

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 602 GARAGE FUND

DEPT: 03 REVENUE

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018 YTD	2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 BEGINNING WORKING CAPITAL

301 BEGINNING WORKING CAPITAL

	-68,865		-98,174		-103,315		-103,315	-103,315	-98,578		-98,578	
--	---------	--	---------	--	----------	--	----------	----------	---------	--	---------	--

TOTAL CLASS: 05 BEGINNING WORKING CAPITAL

	-68,865		-98,174		-103,315		-103,315	-103,315	-98,578		-98,578	
--	---------	--	---------	--	----------	--	----------	----------	---------	--	---------	--

CLASS: 35 MISCELLANEOUS REVENUES

382 SALE OF CITY PROPERTY

	-7,843		-6,490				-26,378	-20,000				
--	--------	--	--------	--	--	--	---------	---------	--	--	--	--

0702

384 INVESTMENT INTEREST EARNINGS

	-1,009		-1,630		-1,400		-1,749	-1,400	-3,500		-3,500	
--	--------	--	--------	--	--------	--	--------	--------	--------	--	--------	--

389 MISCELLANEOUS REVENUES

	-125						-2,545	-2,700				
--	------	--	--	--	--	--	--------	--------	--	--	--	--

399 REIMBURSEMENTS - OTHER

							-50					
--	--	--	--	--	--	--	-----	--	--	--	--	--

756 PERS RSRV DISTRIB-NON GAAP REV

	-10,301											
--	---------	--	--	--	--	--	--	--	--	--	--	--

757 MED/LIFE INS PREM REFUND DISTRIBUTION

	-3,199		-2,833				-2,212	-2,212				
--	--------	--	--------	--	--	--	--------	--------	--	--	--	--

TOTAL CLASS: 35 MISCELLANEOUS REVENUES

	-22,477		-10,953		-1,400		-32,934	-26,312	-3,500		-3,500	
--	---------	--	---------	--	--------	--	---------	---------	--------	--	--------	--

CLASS: 40 INTERFUND TRANSFERS/LOANS

411 TRSFERS FROM GENERAL FUND

	-832,781		-873,605		-973,660		-702,483	-973,660	-1,074,271		-1,074,271	
--	----------	--	----------	--	----------	--	----------	----------	------------	--	------------	--

412 TRSFERS FROM STREET FUND

	-156,703		-221,220		-205,062		-161,588	-205,062	-270,985		-270,985	
--	----------	--	----------	--	----------	--	----------	----------	----------	--	----------	--

419 TRSFERS FROM WATER FUND

	-88,755		-99,563		-118,135		-102,290	-118,135	-121,969		-121,969	
--	---------	--	---------	--	----------	--	----------	----------	----------	--	----------	--

421 TRSFERS FROM SEWER FUND

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 602 GARAGE FUND

DEPT: 03 REVENUE

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018 YTD	2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE
	-114,794		-117,391		-148,633		-82,433	-148,633	-143,297		-143,297	
428	TRSFR FR BUILDING OPERATING FD											
	-40,029		-43,062		-49,673		-29,650	-49,673	-52,952		-52,952	
430	TRANSFER FROM LIBRARY FUND											
	-4,817		-5,751		-5,635		-7,671	-5,635	-12,752		-12,752	
440	TRSFERS FR STREET LIGHTING FUND											
	-7,064		-19,585		-23,630		-14,717	-23,630	-24,292		-24,292	
441	TRSFERS FR STORM DRAIN FUND											
	-164,736		-152,946		-127,546		-126,279	-127,546	-186,904		-186,904	
TOTAL CLASS: 40 INTERFUND TRANSFERS/LOANS												
	-1,409,679		-1,533,123		-1,651,974		-1,227,111	-1,651,974	-1,887,422		-1,887,422	
TOTAL DEPARTMENT: 03 REVENUE												
	-1,501,021		-1,642,250		-1,756,689		-1,363,360	-1,781,601	-1,989,500		-1,989,500	

