

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 106 COMMUNITY DEV. BLOCK GRANT DEPT: 03 REVENUE

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018 YTD	2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 BEGINNING WORKING CAPITAL

301 BEGINNING WORKING CAPITAL

	-134,025		-146,350		-39,094		-39,094		-39,094		-34,094		-34,094
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TOTAL CLASS: 05 BEGINNING WORKING CAPITAL

	-134,025		-146,350		-39,094		-39,094		-39,094		-34,094		-34,094
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CLASS: 15 INTERGOVERNMENTAL REVENUE

327 GRANTS - FEDERAL

	-299,688		-912,178		-809,663		-329,226		-571,650		-838,013		-992,265
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TOTAL CLASS: 15 INTERGOVERNMENTAL REVENUE

	-299,688		-912,178		-809,663		-329,226		-571,650		-838,013		-992,265
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035

CLASS: 35 MISCELLANEOUS REVENUES

382 SALE OF CITY PROPERTY

	-316,000												
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384 INVESTMENT INTEREST EARNINGS

	-650		-1,744		-800		-751		-800		-400		-400
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389 MISCELLANEOUS REVENUES

	-81,647		-39,105		-14,639		-54,697		-83,000		-40,000		-40,000
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392 CDBG SECTION 108 RENTAL INCOME

	-64,870		-73,200		-73,200		-73,200		-73,200		-73,200		-73,200
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TOTAL CLASS: 35 MISCELLANEOUS REVENUES

	-463,167		-114,049		-88,639		-128,648		-157,000		-113,600		-113,600
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TOTAL DEPARTMENT: 03 REVENUE

	-896,880		-1,172,577		-937,396		-496,968		-767,744		-985,707		-1,139,959
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BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 106 COMMUNITY DEV. BLOCK GRANT DEPT: 70 COMMUNITY DEVELOPMENT DEPT

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018 YTD	2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONNEL SERVICES

025	DEVELOPMENT PROJECT COORDINATOR											
	72,781	1.00	50,915	.65	51,895	.65	49,053	51,915	40,869	.50	40,869	.50
186	PROGRAM COORDINATOR											
					6,879	.50	5,292	9,209	29,869	.50	29,869	.50
221	SUPPORT SPECIALIST 2											
			26,246	.50	18,418		15,937	16,141				
275	TEMPORARY EMPLOYEES											
	2,100											
299	PAYROLL TAXES AND FRINGES											
	14,471		16,894		21,439		22,767	24,148	25,177		25,177	
0356	TOTAL CLASS: 05 PERSONNEL SERVICES											
	89,352	1.00	94,055	1.15	98,631	1.15	93,049	101,413	95,915	1.00	95,915	1.00

CLASS: 10 MATERIALS & SERVICES

301	OFFICE EXPENSE											
	26		7									
307	MEMBERSHIP FEES											
	1,040		1,980		1,500			1,500	1,500		1,500	
316	ADVERTISING, RECORDING & FILING											
	151		253		300		378	300	300		300	
318	COMPUTER SOFTWARE											
			7,000		7,000		6,500	6,500	6,500		6,500	
321	TRAVEL, TRAINING & SUBSISTENCE											
	3,576		4,314		4,400		3,448	4,400	4,600		4,600	
328	MEALS & RELATED EXPENSE											
			11				7		120		120	
330	MILEAGE REIMBURSEMENT											
	32		124		300		255	300	300		300	
377	PUBLIC RELATIONS EXPENSE											

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 106 COMMUNITY DEV. BLOCK GRANT DEPT: 70 COMMUNITY DEVELOPMENT DEPT

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018 YTD	2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE
					100			300	300		300	
380	CDBG PUBLIC SERVICES FUNDING GRANTS											
					119,495		119,000	119,000	108,333		102,000	
381	BUILDING EXPENSE											
	1,554		1,221		39,094		2,667	5,000	34,094		34,094	
383	SOCIAL SERVICE COMMITTEE FUNDING GRANTS											
	96,623		120,181									
416	UNCOMMITTED GRANT FUNDS											
					203,188				227,786		269,367	
461	SPECIAL EXPENSE											
	353,986		201,250		181,291		220,000	203,600	202,536		320,000	
511	PROFESSIONAL SERVICES											
	5,000		2,000		6,271		2,000	7,000	15,000		15,000	
513	CDBG ACCESSIBILITY MINOR REHAB											
	21,037		134,019		135,000		139,000	143,511	173,731		173,731	
517	CDBG ECON DEVELOPMENT EXPENSE											
	114,422		140,182		140,000		140,000	140,000	113,860		115,400	
TOTAL CLASS: 10 MATERIALS & SERVICES												
	597,447		612,542		837,939		633,255	631,411	888,960		1,043,212	
CLASS: 20 DEBT SERVICE												
709	CDBG SECTION 108 PRINCIPAL											
	40,000		405,000									
751	CDBG SECTION 108 INTEREST											
	23,166		21,075									
TOTAL CLASS: 20 DEBT SERVICE												
	63,166		426,075									
CLASS: 25 TRANSFERS												
816	TRSFERS TO REPROGRAPHICS FUND											

