

MEMORANDUM

CITY OF BEAVERTON
FINANCE DEPARTMENT

TO: Dennis Doyle, Mayor
City Councilors
Budget Committee Members

FROM: Patrick O'Claire, Finance Director 

DATE: November 7, 2018

SUBJECT: Supplemental Budget S-19-1

Enclosed are the documents for Supplemental Budget S-19-1. The Budget Committee Meeting will be held on Thursday, November 15, 2018, at 6:00 p.m. in the Council Chambers. Appetizers will be provided and will be available starting at 5:15 p.m.

The City Council will convene immediately following the Budget Committee Meeting to conduct the public hearing and adopt the Supplemental Budget. If you have any questions, please contact my office at 503-526-2241.

**CITY OF BEAVERTON
BUDGET COMMITTEE MEETING
SUPPLEMENTAL S-19-1
NOVEMBER 15, 2018
6 p.m. in the Council Chambers**

AGENDA

CHAIR:

1. Convenes the Budget Committee
2. Motion to approve the Budget Committee meeting minutes for April 24, May 17, 21 and 24, 2018
3. Discussion of Supplemental Budget #S-19-1
 - Finance Director Introduction
 - Discuss financial schedules summarizing FY 2017-18's operations and the effect on Beginning Working Capital, and schedule of estimated contingencies at year-end incorporating #S-19-1.
 - Review current year financial information showing the historical fund operations for the General, Street, Building and Library Funds and operating revenues for first four months of this fiscal year covering business licenses, building permit fees, gas taxes, and water fund revenues and the water fund's debt service coverage ratio.
4. Proposed amendments to #S-19-1
5. Chair conducts review of Supplemental Budget using Transmittal Memorandum
6. After discussion has ended:
 - Chair entertains a motion to approve Supplemental Budget #S-19-1 as submitted. After the motion is seconded, the Chair asks for discussion.
 - During discussion, Chair entertains a motion to amend the main motion to approve the amendments to the supplemental budget. The Chair calls for a vote on any amendments
 - The Chair then calls for a vote on the Main motion as amended.
 - After the vote on the Main motion, the Supplemental Budget is forwarded to the Council to convene a Public Hearing and approve the Supplemental Budget.

MAYOR:

- Convenes City Council
- Conducts Public Hearing
- Entertains Motion to approve Supplemental Budget #S-19-1
- Adjourns Council Meeting

CHAIR:

- Any other business before the Budget Committee

ADJOURNMENT

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MEMORANDUM

CITY OF BEAVERTON

FINANCE DEPARTMENT

TO: Dennis Doyle, Mayor
City Council Members
Budget Committee Members

FROM: Patrick O'Claire, Finance Director

DATE: November 7, 2018

SUBJECT: Transmittal of Supplemental Budget S-19-1

The Budget Committee Meeting is scheduled for Thursday, November 15, 2018, at 6:00 PM in the Council Chambers at The Beaverton Building. Enclosed with this transmittal are the following documents for your review:

- Prior Year Financial Results (second tab) schedules providing the results from FY 2017-18's operation and the changes to beginning working capital amounts, general contingency schedules, dedicated contingency and reserve schedules and narrative.
- Current Year Financial Information (third tab) showing the final property levy rates, historical fund operations for the General, Street, Building and Library Funds and operating revenues for first four months of this fiscal year covering business licenses, building permit fees, gas taxes, and water fund revenues.
- Meeting Minutes (fourth tab) of the Budget Committee Meetings on the Proposed FY 2018-19 Budget dated April 24, May 17, 21 and 24, 2018.
- Agenda Bill (fifth tab) for the November 15, 2018 Council Agenda and Agenda Bill for Adopting Supplemental Budget S-19-1. The Agenda Bill includes the Budget Supplemental Summary Report S-19-1.
- Detailed Reports (sixth tab) of the Budget Amendment Journals for Supplemental Budget S-19-1 that lists the detail supplemental budget transactions in two formats
 - By Supplemental Request Number
 - By Fund, Department and Account

The purpose of this supplemental budget is to execute the following changes:

1. Adjust each fund's beginning working capital to reflect the preliminary audited figures as of June 30, 2018.
2. Fund 1.0 new Program Coordinator – Public Works position in the Garage Fund as approved by the City Council on August 14, 2018, Agenda Bill 18175 and the associated funding for the position through transfers from the various operating funds.
3. Increase the position of the Associate Judge position by .20 FTE from the current .80 FTE to a full-time 1.0 FTE as previously approved by the City Council.
4. Increase the position of the DUII Court Coordinator position by .40 FTE from the current .60 FTE to a full-time 1.0 FTE funded by the State Grant from the Criminal Justice Commission as previously approved by the City Council.
5. Adjust the budget to re-appropriate purchase order encumbrances that were outstanding as of the end of FY 2017-18 as the materials, goods, or services have been or will be received or provided in FY 2018-19.

6. Adjust the budget to appropriate the un-spent and uncommitted Program and Capital Project funds carried over from FY 2017-18.
7. Adjust the budget to appropriate un-spent funding from Federal, State and Local Grants that were outstanding at the end of FY 2017-18.
8. Adjust the budget to provide appropriations for projects and expenditures that have been approved by Council since adoption of the FY 2017-18 Budget.
9. Increase the Street Fund's appropriation in Street Reconstruction Expense by \$518,000 due to contracting out the Jenkins Road overlay project.
10. Create additional Project Program Budgets and transfer existing appropriations in the Water Construction Fund to separately account for the:
 - Willamette Intake Facility Project – Program 3643
 - Willamette Water Supply System City Intertie Projects – Program 3645
11. Adjust the funding of several projects in the Water Construction Fund to accommodate revised project work plans for this fiscal year.
12. Adjust the budget of certain departments and programs to reflect a change in program plans.

At a previous Budget Committee Meeting, a recommendation was made to provide a subset of the supplemental budget requests. This subset would only list the budget requests requiring an additional appropriation from contingency accounts or those that had not been previously approved by the City Council. Following this memorandum, there is such a separate list shown as Exhibit A, which starts on Page 25.

The first supplemental budget item is to adjust each fund's adopted beginning working capital figures. In developing the FY 2018-19 Budget, each fund's beginning working capital was an estimate of the remaining funds (ending working capital balance) that would be available from FY 2017-18's operations.

The Finance Department has established the preliminary audited ending working capital balances for each Fund from FY 2017-18's operations as detailed in the table on the next page. They are shown in the second column in the table. The first column reflects each Fund's adopted beginning working capital balances and the third column represents the increase or decrease to the adopted beginning working capital balance (first column subtracted from the second column). Each fund's beginning working capital and ending working capital balance (contingency) will be adjusted by the increase or decrease referenced in the third column. The funds that experienced major differences over \$300,000 between the adopted and the audited figures are detailed on the pages following the table.

<i>Fund Name</i>	FY 2018-19 Adopted Beginning Working Capital	FY 2017-18 Ending Working Capital	Increase (Decrease) to FY 2018-19 Beginning Working Capital
General	\$12,980,791	\$14,217,553	\$1,236,762
Street	3,285,926	3,661,795	375,869
Building Operating	1,863,910	1,530,238	(333,672)
Community Development Block Grant	34,094	36,426	2,332
Transient Lodging Tax	830,034	886,204	56,170
BCA Facility Development	100,000	0	(100,000)
Street Lighting	148,912	341,934	193,022
Transportation Systems Development Tax	0	595,579	595,579
Traffic Impact/Development Tax	10,242,563	10,242,563	(143,596)
Library	1,120,591	1,120,591	165,746
General Bonded Debt	177,243	177,243	11,479
Special Revenue Debt	274,416	274,416	205
Capital Development Projects:			
3508 - Public Safety Building Griffith	0	0	0
3509 - Public Safety Center GO Bond	32,921,036	33,342,812	421,776
3513 - Property Acquisition Program	14,426	1,930	(12,496)
3521 - Beaverton Center for the Arts	1,469,198	1,808,242	339,044
3522 - City Park Fountain Improvement	0	142,821	142,821
Capital Projects:			
3106 - Sidewalk Improvement Projects	687,139	657,918	90,169
3223 - Traffic Enhancement Projects	119,443	120,616	1,154
3224 - 155 th Avenue Nora to Weir	71,280	71,435	205
3307 - Undergrounding Utilities Projects	501,149	489,147	522,049
Assessment #1	0	0	0
Water Operating	11,860,554	13,147,277	1,286,723
Sewer	7,959,486	9,015,970	1,056,484
Water Debt Service	71,954	69,298	(2,656)
Water Construction	16,390,121	18,937,622	2,547,501
Storm Drain	10,916,055	11,197,637	281,582
Reprographics	101,765	105,107	3,342
Garage	98,578	165,079	66,501
Information Systems	413,807	414,289	482
Geographic Information Systems	61,238	64,016	2,778
Public Works Administration	86,954	95,970	9,016
Insurance Agency:			
0010 - General Property and Liability	1,480,831	1,538,305	57,474
0014 - Workers Compensation	723,031	726,082	3,051
0015 - Unemployment	167,777	165,404	(2,373)
0016 - Medical and Dental	855,137	897,196	42,059
Urban Renewal Agency	3,443,146	4,606,028	1,162,882
TOTAL	<u>\$121,438,751</u>	<u>\$130,864,743</u>	<u>\$9,425,992</u>

Explanation of Changes to Beginning Working Capital over \$300,000

General Fund

The General Fund's beginning working capital increased by \$1,236,762 comprised of receiving \$600,422 less in actual revenues over the estimated amounts and to spending \$1,837,184 less in expenditures compared to the estimated amounts from FY 2017-18's operations.

The \$600,422 revenue decrease was mainly attributable to receiving less revenues than the amounts estimated in the following accounts:

- \$216,000 in Site Development Fee Permit Revenues
- \$102,000 in Photo Red Light Fines
- \$66,000 in Photo Radar Fines
- \$78,000 in Central Plant Utility Revenues
- \$76,000 in Cable TV Right of Way Fees through MACC
- \$53,000 in Property Taxes
- \$50,000 in NW Natural Gas Right of Way Fees
- \$38,000 in General Court Fine Revenues

The \$1,837,184 expenditure decrease was attributable to under-spending as follows:

- \$249,329 in Personnel Services mainly due to position vacancies that occurred during the year.
- \$1,149,364 in Materials and Services mainly due to underspending in the following categories:
 - \$350,000 in Professional Services of which \$321,628 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
 - \$313,000 in the Affordable Housing Program Expense of which \$300,000 is recommended to be carried forward in this Supplemental Budget for the Cedar Grove Affordable Housing Project at the southeast corner of Cornell Road and Murray Boulevard.
 - \$299,000 in building maintenance projects mainly at the Beaverton Building.
 - \$50,000 in Payments to Other Governments for assistance with Site Development Inspections.
 - \$33,000 in Department Equipment Expense in the Police Department which is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
 - \$29,000 in Work Force Assistance Expense of which \$10,300 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
 - \$27,000 in Business Storefront Improvement Expense which is recommended to be carried forward in this Supplemental Budget.
 - \$17,000 in Development Feasibility Assistance which is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
 - \$16,000 in Economic Development Strategic Opportunities Expense of which \$5,000 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
 - \$28,000 in Computer Software Expense.
- \$438,491 in Transfers to Other Funds mainly due to transferring less funding to the following:
 - \$95,932 to the Capital Projects Fund
 - \$95,533 to the Information Systems Fund
 - \$85,786 to the Capital Development Fund of which \$21,250 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
 - \$66,322 to the Garage Fund
 - \$31,750 to the Lodging Tax Fund
 - \$36,247 to the Reprographics Fund

Street Fund

The Street Fund's beginning working capital increased by \$375,869 comprised of receiving \$197,038 less in actual revenues over the estimated amounts and to spending \$572,907 less in expenditures compared to the estimated amounts from FY 2017-18's operations.

The \$197,038 revenue decrease was attributable to receiving less in State Gas Tax Revenues than was estimated following the 4 cent increase in the State Gas Taxes effective January 1, 2018.

The \$572,907 expenditure decrease was attributable to under-spending as follows:

- \$71,042 in Personnel Services mainly due to position vacancies that occurred during the year.
- \$72,702 in Materials and Services of which \$51,700 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- 318,737 in Capital Outlay of which \$143,000 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for installation of Hybrid Aerial Lift on Ford Vehicle.
- \$110,426 in Transfers to Other Funds which is recommended to be carried forward into FY 2018-19 in this Supplemental Budget for the Menlo Drive – Allen Boulevard to Fairmount Drive Sidewalk Project.

Building Fund

The Building Fund's beginning working capital decreased by \$333,673 comprised of receiving \$391,953 less in actual revenues over the estimated amounts and to spending \$58,281 less in expenditures compared to the estimated amounts from FY 2017-18's operations.

The \$391,953 revenue decrease was attributable to receiving less in building permit revenues than was estimated due to the delayed timing of permit issuances in the South Cooper Mountain developments.

The \$52,281 expenditure decrease was attributable to under-spending as follows:

- \$34,844 in Personnel Services mainly due to position vacancies that occurred during the year.
- \$2,413 in Materials and Services.
- \$313 in Capital Outlay.
- \$20,711 in Transfers to Other Funds.

Transportation Systems Development Fund

The Transportation Systems Development Fund's beginning working capital increased by \$595,579 mainly due to receiving \$594,071 in transportation system development revenues from the South Cooper Mountain development over the amount estimated.

Capital Development Fund

The Capital Development Fund's beginning working capital increased by \$891,145. The increase is due to receiving \$98,678 less in revenues over the estimated amounts and to spending \$989,823 less in expenditures compared to the estimated amounts from FY 2017-18's operations.

The \$98,678 revenue decrease was attributable to receiving less from interfund transfer revenues than was estimated for the following projects

- \$62,000 in the Property Acquisition Program 3513 Transfer In From the General Fund.
- \$6,835 in the Canyon Road Alternate Bike Path Network Project – Program 3518 Transfer In From the General Fund and Street Fund of which \$2,500 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$7,951 in the Canyon Road Intersection Improvement Project – Program 3519 Transfer In From the General Fund.

- \$9,000 in the City Park Fountain Project – Program 3522 Transfer In From the General Fund which is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.

The \$989,823 in decreased expenditures was mainly attributable to under-spending in the following projects:

- \$420,575 in the Public Safety Center GO Bond Construction Project – Program 3509.
- \$50,302 in the Property Acquisition Program 3513.
- \$13,757 in the Canyon Road Alternate Bike Path Network Project – Program 3518 of which \$2,500 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$14,324 in the Canyon Road Alternate Bike Path Network Project – Program 3518.
- \$339,044 in the Patricia Reser Center for the Arts Construction Project – Program 3521 which is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$151,821 in the City Park Fountain Project – Program 3522 of which \$20,000 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.

Water Fund

The Water Fund's beginning working capital increased by \$1,286,723 comprised of receiving \$688,100 in actual revenues over the estimated amounts and to spending \$598,623 less in expenditures compared to the estimated amounts from FY 2017-18's operations.

The \$688,100 revenue increase was attributable to the following:

- \$45,356 in additional revenue from leasing extra capacity in the Joint Water Commission Treatment Plant to other partners.
- 605,589 in additional revenue from water sales.
- 14,843 in additional interest earnings.
- \$20,179 in additional revenue from providing services to the City's other operating Funds.

The \$598,623 expenditure decrease was attributable to under-spending as follows:

- \$36,899 in Personnel Services mainly due to position vacancies that occurred during the year.
- \$55,693 in Materials and Services.
- \$460,369 in Capital Outlay mainly due to underspending in the Water System Improvement Projects - Program 3701 which is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$45,662 in Transfers Out to Other Funds.

Sewer Fund

The Sewer Fund's beginning working capital increased by \$1,056,484 comprised of receiving \$57,065 less in actual revenues over the estimated amounts and to spending \$1,113,549 less in expenditures compared to the estimated amounts from FY 2017-18's operations.

The \$1,113,549 expenditure decrease was attributable to under-spending as follows:

- \$52,036 in Personnel Services mainly due to position vacancies that occurred during the year.
- \$98,396 in Materials and Services of which \$12,475 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$905,909 in Capital Outlay mainly due to underspending in the following projects:
 - \$337,529 in the Sewer Collection System Projects – Program 3811 of which \$161,194 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
 - \$182,992 in the South Cooper Mountain Sewer Infrastructure Projects – Program 3812 of which \$158,352 is recommended to be carried forward into FY 2018-19.
 - \$374,779 in the Maintenance and Replacement Projects – Program 3850 of which \$300,000 is recommended to be carried forward into FY 2018-19.
- \$57,208 in Transfers Out to Other Funds

Water Construction Fund

The Water Construction Fund's beginning working capital increased by \$2,547,501 comprised of receiving \$7,845 less in actual revenues over the estimated amounts and to spending \$2,555,346 less in expenditures compared to the estimated amounts from FY 2017-18's operations.

The \$2,547,501 expenditure decrease was mainly attributable to under-spending in capital projects as follows:

- \$288,121 in the Water Extra Capacity Supply Projects - Program 3620 of which \$256,285 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$474,465 in the Cooper Mountain Reservoir Number 2 Project - Program 3622 of which \$337,457 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$416,103 in the Non Potable Purple Pipe Project - Program 3623 which is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$50,000 in the South Cooper Mountain Water Capacity Project - Program 3625.
- \$604,519 in the Withdrawal of Areas From Tualatin Valley Water District Project – Program 3627.
- \$133,007 in the Meridian Pump Station Replacement Project - Program 3631 which is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$539,033 in the South Cooper Mountain Extra Capacity Project - Program 3644 which is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.

Beaverton Urban Redevelopment Agency General Fund

The BURA General Fund's beginning working capital increased by \$1,162,882 comprised of receiving \$18,140 actual revenues over the estimated amounts and to spending \$1,144,742 less in expenditures compared to the estimated amounts from FY 2017-18's operations.

The \$1,144,742 expenditure decrease was attributable to under-spending as follows:

- \$207,290 in the Tenant Improvement Program of which \$139,409 is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$56,145 in the Acquisition Due Diligence Expense Account.
- \$108,194 in the Storefront Improvement Program which is recommended to be carried forward into FY 2018-19 in this Supplemental Budget.
- \$309,792 in the Development Feasibility Assistance Account of which \$52,150 is recommended to be carried forward in this Supplemental Budget.
- \$438,822 in Transfers Out to the BURA Debt Service Fund of which \$409,593 is recommended to be carried forward in this Supplemental Budget.

REVIEW OF SUPPLEMENTAL BUDGET REQUESTS:

The remaining portion of this memo will summarize the budgetary adjustments by each individual request. Although the requests are in sequential order, there will be gaps in the request numbers due to several factors; the request was not approved by the Department Head, the request was not approved by the Finance Director or a request may have been combined by the Finance Director into a previously approved request.

Request Number 2306 – General, Street, Water, Sewer and Storm Funds

- \$8,020 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services in each fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500 in total or \$4,300 for each Fund) for updating the Engineering Design Manual, PO 97894.

Request Number 2307 – Water Fund

- \$9,228 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for corrosion protection review of the Engineering Design Manual, PO 98767.

Request Number 2310 – Sewer Fund

- \$161,194 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection (\$121,194) to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$40,000) for the Sewer Master Plan Update, PO 95881.

Request Number 2319 – Information Systems Fund

- \$50,000 Transfer within existing Materials and Services Appropriations to place the annual subscription to the GIS mapping database into the correct program within the Information Systems Fund.