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 602 GARAGE FUND

DEPT: 85 PUBLIC WORKS - OPERATIONS

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018 YTD	2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONNEL SERVICES

136	FLEET MANAGER											
	93,070	1.00	94,766	1.00	96,476	1.00	90,690	96,444	102,709	1.00	102,709	1.00
155	MECHANIC LEAD											
	44,899	1.00	66,106	1.00	72,651	1.00	63,434	70,463	75,783	1.00	75,783	1.00
163	MECHANIC 2											
	98,144	2.00	119,005	2.00	129,757	2.00	121,459	129,484	134,001	2.00	134,001	2.00
188	INVENTORY CONTROL TECHNICIAN											
									63,401	1.00	63,401	1.00
195	MECHANIC 1											
	98,131	2.00	103,897	2.00	102,263	2.00	91,911	99,614	107,372	2.00	107,372	2.00
275	TEMPORARY EMPLOYEES											
	8,230						1,532					
299	PAYROLL TAXES AND FRINGES											
	201,077		249,164		259,511		229,774	251,534	341,169		341,169	
TOTAL CLASS: 05 PERSONNEL SERVICES												
	543,551	6.00	632,938	6.00	660,658	6.00	598,800	647,539	824,435	7.00	824,435	7.00

CLASS: 10 MATERIALS & SERVICES

304	DEPARTMENT EQUIPMENT EXPENSE											
	15,955		12,739		13,000		10,215	13,000	13,000		13,000	
305	SPECIAL DEPARTMENT SUPPLIES											
	3,453		15,902		19,000		19,454	19,000	20,000		20,000	
306	NON-FLEET EQUIPMENT											
	1,677		2,552		3,000		1,156	2,000	2,500		2,500	
307	MEMBERSHIP FEES											
	300		120		920		424	420	920		920	
308	PERIODICALS & SUBSCRIPTIONS											
					200			200	200		200	
317	COMPUTER EQUIPMENT											

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 602 GARAGE FUND

DEPT: 85 PUBLIC WORKS - OPERATIONS

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018 YTD	2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE
			1,001		660		661	661				
318	COMPUTER SOFTWARE											
	42,019		551									
321	TRAVEL, TRAINING & SUBSISTENCE											
	5,549		7,469		13,500		7,402	7,500	14,600		14,600	
331	VEHICLE EXPENSE											
	167,053		159,009		175,000		139,941	175,000	185,500		185,500	
332	VEHICLE FUEL											
	322,234		338,166		390,000		390,030	395,000	425,000		425,000	
361	UNIFORMS & SPECIAL CLOTHING											
			80						3,700		3,700	
371	EQUIPMENT OPER & MAINT EXPENSE											
	82,768		89,812		95,000		84,134	95,000	102,600		102,600	
481	OTHER EXPENSES											
			306		695		362	300	300		300	
511	PROFESSIONAL SERVICES											
	83,771		117,234		145,000		126,868	140,000	145,000		145,000	
TOTAL CLASS: 10 MATERIALS & SERVICES												
	724,779		744,941		855,975		780,647	848,081	913,320		913,320	
CLASS: 25 TRANSFERS												
804	TRSFER - OPERATIONS ADMIN											
	59,157		78,409		87,591		86,072	87,591	106,201		106,201	
805	TRSFER TO G/F BLDG MAINT											
	3,848		3,616		4,454		4,454	4,454	4,335		4,335	
818	TRSFERS TO ISD-ALLOCATED											
	40,073		38,166		48,360		48,360	48,360	54,014		54,014	
819	TRSFERS TO INSURANCE FUND											