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 106 COMMUNITY DEV. BLOCK GRANT DEPT: 70 COMMUNITY DEVELOPMENT DEPT

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018 YTD	2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE
	568		812		826		653	826	832		832	
TOTAL CLASS: 25 TRANSFERS												
	568		812		826		653	826	832		832	
CLASS: 30 FUND BAL/CONTINGENCY/RESERVES												
998 RESERVE												
TOTAL CLASS: 30 FUND BAL/CONTINGENCY/RESERVES												
TOTAL DEPARTMENT: 70 COMMUNITY DEVELOPMENT DEPT												
	750,533	1.00	1,133,484	1.15	937,396	1.15	726,957	733,650	985,707	1.00	1,139,959	1.00

0358

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 03 REVENUE
 PROGRAM: 0000 UNRESTRICTED

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 BEGINNING WORKING CAPITAL

301	BEGINNING WORKING CAPITAL										
		134,025	146,350	39,094	39,094	34,094		34,094			

TOTAL CLASS: 05 BEGINNING WORKING CAPITAL

		134,025	146,350	39,094	39,094	34,094		34,094			
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CLASS: 15 INTERGOVERNMENTAL REVENUE

327	GRANTS - FEDERAL										
		299,688									

TOTAL CLASS: 15 INTERGOVERNMENTAL REVENUE

		299,688									
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CLASS: 35 MISCELLANEOUS REVENUES

382	SALE OF CITY PROPERTY										
		316,000									
384	INVESTMENT INTEREST EARNINGS										
		650	1,744	800	800	400		400			

389	MISCELLANEOUS REVENUES										
		81,647	39,105	14,639	83,000	40,000		40,000			

392	CDBG SECTION 108 RENTAL INCOME										
		64,870	73,200	73,200	73,200	73,200		73,200			

TOTAL CLASS: 35 MISCELLANEOUS REVENUES

		463,167	114,049	88,639	157,000	113,600		113,600			
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TOTAL PROGRAM: 0000 UNRESTRICTED

		896,880	260,399	127,733	196,094	147,694		147,694			
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BP WORKSHEET & JUSTIFICATION

Budget Preparation - 2019

FUND: 106 COMMUNITY DEV. BLOCK GRANT

DEPT: 03 REVENUE

PROGRAM: 0000 UNRESTRICTED

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

301 BEGINNING WORKING CAPITAL
UNSPENT BALANCE OF SECTION 108 CHILD CARE CENTER PROGRAM

327 GRANTS - FEDERAL
BEGINNING FY 2016-17 THE ANNUAL GRANT REVENUE IS RECORDED IN EACH PROGRAM YEAR;
FY 2016-17 PROGRAM 6023
FY 2017-18 PROGRAM 6024

382 SALE OF CITY PROPERTY

384 INVESTMENT INTEREST EARNINGS
INTEREST EARNINGS IS BASED ON AVAILABLE CASH BALANCES AND INTEREST RATES:
FY 15-16 BUDGETED INTEREST EARNINGS ARE BASED UPON .50%
FY 16-17 BUDGETED INTEREST EARNINGS ARE BASED UPON .55%
FY 17-18 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.10%
FY 18-19 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.75%

389 MISCELLANEOUS REVENUES
LOAN REPAYMENTS AND HOUSING REHAB PROGRAM INCOME

392 CDBG SECTION 108 RENTAL INCOME
LEASE INCOME FROM CHILD CARE CENTER
FY 2015-16 \$1,935 FOR JULY & AUG THEN \$6,100 FOR TEN MONTHS
FY 2016-17 \$6,100 PER MONTH
FY 2017-18 \$6,100 PER MONTH
FY 2018-19 \$6,100 PER MONTH

