

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 605 PUBLIC WORKS ADMIN FUND

DEPT: 03 REVENUE

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010 YTD	2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 BEGINNING WORKING CAPITAL

301 BEGINNING WORKING CAPITAL

	-51,922		-117,730		-83,179		-83,179	-83,179	-221,152		-221,152	
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TOTAL CLASS: 05 BEGINNING WORKING CAPITAL

	-51,922		-117,730		-83,179		-83,179	-83,179	-221,152		-221,152	
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CLASS: 15 INTERGOVERNMENTAL REVENUE

329 OTHER INTERGOVERNMENTAL REV

			-5,003		-30,000				-30,000		-30,000	
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TOTAL CLASS: 15 INTERGOVERNMENTAL REVENUE

			-5,003		-30,000				-30,000		-30,000	
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CLASS: 35 MISCELLANEOUS REVENUES

384 INVESTMENT INTEREST EARNINGS

	-8,440		-4,907		-1,000		-2,124	-1,800	-750		-750	
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389 MISCELLANEOUS REVENUES

	-9,572		-9,441				-9,948	-5,000	-2,000		-2,000	
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399 REIMBURSEMENTS - OTHER

			-6,498									
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TOTAL CLASS: 35 MISCELLANEOUS REVENUES

	-18,012		-20,846		-1,000		-12,072	-6,800	-2,750		-2,750	
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CLASS: 40 INTERFUND TRANSFERS/LOANS

411 TRSFRS FROM GENERAL FUND

	-238,323		-260,394		-310,904		-284,995	-310,904	-146,524		-146,524	
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412 TRSFRS FROM STREET FUND

	-186,737		-145,756		-182,549		-167,337	-182,549	-168,920		-168,920	
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419 TRSFRS FROM WATER FUND

	-144,153		-105,424		-132,677		-121,621	-132,677	-113,938		-113,938	
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0793

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 605 PUBLIC WORKS ADMIN FUND

DEPT: 03 REVENUE

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010 YTD	2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE
421	TRSFERS FROM SEWER FUND											
	-93,939		-75,049		-109,253		-100,149	-109,253	-101,235		-101,235	
425	TRSFERS FROM GARAGE FUND											
	-57,406		-42,086		-51,861		-47,539	-51,861	-58,181		-58,181	
440	TRSFERS FR STREET LIGHTING FUND											
	-16,027		-11,854		-18,929		-17,352	-18,929	-21,236		-21,236	
441	TRSFERS FR STORM DRAIN FUND											
	-149,256		-117,419		-126,886		-116,312	-126,886	-130,714		-130,714	
449	TSFR FR TRAFFIC IMPACT FEE FD											
	-9,397		-7,013		-8,643		-7,923	-8,643				
0794	TOTAL CLASS: 40 INTERFUND TRANSFERS/LOANS											
	-895,238		-764,995		-941,702		-863,228	-941,702	-740,748		-740,748	
	TOTAL DEPARTMENT: 03 REVENUE											
	-965,172		-908,574		-1,055,881		-958,479	-1,031,681	-994,650		-994,650	

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 605 PUBLIC WORKS ADMIN FUND

DEPT: 85 PUBLIC WORKS - OPERATIONS

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010 YTD	2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONAL SERVICES

061	PUBLIC WORKS DIRECTOR											
	130,796	1.00	128,475	1.00	128,475	1.00	119,614	128,475	114,249	1.00	114,249	1.00
078	ADMINISTRATIVE ASSISTANT											
									53,291	1.00	53,291	1.00
085	PROJECT MANAGER 1											
	46,260	1.00	60,118	1.00	66,051	1.00	61,612	66,051	68,352	1.00	68,352	1.00
111	PUBLIC WORKS MANAGER 1											
	18,108	.25	18,672	.25	18,673	.25	17,384	18,673				
179	ENGINEERING PROJ COORDINATOR											
	4,511											
213	SUPPORT SPECIALIST 3											
	47,048	1.00	48,258	1.00	48,261	1.00	45,601	48,237	49,201	1.00		
221	SUPPORT SPECIALIST 2											
	43,825	1.00	45,203	1.00	45,200	1.00	43,323	45,198	46,081	1.00	46,081	1.00
299	PAYROLL TAXES AND FRINGES											
	132,097		131,986		142,835		123,864	132,576	182,745		144,679	
TOTAL CLASS: 05 PERSONAL SERVICES												
	422,645	4.25	432,712	4.25	449,495	4.25	411,398	439,210	513,919	5.00	426,652	4.00