0705

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 602 GARAGE FUND

DEPT: 85 PUBLIC WORKS - OPERATIONS

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018 YTD	2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE
	31,437		40,868		46,998		46,998	46,998	46,998		46,998	
TOTAL CLASS: 25 TRANSFERS												
	134,515		161,059		187,403		185,884	187,403	211,548		211,548	
CLASS: 30 FUND BAL/CONTINGENCY/RESERVES												
991 CONTINGENCY - UNRESERVED												
					52,653				40,197		40,197	
TOTAL CLASS: 30 FUND BAL/CONTINGENCY/RESERVES												
					52,653				40,197		40,197	
TOTAL DEPARTMENT: 85 PUBLIC WORKS - OPERATIONS												
	1,402,845	6.00	1,538,938	6.00	1,756,689	6.00	1,565,331	1,683,023	1,989,500	7.00	1,989,500	7.00

0706

BP WORKSHEET & JUSTIFICATION

FUND: 602 GARAGE FUND
 DEPT: 03 REVENUE
 PROGRAM: 0000 UNRESTRICTED

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 BEGINNING WORKING CAPITAL

301	BEGINNING WORKING CAPITAL										
	68,865		98,174		103,315		103,315	98,578		98,578	
TOTAL CLASS: 05 BEGINNING WORKING CAPITAL											
	68,865		98,174		103,315		103,315	98,578		98,578	

CLASS: 35 MISCELLANEOUS REVENUES

382	SALE OF CITY PROPERTY										
	7,843		6,490				20,000				
384	INVESTMENT INTEREST EARNINGS										
	1,009		1,630		1,400		1,400	3,500		3,500	
389	MISCELLANEOUS REVENUES										
	125						2,700				
399	REIMBURSEMENTS - OTHER										
756	PERS RSRV DISTRIB-NON GAAP REV										
	10,301										
757	MED/LIFE INS PREM REFUND DISTRIBUTION										
	3,199		2,833				2,212				
TOTAL CLASS: 35 MISCELLANEOUS REVENUES											
	22,477		10,953		1,400		26,312	3,500		3,500	

CLASS: 40 INTERFUND TRANSFERS/LOANS

411	TRSFERS FROM GENERAL FUND										
	832,781		873,605		973,660		973,660	1,074,271		1,074,271	
412	TRSFERS FROM STREET FUND										
	156,703		221,220		205,062		205,062	270,985		270,985	
419	TRSFERS FROM WATER FUND										
	88,755		99,563		118,135		118,135	121,969		121,969	
421	TRSFERS FROM SEWER FUND										
	114,794		117,391		148,633		148,633	143,297		143,297	
428	TRSFER FR BUILDING OPERATING FD										
	40,029		43,062		49,673		49,673	52,952		52,952	
430	TRANSFER FROM LIBRARY FUND										
	4,817		5,751		5,635		5,635	12,752		12,752	
440	TRSFERS FR STREET LIGHTING FUND										
	7,064		19,585		23,630		23,630	24,292		24,292	
441	TRSFERS FR STORM DRAIN FUND										
	164,736		152,946		127,546		127,546	186,904		186,904	

BP WORKSHEET & JUSTIFICATION

FUND: 602 GARAGE FUND
 DEPT: 03 REVENUE
 PROGRAM: 0000 UNRESTRICTED

OBJ	OBJECT DESCRIPTION	JUSTIFICATIONS
-----	--------------------	----------------

301 BEGINNING WORKING CAPITAL
 BEGINNING WORKING CAPITAL

382 SALE OF CITY PROPERTY
 PROCEEDS FROM SALE OF SURPLUS PROPERTY

384 INVESTMENT INTEREST EARNINGS
 INTEREST EARNINGS IS BASED ON AVAILABLE CASH BALANCES AND INTEREST RATES:
 FY 15-16 BUDGETED INTEREST EARNINGS ARE BASED UPON .50%
 FY 16-17 BUDGETED INTEREST EARNINGS ARE BASED UPON .55%
 FY 17-18 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.10%
 FY 18-19 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.75%