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 70 COMMUNITY DEVELOPMENT DEPT
 PROGRAM: 0611 ADMINISTRATION

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONNEL SERVICES

025	DEVELOPMENT PROJECT COORDINATOR										
	72,781	1.00	50,915	.65	51,895	.65	51,915	40,869	.50	40,869	.50
186	PROGRAM COORDINATOR										
					6,879	.50	9,209	29,869	.50	29,869	.50
221	SUPPORT SPECIALIST 2										
			26,246	.50	18,418		16,141				
275	TEMPORARY EMPLOYEES										
	2,100										
299	PAYROLL TAXES AND FRINGES										
	14,471		16,894		21,439		24,148	25,177		25,177	

TOTAL CLASS: 05 PERSONNEL SERVICES

	89,352	1.00	94,055	1.15	98,631	1.15	101,413	95,915	1.00	95,915	1.00
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CLASS: 10 MATERIALS & SERVICES

301	OFFICE EXPENSE										
	26		7								
307	MEMBERSHIP FEES										
	1,040		1,980		1,500		1,500	1,500		1,500	
316	ADVERTISING, RECORDING & FILING										
	151		253		300		300	300		300	
318	COMPUTER SOFTWARE										
			7,000		7,000		6,500	6,500		6,500	
321	TRAVEL, TRAINING & SUBSISTENCE										
	3,576		4,314		4,400		4,400	4,600		4,600	
328	MEALS & RELATED EXPENSE										
			11					120		120	
330	MILEAGE REIMBURSEMENT										
	32		124		300		300	300		300	
377	PUBLIC RELATIONS EXPENSE										
					100		300	300		300	
461	SPECIAL EXPENSE										
	61										
511	PROFESSIONAL SERVICES										
	5,000		2,000		6,271		7,000	15,000		15,000	

0361

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 70 COMMUNITY DEVELOPMENT DEPT
 PROGRAM: 0611 ADMINISTRATION

OBJ	OBJECT DESCRIPTION	JUSTIFICATIONS
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- 025 DEVELOPMENT PROJECT COORDINATOR
 FY 16-17 REFLECTS THE TRANSFER OF 35% OF DEVELOPMENT PROJECT COORDINATOR POSITION TO THE GENERAL FUND - CDD'S DEVELOPMENT DIVISION 0662.
- 186 PROGRAM COORDINATOR
 FY 17-18 REFLECTS MID-YEAR RECLASSIFICATION OF 1 FTE SUPPORT SPECIALIST 2 POSITION TO 1 FTE PROGRAM COORDINATOR. (THE POSITION'S DISTRIBUTION IS 50% IN THE CDBG FUND AND 50% IN THE GENERAL FUND - COMMUNITY DEVELOPMENT DEPARTMENT.)
- 221 SUPPORT SPECIALIST 2
 FY 16-17 REFLECTS A NEW .50 FTE SUPPORT SPECIALIST 2 POSITION.
 FY 17-18 REFLECTS MID-YEAR RECLASSIFICATION OF 1 FTE SUPPORT SPECIALIST 2 POSITION TO 1 FTE PROGRAM COORDINATOR. (THE POSITION'S DISTRIBUTION IS 50% IN THE CDBG FUND AND 50% IN THE GENERAL FUND - COMMUNITY DEVELOPMENT DEPARTMENT.)
- 275 TEMPORARY EMPLOYEES
 NO APPROPRIATIONS REQUESTED
- 299 PAYROLL TAXES AND FRINGES
 PAYROLL TAXES AND FRINGE BENEFITS EXPRESSED AS A PERCENTAGE OF SALARY TOTALS 61.45% AS A CITY-WIDE AVERAGE AND CONSISTS OF THE FOLLOWING:
 37.07% IN PAYROLL TAXES CONSISTING OF 7.65% FICA, AVERAGE OF 20.74% FOR RETIREMENT CONTRIBUTIONS (25.39% PERS. 16.72% OPSRP GENERAL OR 21.49% OPSRP POLICE), A 2.23% CONTRIBUTION TO THE PERS RESERVE FUND, AND 6.45% IN OTHER TAXES (UNEMPLOYMENT, LONG TERM DISABILITY, WORKERS COMPENSATION, PEHP, AND TRIMET)
 24.38% AS THE AVERAGE COST OF MEDICAL, DENTAL, LIFE AND AD&D INSURANCES
- 301 OFFICE EXPENSE
 NO APPROPRIATIONS REQUESTED
- 307 MEMBERSHIP FEES
 NATIONAL COMMUNITY DEVELOPMENT ASSOCIATION.
 NORTHWEST ASSOCIATION OF COMMUNITY DEVELOPMENT MANAGERS.
- 316 ADVERTISING, RECORDING & FILING
 REQUIRED PUBLIC NOTICES FOR CDBG ACTIVITIES.
- 318 COMPUTER SOFTWARE
 ANNUAL SUBSCRIPTION FOR ZOOMGRANTS. \$6,500
 (REPORTING AND INVOICING APPLICATION FOR CDBG GRANT PROGRAMS)
- 321 TRAVEL, TRAINING & SUBSISTENCE
 HUD-RELATED TRAININGS.
 NORTHWEST ASSOCIATION OF COMMUNITY DEVELOPMENT MANAGERS ANNUAL CONFERENCE.
- 328 MEALS & RELATED EXPENSE
 PARKING EXPENSES FOR CDBG-RELATED EVENTS
- 330 MILEAGE REIMBURSEMENT
 MILEAGE RELATED TO LOCAL TRAVEL.
- 377 PUBLIC RELATIONS EXPENSE
 PROGRAM OUTREACH MATERIALS AND SUPPLIES.
- 461 SPECIAL EXPENSE
 NO APPROPRIATIONS REQUESTED FOR FY 18-19
- 511 PROFESSIONAL SERVICES
 FAIR HOUSING ACTIVITIES (HOTLINE, TRAININGS, EDUCATIONAL MATERIALS) \$5,000
 CONSOLIDATED PLAN PREPARATION SERVICES \$10,000