Request Number 2320 – Information Systems Fund

- \$5,000 Transfer within existing Materials and Services Appropriations to place the annual Net-motion maintenance contract into the correct expenditure account.

Request Number 2321 – General Fund – City Attorney’s Office – General Legal Services

- \$16,000 Additional appropriation in Materials and Services – External Legal Services Expense for outside counsel to assist staff on matters relating to telecommunications including the 5G small cell deployment issues.

Request Number 2322 – Sewer Fund

- \$4,455 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for staff development training, PO 98552.

Request Number 2324 – Water Fund

- \$2,520 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for water meter relocations, PO 98748.

Request Number 2325 – Garage Fund

- \$1,099 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for diesel air cleaner system and installation for vehicle 2-510, PO 98603.

Request Number 2326 – Street Fund

- \$143,900 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Vehicles to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for installation of Hybrid Aerial Lift on Ford Vehicle, PO 98326.

Request Number 2327 – Storm Drain Fund

- \$5,639 Carryover unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for replacement storm water outflow filter cartridges, PO 98590.

Request Number 2329 – Water Construction Fund

- \$6,285 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for Gem Lane Waterline drilling for 2" water service, PO 98749.

Request Numbers 2330 – Water Fund

- \$600 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Vehicles and re-appropriate in FY 2018-19 to complete vehicle set-up.

Request Number 2331 – Sewer Fund

- \$40,000 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Equipment and re-appropriate in FY 2018-19 for purchase of accessories for Vactor Vehicle 7-507.

Request Number 2332 – Storm Drain Fund

- \$10,500 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Equipment and re-appropriate in FY 2018-19 to purchase accessories for Vactor Vehicle 7-506.

Request Number 2336– General Fund – Police Department – Police Dept. Field Services

- \$37,893 Carry over unspent FY 2017-18 appropriation in various Materials and Services accounts to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for police radio purchases and installation, PO 98599.

Request Number 2337– General Fund – Police Department – Police Dept. Field Services

- \$9,495 Carry over unspent FY 2017-18 appropriation in Materials and Services - Department Equipment Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for 5 tactical shot launchers, PO 97789.

Request Number 2342– Water Fund

- \$96,450 Additional appropriation in Materials and Services - Manhole and Pressure Reducing Valve Adjustments due to additional street overlay projects requiring the lowering of 213 water valves.

Request Number 2343 – Sewer Fund

- \$10,000 Additional appropriation in Materials and Services - Professional Services due to a price increase in overlay manhole adjustments.

Request Number 2344 – Water Construction Fund

- \$8,457 Carry over of unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Cooper Mountain Reservoir 2 Preliminary Design, PO 95678.

Request Number 2354 – General Fund – Community Development Dept. – Development Division

- \$20,000 Record \$20,000 in Grant Revenue from Metro and appropriate in Materials and Services - Affordable Housing Program for technical assistance in implementing the proposed Metro Regional Affordable Housing Bond Measure as approved by Council on August 14, 2018, AB 18180.

Request Number 2361 – Public Works Administration Fund

- \$6,500 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for American Public Works Association accreditation, PO 96942.

Request Number 2362 – Street Lighting Fund

- 1,200 Carry over unspent FY 2017-18 appropriation in Materials and Services - Street Pedestrian Light Maintenance to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for custom order anchor bolts, PO 97998.

Request Number 2363 – Water Fund

- \$8,475 Carry over unspent FY 2017-18 appropriation in Materials and Services - Chemical & Laboratory Supplies (\$8,000) and Line Maintenance (\$475) to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for chemicals used for water line maintenance, PO 97857.

Request Number 2364 – Water Fund

- \$8,100 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for Unregulated Contaminant Monitoring Rule 4 (UCMR4) testing required by EPA, PO 98046.

Request Number 2365 – General and Reprographics Funds

- \$10,000 Additional appropriation in Transfers to Reprographics Fund and the associated revenue Transfer Into the Reprographics Fund due to the Site Development Program transferring from the Public Works Department to the Community Development Department.

Request Number 2366 – General Fund – City Attorney’s Office – Office Services & Records Mgmt.

- \$2,720 Additional appropriation in Materials and Services - Advertising, Recording & Filing due to an increase in recording fees.

Request Number 2367 – Various Operating Funds

- \$89,452 to establish a new 1 FTE Program Coordinator - Public Works position (\$51,993) and the associated Payroll Taxes and Fringe Benefits (\$37,459) in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.

Request Number 2369 – General Fund – Mayor’s Office – Public Information Program

- \$20,000 Carryover unspent FY 2017-18 appropriation of \$17,661 and re-appropriate in FY 2018-19 and additional appropriation of \$2,339 in Materials and Services - Professional Services to conduct a community survey.

Request Number 2370 – Water Fund

- \$5,610 Additional appropriation in Materials and Services - Computer Equipment for three laptop computers (3 @ \$1,870 each) for water engineers.

Request Number 2371 – Garage Fund

- \$1,442 Additional appropriation in Materials and Services - Computer Equipment for the purchase of a computer for the new Garage Program Coordinator position.

Request Number 2373 – Street Fund

- \$13,400 Additional appropriation in Materials and Services - Professional Services due to an unanticipated underwater inspection required for the Barrows Road and Pedestrian Bridge.

Request Number 2374 – Street Fund

- \$43,680 Carry over unspent FY 2017-18 appropriation in Materials and Services - Improved (Street Materials) and re-appropriate in FY 2018-19 for street profiling that was not completed.

Request Number 2375 – General Fund – Beaverton Central Plant

- \$18,500 Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection to provide engineering design and technical assistance for the mechanical upgrades and expansion of heating and cooling services from the Beaverton Central Plant to provide services to the Patricia Reser Center for the Arts.

Request Number 2376 – Garage Fund

- \$35,000 Additional appropriation in Materials and Services - Department Equipment Expense to purchase tools for mechanics per SEIU Labor Contract 2018.

Request Number 2379 – General Fund – Mayor’s Office – Community Services

- \$42,200 Additional appropriation in Materials and Services - Professional Services for a Safe Parking Program partnership to contract with an intake/case management organization to manage the operation of the five sites selected as safe parking locations for seven months.

Request Number 2380 – General Fund – Mayor’s Office – Community Services

- \$2,500 Additional appropriation in Materials and Services - Special Expense for Muslim Educational Trust Gala Sponsorship.

Request Number 2381 – General, Street, and Capital Development Funds

- \$2,500 Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the Canyon Road Alternate Bike Network Project (CIP No. 3518) funded by Transfers from the General Fund and Street Fund at 50% for each fund.

Request Number 2382 – General Fund – Mayor’s Office – Community Services

- \$2,000 Additional appropriation in Materials and Services - Computer Software for a ZoomGrants software license to leverage the software for Social Services Funding Grant management.

Request Number 2384 – Storm Drain Fund

- \$11,200 Transfer within existing appropriations in Personnel Services to hire a temporary employee due to a vacancy in the Public Works Lead position.

Request Number 2385 – Public Works Administration Fund

- \$20,940 Additional appropriation in Capital Outlay - Improvements for the Public Works Garage due to hoist damages requiring excavation and replacement.

Request Number 2386 – Water Construction Fund

- \$200,000 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 for the Meridian Pump Station Replacement Project, CIP4107

Request Number 2387 – General Fund – Human Resources Dept. – HR Mgmt & Employee Services

- \$9,200 Carry over unspent FY 2017-18 appropriation and re-appropriate in FY 2018-19 for costs related to extended BPA negotiations and employee relations issues.

Request Number 2388 – Insurance Fund – Medical and Dental Program

- \$5,000 Additional appropriation in Materials and Services - Wellness Program Expense to support onsite fitness classes for employees through the remainder of the fiscal year.

Request Number 2389 - Insurance Fund – Medical and Dental Program

- \$48,000 Additional appropriation in Materials and Services - Professional Services for the agent of record fees for managing the City's medical and dental programs. Previously this cost was paid

through commissions that were included in the premium rates. With the direct payment of these services the city realized a like reduction in the premium expense.

Request Number 2390 – General Fund – Human Resources – HR Mgmt. & Employee Services

- \$1,000 Additional appropriation in Materials and Services - Meals & Related Expense for the hiring committee and supervisor meeting lunches for the remainder of the fiscal year.

Request Number 2391 – General Fund – Human Resources – HR Mgmt. & Employee Services

- \$3,000 Additional appropriation in Materials and Services - Travel, Training & Subsistence for out-of-state conference specific to recruitment system and for staff project management training.

Request Number 2392 – General Fund – Human Resources – HR Mgmt. & Employee Services

- \$30,000 Additional appropriation in Materials and Services - Employee Recruitment Expense for expenses relating to executive recruiting firm for Human Resources Director position and for relocation expenses for M1 and M2 new hires.

Request Number 2393 – Development Tax Fund – Transportation Improvements

- \$161,170 Additional appropriation in Materials and Services - Payments to Other Government Agencies for the City's required 7.78% match under an Intergovernmental Agreement with ODOT for All Roads Transportation Safety (ARTS) Program for the Systemic Signals and Illumination Project in Beaverton, per Agenda Bill 18186 approved by City Council 09/04/18.

Request Number 2394 – General Fund – Municipal Court – Court Services

- \$17,423 Additional appropriation in Personnel Services - Associate Judge (Salary \$13,402) and Payroll Taxes and Fringe Benefits (\$4,021) to increase the position's FTE by .20 from a .80 FTE to a 1.0 FTE (fulltime) position, effective July 1, 2018 as approved by the City Council.

Request Number 2395 – General Fund – Non-Departmental

- \$5,742 Additional appropriation in Materials and Services - Maintenance Contracts for a three-year maintenance contract on the camera security systems located at various locations in the city. The three-year contract provided cost savings versus an annual contract.

Request Number 2399 – General Fund – Mayor's Office – Mayor's Office Programs Admin

- \$1,600 Additional appropriation in Materials and Services - Department Equipment Expense to purchase two desk chairs (2 @ \$600 each) and two dual monitor arm units (2 @ \$200 each).

Request Number 2406 – General Fund – Mayor's Office – Recycling Program

- \$4,650 Carry over of unspent FY 2017-18 appropriation in Materials and Services - Special Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for installation of a fence at the Community Center community garden, PO 98674.

Request Number 2407 – General Fund – Mayor's Office - Sustainability

- \$12,578 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for professional services on the Beaverton Climate Plan, PO 97822.

Request Number 2410 – General Fund and Capital Development Fund

- \$20,000 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and the associated transfer funding from the General Fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Beaverton Fountain Improvements project, CIP 3522, PO 97157.

Request Number 2411 – Water Fund

- \$40,000 Additional appropriation in Materials and Services - Line Maintenance for hydrant meters and backflow devices for the cross connection program and to assist with the TVWD account withdrawals.

Request Number 2412 – Water Fund and Water Debt Service Fund

- \$108,010 Reduce the appropriation in the 2018 Water Revenue Bond Debt Service payment and the associated Transfer from the Water Operating Fund to reflect a slightly lower payment than was estimated in the budget.

Request Number 2413 – General Fund – Community Development Department – Planning Division

- \$108,000 Record unspent FY 2017-18 grant revenues from the Metro 2040 Planning and Development Grant Program and the associated expenditure appropriations and re-appropriate in FY 2018-19, per Agenda Bill 18204 approved by Council 09/18/18.

Request Number 2416 – Transient Lodging Tax Fund

- \$8,000 Additional appropriation in Materials and Services - Meals & Related Expense (\$1,000), Community Events Expense (\$1,000), Travel, Training & Subsistence (\$1,000), and Art Development Expense (\$5,000) for artist workshop series, grants and youth projects.

Request Number 2417 – Transient Lodging Tax Fund

- \$8,288 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Library auditorium improvements, Purchase Order 97466.

Request Number 2418– Transient Lodging Tax Fund

- \$25,000 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for business planning related to focus groups, and operating pro forma research and consulting on the Patricia Reser Center for the Arts building.

Request Number 2419 – General Fund – Human Resources Dept. – HR Mgmt. & Employee Services

- \$15,100 Additional appropriation in Materials and Services - Computer Software for Neo-Gov On Boarding software subscription which includes set up, implementation and training.

Request Number 2420 – Street Fund

- \$2,498 Additional appropriation in Materials & Services - Professional Services to assist with additional for traffic counting services.

Request Number 2421 – Water Fund

- \$850 Additional appropriation in Materials & Services - Debt Issuance Cost for the administrative fee associated with the 2018 Water Revenue Bond Issue.

Request Number 2424 – Transient Lodging Tax Fund

- \$6,272 Additional appropriation in Personnel Services - Temporary Employees (\$5,600) and Payroll Taxes and Fringe Benefits (\$672) to hire a temporary employee that will provide assistance with the Arts program events.

Request Number 2425 – Street and Capital Projects Funds

- \$23,847 Additional appropriation Capital Outlay - Construction Design and Engineering (\$2,000) and Construction (\$21,847) necessary to complete the Hall Boulevard Fiber Connection Project, CIP 3413 - H and funded by a Transfer from the Street Fund.

Request Number 2426 –Development Tax and Capital Projects Funds

- \$60,488 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2017-18 for the Beaverton Creek Shared Use Path - Lombard to Cedar Hills Project, CIP 3407, funded by a Transfer from the Traffic Development Tax Fund.

Request Number 2428 – General Fund – Community Development Dept. – Site Development Division

- \$97,957 Transfer within existing Personnel Services appropriations to hire temporary employee services due to continuing vacancies in the Senior Engineer and Engineering Construction Inspector positions.

Request Number 2429 – Building Operating Fund

- \$20,779 Transfer within existing Personnel Services appropriations to hire a temporary employee for three months during the vacancy of the Building Official position.

Request Number 2430 – General Fund – Community Development Dept. – Admin & Support Program

- \$16,851 Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for continuing work on the Development Review Process that wasn't completed due to unforeseen circumstances, Purchase Order 97409.

Request Number 2431 – Building Operating Fund

- 10,000 Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for continuing work on the Development Review Process - Phase 3.

Request Number 2433 – Building Operating Fund and General Fund – Community Development Dept. – Admin & Support Program

- \$55,000 Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for continuing work on the software system for E-permitting consultation.

Request Number 2434 – General Fund – Community Development Dept. – Site Development Division

- \$3,325 Additional appropriation in Materials and Services - Travel, Training & Subsistence for 2 staff to attend the American Public Works Association Essentials conference (\$1,300); 1 staff to attend Leadership Beaverton (\$795); and 6 staff to attend a Limited Plumbing Inspection class (\$1,230).

Request Number 2435 – General Fund - Community Development Dept. – Site Development Division

- \$200 Additional appropriation in Materials and Services - Mileage Reimbursement for mileage related to meetings outside of city hall.

Request Number 2436 – General Fund - Community Development Dept. – Site Development Division

- \$8,232 Additional appropriation in Materials and Services - Computer Equipment (\$7,952) and Data Communication Expense (\$280) for seven iPads plus cell service and computer UPS, monitors for two new staff.

Request Number 2437 – General Fund - Community Development Dept. – Transportation Planning

- \$59,618 Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for parking inventory work.

Request Number 2438 – General Fund - Community Development Dept. – Transportation Planning

- \$75,000 Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for Washington County Transit Master Plan.

Request Number 2439 – General Fund – Community Development Dept. – Transportation Planning

- \$5,648 Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for ongoing work monitoring Endangered Species Act/Biological Opinion work, Purchase Order 94047.

Request Number 2440 – General Fund – Community Development Dept. – Transportation Planning

- \$54,621 Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for completion of DKS work on final Transportation Investment Analysis report; Research to conduct focus group/polling research on various proposed transportation funding mechanisms, POs 97202 and 94308.

Request Number 2441 – General Fund – Community Development Dept. – Transportation Planning

- \$1,870 Additional appropriation in Materials and Services - Computer Equipment for 1 Lenovo ThinkPad and dock for the Division Manager to assist with internal and external meetings, conferences, and the ability to work from home when needed.

Request Number 2442 – General Fund – Community Development Dept. – Planning Division

- \$2,975 Additional appropriation in Materials and Services - Office Furniture and Equipment for 4 adjustable height work surfaces, 3 office chairs, and 1 dual monitor arms

Request Number 2443 – General Fund – Community Development Dept. – Planning Division

- \$1,000 Additional appropriation in Materials and Services - Computer Software for Sketchup Pro to assist Associate Planner on Housing Options Project.

Request Number 2444 – General Fund - Community Development Department – Planning Division

- \$275 Additional appropriation in Materials and Services - Computer Equipment for second 22" monitor for 1 staff.

Request Number 2445 – General Fund - Community Development Department – Planning Division

- \$13,860 Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for ongoing work on the Peterkort project, Purchase Order 98730.

Request Number 2446 – General Fund - Community Development Department – Planning Division

- \$5,639 Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 to complete remaining work on the Allen Boulevard District Plan, Purchase Order 98063.

Request Number 2448 – General Fund - Community Development Department – Planning Division

- \$3,500 Additional appropriation in Personnel Services - Assistant Planner to cover 80 hours of PTO cash-out that was not included in the FY 2018-19 Adopted Budget.

Request Number 2449 – BURA General Fund

- \$7,600 Transfer within existing Materials and Services appropriations to cover the BESThq property sublease for Oct 2018 thru June 2019.

Request Number 2450 – Building Operating Fund

- \$650 Additional appropriation in Materials and Services - Office Furniture & Equipment for 1 new office chair.

Request Number 2453 – Library Fund

- \$750 Additional appropriation in Materials and Services - Mileage Reimbursement for staff attending regional meetings.

Request Number 2454 – Garage Fund

- \$22,300 Transfer within existing Personnel Services appropriations to hire a temporary employee to help with fleet services due to vacancies among the mechanic positions.

Request Number 2461 – Water Construction Fund

- \$10,097 Carry over unspent FY 2017-18 appropriation (\$4,097) in Capital Outlay - Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 and additional appropriation (\$6,000) for the South Cooper Mountain LID / Tile Flat Pump Station.

Request Number 2462 – Water Construction Fund

- \$133,012 Carry over unspent FY 2017-18 appropriation (\$85,012) and re-appropriate in FY 2018-19 and additional appropriation (\$48,000) in Capital Outlay - Construction to install additional purple pipe within the right of way for CIP 5092A project.

Request Number 2463 – Sewer Fund - South Cooper Mountain Sewer Projects Program 3811

- \$158,352 Carry over unspent FY 2017-18 appropriation (\$150,352) and re-appropriate in FY 2018-19 and additional appropriation (\$8,000) in Capital Outlay - Construction for the South Cooper Mountain (West) additional capacity improvements, CIP 5092A.

Request Number 2464 – Water Fund

- \$330,000 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for waterline improvements on SW Chestnut Place, Beaverton-Hillsdale Highway to Cypress, CIP 4152.

Request Number 2465 - Water Fund

- \$150,000 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for CIP 6095, water improvements in the Sellwood Subdivision.

Request Number 2472 – Library Fund

- \$1,822 Additional appropriation in Materials and Services - Computer Equipment for the purchase of a laptop computer and docking station for the library director.

Request Number 2473 – General Fund – Municipal Court – State Criminal Justice B-SOBR Grant

- \$10,777 Additional appropriation in Personnel Services - DUII Court Coordinator Salary (\$9,623) and Payroll Taxes and Fringe Benefits (\$1,154) to increase the position to a full time 1.0 FTE from the current .60 FTE effective October 1, 2018 funded by the State Criminal Justice Commission grant.

