 100

307 MEMBERSHIP FEES
 50 50

308 PERIODICALS & SUBSCRIPTIONS
 91 80 80 80

321 TRAVEL AND SUBSISTENCE
 21,175 17,410 25,050 10,000 21,250 21,250

325 COMMUNITY EVENTS EXPENSE
 8,500 8,500

326 TRAINING
 7,154 8,208 8,625 5,000 5,425 5,425

328 MEALS & RELATED EXPENSE
 12,683 13,553 17,825 17,825 18,425 18,425

341 COMMUNICATIONS EXPENSE
 1,027 1,080 1,080 1,080 1,080

461 SPECIAL EXPENSE
 36,198

511 PROFESSIONAL SERVICES
 7,927 17,140 51,500 48,500 40,000 40,000

TOTAL CLASS: 10 MATERIALS & SERVICES
 85,228 57,338 104,260 82,405 94,910 94,910

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 05 CITY COUNCIL
 PROGRAM: 0511 POLICY DEVELOPMENT

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

- 003 COUNCILOR
 BEGINNING MID FY 07-08 REFLECTS A CHANGE IN THE PAYMENT
 PROCESS OF THE COUNCILORS STIPEND FROM A PAYMENT THROUGH ACCOUNTS PAYABLE
 TO A PAYMENT THROUGH THE PAYROLL SYSTEM. THERE IS A SIMILAR REDUCTION IN ACCOUNT 461
- 299 PAYROLL TAXES AND FRINGES
 THE AMOUNT BUDGETED REPRESENTS COVERAGE FOR LIFE INSURANCE

- 301 OFFICE EXPENSE
 MISCELLANEOUS OFFICE SUPPLIES \$100
- 307 MEMBERSHIP FEES
 WASHINGTON COUNTY PUBLIC AFFAIRS FORUM ANNUAL MEMBERSHIP \$50
- 308 PERIODICALS & SUBSCRIPTIONS
 MISCELLANEOUS PUBLICATIONS \$80
- 321 TRAVEL AND SUBSISTENCE
 NLC CONFERENCE 3 @ \$1,400 - DECEMBER \$4,200; NLC CONGRESSIONAL CONFERENCE 3 @ \$1,400 - MARCH \$4,200; NLC
 CONGRESSIONAL CONFERENCE 7 STUDENT SCHOLARSHIPS AND 2 CHAPERONE \$12,000; LOC CONFERENCE \$850
 IF SOME COUNCILORS CHOOSE NOT TO ATTEND NLC OR LOC MEETINGS, THESE FUNDS
 MAY BE USED FOR OTHER RELEVANT TRAINING RELATED TRAVEL
- 325 COMMUNITY EVENTS EXPENSE
 CITY COUNCIL SPONSORED EVENTS AT THE ROUND \$8,500
 MOVED FROM 001-05-0511-10-511 IN FISCAL YEAR 2011
- 326 TRAINING
 NLC REGISTRATION - DECEMBER \$1,500; LOC REGISTRATION \$1,000; NLC CONGRESSIONAL REGISTRATION - MARCH \$2,250;
 STUDENT REGISTRATION FEE FOR NLC 7 @ \$75 AND 2 CHAPERONE @ \$75 \$675
 IF SOME COUNCILORS CHOOSE NOT TO ATTEND NLC OR LOC MEETINGS, THESE FUNDS
 MAY BE USED FOR OTHER RELEVANT TRAINING
- 328 MEALS & RELATED EXPENSE
 BOARDS & COMMISSION DINNER \$12,100; REFRESHMENTS AT SELECTED COUNCIL, BUDGET AND AUDIT COMMITTEE MEETINGS
 \$2,000
 COUNCIL DINNER MEETINGS WITH INTERGOVERNMENTAL AGENCIES (METRO, COUNTY COMMISSION & LEGISLATIVE, AND
 CONGRESSIONAL DELEGATION) \$2,400; SISTER CITIES LUNCHEON \$775; COUNCIL RETREAT \$150; BOARD & COMMISSION
 RECOGNITION PLAQUES \$1,000
- 341 COMMUNICATIONS EXPENSE
 COUNCILOR CELL PHONE MONTHLY CHARGE APPROX \$90 PER MONTH \$1,080
- 461 SPECIAL EXPENSE
 COUNCIL STIPEND AND MONTHLY EXPENSES. EFFECTIVE JANUARY 2008 COUNCIL STIPEND AND
 MONTHLY EXPENSES ARE BEING REFLECTED IN THE PERSONAL SERVICES CATEGORY
- 511 PROFESSIONAL SERVICES
 OPERATIONAL MANAGEMENT ANALYSIS STUDIES \$40,000

City of Beaverton - Finance
 Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 05 CITY COUNCIL
 PROGRAM: 0511 POLICY DEVELOPMENT

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 25 TRANSFERS

816 TRSFRS TO REPROGRAPHICS FUND

15,283	14,424	18,041	18,041	16,751	16,751
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TOTAL CLASS: 25 TRANSFERS

15,283	14,424	18,041	18,041	16,751	16,751
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TOTAL PROGRAM: 0511 POLICY DEVELOPMENT

140,737	151,314	201,897	179,823	191,257	191,257
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TOTAL DEPARTMENT: 05 CITY COUNCIL

140,737	151,314	201,897	179,823	191,257	191,257
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City of Beaverton - Finance
Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
DEPT: 05 CITY COUNCIL
PROGRAM: 0511 POLICY DEVELOPMENT

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

816 TRSFERS TO REPROGRAPHICS FUND
PRINTING OF COUNCIL PACKETS AND MISCELLANEOUS COPIES
FY 08-09 INCREASE RELECTS POSTAGE AND MAILING COSTS THAT ARE NOW INCLUDED
IN THE REPROGRAPHICS FUND. THESE COSTS WERE PREVIOUSLY ACCOUNTED FOR IN THE
GENERAL FUND'S NON-DEPARTMENTAL PROGRAM 0003. WITH THE CHANGE MAILING AND
POSTAGE COSTS WILL BE TRACKED BY PROGRAM AND CHARGED THROUGH THIS ACCOUNT.