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 70 COMMUNITY DEVELOPMENT DEPT
 PROGRAM: 0611 ADMINISTRATION

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

TOTAL CLASS: 10 MATERIALS & SERVICES

	9,886		15,689		19,871		20,300	28,620		28,620	
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CLASS: 25 TRANSFERS

816 TRSFERS TO REPROGRAPHICS FUND

	568		812		826		826	832		832	
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TOTAL CLASS: 25 TRANSFERS

	568		812		826		826	832		832	
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TOTAL PROGRAM: 0611 ADMINISTRATION

	99,806	1.00	110,556	1.15	119,328	1.15	122,539	125,367	1.00	125,367	1.00
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BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
DEPT: 70 COMMUNITY DEVELOPMENT DEPT
PROGRAM: 0611 ADMINISTRATION

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

816 TRSFERS TO REPROGRAPHICS FUND
ALLOCATION OF COPIER, GRAPHICS, PRINTING, MAILING, & POSTAGE CHARGES THROUGH REPROGRAPHICS

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT

DEPT: 03 REVENUE

PROGRAM: 6001 CDBG PRIOR PROGRAM PROJECTS

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 15 INTERGOVERNMENTAL REVENUE

327 GRANTS - FEDERAL

	38,958	38,472	38,472	38,472
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TOTAL CLASS: 15 INTERGOVERNMENTAL REVENUE

	38,958	38,472	38,472	38,472
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TOTAL PROGRAM: 6001 CDBG PRIOR PROGRAM PROJECTS

	38,958	38,472	38,472	38,472
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BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
DEPT: 03 REVENUE
PROGRAM: 6001 CDBG PRIOR PROGRAM PROJECTS

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

327 GRANTS - FEDERAL
REIMBURSEMENT FOR ADMIN PROGRAM (TOTAL ADMIN EXPENSE LESS TOTAL PROGRAM INCOME) \$11,767; REIMBURSEMENT FOR BUSINESS DEVELOPMENT LOAN EXPENSE IN PROGRAM 6001 \$26,705



BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 70 COMMUNITY DEVELOPMENT DEPT
 PROGRAM: 6001 CDBG PRIOR PROGRAM PROJECTS