Request Number 2477 – General Fund – Community Development Dept. – Economic Development Program

- \$2,428 Carry over unspent FY 2017-18 appropriations in Materials and Services - Public Relations Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19

for matching social media grant for downtown restaurant project, Purchase Orders 98684, 98685, 98686, 98687, 98688, 98704, and 98708.

Request Number 2479 – Water Fund – Water System Improvement Projects Program 3701

- \$102,716 Carry over of unspent FY 2017-18 appropriation (\$47,616) in Capital Outlay - Construction Design & Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$55,100) for the Water Master Plan, CIP 4017A, PO 95936.

Request Number 2482 – Water Fund – Water System Improvement Projects Program 3701

- \$48,668 Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for the ASR 7 Project, CIP 4021H.

Request Number 2483 – Water Fund – Water System Improvement Projects Program 3701

- \$18,000 Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for the advance warning system for earthquakes, CIP 4060.

Request Number 2484 – Adjustment to Beginning Working Capital for various funds to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18's operations.

Request Number 2485 – Street, Water, Sewer, Storm Drain and Garage Funds

- \$50,034 Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.

Request Number 2486 – Information Systems and GIS Funds

- \$2,778 Adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations, and increase transfer to ISD to consolidate GIS Fund into ISD Fund.

Request Number 2487 – Water Fund

- \$88,820 Record additional revenue received for second lease of excess capacity in the Joint Water Commission (JWC).

Request Number 2488 – Public Works Administration and Street Funds

- \$23,625 Transfer within existing Materials and Services appropriations in the Public Works Admin Fund (\$20,000) and from the Street Fund (\$3,625) to Building Expense for the purchase of equipment covers and light pole racks at the city-owned 160th lot.

Request Number 2493 – Water Construction Fund – Water Extra Capacity Projects – Program 3620

- (\$100,000) Reduce appropriation in Capital Outlay - Construction Design and Engineering for the Urban Reserve Infrastructure Analysis Project (6B area) CIP 4154 as a portion of the work will be completed in future years.

Request Number 2494 – Water Construction Fund – Water Extra Capacity Projects – Program 3620

- (\$100,000) Reduce appropriation in Capital Outlay - Construction for Water Extra-Capacity Projects CIP 4024Q as this appropriation is not needed considering the remaining appropriations in this account.

Request Number 2495 – Water Construction Fund – Cooper Mountain Reservoir 2 & Water Line Projects Program 3622

- \$3,900,000 Additional appropriation in Capital Outlay - Construction (\$2,700,000) and Construction Design and Engineering (\$1,200,000) for the Cooper Mountain (5.5 MG) Reservoir No. 2 project. Additional phases of the project have been expedited due to Washington County Transportation

Projects in the area and coordinating construction activities along with favorable decision on the Urban Reserve 6B Area.

Request Number 2496 – Water Construction Fund – Cooper Mountain Reservoir 2 & Water Line Projects Program 3622

- (\$500,000) Reduce appropriation in Capital Outlay - Construction to reflect the more accurate timing of the expenditure to FY 2019-20 for the Kemmer Road (176th Ave - 182nd Ave) 24-inch Waterline Extension Project CIP 4151. Also, this project will be incorporated into CIP 4058A, Cooper Mountain (5.5 MG) Reservoir No. 2 project in FY 2019-20.

Request Number 2497 – Water Construction Fund – Cooper Mountain Water SDC Projects – Program 3625

- (\$600,000) Reduce appropriation in Capital Outlay - Construction for the South Cooper Mountain 24" Waterline Extension from the High School west towards future development areas. This project will be completed by the various sub-division developers through the SDC credit process.

Request Number 2498 – Water Construction Fund – Withdrawal Area From TVWD Projects Program 3627

- (\$975,000) Reduce appropriation in Capital Outlay - Construction for the Jenkins Waterline Extension - 153rd Ave to Merlo Project, CIP 5090 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.

Request Number 2499 – Water Construction Fund – Withdrawal Area From TVWD Projects Program 3627

- (\$500,000) Reduce appropriation in Capital Outlay - Construction for the TVWD Withdrawal Area 2, CIP 4128E to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.

Request Number 2500 – Water Construction Fund – Meridian Pump Station Replacement Project Program 3631

- (\$1,500,000) Reduce appropriation in Capital Outlay - Construction for the Meridian Pump Station Replacement Project CIP 4107 to reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.

Request Number 2501 - Water Construction Fund – Willamette Intake Facility Project Program 3643

- (\$1,000,000) Reduce appropriation in Capital Outlay - Construction for the Willamette Water Supply Project - Beaverton Cornelius Pass Road/TV Highway Intertie Project 4141 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.

Request Number 2502 – Water Construction Fund – Willamette Intake Facility Project Program 3643

- \$237,983 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering \$85,648 to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and an additional request of \$152,335 for the Willamette Water Supply Project - Beaverton - Intertie at Cornelius Pass Road/TV Highway, CIP 4141, PO 99037.

Request Number 2503 – Water Fund – Joint Water Commission Projects Program 3611

- \$463,000 Carry over unspent FY 2017-18 appropriation in Capital Outlay - JWC Capital Expense and re-appropriate in FY 2018-19.

Request Number 2504 – General Fund and BURA General Fund

- \$55,656 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the downtown design and development readiness project, PO 97914.

Request Number 2505 – BURA General Fund

- \$4,050 Carry over unspent FY 2017-18 appropriation in Materials and Services - Travel, Training & Subsistence and re-appropriate in FY 2018-19 for travel expense for parking, real estate development, and affordable housing training.

Request Number 2506 – BURA General Fund

- \$12,150 Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Pre-development Services Grant Program for the Holland Property, POs 98618 and 98619.

Request Number 2507 – BURA General Fund

- \$40,000 Carryover of unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance and re-appropriate in FY 2018-19 for the pre-development grant program.

Request Number 2508 – BURA General Fund

- \$108,714 Carry over unspent FY 2017-18 appropriation in Materials and Services - Business Storefront Improvement Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Business Storefront Improvement Program, POs 97514, 97517, 97518, 98094, 98683, 98695, 98702, 98712, and 98715

Request Number 2509 – BURA General Fund

- \$139,409 Carry over unspent FY 2017-18 appropriation in Materials and Services - Tenant Improvement Program to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Tenant Improvement Program, POs 97527, 98115, 98718, 98738, 98768, and 99179.

Request Number 2510 - BURA General Fund

- \$67,881 Carry over unspent FY 2017-18 appropriation in Materials and Services - Tenant Improvement Program (507) and re-appropriate in FY 2018-19 in Business Storefront Improvement Expense (516) for the Storefront Improvement Program.

Request Number 2511 - BURA General Fund

- \$10,000 Additional appropriation in Materials and Services - Property Tax Expense for property taxes owed for redevelopment properties that currently lease to private tenants.

Request Number 2512- General Fund – Community Development Dept. – Development Division

- \$40,000 Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance and re-appropriate in FY 2018-19 for the Pre-Development Grant program.

Request Number 2513 - General Fund – Community Development Dept. – Development Division

- \$2,000 Additional appropriation in Materials and Services - Membership Fees for memberships to Affordable Housing professional organization.

Request Number 2514 – Water Construction Fund – Water Extra Capacity Projects – Program 3620

- \$390,000 Carry over unspent FY 2017-18 appropriation (\$40,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$350,000) in Capital Outlay - Construction for the Denney Road Commerce Center Waterline, CIP 4150, PO 98403.

Request Number 2516 - Water Construction Fund - Cooper Mountain Reservoir 2 & Water Line Projects Program 3622

- \$150,000 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the 175th and Kemmer intersection waterline project, CIP 5092B.

Request Number 2517 – Water Construction Fund - Cooper Mountain Reservoir 2 & Water Line Projects Program 3622

- \$179,000 Carry over unspent FY 2017-18 appropriation (\$60,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$19,000), and additional appropriation (\$100,000) in Capital Outlay - Construction for the Kemmer Waterline Project, CIP 4151, PO 98211.

Request Number 2518 – General Fund – Community Development Dept. – Development Division

- \$750 Additional appropriation in Materials and Services - Meals & Related Expense for lunch meetings with external community development partners.

Request Number 2519 – General Fund – Community Development Dept. – Development Division

- \$12,000 Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Place-making Events Grant for pre-development / place-making activities, PO 98758.

Request Number 2520 - General Fund – Community Development Dept. – Development Division

- \$5,000 Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Place-making Events Grant - Pride in the Park and Parade, PO 98757.

Request Number 2521 - General Fund – Community Development Dept. – Development Division

- \$2,850 Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Place-making Events Grant - ADAPT, PO 98756.

Request Number 2522 - General Fund – Community Development Dept. – Development Division

- \$3,000 Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Place-making Events Grant - Beaverton Oktoberfest, PO 98755.

Request Number 2523 - General Fund – Community Development Dept. – Development Division

- \$3,000 Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Place-making Events Grant - Shakespeare Festival Spring 2018, PO 98720.

Request Number 2524 - General Fund – Community Development Dept. – Development Division

- \$66,380 Carry over unspent FY 2017-18 appropriation in Materials and Services - Business Storefront Improvement Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Storefront Improvement Program, POs 97510, 98617, 98714, and 98715.

Request Number 2525 – General Fund – Community Development Dept. – Development Division

- \$300,000 Carry over unspent FY 2017-18 appropriation in Materials and Services - Affordable Housing Program to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Affordable Housing Project located at the southeast corner of Cornell Road and Murray Boulevard, PO 98682.

Request Number 2526 – Water Construction Fund – Non Potable Purple Pipe Project Program 3623

- \$689,105 Carry over unspent FY 2017-18 appropriation (\$236,600) in Capital Outlay - Construction to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$304,250), and additional appropriation (\$148,255) in Capital Outlay - Construction Design & Engineering Inspection for the South Cooper Mountain non-potable project, CIP 4021G, PO 98754.

Request Number 2527 – General Fund – Community Development Dept. – Development Division

- \$12,738 Carry over unspent FY 2017-18 appropriation in Materials and Services - Affordable Housing Program to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for financial modeling services related to the City's share of regional housing targets under the proposed Metro affordable housing bond program, PO 98969.

Request Number 2528 – General Fund – Community Development Dept. – Development Division

- \$5,969 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for survey services for the Westgate partition plat, PO 96254.

Request Number 2529 – General Fund – Community Development Dept. – Development Division

- \$2,500 Additional appropriation in Materials and Services - Travel, Training & Subsistence for the Urban Land Institute spring conference; affordable housing training and conferences.

Request Number 2530 – Capital Development Fund – Center for the Arts Program

- \$82,380 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 to cover predevelopment expenses for the Patricia Reser Center for the Arts.

Request Number 2531 – Water Construction Fund – South Cooper Mountain Extra Capacity SDC Projects Program 3644

- \$768,332 Carry over unspent FY 2017-18 appropriation (\$500,000) and additional appropriation (\$228,000) in Capital Outlay - Construction and (\$40,332) in Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 for the Alvord waterline project due to construction bid being higher than estimate and additional tree removal needed, CIP 4122, PO 98753.

Request Number 2532 – Capital Development Fund – Center for the Arts Program

- \$256,665 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 to cover predevelopment expenses for the Patricia Reser Center for the Arts.

Request Number 2533 – Sewer Fund

- \$350,000 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$200,000) and Construction Design & Engineering Inspection (\$150,000) and re-appropriate in FY 2018-19 for the Sellwood Utility Improvements Project, CIP 6095.

Request Number 2534 – BURA Capital Project Fund

- \$100,000 Transfer within existing Capital Outlay appropriations in the Parking Garage Lot 2 program from Construction to Construction Design & Engineering Inspection.

Request Number 2535 – Water Operating Fund

- \$195,978 Establish a new Water Operation Fund Expense Account entitled ASR Operating and Monitoring Expense and provide a \$195,987 appropriation for general on-going hydrogeological support for the Aquifer Storage and Recovery program PO's 98733, 98744 and 98550. In previous

years, this expenditure was charged to CIP 3620, extra water capacity projects, however these services should not be capitalized.

Request Number 2536 – BURA General Fund, Capital Projects Fund and Debt Service Fund

- \$409,593 Carryover unspent FY 2017-18 appropriation for Parking Lot 2 design work and re-appropriate in FY 2018-19 including the associated daylight loan from the City's General Fund and the repayment of the daylight loan.

Request Number 2538 – Community Development Block Grant Fund

- \$13,247 Reduce Community Block Grant revenue and associated expenditures for Program Year 23 and 24 to reflect the final reimbursement drawdown received in FY 2017-18 that was not anticipated in developing the FY 2018-19 Budget.

Request Number 2540 – Community Development Block Grant Fund

- \$11,767 Record additional revenue of \$11,767 for CDBG miscellaneous program income and appropriate the funds to CDBG public services funding grants (\$9,390) and Uncommitted Grant Funds expense (\$2,377).

Request Number 2541 - Community Development Block Grant Fund

- \$3,857 Transfer within existing Materials and Services appropriations for public services funding grants.

Request Number 2543 – Information Systems Fund

- \$10,468 Record correction in Transfers into the Information Systems Fund between the Transient Lodging Tax Fund and the Traffic Impact Fee Fund.

Request Number 2544 – General Fund – Police Department – Police Department Field Services Program 0622

- \$29,450 Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Vehicles to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation of \$807 for the replacement of a totaled utility patrol vehicle, PO 98525.

Request Number 2545 – General Fund – Municipal Court – Court Operations Program 0571

- \$320 Additional appropriation in Materials and Services - Data Communication Expense for an air card for the new Court Administrator position.

Request Number 2549 - General Fund – Community Development Department – Economic Development Program 0654

- \$10,300 Carry over unspent FY 2017-18 appropriation in Materials and Services - Workforce Assistance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Workforce Training incentive obligation that was committed to in FY 2017-18, Purchase Orders 98194 and 98570.

Request Number 2551 - General Fund – Community Development Department – Economic Development Program 0654

- \$5,000 Carry over unspent FY 2017-18 appropriation in Materials and Services - Economic Development Strategic Opportunities to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for an obligation as part of an agreement with the Beaverton Downtown Association, PO 98890.

Request Number 2552 - General Fund – Community Development Department – Economic Development Program 0654

- \$2,510 Carry over unspent FY 2017-18 appropriation in Materials and Services - to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Beaverton Downtown Economic Improvement Project, PO 98245.

Request Number 2553 - General Fund – Community Development Department – Economic Development Program 0654

- \$6,147 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for customer relationship management deployment services, PO 98462.

Request Number 2555 – Water Construction Fund – Willamette Intake Facility Project Program 3643 and Willamette Water Supply System Project Program 3645

- \$650,000 Transfer within existing Capital Outlay appropriations in the Water Construction Fund to create a new Program 3645 to separately account for the Two Intertie Projects for Beaverton's portion of the Willamette Water Supply Project. The interties will be at Cornelius Pass Road and Tile Flat Road.

Request Number 2556 - Water Construction Fund – Willamette Intake Facility Project Program 3643

- \$350,000 Reduce appropriation in Capital Outlay, Construction Design and Engineering (683) for the Willamette Intake Facility (WIF) Project 4107 to more accurately reflect the estimated amount that will be spent this year based on the revised budget from the WIF Commission and account for the \$100,000 appropriation in a new Account Number 687 entitled WIF Capital Expense.

Request Number 2557 – General Fund Community Development Department – Administration Program 0661 and Building Fund

- \$42,687 Transfer within existing Personnel Services appropriations to hire a temporary employee during the vacancy of the Office Supervisor position.

Request Number 2558 – Street Fund and Capital Project Fund – Sidewalk Improvement Projects Program 3106

- \$483,025 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$344,025) for the Menlo Drive - Allen Boulevard to Fairmount Drive Sidewalk Project (CIP 3106A) and re-appropriate in FY 2018-19 and an additional appropriation (\$139,000) funded by Transfers From the Street Fund.

Request Number 2559 – General Fund- Mayor’s Office Programs – Neighborhood and Public Involvement Program 0659

- \$2,500 Additional appropriation in Materials and Services - Boards & Commissions Expenses for Vision Advisory Committee activities, meeting and annual partner event.

Request Number 2561 – Library Fund

- \$1,100 Additional appropriation in Materials and Services - Office Furniture & Equipment for two ergonomic workstations for a Support Specialist 2 position and the Library Director.

Request Number 2562 – Library Fund

- \$1,800 Additional appropriation in Materials and Services - Computer Software for a subscription to a web-based scheduling software product in order to more efficiently prepare staff work schedules.

Request Number 2563 – Street Fund

- \$518,000 Additional appropriation in Materials and Services - Street Reconstruction Expense for the Jenkins Road overlay project as the project was originally scheduled to be completed by city staff,

however since this is a major arterial with night-time paving and under a compressed time schedule the project was awarded to a paving contractor.

Request Number 2566 – General Fund – Mayor’s Office Programs – Community Service Program 0529

- \$15,000 Additional appropriation in Materials and Services - Community Services Designated Contributions to provide resources for city staff to address immediate needs for the homeless such as meals, overnight hotel accommodations, car repairs etc.

Request Number 2567 – Lodging Tax Fund - Revenues

- <\$46,205> Record slight reductions in the budgeted amounts for Transient Lodging Taxes City 4% (\$30,850) and City Portion of County 9% (15,335) to reflect revised amounts from last year's operations used for projecting the model of TLT Taxes and Patricia Reser Center for the Arts Operations.

If you have any questions regarding the supplemental budget, please contact my office at (503) 526-2241 or by email poclaire@BeavertonOregon.gov. Staff looks forward to the Budget Committee Meeting on Thursday, November 15, 2018, at 6:00 PM in the Council Chambers at The Beaverton Building.

Exhibit A
**Listing of Those Supplemental Budget Requests That Require an Additional
 Appropriation From Contingency Accounts**

Total value of supplemental budget requests that require funding from contingency accounts is \$1,824,964 and consists of the following breakdown by Fund:

General Fund	\$272,665
Street Fund	727,312
Building Fund	3,160
Transient Lodging Tax Fund	14,272
Traffic Impact Fee/Development Tax Fund	161,170
Street Lighting Fund	1,151
Library Fund	6,076
Water Fund	480,508
Water Construction Fund	<382,828>
Sewer Fund	72,295
Storm Drain Fund	27,802
Garage Fund	36,442
Public Works Administration Fund	20,940
Insurance Agency Fund	53,000
Beaverton Urban Redevelopment General Fund	10,000
Total	\$1,503,965

Below are the detailed requests in Fund Order:

General Fund

Request Number 2306 – General, Street, Water, Sewer and Storm Funds

- \$8,020 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services in each fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500 or \$4,300 for each Fund) for updating the Engineering Design Manual, PO 97894.

Request Number 2321 – General Fund – City Attorney’s Office – General Legal Services

- \$16,000 Additional appropriation in Materials and Services – External Legal Services Expense for outside counsel to assist staff on matters relating to telecommunications including the 5G small cell deployment issues.

Request Number 2365 – General and Information Systems Funds

- \$10,000 Additional appropriation in Transfers to Reprographics Fund and the associated revenue Transfer Into the Reprographics Fund due to the Site Development Program transferring from the Public Works Department to the Community Development Department.

Request Number 2366 – General Fund – City Attorney’s Office – Office Services & Records Mgmt.

- \$2,720 Additional appropriation in Materials and Services - Advertising, Recording & Filing due to an increase in recording fees.