CLASS: 10 MATERIALS & SERVICES

301	OFFICE EXPENSE											
	1,475		1,287		1,400		1,382	1,400	1,400		1,400	
303	OFFICE FURNITURE & EQUIPMENT											
	2,479											
304	DEPARTMENT EQUIPMENT EXPENSE											
	708		428		450		64	225	400		400	
305	SPECIAL DEPARTMENT SUPPLIES											
	1,570		1,209		1,200		1,178	1,200	1,200		1,200	

0795

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 605 PUBLIC WORKS ADMIN FUND

DEPT: 85 PUBLIC WORKS - OPERATIONS

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010 YTD	2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE
307	MEMBERSHIP FEES											
	275		275		275		275	275	455		455	
308	PERIODICALS & SUBSCRIPTIONS											
	175		188		185		32	185	245		245	
317	COMPUTER EQUIPMENT											
			7,354									
318	COMPUTER SOFTWARE											
	11,831		9,539		21,232		504	504	21,000		21,000	
326	TRAINING											
	800		1,279		3,724		2,924	2,700	1,050		1,050	
328	MEALS & RELATED EXPENSE											
	371		245		95		66	110	150		150	
330	MILEAGE REIMBURSEMENT											
	163		159		200		145	100	100		100	
341	COMMUNICATIONS EXPENSE											
	36,578		29,282		33,000		28,288	33,000	33,000		33,000	
351	UTILITIES EXPENSE											
	68,404		68,542		79,075		58,488	70,000	72,000		72,000	
361	UNIFORMS & SPECIAL CLOTHING											
	14,139		11,890		13,000		12,561	13,000	13,000		13,000	
381	BUILDING EXPENSE											
	9,230		17,242		15,600		10,452	15,600	15,600		15,600	
384	BUILDING MAINTENANCE PROJECTS											
	96,486		71,446		128,750		15,491	25,000	80,000		80,000	
461	SPECIAL EXPENSE											
	241		160		435		135	300	400		400	
481	OTHER EXPENSES											
	3,825		4,182		4,146		4,023	4,146	3,355		3,355	
511	PROFESSIONAL SERVICES											
	27,126		27,962		29,373		28,950	28,953	29,820		29,820	

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City of Beaverton - Finance
 Budget Preparation - 2011

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 605 PUBLIC WORKS ADMIN FUND

DEPT: 85 PUBLIC WORKS - OPERATIONS

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010 YTD	2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE
536	MAINTENANCE CONTRACTS											
	1,568		2,762		3,315		2,177	3,315	3,315		3,315	
551	RENTS AND LEASES											
	6,126		3,681		7,000		3,681	3,685	3,700		3,700	
TOTAL CLASS: 10 MATERIALS & SERVICES												
	283,570		259,112		342,455		170,816	203,698	280,190		280,190	
CLASS: 25 TRANSFERS												
816	TRSFERS TO REPROGRAPHICS FUND											
	12,943		14,566		24,380		11,139	24,380	18,460		18,460	
818	TRSFERS TO ISD-ALLOCATED											
	128,284		119,004		143,241		131,304	143,241	151,618		151,618	
TOTAL CLASS: 25 TRANSFERS												
	141,227		133,570		167,621		142,443	167,621	170,078		170,078	
CLASS: 30 OTHER												
991	CONTINGENCY											
					96,310				30,463		117,730	
TOTAL CLASS: 30 OTHER												
					96,310				30,463		117,730	
TOTAL DEPARTMENT: 85 PUBLIC WORKS - OPERATIONS												
	847,442	4.25	825,394	4.25	1,055,881	4.25	724,657	810,529	994,650	5.00	994,650	4.00