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 10 MATERIALS & SERVICES

383 SOCIAL SERVICE COMMITTEE FUNDING GRANTS
 9,123

416 UNCOMMITTED GRANT FUNDS

38,472

461 SPECIAL EXPENSE
 113,425

513 CDBG ACCESSIBILITY MINOR REHAB
 20,000

517 CDBG ECON DEVELOPMENT EXPENSE

26,705

26,705

TOTAL CLASS: 10 MATERIALS & SERVICES

122,548

20,000

38,472

26,705

26,705

TOTAL PROGRAM: 6001 CDBG PRIOR PROGRAM PROJECTS

122,548

20,000

38,472

26,705

26,705

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
DEPT: 70 COMMUNITY DEVELOPMENT DEPT
PROGRAM: 6001 CDBG PRIOR PROGRAM PROJECTS

OBJ	OBJECT DESCRIPTION	JUSTIFICATIONS
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383	SOCIAL SERVICE COMMITTEE FUNDING GRANTS SEE MAYOR'S DEPARTMENT COMMUNITY SERVICES PROGRAM (#001-10-0529)	
416	UNCOMMITTED GRANT FUNDS	
461	SPECIAL EXPENSE PROUD GROUND HOMEOWNERSHIP.	
513	CDBG ACCESSIBILITY MINOR REHAB NO APPROPRIATIONS REQUESTED	
517	CDBG ECON DEVELOPMENT EXPENSE MICRO ENTERPRISE DEVELOPMENT SUPPORT. \$26,705	

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT

DEPT: 03 REVENUE

PROGRAM: 6022 CDBG 22ND PROGRAM YR - FY15-16

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 15 INTERGOVERNMENTAL REVENUE

327 GRANTS - FEDERAL

398,001 8,511 8,511

TOTAL CLASS: 15 INTERGOVERNMENTAL REVENUE

398,001 8,511 8,511

TOTAL PROGRAM: 6022 CDBG 22ND PROGRAM YR - FY15-16

398,001 8,511 8,511

City of Beaverton - Finance
Budget Preparation - 2019

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
DEPT: 03 REVENUE
PROGRAM: 6022 CDBG 22ND PROGRAM YR - FY15-16

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

327 GRANTS - FEDERAL
PROGRAM YEAR 22 GRANT FUNDS



BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 70 COMMUNITY DEVELOPMENT DEPT
 PROGRAM: 6022 CDBG 22ND PROGRAM YR - FY15-16

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 10 MATERIALS & SERVICES

383 SOCIAL SERVICE COMMITTEE FUNDING GRANTS
 87,500

416 UNCOMMITTED GRANT FUNDS

8,511

461 SPECIAL EXPENSE
 240,000

25,000

513 CDBG ACCESSIBILITY MINOR REHAB
 21,037

8,511

517 CDBG ECON DEVELOPMENT EXPENSE
 114,422

TOTAL CLASS: 10 MATERIALS & SERVICES

462,959	25,000	8,511	8,511
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CLASS: 20 DEBT SERVICE

709 CDBG SECTION 108 PRINCIPAL
 363,000

751 CDBG SECTION 108 INTEREST
 10,001

TOTAL CLASS: 20 DEBT SERVICE

373,001

TOTAL PROGRAM: 6022 CDBG 22ND PROGRAM YR - FY15-16

462,959	398,001	8,511	8,511
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BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
DEPT: 70 COMMUNITY DEVELOPMENT DEPT
PROGRAM: 6022 CDBG 22ND PROGRAM YR - FY15-16

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

383 SOCIAL SERVICE COMMITTEE FUNDING GRANTS
LIMITED TO NO MORE THAN 15% OF CDBG ANNUAL ALLOCATION.

416 UNCOMMITTED GRANT FUNDS

461 SPECIAL EXPENSE
AFFORDABLE HOMEOWNERSHIP.

513 CDBG ACCESSIBILITY MINOR REHAB
HOUSING REHAB GRANTS. (WE MAY SPREAD THIS TO INCLUDE LOANS, PREDICATED UPON
APPLICATIONS FOR CDBG FUNDING.)

517 CDBG ECON DEVELOPMENT EXPENSE
MICROENTERPRISE TECHNICAL ASSISTANCE.

709 CDBG SECTION 108 PRINCIPAL

751 CDBG SECTION 108 INTEREST

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT

DEPT: 03 REVENUE

PROGRAM: 6023 CDBG 23RD PROGRAM YR, FY 16-17

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 15 INTERGOVERNMENTAL REVENUE

327 GRANTS - FEDERAL

	475,219	120,786	84,539	36,247	36,247
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TOTAL CLASS: 15 INTERGOVERNMENTAL REVENUE

	475,219	120,786	84,539	36,247	36,247
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TOTAL PROGRAM: 6023 CDBG 23RD PROGRAM-YR, FY 16-17

	475,219	120,786	84,539	36,247	36,247
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BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
DEPT: 03 REVENUE
PROGRAM: 6023 CDBG 23RD PROGRAM YR, FY 16-17

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

327 GRANTS - FEDERAL
FY 17-18 ESTIMATED:
OF THE TOTAL EXPENSE \$119,000 IN PROGRAM 6023, \$34,461 WILL BE FIRST PAID BY THE
PROGRAM INCOME (119,000 - 34,461 = 84,539).



BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 70 COMMUNITY DEVELOPMENT DEPT
 PROGRAM: 6023 CDBG 23RD PROGRAM YR, FY 16-17

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 10 MATERIALS & SERVICES

380	CDBG PUBLIC SERVICES FUNDING GRANTS				119,495		119,000	36,247		36,247	
383	SOCIAL SERVICE COMMITTEE FUNDING GRANTS		120,181								
461	SPECIAL EXPENSE		176,000		1,291						
513	CDBG ACCESSIBILITY MINOR REHAB		114,019								
517	CDBG ECON DEVELOPMENT EXPENSE		140,182								

TOTAL CLASS: 10 MATERIALS & SERVICES

			550,382		120,786		119,000	36,247		36,247	
TOTAL PROGRAM: 6023 CDBG 23RD PROGRAM YR, FY 16-17			550,382		120,786		119,000	36,247		36,247	

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
DEPT: 70 COMMUNITY DEVELOPMENT DEPT
PROGRAM: 6023 CDBG 23RD PROGRAM YR, FY 16-17

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

- 380 CDBG PUBLIC SERVICES FUNDING GRANTS
FY 17-18 NEW OBJECT CODE CREATED TO DIFFERENTIATE FROM SOCIAL SERVICE GRANTS EXPENSE
- 383 SOCIAL SERVICE COMMITTEE FUNDING GRANTS
MAXIMUM 15% OF THE CURRENT PROGRAM YEAR AWARD PLUS PREVIOUS YEAR'S PROGRAM INCOME
= 145,580.
- 461 SPECIAL EXPENSE
- 513 CDBG ACCESSIBILITY MINOR REHAB
- 517 CDBG ECON DEVELOPMENT EXPENSE



BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT

DEPT: 03 REVENUE

PROGRAM: 6024 CDBG 24TH PROGRAM YR, FY 17-18

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 15 INTERGOVERNMENTAL REVENUE

327 GRANTS - FEDERAL

	641,894	478,600	163,294	163,294
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TOTAL CLASS: 15 INTERGOVERNMENTAL REVENUE

	641,894	478,600	163,294	163,294
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TOTAL PROGRAM: 6024 CDBG 24TH PROGRAM YR, FY 17-18

	641,894	478,600	163,294	163,294
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BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
DEPT: 03 REVENUE
PROGRAM: 6024 CDBG 24TH PROGRAM YR, FY 17-18

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

327 GRANTS - FEDERAL
FY 2017-18 BUDGETED:
TOTAL EXPENSE IN PROGRAM 6024 (\$611,205)
PLUS THE DIFFERENCE BETWEEN PROGRAM INCOME AND TOTAL ADMIN EXPENSE (\$30,689)



BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 70 COMMUNITY DEVELOPMENT DEPT
 PROGRAM: 6024 CDBG 24TH PROGRAM YR, FY 17-18