Request Number 2367 – Various Operating Funds

- \$89,452 to establish a new 1 FTE Program Coordinator - Public Works position (\$51,993) and the associated Payroll Taxes and Fringe Benefits (\$37,459) in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.

- General Fund \$50,914
- Street Fund \$12,843
- Building Fund \$2,510
- Street Lighting Fund \$1,151
- Library Fund 604
- Water Fund \$5,781
- Sewer Fund \$6,791
- Storm Fund \$8,858

Request Number 2369 – General Fund – Mayor’s Office – Public Information Program

- \$20,000 Carryover unspent FY 2017-18 appropriation of \$17,661 and re-appropriate in FY 2018-19 and additional appropriation of \$2,339 in Materials and Services - Professional Services to conduct a community survey.

Request Number 2375 – General Fund – Beaverton Central Plant

- \$18,500 Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection to provide engineering design and technical assistance for the mechanical upgrades and expansion of heating and cooling services from the Beaverton Central Plant to provide services to the Patricia Reser Center for the Arts.

Request Number 2379 – General Fund – Mayor’s Office – Community Services

- \$42,200 Additional appropriation in Materials and Services - Professional Services for a Safe Parking Program partnership to contract with an intake/case management organization to manage the operation of the five sites selected as safe parking locations for seven months.

Request Number 2380 – General Fund – Mayor’s Office – Community Services

- \$2,500 Additional appropriation in Materials and Services - Special Expense for Muslim Educational Trust Gala Sponsorship.

Request Number 2382 – General Fund – Mayor’s Office – Community Services

- \$2,000 Additional appropriation in Materials and Services - Computer Software for a ZoomGrants software license to leverage the software for Social Services Funding Grant management.

Request Number 2390 – General Fund – Human Resources – HR Mgmt. & Employee Services

- \$1,000 Additional appropriation in Materials and Services - Meals & Related Expense for the hiring committee and supervisor meeting lunches for the remainder of the fiscal year.

Request Number 2391 – General Fund – Human Resources – HR Mgmt. & Employee Services

- \$3,000 Additional appropriation in Materials and Services - Travel, Training & Subsistence for out-of-state conference specific to recruitment system and for staff project management training.

Request Number 2392 – General Fund – Human Resources – HR Mgmt. & Employee Services

- \$30,000 Additional appropriation in Materials and Services - Employee Recruitment Expense for expenses relating to executive recruiting firm for Human Resources Director position and for relocation expenses for M1 and M2 new hires.

Request Number 2394 – General Fund – Municipal Court – Court Services

- \$17,423 Additional appropriation in Personnel Services - Associate Judge (Salary \$13,402) and Payroll Taxes and Fringe Benefits (\$4,021) to increase the position's FTE by .20 from a .80 FTE to a 1.0 FTE (fulltime) position, effective July 1, 2018 as approved by the City Council.

Request Number 2395 – General Fund – Non-Departmental

- \$5,742 Additional appropriation in Materials and Services - Maintenance Contracts for a three-year maintenance contract on the camera security systems located at various locations in the city. The three-year contract provided cost savings versus an annual contract.

Request Number 2399 – General Fund – Mayor’s Office – Mayor’s Office Programs Admin

- \$1,600 Additional appropriation in Materials and Services - Department Equipment Expense to purchase two desk chairs (2 @ \$600 each) and two dual monitor arm units (2 @ \$200 each).

Request Number 2419 – General Fund – Human Resources Dept. – HR Mgmt. & Employee Services

- \$15,100 Additional appropriation in Materials and Services - Computer Software for Neo-Gov On Boarding software subscription which includes set up, implementation and training.

Request Number 2434 – General Fund – Community Development Dept. – Site Development Division

- \$3,325 Additional appropriation in Materials and Services - Travel, Training & Subsistence for 2 staff to attend the American Public Works Association Essentials conference (\$1,300); 1 staff to attend Leadership Beaverton (\$795); and 6 staff to attend a Limited Plumbing Inspection class (\$1,230).

Request Number 2435 – General Fund - Community Development Dept. – Site Development Division

- \$200 Additional appropriation in Materials and Services - Mileage Reimbursement for mileage related to meetings outside of city hall.

Request Number 2436 – General Fund - Community Development Dept. – Site Development Division

- \$8,232 Additional appropriation in Materials and Services - Computer Equipment (\$7,952) and Data Communication Expense (\$280) for seven iPads plus cell service and computer UPS, monitors for two new staff.

Request Number 2441 – General Fund – Community Development Dept. – Transportation Planning

- \$1,870 Additional appropriation in Materials and Services - Computer Equipment for 1 Lenovo ThinkPad and dock for the Division Manager to assist with internal and external meetings, conferences, and the ability to work from home when needed.

Request Number 2442 – General Fund – Community Development Dept. – Planning Division

- \$2,975 Additional appropriation in Materials and Services - Office Furniture and Equipment for 4 adjustable height work surfaces, 3 office chairs, and 1 dual monitor arms

Request Number 2443 – General Fund – Community Development Dept. – Planning Division

- \$1,000 Additional appropriation in Materials and Services - Computer Software for Sketchup Pro to assist Associate Planner on Housing Options Project.

Request Number 2444 – General Fund - Community Development Department – Planning Division

- \$275 Additional appropriation in Materials and Services - Computer Equipment for second 22" monitor for 1 staff.

Request Number 2448 – General Fund - Community Development Department – Planning Division

- \$3,500 Additional appropriation in Personnel Services - Assistant Planner to cover 80 hours of PTO cash-out that was not included in the FY 2018-19 Adopted Budget.

Request Number 2513 - General Fund – Community Development Dept. – Development Division

- \$2,000 Additional appropriation in Materials and Services - Membership Fees for memberships to Affordable Housing professional organization.

Request Number 2518 – General Fund – Community Development Dept. – Development Division

- \$750 Additional appropriation in Materials and Services - Meals & Related Expense for lunch meetings with external community development partners.

Request Number 2529 – General Fund – Community Development Dept. – Development Division

- \$2,500 Additional appropriation in Materials and Services - Travel, Training & Subsistence for the Urban Land Institute spring conference; affordable housing training and conferences.

Request Number 2545 – General Fund – Municipal Court – Court Operations Program 0571

- \$320 Additional appropriation in Materials and Services - Data Communication Expense for an air card for the new Court Administrator position.

Request Number 2559 – General Fund- Mayor’s Office Programs – Neighborhood and Public Involvement Program 0659

- \$2,500 Additional appropriation in Materials and Services - Boards & Commissions Expenses for Vision Advisory Committee activities, meeting and annual partner event.

Request Number 2566 – General Fund – Mayor’s Office Programs – Community Service Program 0529

- \$15,000 Additional appropriation in Materials and Services - Community Services Designated Contributions to provide resources for city staff to address immediate needs for the homeless such as meals, overnight hotel accommodations, car repairs etc.

Street Fund

Request Number 2306 – General, Street, Water, Sewer and Storm Funds

- \$8,020 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services in each fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500 or \$4,300 for each Fund) for updating the Engineering Design Manual, PO 97894.

Request Number 2367 – Various Operating Funds

- \$89,452 to establish a new 1 FTE Program Coordinator - Public Works position (\$51,993) and the associated Payroll Taxes and Fringe Benefits (\$37,459) in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.
 - General Fund \$50,914
 - Street Fund \$12,843
 - Building Fund \$2,510
 - Street Lighting Fund \$1,151
 - Library Fund 604
 - Water Fund \$5,781
 - Sewer Fund \$6,791
 - Storm Fund \$8,858

Request Number 2373 – Street Fund

- \$13,400 Additional appropriation in Materials and Services - Professional Services due to an unanticipated underwater inspection required for the Barrows Road and Pedestrian Bridge.

Request Number 2420 – Street Fund

- \$2,498 Additional appropriation in Materials & Services - Professional Services to assist with additional for traffic counting services.

Request Number 2425 – Street and Capital Projects Funds

- \$23,847 Additional appropriation Capital Outlay - Construction Design and Engineering (\$2,000) and Construction (\$21,847) necessary to complete the Hall Boulevard Fiber Connection Project, CIP 3413 - H and funded by a Transfer from the Street Fund.

Request Number 2485 – Street, Water, Sewer, Storm Drain and Garage Funds

- \$50,034 Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.
 - Street Fund \$13,424
 - Water Fund \$9,762
 - Sewer Fund \$12,204
 - Storm Drain Fund \$14,644

Request Number 2558 – Street Fund and Capital Project Fund – Sidewalk Improvement Projects Program 3106

- \$483,025 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$344,025) for the Menlo Drive - Allen Boulevard to Fairmount Drive Sidewalk Project (CIP 3106A) and re-appropriate in FY 2018-19 and an additional appropriation (\$139,000) funded by Transfers From the Street Fund.

Request Number 2563 – Street Fund

- \$518,000 Additional appropriation in Materials and Services - Street Reconstruction Expense for the Jenkins Road overlay project as the project was originally scheduled to be completed by city staff, however since this is a major arterial with night-time paving and under a compressed time schedule the project was awarded to a paving contractor.

Building Fund

Request Number 2367 – Various Operating Funds

- \$89,452 to establish a new 1 FTE Program Coordinator - Public Works position (\$51,993) and the associated Payroll Taxes and Fringe Benefits (\$37,459) in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.
 - General Fund \$50,914
 - Street Fund \$12,843
 - Building Fund \$2,510
 - Street Lighting Fund \$1,151
 - Library Fund 604
 - Water Fund \$5,781
 - Sewer Fund \$6,791
 - Storm Fund \$8,858

Request Number 2450 – Building Operating Fund

- \$650 Additional appropriation in Materials and Services - Office Furniture & Equipment for 1 new office chair.

Transient Lodging Tax Fund

Request Number 2416 – Transient Lodging Tax Fund

- \$8,000 Additional appropriation in Materials and Services - Meals & Related Expense (\$1,000), Community Events Expense (\$1,000), Travel, Training & Subsistence (\$1,000), and Art Development Expense (\$5,000) for artist workshop series, grants and youth projects.

Request Number 2424 – Transient Lodging Tax Fund

- \$6,272 Additional appropriation in Personnel Services - Temporary Employees (\$5,600) and Payroll Taxes and Fringe Benefits (\$672) to hire a temporary employee that will provide assistance with the Arts program events.

Transportation Impact Fee/Development Tax Fund

Request Number 2393 – Development Tax Fund – Transportation Improvements

- \$161,170 Additional appropriation in Materials and Services - Payments to Other Government Agencies for the City's required 7.78% match under an Intergovernmental Agreement with ODOT for All Roads Transportation Safety (ARTS) Program for the Systemic Signals and Illumination Project in Beaverton, per Agenda Bill 18186 approved by City Council 09/04/18.

Street Lighting Fund

Request Number 2367 – Various Operating Funds

- \$89,452 to establish a new 1 FTE Program Coordinator - Public Works position (\$51,993) and the associated Payroll Taxes and Fringe Benefits (\$37,459) in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.
 - General Fund \$50,914
 - Street Fund \$12,843
 - Building Fund \$2,510
 - Street Lighting Fund \$1,151
 - Library Fund 604
 - Water Fund \$5,781
 - Sewer Fund \$6,791
 - Storm Fund \$8,858

Library Fund

Request Number 2367 – Various Operating Funds

- \$89,452 to establish a new 1 FTE Program Coordinator - Public Works position (\$51,993) and the associated Payroll Taxes and Fringe Benefits (\$37,459) in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.
 - General Fund \$50,914
 - Street Fund \$12,843
 - Building Fund \$2,510
 - Street Lighting Fund \$1,151
 - Library Fund 604
 - Water Fund \$5,781
 - Sewer Fund \$6,791
 - Storm Fund \$8,858

Request Number 2453 – Library Fund

- \$750 Additional appropriation in Materials and Services - Mileage Reimbursement for staff attending regional meetings.

Request Number 2472 – Library Fund

- \$1,822 Additional appropriation in Materials and Services - Computer Equipment for the purchase of a laptop computer and docking station for the library director.

Request Number 2561 – Library Fund

- \$1,100 Additional appropriation in Materials and Services - Office Furniture & Equipment for two ergonomic workstations for a Support Specialist 2 position and the Library Director.

Request Number 2562 – Library Fund

- \$1,800 Additional appropriation in Materials and Services - Computer Software for a subscription to a web-based scheduling software product in order to more efficiently prepare staff work schedules.

Water Fund

Request Number 2306 – General, Street, Water, Sewer and Storm Funds

- \$8,020 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services in each fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500 or \$4,300 for each Fund) for updating the Engineering Design Manual, PO 97894.

Request Number 2342– Water Fund

- \$96,450 Additional appropriation in Materials and Services - Manhole and Pressure Reducing Valve Adjustments due to additional street overlay projects requiring the lowering of 213 water valves.

Request Number 2367 – Various Operating Funds

- \$89,452 to establish a new 1 FTE Program Coordinator - Public Works position (\$51,993) and the associated Payroll Taxes and Fringe Benefits (\$37,459) in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.
 - General Fund \$50,914
 - Street Fund \$12,843
 - Building Fund \$2,510
 - Street Lighting Fund \$1,151
 - Library Fund 604
 - Water Fund \$5,781
 - Sewer Fund \$6,791
 - Storm Fund \$8,858

Request Number 2370 – Water Fund

- \$5,610 Additional appropriation in Materials and Services - Computer Equipment for three laptop computers (3 @ \$1,870 each) for water engineers.

Request Number 2411 – Water Fund

- \$40,000 Additional appropriation in Materials and Services - Line Maintenance for hydrant meters and backflow devices for the cross connection program and to assist with the TVWD account withdrawals.

Request Number 2421 – Water Fund

- \$850 Additional appropriation in Materials & Services - Debt Issuance Cost for the administrative fee associated with the 2018 Water Revenue Bond Issue.

Request Number 2479 – Water Fund – Water System Improvement Projects Program 3701

- \$102,716 Carry over of unspent FY 2017-18 appropriation (\$47,616) in Capital Outlay - Construction Design & Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$55,100) for the Water Master Plan, CIP 4017A, PO 95936.

Request Number 2482 – Water Fund - Water System Improvement Projects Program 3701

- \$48,668 Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for the ASR 7 Project, CIP 4021H.

Request Number 2483 – Water Fund – Water System Improvement Projects Program 3701

- \$18,000 Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for the advance warning system for earthquakes, CIP 4060.

Request Number 2485 – Street, Water, Sewer, Storm Drain and Garage Funds

- \$50,034 Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.
 - Street Fund \$13,424
 - Water Fund \$9,762
 - Sewer Fund \$12,204
 - Storm Drain Fund \$14,644

Request Number 2535 – Water Operating Fund

- \$195,978 Establish a new Water Operation Fund Expense Account entitled ASR Operating and Monitoring Expense and provide a \$195,987 appropriation for general on-going hydrogeological support for the Aquifer Storage and Recovery program PO's 98733, 98744 and 98550. In previous years, this expenditure was charged to CIP 3620, extra water capacity projects, however these services should not be capitalized.

Water Construction Fund

Request Number 2493 – Water Construction Fund – Water Extra Capacity Projects – Program 3620

- (\$100,000) Reduce appropriation in Capital Outlay - Construction Design and Engineering for the Urban Reserve Infrastructure Analysis Project (6B area) CIP 4154 as a portion of the work will be completed in future years.

Request Number 2494 – Water Construction Fund – Water Extra Capacity Projects – Program 3620

- (\$100,000) Reduce appropriation in Capital Outlay - Construction for Water Extra-Capacity Projects CIP 4024Q as this appropriation is not needed considering the remaining appropriations in this account.

Request Number 2495 – Water Construction Fund – Cooper Mountain Reservoir 2 & Water Line Projects Program 3622

- \$3,900,000 Additional appropriation in Capital Outlay - Construction (\$2,700,000) and Construction Design and Engineering (\$1,200,000) for the Cooper Mountain (5.5 MG) Reservoir No. 2 project. Additional phases of the project have been expedited due to Washington County Transportation Projects in the area and coordinating construction activities along with favorable decision on the Urban Reserve 6B Area.

Request Number 2496 – Water Construction Fund – Cooper Mountain Reservoir 2 & Water Line Projects Program 3622

- (\$500,000) Reduce appropriation in Capital Outlay - Construction to reflect the more accurate timing of the expenditure to FY 2019-20 for the Kemmer Road (176th Ave - 182nd Ave) 24-inch Waterline Extension Project CIP 4151. Also, this project will be incorporated into CIP 4058A, Cooper Mountain (5.5 MG) Reservoir No. 2 project in FY 2019-20.

Request Number 2497 – Water Construction Fund – Cooper Mountain Water SDC Projects – Program 3625

- (\$600,000) Reduce appropriation in Capital Outlay - Construction for the South Cooper Mountain 24" Waterline Extension from the High School west towards future development areas. This project will be completed by the various sub-division developers through the SDC credit process.

Request Number 2498 – Water Construction Fund – Withdrawal Area From TVWD Projects Program 3627

- (\$975,000) Reduce appropriation in Capital Outlay - Construction for the Jenkins Waterline Extension - 153rd Ave to Merlo Project, CIP 5090 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.

Request Number 2499 – Water Construction Fund – Withdrawal Area From TVWD Projects Program 3627

- (\$500,000) Reduce appropriation in Capital Outlay - Construction for the TVWD Withdrawal Area 2, CIP 4128E to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.

Request Number 2500 – Water Construction Fund – Meridian Pump Station Replacement Project Program 3631

- (\$1,500,000) Reduce appropriation in Capital Outlay - Construction for the Meridian Pump Station Replacement Project CIP 4107 to reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.

Request Number 2501 - Water Construction Fund – Willamette Intake Facility Project Program 3643

- (\$1,000,000) Reduce appropriation in Capital Outlay - Construction for the Willamette Water Supply Project - Beaverton Cornelius Pass Road/TV Highway Intertie Project 4141 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.

Request Number 2502 – Water Construction Fund – Willamette Intake Facility Project Program 3643

- \$237,983 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering \$85,648 to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and an additional request of \$152,335 for the Willamette Water Supply Project - Beaverton - Intertie at Cornelius Pass Road/TV Highway, CIP 4141, PO 99037

Request Number 2514 – Water Construction Fund – Water Extra Capacity Projects – Program 3620

- \$390,000 Carry over unspent FY 2017-18 appropriation (\$40,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$350,000) in Capital Outlay - Construction for the Denney Road Commerce Center Waterline, CIP 4150, PO 98403.

Request Number 2517 – Water Construction Fund – Cooper Mountain Reservoir 2 & Water Line Projects Program 3622

- \$179,000 Carry over unspent FY 2017-18 appropriation (\$60,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$19,000), and additional appropriation (\$100,000) in Capital Outlay - Construction for the Kemmer Waterline Project, CIP 4151, PO 98211.

Request Number 2526 – Water Construction Fund – Non Potable Purple Pipe Project Program 3623

- \$689,105 Carry over unspent FY 2017-18 appropriation (\$236,600) in Capital Outlay - Construction to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$304,250), and additional appropriation (\$148,255) in Capital Outlay - Construction Design & Engineering Inspection for the South Cooper Mountain non-potable project, CIP 4021G, PO 98754.

Request Number 2531 – Water Construction Fund – South Cooper Mountain Extra Capacity SDC Projects Program 3644

- \$768,332 Carry over unspent FY 2017-18 appropriation (\$500,000) and additional appropriation (\$228,000) in Capital Outlay - Construction and (\$40,332) in Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 for the Alvord waterline project due to construction bid being higher than estimate and additional tree removal needed, CIP 4122, PO 98753.