389 MISCELLANEOUS REVENUES

399 REIMBURSEMENTS - OTHER
 FY 14 INCLUDES AN ENGERY TAX CREDIT FOR THE FUEL TANK THAT WAS CONSTRUCTED AT THE
 OPERATIONS FACILITY \$11,496
 FY 14 INCLUDES THIS FUND'S SHARE OF THE \$500,000 DISBURSEMENT FROM THE PERS RESERVE
 FUND \$5,150
 FY 14 REFLECTS A PROPORTIONAL SHARE OF THE ODS MEDICAL PREMIUM REBATE \$5,641

756 PERS RSRV DISTRIB-NON GAAP REV
 RETIREMENT RESERVE \$1 MILLION DISTRIBUTION TO OPERATING FUNDS

757 MED/LIFE INS PREM REFUND DISTRIBUTION
 MODA MEDICAL INSURANCE PREMIUM EXPERIENCE REBATE DISTRIBUTION TO OPERATING FUNDS

411 TRSFERS FROM GENERAL FUND
 CHARGES FOR FLEET SERVICES (FUEL & REPAIRS)

412 TRSFERS FROM STREET FUND
 CHARGES FOR FLEET SERVICES (FUEL & REPAIRS)

419 TRSFERS FROM WATER FUND
 CHARGES FOR FLEET SERVICES (FUEL & REPAIRS)

421 TRSFERS FROM SEWER FUND
 CHARGES FOR FLEET SERVICES (FUEL & REPAIRS)

428 TRSFR FR BUILDING OPERATING FD
 CHARGES FOR FLEET SERVICES (FUEL & REPAIRS)

430 TRANSFER FROM LIBRARY FUND
 CHARGES FOR FLEET SERVICES (FUEL & REPAIRS)

440 TRSFERS FR STREET LIGHTING FUND
 CHARGES FOR FLEET SERVICES (FUEL & REPAIRS)

441 TRSFERS FR STORM DRAIN FUND
 CHARGES FOR FLEET SERVICES (FUEL & REPAIRS)

BP WORKSHEET & JUSTIFICATION

FUND: 602 GARAGE FUND
 DEPT: 03 REVENUE
 PROGRAM: 0000 UNRESTRICTED

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

TOTAL CLASS: 40 INTERFUND TRANSFERS/LOANS

	1,409,679		1,533,123		1,651,974		1,651,974	1,887,422		1,887,422	
--	-----------	--	-----------	--	-----------	--	-----------	-----------	--	-----------	--

TOTAL PROGRAM: 0000 UNRESTRICTED

	1,501,021		1,642,250		1,756,689		1,781,601	1,989,500		1,989,500	
--	-----------	--	-----------	--	-----------	--	-----------	-----------	--	-----------	--

TOTAL DEPARTMENT: 03 REVENUE

	1,501,021		1,642,250		1,756,689		1,781,601	1,989,500		1,989,500	
--	-----------	--	-----------	--	-----------	--	-----------	-----------	--	-----------	--

BP WORKSHEET & JUSTIFICATION

FUND: 602 GARAGE FUND

DEPT: 03 REVENUE

PROGRAM: 0000 UNRESTRICTED

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

BP WORKSHEET & JUSTIFICATION

FUND: 602 GARAGE FUND
 DEPT: 85 PUBLIC WORKS - OPERATIONS
 PROGRAM: 0762 FLEET MAINTENANCE

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONNEL SERVICES

136	FLEET MANAGER											
		93,070	1.00	94,766	1.00	96,476	1.00	96,444	102,709	1.00	102,709	1.00
155	MECHANIC LEAD											
		44,899	1.00	66,106	1.00	72,651	1.00	70,463	75,783	1.00	75,783	1.00
163	MECHANIC 2											
		98,144	2.00	119,005	2.00	129,757	2.00	129,484	134,001	2.00	134,001	2.00
188	INVENTORY CONTROL TECHNICIAN								63,401	1.00	63,401	1.00
195	MECHANIC 1											
		98,131	2.00	103,897	2.00	102,263	2.00	99,614	107,372	2.00	107,372	2.00
275	TEMPORARY EMPLOYEES											
		8,230										
299	PAYROLL TAXES AND FRINGES											
		201,077		249,164		259,511		251,534	341,169		341,169	