0797

City of Beaverton - Finance
 Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 605 PUBLIC WORKS ADMIN FUND

DEPT: 03 REVENUE

PROGRAM: 0000

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 BEGINNING WORKING CAPITAL

301	BEGINNING WORKING CAPITAL											
		51,922		117,730		83,179		83,179		221,152		221,152

TOTAL CLASS: 05 BEGINNING WORKING CAPITAL

		51,922		117,730		83,179		83,179		221,152		221,152
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CLASS: 15 INTERGOVERNMENTAL REVENUE

329	OTHER INTERGOVERNMENTAL REV										
			5,003		30,000				30,000		30,000

TOTAL CLASS: 15 INTERGOVERNMENTAL REVENUE

			5,003		30,000				30,000		30,000
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CLASS: 35 MISCELLANEOUS REVENUES

384	INVESTMENT INTEREST EARNINGS											
		8,440		4,907		1,000		1,800		750		750

389	MISCELLANEOUS REVENUES											
		9,572		9,441				5,000		2,000		2,000

399	REIMBURSEMENTS - OTHER										
			6,498								

TOTAL CLASS: 35 MISCELLANEOUS REVENUES

		18,012		20,846		1,000		6,800		2,750		2,750
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CLASS: 40 INTERFUND TRANSFERS/LOANS

411	TRSFERS FROM GENERAL FUND											
		238,323		260,394		310,904		310,904		146,524		146,524

412	TRSFERS FROM STREET FUND											
		186,737		145,756		182,549		182,549		168,920		168,920

419	TRSFERS FROM WATER FUND											
		144,153		105,424		132,677		132,677		113,938		113,938

421	TRSFERS FROM SEWER FUND											
		93,939		75,049		109,253		109,253		101,235		101,235

425	TRSFERS FROM GARAGE FUND											
		57,406		42,086		51,861		51,861		58,181		58,181

440	TRSFERS FR STREET LIGHTING FUND											
		16,027		11,854		18,929		18,929		21,236		21,236

441	TRSFERS FR STORM DRAIN FUND											
		149,256		117,419		126,886		126,886		130,714		130,714

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BP WORKSHEET & JUSTIFICATION

FUND: 605 PUBLIC WORKS ADMIN FUND

DEPT: 03 REVENUE

PROGRAM: 0000

OBJ	OBJECT DESCRIPTION	JUSTIFICATIONS
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301 BEGINNING WORKING CAPITAL

329 OTHER INTERGOVERNMENTAL REV
INTERGOVERNMENTAL REVENUE FROM THPRD FOR PARTICIPATION IN FANNO CREEK TRAIL PROJECT

384 INVESTMENT INTEREST EARNINGS
INTEREST EARNINGS IS BASED ON AVAILABLE CASH BALANCES AND INTEREST RATES:
FY 09-10 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.00%
FY 09-10 ESTIMATED IS BASED UPON REVISED CASH BALANCES.
FY 10-11 BUDGETED INTEREST EARNINGS ARE BASED UPON .75%

389 MISCELLANEOUS REVENUES
FY 07-08 ESTIMATED REFLECTS PROCEEDS FROM SCRAP METAL SALES.

399 REIMBURSEMENTS - OTHER

411 TRSFERS FROM GENERAL FUND
ALLOCATION OF CHARGES FOR OPERATIONS ADMIN AND FACILITIES SERVICES.
FY 07-08 INCREASE REFLECTS TRANSITION OF ENGINEERING FUNCTIONS TO THE
PUBLIC WORKS DEPARTMENT.

412 TRSFERS FROM STREET FUND
ALLOCATION OF CHARGES FOR OPERATIONS ADMIN AND FACILITIES SERVICES
FY 07-08 INCREASE REFLECTS TRANSITION OF ENGINEERING FUNCTIONS TO THE
PUBLIC WORKS DEPARTMENT.

419 TRSFERS FROM WATER FUND
ALLOCATION OF CHARGES FOR OPERATIONS ADMIN AND FACILITIES SERVICES
FY 07-08 INCREASE REFLECTS TRANSITION OF ENGINEERING FUNCTIONS TO THE
PUBLIC WORKS DEPARTMENT.