Request Number 2556 - Water Construction Fund – Willamette Intake Facility Project Program 3643

- \$350,000 Reduce appropriation in Capital Outlay, Construction Design and Engineering (683) for the Willamette Intake Facility (WIF) Project 4107 to more accurately reflect the estimated amount that will be spent this year based on the revised budget from the WIF Commission and account for the \$100,000 appropriation in a new Account Number 687 entitled WIF Capital Expense.

Sewer Fund

Request Number 2306 – General, Street, Water, Sewer and Storm Funds

- \$8,020 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services in each fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500 or \$4,300 for each Fund) for updating the Engineering Design Manual, PO 97894.

Request Number 2310 – Sewer Fund

- \$161,194 Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection (\$121,194) to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$40,000) for the Sewer Master Plan Update, PO 95881.

Request Number 2343 – Sewer Fund

- \$10,000 Additional appropriation in Materials and Services - Professional Services due to a price increase in overlay manhole adjustments.

Request Number 2367 – Various Operating Funds

- \$89,452 to establish a new 1 FTE Program Coordinator - Public Works position (\$51,993) and the associated Payroll Taxes and Fringe Benefits (\$37,459) in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The

position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.

- General Fund \$50,914
- Street Fund \$12,843
- Building Fund \$2,510
- Street Lighting Fund \$1,151
- Library Fund 604
- Water Fund \$5,781
- Sewer Fund \$6,791
- Storm Fund \$8,858

Request Number 2463 – Sewer Fund - South Cooper Mountain Sewer Projects Program 3811

- \$158,352 Carry over unspent FY 2017-18 appropriation (\$150,352) and re-appropriate in FY 2018-19 and additional appropriation (\$8,000) in Capital Outlay - Construction for the South Cooper Mountain (West) additional capacity improvements, CIP 5092A.

Request Number 2485 – Street, Water, Sewer, Storm Drain and Garage Funds

- \$50,034 Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.
 - Street Fund \$13,424
 - Water Fund \$9,762
 - Sewer Fund \$12,204
 - Storm Drain Fund \$14,644

Storm Drain Fund

Request Number 2306 – General, Street, Water, Sewer and Storm Funds

- \$8,020 Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services in each fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500 or \$4,300 for each Fund) for updating the Engineering Design Manual, PO 97894.

Request Number 2367 – Various Operating Funds

- \$89,452 to establish a new 1 FTE Program Coordinator - Public Works position (\$51,993) and the associated Payroll Taxes and Fringe Benefits (\$37,459) in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.
 - General Fund \$50,914
 - Street Fund \$12,843
 - Building Fund \$2,510
 - Street Lighting Fund \$1,151
 - Library Fund 604
 - Water Fund \$5,781
 - Sewer Fund \$6,791
 - Storm Fund \$8,858

Request Number 2485 – Street, Water, Sewer, Storm Drain and Garage Funds

- \$50,034 Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.
 - Street Fund \$13,424
 - Water Fund \$9,762

- Sewer Fund \$12,204
- Storm Drain Fund \$14,644

Garage Fund

Request Number 2371 – Garage Fund

- \$1,442 Additional appropriation in Materials and Services - Computer Equipment for the purchase of a computer for the new Garage Program Coordinator position.

Request Number 2376 – Garage Fund

- \$35,000 Additional appropriation in Materials and Services - Department Equipment Expense to purchase tools for mechanics per SEIU Labor Contract 2018.

Public Works Administration Fund

Request Number 2385 – Public Works Administration Fund

- \$20,940 Additional appropriation in Capital Outlay - Improvements for the Public Works Garage due to hoist damages requiring excavation and replacement.

Insurance Agency Fund

Request Number 2388 – Insurance Fund – Medical and Dental Program

- \$5,000 Additional appropriation in Materials and Services - Wellness Program Expense to support onsite fitness classes for employees through the remainder of the fiscal year.

Request Number 2389 - Insurance Fund – Medical and Dental Program

- \$48,000 Additional appropriation in Materials and Services - Professional Services for the agent of record fees for managing the City's medical and dental programs. Previously this cost was paid through commissions that were included in the premium rates. With the direct payment of these services the city realized a like reduction in the premium expense.

Beaverton Redevelopment Agency General Fund

Request Number 2511 - BURA General Fund

- \$10,000 Additional appropriation in Materials and Services - Property Tax Expense for property taxes owed for redevelopment properties that currently lease to private tenants.

**CITY OF BEAVERTON
SUPPLEMENTAL BUDGET S-19-1
FINANCIAL SCHEDULES NARRATIVE**

Schedule 1 - Summary Schedule of FY 2017-18's Operations

This schedule presents the results of each fund's FY 2017-18's operations (total revenues compared to total expenditures) and its impact as an adjustment to FY 2018-19's adopted beginning working capital.

Schedule 2 - Detail Schedule Comparing Estimated Revenues and Expenditures to Actual Amounts from FY 2017-18's Operations

This schedule further details the information in Schedule 1 between estimated revenues and expenditures from FY 2017-18's operations compared to actual revenues and expenditures. As with Schedule 1, the impact of the operations will be used to adjust FY 2018-19's beginning working capital.

Schedule 3 - Impact of Supplemental Budget S-19-1 on General Contingencies

This schedule presents the effect on each fund's general contingency from the FY 2018-19 adopted budget through Supplemental Budget S-19-1. The schedule details the supplemental budget requests into the following categories:

- Carryover of prior year Capital Projects.
- Carryover of prior year program activities or appropriations.
- Additional appropriations that have previously been submitted to and approved by the City Council.
- Increases or decreases in revenues.
- New appropriation requests that have an offsetting revenue source.
- New appropriation requests.

Schedule 4 - Percent of General Contingency as a Percent of Budgetary Appropriations

This schedule presents each fund's general contingency and the budgetary appropriations and expresses the ending contingency as a percentage of the operating budget.

Schedule 5 - Impact of Supplemental Budget S-19-1 on Reserved and Dedicated Contingencies

This schedule presents the effect on each fund's reserved or dedicated contingency from the FY 2018-19 adopted budget through Supplemental Budget S-19-1. The schedule details the supplemental budget requests into the following categories:

- Carryover of prior year Capital Projects.
- Carryover of prior year program activities or appropriations.
- Additional appropriations that have previously been submitted to and approved by the City Council.
- Increases or decreases in revenues.
- New appropriation requests that have an offsetting revenue source.
- New appropriation requests.

Schedule 6 - Narrative of Reserve and Dedicated Contingencies

This schedule gives an explanation of the reserved or dedicated contingencies as presented in Schedule 5.

Schedule 7 – Schedule of Changes to the Adopted Budget by Expenditure Category

This schedule details the adopted budget by major expenditure category and the expenditure increases from Transfer Resolutions enacted by Council to date and the expenditures included in Supplemental Budget S-19-1.

City of Beaverton
 Summary Schedule of Fiscal Year 2017-18 Operating Results
 Increase (Decrease) to FY 2018-19 Beginning Fund Balances and Contingencies

		FY 2017-18 Actual			FY 2018-19 Budget			Revised Contingency Reserve Before Supplemental
		Revenues	Expenditures	Ending Fund Balance	Adopted Beginning Fund Balance	Increase (Decrease) to Beginning Fund Balance	Adopted Contingency	
General Fund	001	\$78,688,676	\$64,471,123	\$14,217,553	\$12,980,791	\$1,236,762	\$5,680,158	\$6,916,920
Street Fund	101	11,063,712	7,401,917	3,661,795	3,285,926	375,869	2,017,584	\$2,393,453
Building Fund	105	5,289,491	3,759,253	1,530,238	1,863,910	(333,672)	2,040,707	\$1,707,035
Community Develop. Block Grant Fund	106	772,654	736,228	36,426	34,094	2,332		\$2,332
Transient Lodging Tax Fund	107	3,582,791	2,696,587	886,204	830,034	56,170	1,609,859	\$1,666,029
BCA Facility Development Fund	108			0	100,000	(100,000)	1,100,000	\$1,000,000
Street lighting Fund	111	1,474,876	1,132,942	341,934	148,912	193,022	56,397	\$249,419
Transportation Systems Dev Fund	112	595,579		595,579		595,579	300,000	\$895,579
Traffic Impact - Development Tax Fund	114	12,482,876	2,240,313	10,242,563	10,386,159	(143,596)	9,248,758	\$9,105,162
Library Fund	115	10,306,701	9,186,110	1,120,591	954,845	165,746	536,020	\$701,766
General Obligation Debt Fund	201	3,266,753	3,089,510	177,243	165,764	11,479		\$11,479
Special Revenue Debt Service Fund	202	1,358,473	1,084,057	274,416	274,211	205		\$205
Capital Development Fund	301	38,810,313	3,514,508	35,295,805	34,404,660	891,145	16,157,401	\$17,048,546
Capital Projects Fund	310	4,060,359	2,721,243	1,339,116	1,379,011	(39,895)	94,023	\$54,128
Assessment Fund No. 1	401	7,053	7,053	0		0		\$0
Water Operating Fund	501	26,452,074	13,304,797	13,147,277	11,860,554	1,286,723	7,984,944	\$9,271,667
Sewer Fund	502	13,689,682	4,673,712	9,015,970	7,959,486	1,056,484	2,331,061	\$3,387,545
Water Debt Service Fund	504	817,724	748,426	69,298	71,954	(2,656)		(\$2,656)
Water Construction Fund	505	24,903,776	5,966,154	18,937,622	16,390,121	2,547,501		\$2,547,501
Storm Drain Fund	513	16,826,266	5,628,629	11,197,637	10,916,055	281,582	2,525,489	\$2,807,071
Reprographics Fund	601	1,165,180	1,060,073	105,107	101,765	3,342	35,468	\$38,810
Garage Fund	602	1,716,050	1,550,971	165,079	98,578	66,501	40,197	\$106,698
Information Systems Fund	603	4,145,312	3,731,023	414,289	413,807	482	72,203	\$72,685
Geographic Information Systems Fund	604	789,225	725,209	64,016	61,238	2,778		\$2,778
Public Works Administration Fund	605	1,523,285	1,427,315	95,970	86,954	9,016	36,756	\$45,772
Insurance Agency Fund	706	15,045,590	11,718,603	3,326,987	3,226,776	100,211	646,703	\$746,914
BURA	901	6,297,784	1,691,756	4,606,028	3,443,146	1,162,882	4,410,843	\$5,573,725
BURA Capital Projects Fund	902	726,289	726,289	0		0		\$0
BURA Debt Service Fund	904	866,105	866,105	0		0		\$0
TOTAL		\$286,724,649	\$155,859,906	\$130,864,743	\$121,438,751	\$9,425,992	\$56,924,571	\$66,350,563

SCHEDULE 2

City of Beaverton
 Schedule of Revenues and Expenditures By Fund
 FY 2017-18 Estimated Compared to Actual

		Revenues			Expenditures			Net Results
		Estimated	Actual	Favorable	Estimated	Actual	Favorable	Favorable
				(Unfavorable)			(Unfavorable)	(Unfavorable)
General Fund	001	\$ 79,289,098	\$ 78,688,676	\$ (600,422)	\$ 66,308,307	\$64,471,123	\$ 1,837,184	\$ 1,236,762
Street Fund	101	11,260,750	11,063,712	(197,038)	7,974,824	7,401,917	572,907	375,869
Building Fund	105	5,681,444	5,289,491	(391,953)	3,817,534	3,759,253	58,281	(333,672)
Community Develop. Block Grant Fund	106	767,744	772,654	4,910	733,650	736,228	(2,578)	2,332
Transient Lodging Tax Fund	107	3,626,854	3,582,791	(44,063)	2,796,820	2,696,587	100,233	56,170
BCA Facility Development Fund	108	100,000	\$0	(100,000)		-	-	(100,000)
Street lighting Fund	111	1,476,157	1,474,876	(1,281)	1,327,245	1,132,942	194,303	193,022
Transportation Systems Dev Fund	112		595,579	595,579		-	-	595,579
Traffic Impact - Development Tax Fund	114	12,784,811	12,482,876	(301,935)	2,398,652	2,240,313	158,339	(143,596)
Library Fund	115	10,204,933	10,306,701	101,768	9,250,088	\$9,186,110	63,978	165,746
General Obligation Debt Fund	201	3,255,275	3,266,753	11,478	3,089,511	3,089,510	1	11,479
Special Revenue Debt Service Fund	202	1,358,268	1,358,473	205	1,084,057	\$1,084,057	-	205
Capital Development Fund	301	38,908,991	38,810,313	(98,678)	4,504,331	\$3,514,508	989,823	891,145
Capital Projects Fund	310	4,527,011	4,060,359	(466,652)	3,148,000	2,721,243	426,757	(39,895)
Assessment Fund No. 1	401	18,700	7,053	(11,647)	18,700	7,053	11,647	-
Water Operating Fund	501	25,763,974	26,452,074	688,100	13,903,420	13,304,797	598,623	1,286,723
Sewer Fund	502	13,746,747	13,689,682	(57,065)	5,787,261	4,673,712	1,113,549	1,056,484
Water Debt Service Fund	504	820,380	817,724	(2,656)	748,426	748,426	-	(2,656)
Water Construction Fund	505	24,911,621	24,903,776	(7,845)	8,521,500	5,966,154	2,555,346	2,547,501
Storm Drain Fund	513	16,620,725	16,826,266	205,541	5,704,670	5,628,629	76,041	281,582
Reprographics Fund	601	1,207,913	1,165,180	(42,733)	1,106,148	1,060,073	46,075	3,342
Garage Fund	602	1,781,601	1,716,050	(65,551)	1,683,023	1,550,971	132,052	66,501
Information Systems Fund	603	4,345,409	4,145,312	(200,097)	3,931,602	3,731,023	200,579	482
Geographic Information Systems Fund	604	788,705	789,225	520	727,467	725,209	2,258	2,778
Public Works Administration Fund	605	1,535,736	1,523,285	(12,451)	1,448,782	1,427,315	21,467	9,016
Insurance Agency Fund	706	15,101,282	15,045,590	(55,692)	11,874,506	\$11,718,603	155,903	100,211
BURA	901	6,279,644	6,297,784	18,140	2,836,498	\$1,691,756	1,144,742	1,162,882
BURA Capital Projects Fund	902	1,164,427	726,289	(438,138)	1,164,427	726,289	438,138	-
BURA Debt Service Fund	904	1,304,927	866,105	(438,822)	1,304,927	866,105	438,822	-
TOTAL - CITY		\$ 288,633,127	\$ 286,724,649	\$ (1,908,478)	\$ 167,194,376	\$ 155,859,906	\$ 11,334,470	\$ 9,425,992

SCHEDULE 3

City of Beaverton
 Schedule of General Contingency Accounts
 From Adopted Budget Through Supplemental S-19-1

	Adopted	Adjustment	Adopted	Prior Year Carryover		Council	Increase	New	New	Ending
	General	To Beginning	Transfer	Projects	Other	Approved	(Decrease)	Expenditure	Funding	Contingency
	Contingency	Working Cap	Resolutions			Appropriations	Revenues	Requests	Requests	
General	\$ 3,269,744	\$ 1,236,762	\$ (126,567)	\$ (21,250)	\$ (916,166)	(68,337)	\$ 138,777	\$ (138,777)	\$ (202,255)	\$ 3,171,931
Street	2,017,584	375,869		(345,275)	(191,300)	(12,843)			(714,469)	1,129,566
Building Operating	2,040,707	(333,672)	(76,100)		(22,500)	(2,510)			(650)	1,605,275
Comm. Dev Block Grant	-	0					(1,480)	1,480		-
Lodging Tax Funds	1,609,859	56,170			(33,288)		(46,205)		(14,272)	1,572,264
BCA Gift & Contribution	1,100,000	(100,000)								1,000,000
Street Lighting	56,397	193,022			(1,200)	(1,151)				247,068
Trans. System Dev Charge	300,000	595,579								895,579
Traffic Development Tax	10,043,789	(143,596)		(60,488)		(161,170)				9,678,535
Library	536,020	165,746				(604)			(5,472)	695,690
General Bonded Debt	-	0								-
Special Revenue Debt	-	0								-
Capital Development	-	0								-
Capital Projects	-	0								-
Assessment Bond Debt	-	0								-
Water Operating	7,984,944	1,286,723		(990,616)	(32,643)	(5,781)	88,820		(366,708)	7,964,739
Sewer	2,331,061	488,048		(471,194)	(48,175)	(6,791)			(66,504)	2,226,445
Water Debt Service	-	0								-
Water Construction	-	0								-
Storm Drain	2,525,489	183,419			(19,859)	(8,858)			(18,944)	2,661,247
Reprographics	35,468	3,342					10,000			48,810
Garage	40,197	66,501			(1,099)	(89,452)	139,486		(86,476)	69,157
Information Systems	72,203	482					2,778			75,463
Geographic Information Sys	-	2,778							(2,778)	-
Public Works Administration	36,756	9,016			(6,500)		3,625		(24,565)	18,332
Insurance Agency	646,703	100,211							(53,000)	693,914
Urban Renewal Agency	4,410,843	1,162,882		(409,593)	(1,205,779)		819,186		(10,000)	4,767,539
	<u>\$ 39,057,764</u>	<u>\$ 5,349,282</u>	<u>\$ (202,667)</u>	<u>\$ (2,298,416)</u>	<u>\$ (2,478,509)</u>	<u>\$ (357,497)</u>	<u>\$ 1,154,987</u>	<u>\$ (137,297)</u>	<u>\$ (1,566,093)</u>	<u>\$ 38,521,554</u>

City of Beaverton
 Schedule of General Contingency Accounts
 As a Percentage of Annual Expenditures

	Ending General Contingency	FY 2018/2019 Total Expenditures	Less One Time or Dedicated Expenditures	Net Operating Expenditures	Contingency as a Percent of Expenditures	Add Discretionary Reserves	Contingency & Discretionary Reserves as a Percent of Expenditures
General	\$ 3,171,931	\$ 73,291,295	\$ 2,267,956	\$ 71,023,339	4.5%	\$3,498,161	9.4%
Street	1,129,566	10,836,917	1,493,525	9,343,392	12.1%	1,114,812	24.0%
Building Operating	1,605,275	4,570,211	111,000	4,459,211	36.0%	88,107	38.0%
Comm. Dev Block Grant	-	1,139,959	-	1,139,959	0.0%	-	0.0%
Lodging Tax Fund	1,572,264	1,945,305	33,288	1,912,017	82.2%	-	82.2%
BCA Gift & Contribution	1,000,000	-	-	-	0.0%	-	0.0%
Street Lighting	247,068	1,297,734	1,200	1,296,534	19.1%	8,896	19.7%
Trans Sys. Dev Charge	895,579	-	60,488	(60,488)	0.0%	-	0.0%
Traffic Dev Tax	9,678,535	2,311,428	-	2,311,428	418.7%	-	418.7%
Library	695,690	10,187,735	-	10,187,735	6.8%	50,055	7.3%
General Bonded Debt	-	2,180,622	-	2,180,622	0.0%	-	0.0%
Special Revenue Debt	-	1,084,058	-	1,084,058	0.0%	-	0.0%
Capital Development	-	19,351,330	19,630,495	(279,165)	0.0%	-	0.0%
Capital Projects	-	3,962,861	3,437,513	525,348	0.0%	-	0.0%
Assessment Bond Debt	-	14,400	-	14,400	0.0%	-	0.0%
Water Operating	7,964,739	18,303,590	1,328,414	16,975,176	46.9%	342,168	48.9%
Sewer	2,226,445	6,380,678	3,028,866	3,351,812	66.4%	382,776	77.8%
Water Debt Service	-	2,401,014	-	2,401,014	0.0%	-	0.0%
Water Construction	-	13,326,729	19,396,604	(6,069,875)	0.0%	-	0.0%
Storm Drain	2,661,247	8,470,374	111,170	8,359,204	31.8%	838,090	41.9%
Reprographics	48,810	1,178,934	-	1,178,934	4.1%	-	4.1%
Garage	69,157	2,126,330	-	2,126,330	3.3%	-	3.3%
Information Systems	75,463	5,020,621	190,077	4,830,544	1.6%	80,000	3.2%
GIS	-	64,016	-	64,016	0.0%	-	0.0%
Public Works Admin.	18,332	1,297,894	-	1,297,894	1.4%	-	1.4%
Insurance Agency	693,914	13,322,012	-	13,322,012	5.2%	-	5.2%
Urban Renewal Agency	4,767,539	6,685,140	-	6,685,140	71.3%	-	71.3%
	<u>\$ 38,521,554</u>	<u>\$ 210,751,187</u>	<u>\$ 51,090,596</u>	<u>\$ 159,660,591</u>		<u>\$6,403,065</u>	