TOTAL CLASS: 05 PERSONNEL SERVICES

		543,551	6.00	632,938	6.00	660,658	6.00	647,539	824,435	7.00	824,435	7.00
--	--	---------	------	---------	------	---------	------	---------	---------	------	---------	------

CLASS: 10 MATERIALS & SERVICES

304	DEPARTMENT EQUIPMENT EXPENSE										
		15,955		12,739		13,000		13,000	13,000		13,000
305	SPECIAL DEPARTMENT SUPPLIES										
		3,453		15,902		19,000		19,000	20,000		20,000
306	NON-FLEET EQUIPMENT										
		1,677		2,552		3,000		2,000	2,500		2,500
307	MEMBERSHIP FEES										
		300		120		920		420	920		920
308	PERIODICALS & SUBSCRIPTIONS										
						200		200	200		200
317	COMPUTER EQUIPMENT										
				1,001		660		661			

BP WORKSHEET & JUSTIFICATION

FUND: 602 GARAGE FUND
 DEPT: 85 PUBLIC WORKS - OPERATIONS
 PROGRAM: 0762 FLEET MAINTENANCE

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

136 FLEET MANAGER

155 MECHANIC LEAD

163 MECHANIC 2

FY 16-17 REFLECTS INCREASE DUE TO POSITION BEING FILLED AT A HIGHER STEP THAN WAS INCLUDED IN THE ADOPTED BUDGET.

188 INVENTORY CONTROL TECHNICIAN

FY 2018-19 REFLECTS REDISTRIBUTION OF 1 FTE INVENTORY CONTROL TECH POSITION FROM 25% IN 001-85 / 25% IN 101-85 / 25% IN 501-85 / 10% IN 502-85 / 15% IN 513-85 TO 100% IN THE GARAGE FUND.

195 MECHANIC 1

275 TEMPORARY EMPLOYEES

299 PAYROLL TAXES AND FRINGES

PAYROLL TAXES AND FRINGE BENEFITS EXPRESSED AS A PERCENTAGE OF SALARY TOTALS 61.45% AS A CITY-WIDE AVERAGE AND CONSISTS OF THE FOLLOWING:
 37.07% IN PAYROLL TAXES CONSISTING OF 7.65% FICA, AVERAGE OF 20.74% FOR RETIREMENT CONTRIBUTIONS (25.39% PERS. 16.72% OPSRP GENERAL OR 21.49% OPSRP POLICE), A 2.23% CONTRIBUTION TO THE PERS RESERVE FUND, AND 6.45% IN OTHER TAXES (UNEMPLOYMENT, LONG TERM DISABILITY, WORKERS COMPENSATION, PEHP, AND TRIMET)
 24.38% AS THE AVERAGE COST OF MEDICAL, DENTAL, LIFE AND AD&D INSURANCES

304 DEPARTMENT EQUIPMENT EXPENSE

NEW MODEL YEAR SPECIALTY TOOLS \$3,000
 MISCELLANEOUS HAND TOOLS AND BROKEN TOOL REPLACEMENT \$3,500
 ONLINE REPAIR MANUALS SUBSCRIPTION \$1,500
 SCAN TOOL LICENSE FEES \$5,000

305 SPECIAL DEPARTMENT SUPPLIES

MISC. SHOP SUPPLIES; FLOOR SOAP, DEGREASER, ABSORBENT PADS, FASTENERS, ELECTRICAL SUPPLIES
 LATEX GLOVES, WELDING SUPPLIES, SPRAY PAINT,
 SMALL INCIDENTALS FOR FLEET REPAIR AND MAINT
 CHARGED TO WORK ORDERS

306 NON-FLEET EQUIPMENT

PARTS, REPAIRS AND MODIFICATION TO NON-FLEET EQUIPMENT.
 FUNDING FOR THIS ACCOUNT IS INCLUDED IN THE CHARGES TO OTHER FUNDS