421 TRSFERS FROM SEWER FUND
ALLOCATION OF CHARGES FOR OPERATIONS ADMIN AND FACILITIES SERVICES
FY 07-08 INCREASE REFLECTS TRANSITION OF ENGINEERING FUNCTIONS TO THE
PUBLIC WORKS DEPARTMENT.

425 TRSFERS FROM GARAGE FUND
ALLOCATION OF CHARGES FOR OPERATIONS ADMIN AND FACILITIES SERVICES

440 TRSFERS FR STREET LIGHTING FUND
ALLOCATION OF CHARGES FOR OPERATIONS ADMIN AND FACILITIES SERVICES

441 TRSFERS FR STORM DRAIN FUND
ALLOCATION OF CHARGES FOR OPERATIONS ADMIN AND FACILITIES SERVICES
FY 07-08 INCREASE REFLECTS TRANSITION OF ENGINEERING FUNCTIONS TO THE
PUBLIC WORKS DEPARTMENT.

City of Beaverton - Finance
 Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 605 PUBLIC WORKS ADMIN FUND
 DEPT: 03 REVENUE
 PROGRAM: 0000

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

449	TSFR FR TRAFFIC IMPACT FEE FD										
	9,397		7,013		8,643		8,643				

TOTAL CLASS: 40 INTERFUND TRANSFERS/LOANS

	895,238		764,995		941,702		941,702		740,748		740,748
TOTAL PROGRAM: 0000											
	965,172		908,574		1,055,881		1,031,681		994,650		994,650
TOTAL DEPARTMENT: 03 REVENUE											
	965,172		908,574		1,055,881		1,031,681		994,650		994,650

City of Beaverton - Finance
Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 605 PUBLIC WORKS ADMIN FUND
DEPT: 03 REVENUE
PROGRAM: 0000

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

449	TSFR FR TRAFFIC IMPACT FEE FD ALLOCATION OF CHARGES FOR OPERATIONS ADMIN AND FACILITIES SERVICES FY 07-08 INCREASE REFLECTS TRANSITION OF ENGINEERING FUNCTIONS TO THE PUBLIC WORKS DEPARTMENT.
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City of Beaverton - Finance
 Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 605 PUBLIC WORKS ADMIN FUND
 DEPT: 85 PUBLIC WORKS - OPERATIONS
 PROGRAM: 0681 MANAGEMENT SERVICES(OPERATION)

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONAL SERVICES

061	PUBLIC WORKS DIRECTOR											
	130,796	1.00	128,475	1.00	128,475	1.00	128,475	114,249	1.00	114,249	1.00	
078	ADMINISTRATIVE ASSISTANT											
								53,291	1.00	53,291	1.00	
085	PROJECT MANAGER 1											
	46,260	1.00	60,118	1.00	66,051	1.00	66,051	68,352	1.00	68,352	1.00	
111	PUBLIC WORKS MANAGER 1											
	18,108	.25	18,672	.25	18,673	.25	18,673					
179	ENGINEERING PROJ COORDINATOR											
	4,511											
213	SUPPORT SPECIALIST 3											
	47,048	1.00	48,258	1.00	48,261	1.00	48,237	49,201	1.00			
221	SUPPORT SPECIALIST 2											
	43,825	1.00	45,203	1.00	45,200	1.00	45,198	46,081	1.00	46,081	1.00	
299	PAYROLL TAXES AND FRINGES											
	132,097		131,986		142,835		132,576	182,745		144,679		

TOTAL CLASS: 05 PERSONAL SERVICES

	422,645	4.25	432,712	4.25	449,495	4.25	439,210	513,919	5.00	426,652	4.00
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CLASS: 10 MATERIALS & SERVICES