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 10 MATERIALS & SERVICES

380 CDBG PUBLIC SERVICES FUNDING GRANTS

72,086 65,753

416 UNCOMMITTED GRANT FUNDS

156,205

461 SPECIAL EXPENSE

180,000 203,600 91,208 97,541

513 CDBG ACCESSIBILITY MINOR REHAB

135,000 135,000

517 CDBG ECON DEVELOPMENT EXPENSE

140,000 140,000

TOTAL CLASS: 10 MATERIALS & SERVICES

611,205 478,600 163,294 163,294

TOTAL PROGRAM: 6024 CDBG 24TH PROGRAM YR, FY 17-18

611,205 478,600 163,294 163,294

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT

DEPT: 70 COMMUNITY DEVELOPMENT DEPT

PROGRAM: 6024 CDBG 24TH PROGRAM YR, FY 17-18

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

- 380 CDBG PUBLIC SERVICES FUNDING GRANTS
 FY 17-18 NEW OBJECT CODE CREATED TO DIFFERENTIATE FROM SOCIAL SERVICE GRANTS EXPENSE
 CAPPED AT 15 PERCENT OF ALLOCATION PLUS LAST YEAR'S PROGRAM INCOME.
 BUDGET AMENDMENT PKT #1:
 TRANSFER WITHIN EXISTING APPROPRIATIONS IN THE CDBG 24TH YEAR PROGRAM TO REFLECT THE
 REDUCTION IN PUBLIC SERVICES FUNDING GRANTS AND INCREASE IN SPECIAL EXPENSE FOR PROUD
 GROUND HOME OWNERSHIP PROGRAM (\$6,333)

- 416 UNCOMMITTED GRANT FUNDS

- 461 SPECIAL EXPENSE
 PROUD GROUND (HOME OWNERSHIP).
 BUDGET AMENDMENT PKT #1:
 TRANSFER WITHIN EXISTING APPROPRIATIONS IN THE CDBG 24TH YEAR PROGRAM TO REFLECT THE
 REDUCTION IN PUBLIC SERVICES FUNDING GRANTS AND INCREASE IN SPECIAL EXPENSE FOR PROUD
 GROUND HOME OWNERSHIP PROGRAM (\$6,333).

- 513 CDBG ACCESSIBILITY MINOR REHAB
 OWNERSHIP AND TENANT REHABILITATION GRANTS/LOANS FOR CRITICAL REPAIRS, ACCESSIBILITY
 IMPROVEMENTS AND WEATHERIZATION.

- 517 CDBG ECON DEVELOPMENT EXPENSE
 SUPPORT FOR LOCAL MICROENTERPRISE ORGANIZATIONS.



BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT

DEPT: 03 REVENUE

PROGRAM: 6025 CDBG 25TH PROGRAM YR, FY 18-19

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 15 INTERGOVERNMENTAL REVENUE

327 GRANTS - FEDERAL

600,000 754,252

TOTAL CLASS: 15 INTERGOVERNMENTAL REVENUE

600,000 754,252

TOTAL PROGRAM: 6025 CDBG 25TH PROGRAM YR, FY 18-19

600,000 754,252

TOTAL DEPARTMENT: 03 REVENUE

896,880 1,172,577 937,396 767,744 985,707 1,139,959

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
DEPT: 03 REVENUE
PROGRAM: 6025 CDBG 25TH PROGRAM YR, FY 18-19

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

327 GRANTS - FEDERAL

BUDGET AMENDMENT PKT. #1: INCREASE THE CDBG GRANT REVENUE TO REFLECT A \$154,252 INCREASE IN THE FEDERAL GOVERNMENT'S HUD COMMUNITY DEV. BLOCK GRANT ENTITLEMENT ALLOCATION TO THE CITY OF BEAVERTON AND ADJUST THE CORRESPONDING APPROPRIATIONS IN UNCOMMITTED GRANT FUNDS AND SPECIAL EXPENSE.

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 70 COMMUNITY DEVELOPMENT DEPT
 PROGRAM: 6025 CDBG 25TH PROGRAM YR, FY 18-19

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 10 MATERIALS & SERVICES

380 CDBG PUBLIC SERVICES FUNDING GRANTS

416 UNCOMMITTED GRANT FUNDS

227,786 269,367

461 SPECIAL EXPENSE

111,328 222,459

513 CDBG ACCESSIBILITY MINOR REHAB

173,731 173,731

517 CDBG ECON DEVELOPMENT EXPENSE

87,155 88,695

TOTAL CLASS: 10 MATERIALS & SERVICES

600,000 754,252

CLASS: 30 FUND BAL/CONTINGENCY/RESERVES

998 RESERVE

TOTAL CLASS: 30 FUND BAL/CONTINGENCY/RESERVES

TOTAL PROGRAM: 6025 CDBG 25TH PROGRAM YR, FY 18-19

600,000 754,252

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 70 COMMUNITY DEVELOPMENT DEPT
 PROGRAM: 6025 CDBG 25TH PROGRAM YR, FY 18-19