307 MEMBERSHIP FEES

COLUMBIA-WILLAMETTE CLEAN CITIES COALITION \$300
 NAFA FLEET MANAGEMENT ASSOCIATION MEMBERSHIP \$500
 PACIFIC FLEET MANAGERS ASSOCIATION \$120

308 PERIODICALS & SUBSCRIPTIONS

MOTORS MAGAZINE RENEWAL \$200

317 COMPUTER EQUIPMENT

BP WORKSHEET & JUSTIFICATION

FUND: 602 GARAGE FUND
 DEPT: 85 PUBLIC WORKS - OPERATIONS
 PROGRAM: 0762 FLEET MAINTENANCE

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE
318	COMPUTER SOFTWARE										
	42,019		551								
321	TRAVEL, TRAINING & SUBSISTENCE										
	5,549		7,469		13,500		7,500	14,600		14,600	
331	VEHICLE EXPENSE										
	167,053		159,009		175,000		175,000	185,500		185,500	
332	VEHICLE FUEL										
	322,234		338,166		390,000		395,000	425,000		425,000	
361	UNIFORMS & SPECIAL CLOTHING										
			80					3,700		3,700	
371	EQUIPMENT OPER & MAINT EXPENSE										
	82,768		89,812		95,000		95,000	102,600		102,600	
481	OTHER EXPENSES										
			306		695		300	300		300	
511	PROFESSIONAL SERVICES										
	83,771		117,234		145,000		140,000	145,000		145,000	
TOTAL CLASS: 10 MATERIALS & SERVICES											
	724,779		744,941		855,975		848,081	913,320		913,320	
CLASS: 25 TRANSFERS											
804	TRSFER - OPERATIONS ADMIN										
	59,157		78,409		87,591		87,591	106,201		106,201	
805	TRSFER TO G/F BLDG MAINT										
	3,848		3,616		4,454		4,454	4,335		4,335	
818	TRSFERS TO ISD-ALLOCATED										
	40,073		38,166		48,360		48,360	54,014		54,014	
819	TRSFERS TO INSURANCE FUND										
	31,437		40,868		46,998		46,998	46,998		46,998	
TOTAL CLASS: 25 TRANSFERS											
	134,515		161,059		187,403		187,403	211,548		211,548	
CLASS: 30 FUND BAL/CONTINGENCY/RESERVES											
991	CONTINGENCY - UNRESERVED										
					52,653			40,197		40,197	