301	OFFICE EXPENSE											
	1,475		1,287		1,400		1,400	1,400		1,400		
303	OFFICE FURNITURE & EQUIPMENT											
	2,479											
304	DEPARTMENT EQUIPMENT EXPENSE											
	708		428		450		225	400		400		
305	SPECIAL DEPARTMENT SUPPLIES											
	1,570		1,209		1,200		1,200	1,200		1,200		
307	MEMBERSHIP FEES											
	275		275		275		275	455		455		
308	PERIODICALS & SUBSCRIPTIONS											
	175		188		185		185	245		245		
317	COMPUTER EQUIPMENT											
			7,354									
318	COMPUTER SOFTWARE											
	11,831		9,539		21,232		504	21,000		21,000		
326	TRAINING											
	800		1,279		3,724		2,700	1,050		1,050		

BP WORKSHEET & JUSTIFICATION

FUND: 605 PUBLIC WORKS ADMIN FUND
 DEPT: 85 PUBLIC WORKS - OPERATIONS
 PROGRAM: 0681 MANAGEMENT SERVICES(OPERATION)

OBJ	OBJECT DESCRIPTION	JUSTIFICATIONS
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061	PUBLIC WORKS DIRECTOR	
078	ADMINISTRATIVE ASSISTANT	FY 10-11 REFLECTS THE RECLASSIFICATION OF THE SUPPORT SPECIALIST 3 POSITION TO ADMIN ASST.
085	PROJECT MANAGER 1	
111	PUBLIC WORKS MANAGER 1	FY 10-11 REFLECTS TRANSFER OF PW MGR 1 TO GENERAL FUND, MAYOR'S OFFICE, DEPT 10
179	ENGINEERING PROJ COORDINATOR	FY 07-08 REFLECTS ELIMINATION OF THE ENGINEERING PROJECT COORDINATOR POSITION AND ESTABLISHMENT OF AN OPERATIONS TECHNICIAN POSITION IN THE STREET FUND
213	SUPPORT SPECIALIST 3	FY 10-11 REFLECTS THE RECLASSIFICATION OF THE SUPPORT SPECIALIST 3 POSITION TO ADMIN ASST.
221	SUPPORT SPECIALIST 2	BUDGET AMENDMENT REMOVES THE FUNDING FOR THIS POSITION THAT WAS INADVERTENTLY NOT REMOVED AFTER INTERNAL REVIEW.
299	PAYROLL TAXES AND FRINGES	PAYROLL TAXES AND FRINGE BENEFITS EXPRESSED AS A PERCENTAGE OF SALARY TOTALS 52.79% AS A CITY-WIDE AVERAGE AND CONSISTS OF THE FOLLOWING: 28.89% IN PAYROLL TAXES CONSISTING OF 7.65% FICA, AVERAGE OF 16.18% FOR RETIREMENT CONTRIBUTIONS (16.83% PERS OR 14.81% OPSRP GENERAL OR 17.52% OPSRP POLICE), AND 4.56% IN OTHER TAXES (UNEMPLOYMENT LONG TERM DISABILITY, WORKERS COMPENSATION, PEHP, AND TRIMET) 23.90% AS THE AVERAGE COST OF MEDICAL, DENTAL, LIFE AND AD&D INSURANCES
301	OFFICE EXPENSE	MISCELLANEOUS OFFICE SUPPLIES. \$1,400
303	OFFICE FURNITURE & EQUIPMENT	NO APPROPRIATION REQUESTED FOR FY 10-11.
304	DEPARTMENT EQUIPMENT EXPENSE	CELL PHONE REPLACEMENT \$200; MISCELLANEOUS SUPPLIES \$200
305	SPECIAL DEPARTMENT SUPPLIES	BATTERIES \$600; SIGNAGE AND SUPPLIES FOR OPERATIONS \$200; DEPARTMENT FIRST AID \$300; CELL PHONE REPAIRS \$100
307	MEMBERSHIP FEES	COOPERATIVE PUBLIC AGENCIES OF WASHINGTON COUNTY MEMBERSHIP (ANNUAL). \$275; PROFESSION REGISTRATION RENEWAL \$180
308	PERIODICALS & SUBSCRIPTIONS	VALLEY TIMES NEWSPAPER \$35; OREGONIAN NEWSPAPER \$210
317	COMPUTER EQUIPMENT	NO APPROPRIATION REQUESTED FOR FY 10-11.
318	COMPUTER SOFTWARE	CARRY OVER FUNDS FROM FY 09-10 TO UPGRADE MICROSOFT OFFICE PROJECT AND TRAINING \$21,000
326	TRAINING	WATERWORKS OPERATIONS I & II, (4 CERTIFICATION) \$375; WATER/WASTEWATER SHORT SCHOOL \$175; PUBLIC WORKS MANAGEMENT TRAINING \$500

City of Beaverton - Finance
 Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 605 PUBLIC WORKS ADMIN FUND
 DEPT: 85 PUBLIC WORKS - OPERATIONS
 PROGRAM: 0681 MANAGEMENT SERVICES(OPERATION)

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE
328	MEALS & RELATED EXPENSE										
	371		245		95		110		150		150
330	MILEAGE REIMBURSEMENT										
	163		159		200		100		100		100
341	COMMUNICATIONS EXPENSE										
	36,578		29,282		33,000		33,000		33,000		33,000
351	UTILITIES EXPENSE										
	68,404		68,542		79,075		70,000		72,000		72,000
361	UNIFORMS & SPECIAL CLOTHING										
	14,139		11,890		13,000		13,000		13,000		13,000
381	BUILDING EXPENSE										
	9,230		17,242		15,600		15,600		15,600		15,600
384	BUILDING MAINTENANCE PROJECTS										
	96,486		71,446		128,750		25,000		80,000		80,000
461	SPECIAL EXPENSE										
	241		160		435		300		400		400
481	OTHER EXPENSES										
	3,825		4,182		4,146		4,146		3,355		3,355
511	PROFESSIONAL SERVICES										
	27,126		27,962		29,373		28,953		29,820		29,820
536	MAINTENANCE CONTRACTS										
	1,568		2,762		3,315		3,315		3,315		3,315
551	RENTS AND LEASES										
	6,126		3,681		7,000		3,685		3,700		3,700
TOTAL CLASS: 10 MATERIALS & SERVICES											
	283,570		259,112		342,455		203,698		280,190		280,190
CLASS: 25 TRANSFERS											
816	TRSFERS TO REPROGRAPHICS FUND										
	12,943		14,566		24,380		24,380		18,460		18,460
818	TRSFERS TO ISD-ALLOCATED										
	128,284		119,004		143,241		143,241		151,618		151,618
TOTAL CLASS: 25 TRANSFERS											
	141,227		133,570		167,621		167,621		170,078		170,078
CLASS: 30 OTHER											
991	CONTINGENCY										
					96,310				30,463		117,730

0804

City of Beaverton - Finance
 Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 605 PUBLIC WORKS ADMIN FUND
 DEPT: 85 PUBLIC WORKS - OPERATIONS
 PROGRAM: 0681 MANAGEMENT SERVICES(OPERATION)

OBJ	OBJECT DESCRIPTION	JUSTIFICATIONS
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- 328 MEALS & RELATED EXPENSE
 MEALS FOR LOCAL CLASSES AND/OR MEETINGS \$150
- 330 MILEAGE REIMBURSEMENT
 REIMBURSEMENT FOR PERSONAL VEHICLE USE \$100
- 341 COMMUNICATIONS EXPENSE
 CELLULAR PHONE AIR TIME (75 NEXTEL PHONES, 4 BLACKBERRY UNITS) \$19,000; OPERATIONS COMPLEX LOCAL EXCHANGE SERVICES AND LONG DISTANCE CALLS \$14,000
- 351 UTILITIES EXPENSE
 UTILITY EXPENSES FOR OPERATIONS COMPLEX: ELECTRICITY
 NATURAL GAS
 WATER
 TRASH SERVICE
- 361 UNIFORMS & SPECIAL CLOTHING
 BASEBALL CAPS FOR PUBLIC WORKS STAFF \$720; SHIRTS AND JACKETS WITH CITY LOGO \$12,280
 FOR ALL ELIGIBLE PUBLIC WORKS STAFF AS REQUIRED BY THE SEIU CONTRACT
- 381 BUILDING EXPENSE
 OPERATIONS COMPLEX: PAPER PRODUCTS FOR RESTROOMS \$3,000; LIGHTBULBS \$600; ELECTRICAL SUPPLIES AND FIXTURES \$900; HVAC MAINTENANCE \$1,300; OTHER REPAIRS (OVERHEAD DOORS, COMPRESSOR, MOTORS) \$5,500; OTHER SUPPLIES (PAINT, NUTS, BOLTS, FILTERS) \$3,800; VARIOUS LUNCH/BREAK ROOM EQUIPMENT REPLACEMENTS \$500
- 384 BUILDING MAINTENANCE PROJECTS
 GENERAL BUILDING MAINTENANCE AND UPGRADES \$20,000; FANNO CREEK TRAIL WEST SIDE OF PROPERTY (THPRD TO REIMBURSE \$30,000) \$35,000; PERVIOUS TRAIL ALONG ALLEN BLVD \$25,000
- 461 SPECIAL EXPENSE
 DEQ PERMIT FOR THE UNDERGROUND STORAGE TANK \$150; VARIOUS OTHER PERMITS (COMPRESSOR, AIR TANK) \$250
- 481 OTHER EXPENSES
 ORGANIZATIONAL DEVELOPMENT AND TEAM BUILDING EXPENSE FOR DEPT 85 (\$30/PER FTE @ 88.5 FTE) \$2,655
 ALL-CREW MEALS DURING STORMS AND OTHER EMERGENCIES \$700
- 511 PROFESSIONAL SERVICES
 JANITORIAL SERVICES FOR OPERATIONS COMPLEX BUILDINGS \$29,820
- 536 MAINTENANCE CONTRACTS
 OPERATIONS CENTER: PEST CONTROL \$816; ANNUAL FIRE SPRINKLER TESTING \$482; ANNUAL FIRE ALARM TESTING \$264; GENERATOR MAINTENANCE \$620; FIRE ALARM MONITORING \$360; TYPEWRITER MAINTENANCE \$50; ANNUAL ANTI-FREEZE CHARGING \$723
- 551 RENTS AND LEASES
 STORAGE SPACE LEASE. \$3,700

- 816 TRSFERS TO REPROGRAPHICS FUND
 ALLOCATION OF COPIER, GRAPHICS, AND PRINTING CHARGES THROUGH RERPOGRAPHICS.
- 818 TRSFERS TO ISD-ALLOCATED
 ALLOCATION OF SERVICES PROVIDED BY THE INFORMATION SYSTEMS FUND \$45,139
 ALLOCATION OF BUSINESS ANALYST PROGRAMMER MATRIXED TO PUBLIC WORKS AND ENGINEERING \$104,639
 COMMUNICATION COSTS - LAPTOP AIR CARDS \$1,840

991 CONTINGENCY

City of Beaverton - Finance
 Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 605 PUBLIC WORKS ADMIN FUND
 DEPT: 85 PUBLIC WORKS - OPERATIONS
 PROGRAM: 0681 MANAGEMENT SERVICES(OPERATION)

OBJ	2008 - ACTUAL		2009 - ACTUAL		2010 BUDGETED		2010	2011 - RECOMD		2011 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

TOTAL CLASS: 30 OTHER

					96,310			30,463		117,730	
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TOTAL PROGRAM: 0681 MANAGEMENT SERVICES(OPERATION)

	847,442	4.25	825,394	4.25	1,055,881	4.25	810,529	994,650	5.00	994,650	4.00
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TOTAL DEPARTMENT: 85 PUBLIC WORKS - OPERATIONS

	847,442	4.25	825,394	4.25	1,055,881	4.25	810,529	994,650	5.00	994,650	4.00
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TOTAL FUND: 605 PUBLIC WORKS ADMIN FUND

	847,442	4.25	825,394	4.25	1,055,881	4.25	810,529	994,650	5.00	994,650	4.00
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City of Beaverton - Finance
Budget Preparation - 2011

BP WORKSHEET & JUSTIFICATION

FUND: 605 PUBLIC WORKS ADMIN FUND
DEPT: 85 PUBLIC WORKS - OPERATIONS
PROGRAM: 0681 MANAGEMENT SERVICES(OPERATION)

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