SCHEDULE 5

City of Beaverton
 Schedule of Reserved or Dedicated Contingency Accounts
 From Adopted Budget Through Supplemental S-19-1

	Adopted Reserved or Dedicated Amounts	Adjustment To Beginning Working Cap	Adopted Transfer Resolutions	Prior Year Carryover		Council Approved Appropriations	Increase (Decrease) Revenues	New Expenditure Requests Funded By New Revenues	New Funding Requests	Ending Reserved or Dedicated Amounts
				Projects	Other					
General	\$ 3,498,161	\$ -	\$ -							3,498,161
Street	1,114,812	-								1,114,812
Building Operating	88,107	-								88,107
Comm. Dev Block Grant	-	2,332								2,332
Lodging Tax Funds	-	-								-
BCA Gift & Contribution	-	-								-
Street Lighting	8,896	-								8,896
Trans. System Dev Charge	-	-								-
Traffic Development Tax	-	-								-
Library	50,055	-								50,055
General Bonded Debt	85,743	11,479								97,222
Special Revenue Debt	279,013	205								279,218
Capital Development	16,157,401	891,145		(504,366)		22,500				16,566,680
Capital Projects	603,872	(39,895)		(375,292)		567,360	(139,000)	(23,847)		593,198
Assessment Bond Debt	-	-								-
Water Operating	1,442,168	-								1,442,168
Sewer	4,834,959	568,436		(150,352)				(8,000)		5,245,043
Water Debt Service	72,854	(2,656)				(108,010)		108,010		70,198
Water Construction	5,654,121	2,547,501		(1,376,099)				228,828		7,054,351
Storm Drain	6,136,803	98,163								6,234,966
Reprographics	-	-								-
Garage	-	-								-
Information Systems	80,000	-								80,000
Geographic Information Sys	-	-								-
Public Works Administration	-	-								-
Insurance Agency	2,395,000	-								2,395,000
Urban Renewal Agency	-	-								-
	<u>\$ 42,501,965</u>	<u>\$ 4,076,710</u>	<u>\$ -</u>	<u>\$ (2,406,109)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 481,850</u>	<u>\$ (139,000)</u>	<u>\$ 304,991</u>	<u>\$ 44,820,407</u>

CITY OF BEAVERTON
NARRATIVE OF DEDICATED CONTINGENCY AND RESERVES
FOR FY 2018-19 BUDGET THROUGH SUPPLEMENTAL S-19-1

General Fund	Dedicated Franchise Fee Set Aside For Future Use	\$2,410,414
	Reserve for equipment/vehicle replacement	874,858
	Significant tree preservation projects	165,878
	Reserve from Police forfeited funds	47,011
		<u>3,498,161</u>
Street Fund	Reserve for equipment/vehicle replacement	1,114,812
Building Fund	Reserve for equipment/vehicle replacement	88,107
CDBG Fund	Reserve for future building maintenance needs	2,332
Street Lighting Fund	Reserve for equipment/vehicle replacement	8,896
Library Fund	Reserve for equipment/vehicle replacement	50,055
General Bonded Debt	Reserve for bonded debt	97,222
Special Revenue Debt Fund	Reserve for bonded debt	279,218
Capital Development Fund	Reserve for capital civic development projects	16,566,680
Capital Projects Fund	Reserve for capital infrastructure projects	593,198
Assessment Debt Service	Reserve for special assessment debt	-
Water Operating	Reserve for Joint Water Commission emergency equipment	500,000
	Reserve for water rate stabilization per bond covenants	600,000
	Reserve for equipment replacement	342,168
	Subtotal	<u>1,442,168</u>
Sewer	Reserves for future capacity improvement projects	4,862,267
	Reserve for future equipment replacement	382,776
	Subtotal	<u>5,245,043</u>
Water Debt Service	Reserve for Debt Service	70,198
Water Construction	SDC Reserves	7,054,351
Storm Drain	Reserves for future improvement projects	5,396,876
	Reserves for future equipment replacement	838,090
	Subtotal	<u>6,234,966</u>
Information Systems	Reserves for future equipment replacement	80,000
Insurance	General Liability reserve for catastrophic loss	1,500,000
	Worker's Compensation reserve for rate stabilization and current claims loss reserve	500,000
	Unemployment reserve for rate stabilization and current claims reserve	45,000
	Medical and Dental reserve for rate stabilization and incurred but not reported claims	350,000
	Subtotal	<u>2,395,000</u>
	Grand Total	<u><u>\$44,820,407</u></u>

City of Beaverton
Schedule of Changes to FY 2018-19 Adopted Budget
By Major Category
Including Transfer and Special Purpose Grant Resolutions and Supplemental Budget S-19-1

	FY 2018-19 Adopted	Additional Expenditures From Transfer and Special Purpose Grant Resolutions	Additional Expenditures From Supplemental S-19-1	Adjusted FY 2018-19 Including Supplemental
Personnel Services	\$ 76,133,955	\$ 201,375	\$ 127,424	\$ 76,462,754
Materials & Services	46,200,379	1,292	2,906,368	49,108,039
Capital Outlay	51,433,076		4,695,223	56,128,299
Debt Service	6,835,210		301,583	7,136,793
Transfers	24,842,137		1,047,332	25,889,469
Subtotal	\$ 205,444,757	\$ 202,667	\$ 9,077,930	\$ 214,725,354
Contingencies	39,057,764	(202,667)	(333,543)	38,521,554
Reserves	42,501,965	-	2,318,442	44,820,407
Subtotal Contingencies & Reserves	\$ 81,559,729	\$ (202,667)	\$ 1,984,899	\$ 83,341,961
Total	\$ 287,004,486	\$ -	\$ 11,062,829	\$ 298,067,315
Personnel Services	\$ 76,133,955	\$ 201,375	\$ 127,424	\$ 76,462,754
Materials & Services	46,200,379	1,292	2,906,368	49,108,039
	\$ 122,334,334	\$ 202,667	\$ 3,033,792	\$ 125,570,793

**CITY OF BEAVERTON
SUPPLEMENTAL BUDGET S-19-1
CURRENT YEAR FINANCIAL INFORMATION**

Following this narrative page are several schedules covering the current financial information on selected City issues.

Handout 1 – Summary Schedule of Fund Balance, Revenues and Expenditures of the General, Street, Building, Library, Lodging Tax and Street Lighting Funds

These schedules show a 18 year period of activity for each fund, including the results of last year's operations (budget, revised and actual) and this year's operations (budget and revised budget through the impacts of the supplemental budget).

Handout 2 – Business License Fee Revenues

This schedule shows a 24 year historical period of business license revenues and revenues received in FY 2018-19 Year-To-Date through October 30, 2018. This information can serve as an economic indicator. The schedule shows that beginning in FY 2014-15 revenues exceeded FY 2006-07 as the previous high-point in yearly revenues. Since the low point of FY 2009-10 in the current economic downturn, annual revenues have steadily improved.

Handout 3 and 4 Schedule of Gas Tax and County Vehicle Registration Revenues

This schedule shows a 6 year historical period of gas tax revenues and the gas taxes received in FY 2018-19 Year-To-Date through September 30, 2018. The schedule shows that through September, our percent collected compared to budget is a little ahead the same period in previous years.

A new Schedule 4 present the allocation of the County Vehicle Registration Revenues to the City of Beaverton. To date, only two months have been allocated, July and August 2018.

Handout 5 – Schedule of Building Permit Fees

This schedule shows a 6 year historical period of building permit revenues with permit revenues received in FY 2018-19 Year-To-Date through October 31, 2018 compared to the revenue collections of the prior fiscal year. For FY 2017-18, it shows that through October our percent collected compared to last year is just slightly below by 1% over the same period as last year.

Handout 6 – Schedule of Water Consumption and Revenues

This schedule will be distributed at the Budget Committee Meeting.

Handout 7 – Annual Disclosure Water Fund Debt Service Coverage

This schedule will be distributed at the Budget Committee Meeting.

City of Beaverton
Summary Schedule of Fund Balances Revenues and Expenditures
FY 2001-02 to FY 2018-19 Adopted Budget
General, Street, Building, Library, Street Lighting and TLT Operating Funds

	Actuals as of Each Fiscal Year End					Contingency Expressed As A Percent of Expenditures
	Actual Beginning Fund Balance	Actual Revenues	Actual Expenditures	Actual Operating Surplus or (Deficit)	Actual Ending Fund Balance	
General Fund						
2001-02	\$ 7,965,137	\$ 28,411,331	\$ 26,366,935	\$ 2,044,396	\$ 10,009,533	37.96%
2002-03	\$ 10,009,533	\$ 27,540,845	\$ 27,898,729	\$ (357,884)	\$ 9,651,649	34.60%
2003-04	\$ 9,651,649	\$ 30,014,656	\$ 32,555,351	\$ (2,540,695)	\$ 7,110,954	21.84%
2004-05	\$ 7,110,954	\$ 34,780,603	\$ 34,726,535	\$ 54,068	\$ 7,165,022	20.63%
2005-06	\$ 7,165,022	\$ 42,464,201	\$ 42,150,405	\$ 313,796	\$ 7,478,818	17.74%
2006-07	\$ 7,478,818	\$ 44,459,841	\$ 39,253,351	\$ 5,206,490	\$ 12,685,308	32.32%
2007-08	\$ 12,685,308	\$ 44,532,915	\$ 40,950,477	\$ 3,582,438	\$ 16,267,746	39.73%
2008-09	\$ 16,267,746	\$ 43,018,840	\$ 41,751,490	\$ 1,267,350	\$ 17,535,096	42.00%
2009-10	\$ 17,535,096	\$ 45,454,008	\$ 44,568,185	\$ 885,823	\$ 18,420,919	41.33%
2010-11	\$ 18,420,919	\$ 47,525,104	\$ 48,592,947	\$ (1,067,843)	\$ 17,353,076	35.71%
2011-12	\$ 17,353,076	\$ 51,328,305	\$ 58,710,286	\$ (7,381,981)	\$ 9,971,095	16.98%
2012-13	\$ 9,971,095	\$ 52,344,395	\$ 52,803,788	\$ (459,393)	\$ 9,511,702	18.01%
2013-14	\$ 9,511,702	\$ 54,988,137	\$ 53,595,308	\$ 1,392,829	\$ 10,904,531	20.35%
2014-15	\$ 10,904,531	\$ 56,396,569	\$ 55,436,640	\$ 959,929	\$ 11,864,460	21.40%
2015-16 Adopted	\$ 9,033,271	\$ 56,833,157	\$ 58,972,345	\$ (2,139,188)	\$ 6,894,083	11.69%
2015-16 W/Supplemental	\$ 11,864,460	\$ 57,041,900	\$ 60,567,587	\$ (3,525,687)	\$ 8,338,773	13.77%
2015-16 Estimated	\$ 11,864,460	\$ 58,699,180	\$ 58,928,426	\$ (229,246)	\$ 11,635,214	19.74%
2015-16 Actual	\$ 11,864,460	\$ 59,637,235	\$ 57,408,582	\$ 2,228,653	\$ 14,093,113	24.55%
2016-17 Adopted	\$ 11,635,214	\$ 59,738,024	\$ 65,329,202	\$ (5,591,178)	\$ 6,044,036	9.25%
2016-17 W/Supplemental	\$ 14,093,113	\$ 60,326,256	\$ 66,408,582	\$ (6,082,326)	\$ 8,010,787	12.06%
2016-17 Estimated	\$ 14,093,113	\$ 63,224,284	\$ 66,033,886	\$ (2,809,602)	\$ 11,283,511	17.09%
2016-17 Actual	\$ 14,093,113	\$ 64,392,280	\$ 63,944,994	\$ 447,286	\$ 14,540,399	22.74%
2017-18 Adopted	\$ 11,283,511	\$ 63,068,597	\$ 68,576,568	\$ (5,507,971)	\$ 5,775,540	8.42%
2017-18 W/Supplemental	\$ 14,540,399	\$ 63,890,765	\$ 70,393,938	\$ (6,503,173)	\$ 8,037,226	11.42%
2017-18 Estimated	\$ 14,540,399	\$ 64,748,699	\$ 66,308,307	\$ (1,559,608)	\$ 12,980,791	19.58%
2017-18 Prelim Actual	\$ 14,540,399	\$ 64,148,277	\$ 64,471,123	\$ (322,846)	\$ 14,217,553	22.05%
2018-19 Proposed	\$ 12,980,791	\$ 65,743,834	\$ 71,956,720	\$ (6,212,886)	\$ 6,767,905	9.41%
2018-19 W/Supplemental	\$ 14,217,553	\$ 65,890,711	\$ 73,438,172	\$ (7,547,461)	\$ 6,670,092	9.08%
				Estimated PERS Reserve at 6/30/2018	\$ 2,155,650	
				Compensated Absences Accrual Reserve	\$ 2,811,101	
					\$ 11,636,843	16.17%

	Adopted Budget For Each Fiscal Year					Contingency Expressed As A Percent of Expenditures
	Adopted Budget Beginning Fund Balance	Adopted Budget Revenues	Adopted Budget Expenditures	Adopted Budget Operating Surplus or (Deficit)	Adopted Ending Fund Balance	
	\$ 6,824,542	\$ 25,589,126	\$ 28,455,575	\$ (2,866,449)	\$ 3,958,093	13.91%
	\$ 8,797,424	\$ 26,432,565	\$ 29,878,027	\$ (3,445,462)	\$ 5,351,962	17.91%
	\$ 9,069,568	\$ 28,804,852	\$ 33,151,891	\$ (4,347,039)	\$ 4,722,529	14.25%
	\$ 6,348,342	\$ 34,305,212	\$ 36,009,694	\$ (1,704,482)	\$ 4,643,860	12.90%
	\$ 5,906,511	\$ 38,928,586	\$ 39,471,415	\$ (542,829)	\$ 5,363,682	13.59%
	\$ 5,499,689	\$ 41,730,242	\$ 42,459,098	\$ (728,856)	\$ 4,770,833	11.24%
	\$ 9,096,342	\$ 44,198,343	\$ 45,245,686	\$ (1,047,343)	\$ 8,048,999	17.79%
	\$ 14,063,184	\$ 43,156,091	\$ 45,481,458	\$ (2,325,367)	\$ 11,737,817	25.81%
	\$ 16,206,392	\$ 42,913,236	\$ 45,459,716	\$ (2,546,480)	\$ 13,659,912	30.05%
	\$ 17,574,821	\$ 46,477,561	\$ 49,189,329	\$ (2,711,768)	\$ 14,863,053	30.22%
	\$ 16,630,773	\$ 48,130,919	\$ 51,619,820	\$ (3,488,901)	\$ 13,141,872	25.46%
	\$ 8,392,325	\$ 54,231,175	\$ 54,385,631	\$ (154,456)	\$ 8,237,869	15.15%
	\$ 8,381,738	\$ 55,449,192	\$ 56,613,140	\$ (1,163,948)	\$ 7,217,790	12.75%
	\$ 10,253,693	\$ 53,913,988	\$ 57,433,106	\$ (3,519,118)	\$ 6,734,575	11.73%
		Actual Revs > Budget	Expressed as Percentage	Actual Exp < Budget	Expressed as Percentage	16.60%
Fiscal Year						
2001-02	\$ 2,822,205	11.03%	\$ 2,088,640	7.92%	27.64%	
2002-03	\$ 1,108,280	4.19%	\$ 1,979,298	7.09%		
2003-04	\$ 1,209,804	4.20%	\$ 596,540	1.83%	11.05%	
2004-05	\$ 475,391	1.39%	\$ 1,283,159	3.70%		
2005-06	\$ 3,535,615	9.08%	\$ (2,678,990)	-6.36%		
2006-07	\$ 2,729,599	6.54%	\$ 3,205,747	8.17%		
2007-08	\$ 334,572	0.76%	\$ 4,295,209	10.49%		
2008-09	\$ (137,251)	-0.32%	\$ 3,729,968	8.93%		
2009-10	\$ 2,540,772	5.92%	\$ 891,531	2.00%		
2010-11	\$ 1,047,543	2.25%	\$ 596,382	1.23%		
2011-12	\$ 3,197,386	6.64%	\$ (7,090,466)	-12.08%		
2012-13	\$ (1,886,780)	-3.48%	\$ 1,581,843	3.00%		
2013-14	\$ (461,055)	-0.83%	\$ 3,017,832	5.63%		
2014-15	\$ 2,482,581	4.60%	\$ 1,996,466	3.60%		
2015-16	\$ 2,804,078	4.93%	\$ 1,563,763	2.65%		
2016-17	\$ 4,654,256	7.79%	\$ 1,384,208	2.12%		
2017-18	\$ 1,079,680	1.71%	\$ 4,105,445	5.99%		
Average All Years		3.91%		3.29%		
		Average All Years Excluding 2005 and 2012		4.96%		

City of Beaverton
Summary Schedule of Fund Balances Revenues and Expenditures
FY 2001-02 to FY 2018-19 Adopted Budget
General, Street, Building, Library, Street Lighting and TLT Operating Funds

	Actuals as of Each Fiscal Year End					
	Actual Beginning Fund Balance	Actual Revenues	Actual Expenditures	Actual Operating Surplus or (Deficit)	Actual Ending Fund Balance	Contingency Expressed As A Percent of Expenditures
Street Fund						
2001-02	\$ 2,494,734	\$ 3,977,557	\$ 5,295,955	\$ (1,318,398)	\$ 1,176,336	22.21%
2002-03	\$ 1,176,336	\$ 4,226,174	\$ 4,042,110	\$ 184,064	\$ 1,360,400	33.66%
2003-04	\$ 1,360,400	\$ 4,567,616	\$ 3,841,980	\$ 725,636	\$ 2,086,036	54.30%
2004-05	\$ 2,086,036	\$ 4,827,757	\$ 4,064,518	\$ 763,239	\$ 2,849,275	70.10%
2005-06	\$ 2,849,275	\$ 5,124,634	\$ 4,780,723	\$ 343,911	\$ 3,193,186	66.79%
2006-07	\$ 3,193,186	\$ 5,038,710	\$ 4,938,364	\$ 100,346	\$ 3,293,532	66.69%
2007-08	\$ 3,293,532	\$ 4,754,221	\$ 5,205,839	\$ (451,618)	\$ 2,841,914	54.59%
2008-09	\$ 2,841,914	\$ 5,104,589	\$ 5,080,565	\$ 24,024	\$ 2,865,938	56.41%
2009-10	\$ 2,865,938	\$ 5,319,495	\$ 5,023,392	\$ 296,103	\$ 3,162,041	62.95%
2010-11	\$ 3,162,041	\$ 5,789,587	\$ 5,409,995	\$ 379,592	\$ 3,541,633	61.17%
2011-12	\$ 3,541,633	\$ 6,437,603	\$ 6,090,241	\$ 347,362	\$ 3,888,995	60.41%
2012-13	\$ 3,888,995	\$ 6,463,393	\$ 7,006,826	\$ (543,433)	\$ 3,345,562	47.75%
2013-14	\$ 3,345,562	\$ 6,377,056	\$ 7,095,621	\$ (718,565)	\$ 2,626,997	37.02%
2014-15	\$ 2,626,997	\$ 6,734,326	\$ 6,490,282	\$ 244,044	\$ 2,871,041	44.24%
2015-16 Adopted	\$ 2,483,155	\$ 6,282,762	\$ 6,412,036	\$ (129,274)	\$ 2,353,881	36.71%
2015-16 W/Supplemental	\$ 2,871,041	\$ 6,282,762	\$ 6,672,132	\$ (389,370)	\$ 2,481,671	37.19%
2015-16 Estimated	\$ 2,871,041	\$ 6,717,387	\$ 6,325,595	\$ 391,792	\$ 3,262,833	51.58%
2015-16 Actual	\$ 2,871,041	\$ 6,837,656	\$ 5,969,603	\$ 868,053	\$ 3,739,094	62.64%
2016-17 Adopted	\$ 3,262,833	\$ 6,625,600	\$ 7,637,721	\$ (1,012,121)	\$ 2,250,712	29.47%
2016-17 W/Supplemental	\$ 3,739,094	\$ 6,625,600	\$ 7,688,932	\$ (1,063,332)	\$ 2,675,762	34.80%
2016-17 Estimated	\$ 3,739,094	\$ 6,857,226	\$ 6,859,701	\$ (2,475)	\$ 3,736,619	54.47%
2016-17 Actual	\$ 3,739,094	\$ 6,798,418	\$ 6,756,783	\$ 41,635	\$ 3,780,729	55.95%
2017-18 Adopted	\$ 3,736,619	\$ 6,837,726	\$ 8,386,101	\$ (1,548,375)	\$ 2,188,244	26.09%
2017-18 W/Supplemental	\$ 3,780,729	\$ 7,482,426	\$ 8,759,579	\$ (1,277,153)	\$ 2,503,576	28.58%
2017-18 Estimated	\$ 3,780,729	\$ 7,480,021	\$ 7,974,824	\$ (494,803)	\$ 3,285,926	41.20%
2017-18 Prelim Actual	\$ 3,780,729	\$ 7,282,982	\$ 7,401,916	\$ (118,934)	\$ 3,661,795	49.47%
2018-19 Proposed	\$ 3,285,926	\$ 9,419,500	\$ 9,573,030	\$ (153,530)	\$ 3,132,396	32.72%
2018-19 W/Supplemental	\$ 3,661,795	\$ 9,419,500	\$ 10,836,917	\$ (1,417,417)	\$ 2,244,378	20.71%
				Estimated PERS Reserve at 6/30/2018	\$ 168,160	
				Compensated Absences Accrual Reserve	\$ 185,756	
					<u>\$ 2,598,294</u>	27.14%

	Adopted Budget For Each Fiscal Year					
	Adopted Budget Beginning Fund Balance	Adopted Budget Revenues	Adopted Budget Expenditures	Adopted Budget Operating Surplus or (Deficit)	Adopted Ending Fund Balance	Contingency Expressed As A Percent of Expenditures
	\$ 2,186,477	\$ 3,962,008	\$ 5,431,137	\$ (1,469,129)	\$ 717,348	13.21%
	\$ 1,210,554	\$ 3,800,329	\$ 4,334,986	\$ (534,657)	\$ 675,897	15.59%
	\$ 1,292,404	\$ 3,803,143	\$ 4,026,212	\$ (223,069)	\$ 1,069,335	26.56%
	\$ 1,699,556	\$ 4,491,201	\$ 4,313,459	\$ 177,742	\$ 1,877,298	43.52%
	\$ 2,745,280	\$ 4,989,584	\$ 5,921,353	\$ (931,769)	\$ 1,813,511	30.63%
	\$ 3,234,877	\$ 4,774,974	\$ 5,617,666	\$ (842,692)	\$ 2,392,185	42.58%
	\$ 2,923,906	\$ 4,980,853	\$ 6,471,960	\$ (1,491,107)	\$ 1,432,799	22.14%
	\$ 2,394,403	\$ 5,354,002	\$ 5,475,558	\$ (121,556)	\$ 2,272,847	41.51%
	\$ 2,624,956	\$ 5,108,100	\$ 5,347,569	\$ (239,469)	\$ 2,385,487	44.61%
	\$ 2,897,296	\$ 5,733,151	\$ 6,030,997	\$ (297,846)	\$ 2,599,450	43.10%
	\$ 3,739,433	\$ 6,486,290	\$ 7,248,393	\$ (762,103)	\$ 2,977,330	41.08%
	\$ 3,210,882	\$ 6,459,450	\$ 7,219,221	\$ (759,771)	\$ 2,451,111	33.95%
	\$ 3,182,077	\$ 6,122,850	\$ 7,386,647	\$ (1,263,797)	\$ 1,918,280	25.97%
	\$ 2,383,958	\$ 6,198,400	\$ 7,045,594	\$ (847,194)	\$ 1,536,764	21.81%
		Actual Revs > Budget	Expressed as Percentage	Actual Exp < Budget	Expressed as Percentage	
Fiscal Year						
2001-02	\$ 15,549	0.39%	\$ 135,182	2.55%		
2002-03	\$ 425,845	11.21%	\$ 292,876	7.25%		
2003-04	\$ 764,473	20.10%	\$ 184,232	4.80%		
2004-05	\$ 336,556	7.49%	\$ 248,941	6.12%		
2005-06	\$ 135,050	2.71%	\$ 1,140,630	23.86%		
2006-07	\$ 263,736	5.52%	\$ 679,302	13.76%		
2007-08	\$ (226,632)	-4.55%	\$ 1,266,121	24.32%		
2008-09	\$ (249,413)	-4.66%	\$ 394,993	7.77%		
2009-10	\$ 211,395	4.14%	\$ 324,177	6.45%		
2010-11	\$ 56,436	0.98%	\$ 621,002	11.48%		
2011-12	\$ (48,687)	-0.75%	\$ 1,158,152	19.02%		
2012-13	\$ 3,943	0.06%	\$ 212,395	3.03%		
2013-14	\$ 254,206	4.15%	\$ 291,026	4.10%		
2014-15	\$ 535,926	8.65%	\$ 555,312	8.56%		
2015-16	\$ 554,894	8.83%	\$ 442,433	6.90%		
2016-17	\$ 172,818	2.61%	\$ 880,938	11.53%		
2017-18	\$ 445,256	6.51%	\$ 984,185	11.74%		
Average All Years		<u>4.32%</u>		<u>10.19%</u>		

City of Beaverton
Summary Schedule of Fund Balances Revenues and Expenditures
FY 2001-02 to FY 2018-19 Adopted Budget
General, Street, Building, Library, Street Lighting and TLT Operating Funds

	Actuals as of Each Fiscal Year End					Contingency Expressed As A Percent of Expenditures
	Actual Beginning Fund Balance	Actual Revenues	Actual Expenditures	Actual Operating Surplus or (Deficit)	Actual Ending Fund Balance	
Building Fund						
2001-02	\$ 2,108,552	\$ 1,728,577	\$ 1,997,382	\$ (268,805)	\$ 1,839,747	92.11%
2002-03	\$ 1,839,747	\$ 2,000,857	\$ 1,972,477	\$ 28,380	\$ 1,868,127	94.71%
2003-04	\$ 1,868,127	\$ 2,103,716	\$ 2,050,386	\$ 53,330	\$ 1,921,457	93.71%
2004-05	\$ 1,921,457	\$ 2,572,577	\$ 2,424,698	\$ 147,879	\$ 2,069,336	85.34%
2005-06	\$ 2,069,336	\$ 2,747,094	\$ 2,631,989	\$ 115,105	\$ 2,184,441	83.00%
2006-07	\$ 2,184,441	\$ 2,396,035	\$ 2,768,713	\$ (372,678)	\$ 1,811,763	65.44%
2007-08	\$ 1,811,763	\$ 2,583,705	\$ 2,826,863	\$ (243,158)	\$ 1,568,605	55.49%
2008-09	\$ 1,568,605	\$ 2,150,720	\$ 2,375,466	\$ (224,746)	\$ 1,343,859	56.57%
2009-10	\$ 1,343,859	\$ 1,905,678	\$ 2,453,753	\$ (548,075)	\$ 795,784	32.43%
2010-11	\$ 795,784	\$ 1,800,048	\$ 2,004,699	\$ (204,651)	\$ 591,133	29.49%
2011-12	\$ 591,133	\$ 2,087,587	\$ 2,070,920	\$ 16,667	\$ 607,800	29.35%
2012-13	\$ 607,800	\$ 2,513,076	\$ 2,165,701	\$ 347,375	\$ 955,175	44.10%
2013-14	\$ 955,175	\$ 2,714,536	\$ 2,366,545	\$ 347,991	\$ 1,303,166	55.07%
2014-15	\$ 1,303,166	\$ 3,264,647	\$ 2,612,259	\$ 652,388	\$ 1,955,554	74.86%
2015-16 Adopted	\$ 1,538,046	\$ 2,742,096	\$ 3,132,309	\$ (390,213)	\$ 1,147,833	36.64%
2015-16 W/Supplemental	\$ 1,955,554	\$ 2,742,096	\$ 3,359,596	\$ (617,500)	\$ 1,338,054	39.83%
2015-16 Estimated	\$ 1,955,554	\$ 3,179,553	\$ 3,202,122	\$ (22,569)	\$ 1,932,985	60.37%
2015-16 Actual	\$ 1,955,554	\$ 3,283,948	\$ 3,209,459	\$ 74,489	\$ 2,030,043	63.25%
2016-17 Adopted	\$ 1,932,985	\$ 3,304,855	\$ 3,500,401	\$ (195,546)	\$ 1,737,439	49.64%
2016-17 W/Supplemental	\$ 2,030,043	\$ 3,304,855	\$ 3,541,701	\$ (236,846)	\$ 1,793,197	50.63%
2016-17 Estimated	\$ 2,030,043	\$ 3,524,833	\$ 3,454,154	\$ 70,679	\$ 2,100,722	60.82%
2016-17 Actual	\$ 2,030,043	\$ 3,241,543	\$ 3,417,766	\$ (176,223)	\$ 1,853,820	54.24%
2017-18 Adopted	\$ 2,100,722	\$ 3,938,075	\$ 4,054,150	\$ (116,075)	\$ 1,984,647	48.95%
2017-18 W/Supplemental	\$ 1,853,820	\$ 3,938,075	\$ 4,087,249	\$ (149,174)	\$ 1,704,646	41.71%
2017-18 Estimated	\$ 1,853,820	\$ 3,827,624	\$ 3,817,534	\$ 10,090	\$ 1,863,910	48.82%
2017-18 Prelim Actual	\$ 1,853,820	\$ 3,435,672	\$ 3,759,254	\$ (323,582)	\$ 1,530,238	40.71%
2018-19 Proposed	\$ 1,863,910	\$ 4,733,355	\$ 4,468,451	\$ 264,904	\$ 2,128,814	47.64%
2018-19 W/Supplemental	\$ 1,530,238	\$ 4,733,355	\$ 4,570,211	\$ 163,144	\$ 1,693,382	37.05%
				Estimated PERS Reserve at 6/30/2018	\$ 219,478	
				Compensated Absences Accrual Reserve	\$ 181,433	
					<u>\$ 2,094,293</u>	46.87%

	Adopted Budget For Each Fiscal Year					Contingency Expressed As A Percent of Expenditures
	Adopted Budget Beginning Fund Balance	Adopted Budget Revenues	Adopted Budget Expenditures	Adopted Budget Operating Surplus or (Deficit)	Adopted Ending Fund Balance	
2001-02	\$ 2,027,852	\$ 1,491,000	\$ 2,171,668	\$ (680,668)	\$ 1,347,184	62.03%
2002-03	\$ 1,527,731	\$ 1,598,231	\$ 2,141,806	\$ (543,575)	\$ 984,156	45.95%
2003-04	\$ 1,724,437	\$ 1,561,163	\$ 2,215,389	\$ (654,226)	\$ 1,070,211	48.31%
2004-05	\$ 1,893,989	\$ 2,203,129	\$ 2,960,997	\$ (757,868)	\$ 1,136,121	38.37%
2005-06	\$ 1,689,073	\$ 2,336,000	\$ 2,726,610	\$ (390,610)	\$ 1,298,463	47.62%
2006-07	\$ 1,852,110	\$ 2,604,000	\$ 2,887,447	\$ (283,447)	\$ 1,568,663	54.33%
2007-08	\$ 1,944,817	\$ 2,496,000	\$ 3,123,254	\$ (627,254)	\$ 1,317,563	42.19%
2008-09	\$ 1,447,884	\$ 2,353,300	\$ 2,422,533	\$ (69,233)	\$ 1,378,651	56.91%
2009-10	\$ 1,218,487	\$ 2,240,020	\$ 2,579,537	\$ (339,517)	\$ 878,970	34.07%
2010-11	\$ 901,504	\$ 2,304,010	\$ 2,067,041	\$ 236,969	\$ 1,138,473	55.08%
2011-12	\$ 591,569	\$ 1,983,896	\$ 2,039,712	\$ (55,816)	\$ 535,753	26.27%
2012-13	\$ 606,594	\$ 2,329,607	\$ 2,199,493	\$ 130,114	\$ 736,708	33.49%
2013-14	\$ 699,173	\$ 2,325,039	\$ 2,352,058	\$ (27,019)	\$ 672,154	28.58%
2014-15	\$ 1,242,036	\$ 2,512,400	\$ 2,586,459	\$ (74,059)	\$ 1,167,977	45.16%
		Actual Revs > Budget	Expressed as Percentage	Actual Exp < Budget	Expressed as Percentage	
2001-02		\$ 237,577	15.93%	\$ 174,286	8.73%	
2002-03		\$ 402,626	25.19%	\$ 169,329	8.58%	
2003-04		\$ 542,553	34.75%	\$ 165,003	8.05%	
2004-05		\$ 369,448	16.77%	\$ 536,299	22.12%	
2005-06		\$ 411,094	17.60%	\$ 94,621	3.60%	
2006-07		\$ (207,965)	-7.99%	\$ 118,734	4.29%	
2007-08		\$ 87,705	3.51%	\$ 296,391	10.48%	
2008-09		\$ (202,580)	-8.61%	\$ 47,067	1.98%	
2009-10		\$ (334,342)	-14.93%	\$ 125,784	5.13%	
2010-11		\$ (503,962)	-21.87%	\$ 62,342	3.11%	
2011-12		\$ 103,691	5.23%	\$ (31,208)	-1.51%	
2012-13		\$ 183,469	7.88%	\$ 33,792	1.56%	
2013-14		\$ 389,497	16.75%	\$ (14,487)	-0.61%	
2014-15		\$ 752,247	29.94%	\$ (25,800)	-0.99%	
2015-16		\$ 541,852	19.76%	\$ (77,150)	-2.46%	
2016-17		\$ (63,312)	-1.92%	\$ 82,635	2.36%	
2017-18		\$ (502,403)	-12.76%	\$ 294,896	7.27%	
Average All Years			<u>7.37%</u>		<u>4.81%</u>	

City of Beaverton
Summary Schedule of Fund Balances Revenues and Expenditures
FY 2001-02 to FY 2018-19 Adopted Budget
General, Street, Building, Library, Street Lighting and TLT Operating Funds

	Actuals as of Each Fiscal Year End					
	Actual Beginning Fund Balance	Actual Revenues	Actual Expenditures	Actual Operating Surplus or (Deficit)	Actual Ending Fund Balance	Contingency Expressed As A Percent of Expenditures
Library Fund						
2001-02	\$ 2,617,584	\$ 4,058,613	\$ 4,695,985	\$ (637,372)	\$ 1,980,212	42.17%
2002-03	\$ 1,980,212	\$ 4,343,237	\$ 4,766,020	\$ (422,783)	\$ 1,557,429	32.68%
2003-04	\$ 1,557,429	\$ 4,146,994	\$ 4,651,794	\$ (504,800)	\$ 1,052,629	22.63%
2004-05	\$ 1,052,629	\$ 4,312,958	\$ 4,513,837	\$ (200,879)	\$ 851,750	18.87%
2005-06	\$ 851,750	\$ 4,552,151	\$ 4,622,520	\$ (70,369)	\$ 781,381	16.90%
2006-07	\$ 781,381	\$ 4,683,870	\$ 4,706,244	\$ (22,374)	\$ 759,007	16.13%
2007-08	\$ 759,007	\$ 6,232,272	\$ 5,788,832	\$ 443,440	\$ 1,202,447	20.77%
2008-09	\$ 1,202,447	\$ 6,751,873	\$ 6,218,202	\$ 533,671	\$ 1,736,118	27.92%
2009-10	\$ 1,736,118	\$ 7,138,913	\$ 7,401,083	\$ (262,170)	\$ 1,473,948	19.92%
2010-11	\$ 1,473,948	\$ 7,395,516	\$ 7,396,187	\$ (671)	\$ 1,473,277	19.92%
2011-12	\$ 1,473,277	\$ 7,802,274	\$ 7,568,205	\$ 234,069	\$ 1,707,346	22.56%
2012-13	\$ 1,707,346	\$ 7,740,231	\$ 8,616,987	\$ (876,756)	\$ 830,590	9.64%
2013-14	\$ 830,590	\$ 7,994,310	\$ 7,662,751	\$ 331,559	\$ 1,162,149	15.17%
2014-15	\$ 1,162,149	\$ 8,291,697	\$ 8,375,973	\$ (84,276)	\$ 1,077,873	12.87%
2015-16 Adopted	\$ 1,067,111	\$ 8,198,018	\$ 8,447,320	\$ (249,302)	\$ 817,809	9.68%
2015-16 W/Supplemental	\$ 1,077,873	\$ 8,198,018	\$ 8,535,966	\$ (337,948)	\$ 739,925	8.67%
2015-16 Estimated	\$ 1,077,873	\$ 8,333,662	\$ 8,483,716	\$ (150,054)	\$ 927,819	10.94%
2015-16 Actual	\$ 1,077,873	\$ 8,338,812	\$ 8,522,764	\$ (183,952)	\$ 893,921	10.49%
2016-17 Adopted	\$ 927,819	\$ 8,846,542	\$ 8,933,130	\$ (86,588)	\$ 841,231	9.42%
2016-17 W/Supplemental	\$ 893,921	\$ 8,884,726	\$ 8,944,564	\$ (59,838)	\$ 834,083	9.33%
2016-17 Estimated	\$ 893,921	\$ 8,944,000	\$ 8,747,141	\$ 196,859	\$ 1,090,780	12.47%
2016-17 Actual	\$ 893,921	\$ 8,952,593	\$ 8,697,320	\$ 255,273	\$ 1,149,194	13.21%
2017-18 Adopted	\$ 1,090,780	\$ 8,895,768	\$ 9,263,531	\$ (367,763)	\$ 723,017	7.80%
2017-18 W/Supplemental	\$ 1,149,194	\$ 8,972,038	\$ 9,311,718	\$ (339,680)	\$ 809,514	8.69%
2017-18 Estimated	\$ 1,149,194	\$ 9,055,739	\$ 9,250,088	\$ (194,349)	\$ 954,845	10.32%
2017-18 Prelim Actual	\$ 1,149,194	\$ 9,157,506	\$ 9,186,109	\$ (28,603)	\$ 1,120,591	12.20%
2018-19 Proposed	\$ 954,845	\$ 9,812,889	\$ 10,181,659	\$ (368,770)	\$ 586,075	5.76%
2018-19 W/Supplemental	\$ 1,120,591	\$ 9,812,889	\$ 10,187,735	\$ (374,846)	\$ 745,745	7.32%
				Estimated PERS Reserve at 6/30/2018	\$ 355,825	
				Compensated Absences Accrual Reserve	\$ 341,504	
					<u>\$ 1,283,404</u>	12.61%