BP WORKSHEET & JUSTIFICATION

FUND: 602 GARAGE FUND
 DEPT: 85 PUBLIC WORKS - OPERATIONS
 PROGRAM: 0762 FLEET MAINTENANCE

OBJ	OBJECT DESCRIPTION	JUSTIFICATIONS
-----	--------------------	----------------

- 318 COMPUTER SOFTWARE
NO APPROPRIATION REQUESTED
- 321 TRAVEL, TRAINING & SUBSISTENCE
TRAVEL AND SUBSISTENCE TO SUPPORT TRAINING
DRIVABILITY AND EMISSION DIAGNOSTICS TRAINING (DEQ MANDATE)
TRAINING TO KEEP UP WITH CHANGING AUTOMOTIVE/EQUIPMENT TECHNOLOGY \$5,600
RTA USERS TRAINING \$5,000 TYMCO SWEEPER TRAINING- WACO ,TEXAS \$2,000
GOV FLEET EXPO \$2,000
- 331 VEHICLE EXPENSE
PARTS AND REPAIRS FOR CITY VEHICLES; PREPARE NEW VEHICLES FOR SERVICE; \$175,000
ADD 3% FOR ADDITIONAL VEHICLES PURCHASED AND AGING \$5,250
ADD 3% FOR INFLATION \$5,250
- 332 VEHICLE FUEL
FUEL FOR ALL CITY VEHICLES AND EQUIPMENT.
REFLECTS OREGON FUEL TAX INCREASE .04 CENTS
USAGE UP 5000 GALLONS OVER 2016 CAL YR
- 361 UNIFORMS & SPECIAL CLOTHING
RAIN GEAR AND SAFETY GEAR \$700
UNIFORMS FOR STAFF - SHOP RAGS AND POLISHING TOWELS \$3,000
- 371 EQUIPMENT OPER & MAINT EXPENSE
PARTS AND REPAIRS FOR CITY EQUIPMENT & PREPARE NEW EQUIPMENT FOR SERVICE \$95,000
ADD 5% FOR ADDITIONAL EQUIPMENT PURCHASED AND AGING \$4,750
ADD 3% FOR INFLATION \$2,850
- 481 OTHER EXPENSES
CDL, MOTORCYCLE LICENSE RENEWALS. UPGRADES TO CDL 'A'
NEW EMPLOYEE CDL \$300
- 511 PROFESSIONAL SERVICES
OUTSIDE REPAIRS AND MAINTENANCE SERVICE ON THE CITY'S FLEET
PAINT MISC FLEET VEHICLES AND EQUIPMENT
ANNUAL AERIAL, DIELECTRIC AND CRANE INSPECTIONS
CARRYOVER PROPANE FUEL PILOT PROGRAM
INCREASE DUE TO WORKLOAD FOR REPAIRS AND MAINTIANENCE-LACK OF ADDITIONAL STAFF

- 804 TRSFR - OPERATIONS ADMIN
ALLOCATION OF SERVICES PROVIDED BY THE PUBLIC WORKS ADMINISTRATION FUND
- 805 TRSFR TO G/F BLDG MAINT
ALLOCATION OF BUILDING MAINTENANCE SERVICES PROVIDED BY THE GENERAL FUND
- 818 TRSFRS TO ISD-ALLOCATED
ALLOCATION OF SERVICES PROVIDED BY THE INFORMATION SYSTEMS FUND \$46,014
SOFTWARE MAINTENANCE COSTS - RTA FLEET SOFTWARE SYSTEM \$8,000
- 819 TRSFRS TO INSURANCE FUND
ALLOCATION OF CHARGES FOR GENERAL LIABILITY AND PROPERTY INSURANCE.

- 991 CONTINGENCY - UNRESERVED

0714

BP WORKSHEET & JUSTIFICATION

FUND: 602 GARAGE FUND

DEPT: 85 PUBLIC WORKS - OPERATIONS

PROGRAM: 0762 FLEET MAINTENANCE

OBJ	2016 - ACTUAL		2017 - ACTUAL		2018 BUDGETED		2018	2019 - RECOMD		2019 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

TOTAL CLASS: 30 FUND BAL/CONTINGENCY/RESERVES

					52,653			40,197		40,197	
--	--	--	--	--	--------	--	--	--------	--	--------	--

TOTAL PROGRAM: 0762 FLEET MAINTENANCE

	1,402,845	6.00	1,538,938	6.00	1,756,689	6.00	1,683,023	1,989,500	7.00	1,989,500	7.00
--	-----------	------	-----------	------	-----------	------	-----------	-----------	------	-----------	------

TOTAL DEPARTMENT: 85 PUBLIC WORKS - OPERATIONS

	1,402,845	6.00	1,538,938	6.00	1,756,689	6.00	1,683,023	1,989,500	7.00	1,989,500	7.00
--	-----------	------	-----------	------	-----------	------	-----------	-----------	------	-----------	------

TOTAL FUND: 602 GARAGE FUND

	1,402,845	6.00	1,538,938	6.00	1,756,689	6.00	1,683,023	1,989,500	7.00	1,989,500	7.00
--	-----------	------	-----------	------	-----------	------	-----------	-----------	------	-----------	------

BP WORKSHEET & JUSTIFICATION

FUND: 602 GARAGE FUND

DEPT: 85 PUBLIC WORKS - OPERATIONS

PROGRAM: 0762 FLEET MAINTENANCE

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS