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

380 CDBG PUBLIC SERVICES FUNDING GRANTS

416 UNCOMMITTED GRANT FUNDS

OF THIS UNCOMMITTED GRANT FUNDS, \$40,000 IS INTENDED FOR THE MAINTENANCE & IMPROVEMENT PROJECTS FOR THE CDBG PROPERTY AT LONG HORN.
 BUDGET AMENDMENT PKT. #1 TRANSFERS \$1,540 WITHIN EXISTING APPROPRIATIONS FROM 416 TO 517 TO CORRECT THE RECOMMENDED AMOUNT FOR 2 ECONOMIC DEVELOPMENT CONTRACTS.
 IT ALSO INCREASES CDBG REVENUE \$154,252 TO REFLECT AN INCREASE IN FED GOV HUD CDBG ENTITLEMENT ALLOCATION TO CITY OF BEAV AND ADJUST THE CORRESPONDING APPROPRIATIONS IN UNCOMMITTED GRANT FUNDS (\$43,121) AND SPECIAL EXPENSE (\$111,131)

461 SPECIAL EXPENSE

BUDGET AMENDMENT PKT #1:
 INCREASES CDBG REVENUE \$154,252 TO REFLECT AN INCREASE IN FED GOV HUD CDBG ENTITLEMENT ALLOCATION TO CITY OF BEAV AND ADJUST THE CORRESPONDING APPROPRIATIONS IN UNCOMMITTED GRANT FUNDS (\$43,121) AND SPECIAL EXPENSE (\$111,131)

513 CDBG ACCESSIBILITY MINOR REHAB

517 CDBG ECON DEVELOPMENT EXPENSE

BUDGET AMENDMENT PKT. #1 TRANSFERS \$1,540 WITHIN EXISTING APPROPRIATIONS FROM 416 TO 517 TO CORRECT THE RECOMMENDED AMOUNT FOR 2 ECONOMIC DEVELOPMENT CONTRACTS.

998 RESERVE

FOR REPAIRS AND MAINTENANCE OF THE LONG HORN PROPERTY

BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
 DEPT: 70 COMMUNITY DEVELOPMENT DEPT
 PROGRAM: 6100 CDBG SEC 108/CHILDCARE CENTER

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 10 MATERIALS & SERVICES

381	BUILDING EXPENSE										
		1,554	1,221	39,094		5,000		34,094		34,094	
461	SPECIAL EXPENSE										
		500	250								

TOTAL CLASS: 10 MATERIALS & SERVICES

		2,054	1,471	39,094		5,000		34,094		34,094	
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CLASS: 20 DEBT SERVICE

709	CDBG SECTION 108 PRINCIPAL										
		40,000	42,000								

751	CDBG SECTION 108 INTEREST										
		23,166	11,074								

TOTAL CLASS: 20 DEBT SERVICE

		63,166	53,074								
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TOTAL PROGRAM: 6100 CDBG SEC 108/CHILDCARE CENTER

		65,220	54,545	39,094		5,000		34,094		34,094	
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TOTAL DEPARTMENT: 70 COMMUNITY DEVELOPMENT DEPT

		750,533	1.00	1,133,484	1.15	937,396	1.15	733,650	985,707	1.00	1,139,959	1.00
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TOTAL FUND: 106 COMMUNITY DEV. BLOCK GRANT

		750,533	1.00	1,133,484	1.15	937,396	1.15	733,650	985,707	1.00	1,139,959	1.00
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BP WORKSHEET & JUSTIFICATION

FUND: 106 COMMUNITY DEV. BLOCK GRANT
DEPT: 70 COMMUNITY DEVELOPMENT DEPT
PROGRAM: 6100 CDBG SEC 108/CHILDCARE CENTER

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

- 381 BUILDING EXPENSE
DRAINAGE REPAIR AND PLAYGROUND.
- 461 SPECIAL EXPENSE
BANKING AND CUSTODIAL ACCOUNT SERVICES.

- 709 CDBG SECTION 108 PRINCIPAL
PRINCIPAL PAYMENT SECTION 108 LOAN PROGRAM
IN FY 2014-15, PAID BY THE ENTITLEMENT GRANT FUNDS IN PROGRAM 6001.
PAYOFF LOAN OCTOBER 1, 2016 USING \$316,000 CDBG PROGRAM INCOME AND FUNDS REMAINING IN THE
RESERVE ACCOUNT. THE RESERVE ACCOUNT HAS A BALANCE OF \$15,000 FOR MAINTENANCE
- 751 CDBG SECTION 108 INTEREST
WITH PAYOFF ONLY INTEREST IS REDUCED.