	Adopted Budget For Each Fiscal Year					
	Adopted Budget Beginning Fund Balance	Adopted Budget Revenues	Adopted Budget Expenditures	Adopted Budget Operating Surplus or (Deficit)	Adopted Ending Fund Balance	Contingency Expressed As A Percent of Expenditures
	\$ 2,571,323	\$ 3,962,982	\$ 4,788,683	\$ (825,701)	\$ 1,745,622	36.45%
	\$ 1,942,250	\$ 4,313,651	\$ 5,110,374	\$ (796,723)	\$ 1,145,527	22.42%
	\$ 1,529,416	\$ 4,170,579	\$ 4,715,453	\$ (544,874)	\$ 984,542	20.88%
	\$ 988,949	\$ 4,296,883	\$ 4,963,939	\$ (667,056)	\$ 321,893	6.48%
	\$ 748,621	\$ 4,483,828	\$ 4,793,900	\$ (310,072)	\$ 438,549	9.15%
	\$ 664,768	\$ 4,637,178	\$ 4,822,439	\$ (185,261)	\$ 479,507	9.94%
	\$ 564,638	\$ 6,162,125	\$ 6,080,129	\$ 81,996	\$ 646,634	10.64%
	\$ 1,141,118	\$ 6,665,939	\$ 6,358,942	\$ 306,997	\$ 1,448,115	22.77%
	\$ 1,614,704	\$ 6,697,444	\$ 6,696,269	\$ 1,175	\$ 1,615,879	24.13%
	\$ 1,379,298	\$ 7,322,806	\$ 7,561,148	\$ (238,342)	\$ 1,140,956	15.09%
	\$ 1,488,897	\$ 7,636,626	\$ 7,847,813	\$ (211,187)	\$ 1,277,710	16.28%
	\$ 1,302,818	\$ 7,784,515	\$ 8,255,210	\$ (470,695)	\$ 832,123	10.08%
	\$ 964,896	\$ 7,917,556	\$ 8,058,759	\$ (141,203)	\$ 823,693	10.22%
	\$ 1,077,533	\$ 8,133,331	\$ 8,395,027	\$ (261,696)	\$ 815,837	9.72%
		Actual Revs > Budget	Expressed as Percentage	Actual Exp < Budget	Expressed as Percentage	
Fiscal Year						
2001-02	\$ 95,631	2.41%	\$ 92,698	1.97%		
2002-03	\$ 29,586	0.69%	\$ 344,354	7.23%		
2003-04	\$ (23,585)	-0.57%	\$ 63,659	1.37%		
2004-05	\$ 16,075	0.37%	\$ 450,102	9.97%		
2005-06	\$ 68,323	1.52%	\$ 171,380	3.71%		
2006-07	\$ 46,692	1.01%	\$ 116,195	2.47%		
2007-08	\$ 70,147	1.14%	\$ 291,297	5.03%		
2008-09	\$ 85,934	1.29%	\$ 140,740	2.26%		
2009-10	\$ 441,469	6.59%	\$ (704,814)	-9.52%		
2010-11	\$ 72,710	0.99%	\$ 164,961	2.23%		
2011-12	\$ 165,648	2.17%	\$ 279,608	3.69%		
2012-13	\$ (44,284)	-0.57%	\$ (361,777)	-4.20%		
2013-14	\$ 76,754	0.97%	\$ 396,008	5.17%		
2014-15	\$ 158,366	1.95%	\$ 19,054	0.23%		
2015-16	\$ 140,794	1.72%	\$ (75,444)	-0.89%		
2016-17	\$ 106,051	1.20%	\$ 235,810	2.64%		
2017-18	\$ 261,738	2.94%	\$ 77,422	0.84%		
Average All Years		<u>1.52%</u>		<u>2.01%</u>		

City of Beaverton
 Summary Schedule of Fund Balances Revenues and Expenditures
 FY 2001-02 to FY 2018-19 Adopted Budget
 General, Street, Building, Library, Street Lighting and TLT Operating Funds

	Actuals as of Each Fiscal Year End						Adopted Budget For Each Fiscal Year					
	Actual Beginning Fund Balance	Actual Revenues	Actual Expenditures	Actual Operating Surplus or (Deficit)	Actual Ending Fund Balance	Contingency Expressed As A Percent of Expenditures	Adopted Budget Beginning Fund Balance	Adopted Budget Revenues	Adopted Budget Expenditures	Adopted Budget Operating Surplus or (Deficit)	Adopted Ending Fund Balance	Contingency Expressed As A Percent of Expenditures
Transient Lodging Tax Fund												
2016-17 Adopted	\$ -	\$ 1,624,000	\$ 543,608	\$ 1,080,392	\$ 1,080,392	198.74%						
2016-17 W/Supplemental	\$ -	\$ 1,624,000	\$ 712,250	\$ 911,750	\$ 911,750	128.01%						
2016-17 Estimated	\$ -	\$ 1,626,100	\$ 479,218	\$ 1,146,882	\$ 1,146,882	239.32%						
2016-17 Actual	\$ -	\$ 1,529,368	\$ 296,309	\$ 1,233,059	\$ 1,233,059	416.14%						
2017-18 Adopted	\$ 1,146,882	\$ 2,531,347	\$ 1,387,439	\$ 1,143,908	\$ 2,290,790	165.11%						
2017-18 W/Supplemental	\$ 1,233,059	\$ 2,531,347	\$ 2,889,703	\$ (358,356)	\$ 874,703	30.27%						
2017-18 Estimated	\$ 1,233,059	\$ 2,393,795	\$ 2,796,820	\$ (403,025)	\$ 830,034	29.68%						
2017-18 Prelim Actual	\$ 1,233,059	\$ 2,349,732	\$ 2,696,587	\$ (346,855)	\$ 886,204	32.86%						
2018-19 Proposed	\$ 830,034	\$ 2,677,570	\$ 1,897,745	\$ 779,825	\$ 1,609,859	84.83%						
2018-19 W/Supplemental	\$ 886,204	\$ 2,631,365	\$ 1,945,305	\$ 686,060	\$ 1,572,264	80.82%						

City of Beaverton
Summary Schedule of Fund Balances Revenues and Expenditures
FY 2001-02 to FY 2018-19 Adopted Budget
General, Street, Building, Library, Street Lighting and TLT Operating Funds

	Actuals as of Each Fiscal Year End					Adopted Budget For Each Fiscal Year						
	Actual Beginning Fund Balance	Actual Revenues	Actual Expenditures	Actual Operating Surplus or (Deficit)	Actual Ending Fund Balance	Contingency Expressed As A Percent of Expenditures	Adopted Budget Beginning Fund Balance	Adopted Budget Revenues	Adopted Budget Expenditures	Adopted Budget Operating Surplus or (Deficit)	Adopted Ending Fund Balance	Contingency Expressed As A Percent of Expenditures
Street Lighting Fund												
2001-02	\$ 522,931	\$ 624,896	\$ 913,201	\$ (288,305)	\$ 234,626	25.69%						
2002-03	\$ 234,626	\$ 860,620	\$ 845,504	\$ 15,116	\$ 249,742	29.54%						
2003-04	\$ 249,742	\$ 942,537	\$ 1,035,907	\$ (93,370)	\$ 156,372	15.10%						
2004-05	\$ 156,372	\$ 1,044,318	\$ 1,007,503	\$ 36,815	\$ 193,187	19.17%						
2005-06	\$ 193,187	\$ 1,076,962	\$ 988,992	\$ 87,970	\$ 281,157	28.43%						
2006-07	\$ 281,157	\$ 1,084,389	\$ 1,035,299	\$ 49,090	\$ 330,247	31.90%						
2007-08	\$ 330,247	# \$ 1,250,228	\$ 1,238,081	\$ 12,147	\$ 342,394	27.66%						
2008-09	\$ 342,394	\$ 1,219,847	\$ 1,087,241	\$ 132,606	\$ 475,000	43.69%						
2009-10	\$ 475,000	\$ 1,230,692	\$ 1,123,079	\$ 107,613	\$ 582,613	51.88%						
2010-11	\$ 582,613	\$ 1,031,039	\$ 1,143,191	\$ (112,152)	\$ 470,461	41.15%						
2011-12	\$ 470,461	\$ 1,141,314	\$ 1,260,125	\$ (118,811)	\$ 351,650	27.91%						
2012-13	\$ 351,650	\$ 1,140,559	\$ 1,207,868	\$ (67,309)	\$ 284,341	23.54%						
2013-14	\$ 284,341	\$ 1,354,442	\$ 1,229,389	\$ 125,053	\$ 409,394	33.30%						
2014-15	\$ 409,394	\$ 1,183,352	\$ 1,138,969	\$ 44,383	\$ 453,777	39.84%						
2015-16 Adopted	\$ 407,804	\$ 1,084,793	\$ 1,368,800	\$ (284,007)	\$ 123,797	9.04%						
2015-16 W/Supplemental	\$ 453,777	\$ 1,084,793	\$ 1,375,290	\$ (290,497)	\$ 163,280	11.87%						
2015-16 Estimated	\$ 453,777	\$ 1,094,534	\$ 1,344,451	\$ (249,917)	\$ 203,860	15.16%						
2015-16 Actual	\$ 453,777	\$ 1,098,560	\$ 1,274,377	\$ (175,817)	\$ 277,960	21.81%						
2016-17 Adopted	\$ 203,860	\$ 1,112,614	\$ 1,218,332	\$ (105,718)	\$ 98,142	8.06%						
2016-17 W/Supplemental	\$ 277,960	\$ 1,125,645	\$ 1,238,523	\$ (112,878)	\$ 165,082	13.33%						
2016-17 Estimated	\$ 277,960	\$ 1,141,374	\$ 1,175,607	\$ (34,233)	\$ 243,727	20.73%						
2016-17 Actual	\$ 277,960	\$ 1,165,754	\$ 1,159,116	\$ 6,638	\$ 284,598	24.55%						
2017-18 Adopted	\$ 243,727	\$ 1,177,029	\$ 1,346,364	\$ (169,335)	\$ 74,392	5.53%						
2017-18 W/Supplemental	\$ 284,598	\$ 1,177,029	\$ 1,357,624	\$ (180,595)	\$ 104,003	7.66%						
2017-18 Estimated	\$ 284,598	\$ 1,191,559	\$ 1,327,245	\$ (135,686)	\$ 148,912	11.22%						
2017-18 Prelim Actual	\$ 284,598	\$ 1,190,276	\$ 1,132,942	\$ 57,334	\$ 341,932	30.18%						
2018-19 Proposed	\$ 148,912	\$ 1,211,764	\$ 1,295,383	\$ (83,619)	\$ 65,293	5.04%						
2018-19 W/Supplemental	\$ 341,932	\$ 1,211,764	\$ 1,297,734	\$ (85,970)	\$ 255,962	19.72%						

**City of Beaverton
Schedule of Business License Fee Revenues**

Fiscal Year	Business License Fee Revenue	Percent Change Year to Year	Cumulative Percent Change	Beaverton's Share of Metro's Contractor's License Revenue	Percent of Beaverton's Metro Contractor Revenue to Total
FY 1994-95	\$ 414,057			\$ 14,595	3.52%
FY 1995-96	\$ 433,787	4.77%	4.77%	\$ 13,525	3.12%
FY 1996-97	\$ 436,710	0.67%	5.47%	\$ 10,761	2.46%
FY 1997-98	\$ 442,766	1.39%	6.93%	\$ 12,269	2.77%
FY 1998-99	\$ 459,430	3.76%	10.96%	\$ 24,426	5.32%
FY 1999-00	\$ 463,590	0.91%	11.96%	\$ 12,488	2.69%
FY 2000-01	\$ 466,593	0.65%	12.69%	\$ 17,262	3.70%
FY 2001-02	\$ 473,147	1.40%	14.27%	\$ 37,832	8.00%
FY 2002-03	\$ 440,503	-6.90%	6.39%	\$ 27,072	6.15%
FY 2003-04	\$ 467,520	6.13%	12.91%	\$ 29,939	6.40%
FY 2004-05	\$ 469,079	0.33%	13.29%	\$ 31,299	6.67%
FY 2005-06	\$ 500,372	6.67%	20.85%	\$ 31,322	6.26%
FY 2006-07	\$ 523,566	4.64%	26.45%	\$ 41,746	7.97%
FY 2007-08	\$ 515,578	-1.53%	24.52%	\$ 33,409	6.48%
FY 2008-09	\$ 516,212	0.12%	24.67%	\$ 39,786	7.71%
FY 2009-10	\$ 471,387	-8.68%	13.85%	\$ 22,470	4.77%
FY 2010-11	\$ 486,049	3.11%	17.39%	\$ 13,862	2.85%
FY 2011-12	\$ 495,692	1.98%	19.72%	\$ 11,813	2.38%
FY 2012-13	\$ 510,401	2.97%	23.27%	\$ 12,896	2.53%
FY 2013-14	\$ 484,510 *	-5.07% *	17.02%	\$ 18,649	3.85%
FY 2014-15	\$ 539,374	11.32%	30.27%	\$ 17,053	3.16%
FY 2015-16	\$ 638,571	18.39%	54.22%	\$ 19,722	3.09%
FY 2016-17	\$ 674,588	5.64%	62.92%	\$ 18,062	2.68%
FY 2017-18	\$ 700,073	3.78%	69.08%	\$ 29,965	4.28%
FY 2017-18 Budgeted	\$ 670,000 **				
FY 2017-18 Y-T-D as of 10/30/2018	\$ 53,784	8.03%		\$ 29,965	

* The drop in FY 2013-14 Revenue is due to refunding three years of overpayments by IBM totaling \$16,269 and \$8,661 for Nike.

** Beginning FY 2015-16 Business License revenues reflect a \$25 increase to the Base Business License Fee from the current \$50 to \$75.

**City of Beaverton
Schedule of State Gas Tax Receipts**

	FY 2017-18					FY 2018-19					Average Percent Collected Last 13 FY's
	Monthly Receipts	Year to Date	Percent Collected	\$ Increase Over FY 2016-17	% Increase Over FY 2016-17	Monthly Receipts	Year to Date	Percent Collected	\$ Increase Over FY 2017-18	% Increase Over FY 2017-18	
July	\$ 465,254.21	\$ 465,254.21	7.5%	\$ 24,922.51	5.66%	\$ 474,645.92	\$ 474,645.92	6.7%	\$ 9,392	2.02%	7.4%
August	\$ 513,648.54	\$ 978,902.75	15.9%	\$ 78,675.77	8.74%	\$ 653,685.12	\$ 1,128,331.04	16.0%	\$ 149,428	15.26%	15.8%
September	\$ 532,125.70	\$ 1,511,028.45	24.5%	\$ 53,876.75	3.70%	\$ 641,015.70	\$ 1,769,346.74	25.1%	\$ 258,318	17.10%	25.1%
October	\$ 476,204.91	\$ 1,987,233.36	32.2%	\$ 29,711.10	1.52%	\$ -	\$ 1,769,346.74	25.1%	\$ (217,887)	-10.96%	33.7%
November	\$ 459,544.62	\$ 2,446,777.98	39.7%	\$ 7,674.32	0.31%	\$ -	\$ 1,769,346.74	25.1%	\$ (677,431)	-27.69%	42.2%
December	\$ 502,561.92	\$ 2,949,339.90	47.9%	\$ 52,014.24	1.80%	\$ -	\$ 1,769,346.74	25.1%	\$ (1,179,993)	-40.01%	50.7%
January	\$ 492,080.47	\$ 3,441,420.37	55.8%	\$ 3,758.90	0.11%	\$ -	\$ 1,769,346.74	25.1%	\$ (1,672,074)	-48.59%	59.6%
February	\$ 495,673.55	\$ 3,937,093.92	63.9%	\$ 78,146.96	2.03%	\$ -	\$ 1,769,346.74	25.1%	\$ (2,167,747)	-55.06%	66.5%
March	\$ 445,537.98	\$ 4,382,631.90	71.1%	\$ 121,041.35	2.84%	\$ -	\$ 1,769,346.74	25.1%	\$ (2,613,285)	-59.63%	74.4%
April	\$ 596,967.55	\$ 4,979,599.45	80.8%	\$ 225,548.42	4.74%	\$ -	\$ 1,769,346.74	25.1%	\$ (3,210,253)	-64.47%	83.1%
May	\$ 593,675.66	\$ 5,573,275.11	90.4%	\$ 388,034.95	7.48%	\$ -	\$ 1,769,346.74	25.1%	\$ (3,803,928)	-68.25%	91.3%
June (Accrual)	\$ 589,866.32	\$ 6,163,141.43	100.0%	\$ 487,176.21	8.58%	\$ -	\$ 1,769,346.74	25.1%	\$ (4,393,795)	-71.29%	100.0%
	<u>\$6,163,141.43</u>					<u>\$1,769,346.74</u>					
	<u>\$ 5,770,000</u>	Adopted				<u>\$ 7,047,900</u>	Adopted				
	<u>\$ 6,414,700</u>	Revised	96.1%			<u>\$ 7,047,900</u>	Revised				
	Certified Populations					Certified Populations					
Total Population of All Cities	2,845,177			Total Population of All Cities	2,845,177						
Beaverton Population	95,685			Beaverton Population	95,685						
Yearly Increase (Decrease)	300			Yearly Increase (Decrease)	-						
Percentage Increase	0.3145%			Percentage Increase	0.0000%						
Beaverton's % of Population	3.36306%			Beaverton's % of Population	3.36306%						
Yearly Change	-0.02371%			Yearly Change	0.00000%						
Cumulative Change	3.37416%			Cumulative Change	3.37416%						

	FY 2014-15				FY 2015-16				FY 2016-17				
	Monthly Receipts	Year to Date	Percent Collected	\$ Increase Over FY2013-14	Monthly Receipts	Year to Date	Percent Collected	\$ Increase Over FY2014-15	Monthly Receipts	Year to Date	Percent Collected	\$ Increase Over FY2015-16	% Increase Over FY2015-16
July	\$ 399,448	\$ 399,448	7.5%	\$ 13,575	\$ 405,051	\$ 405,051	7.3%	\$ 5,603	\$ 440,331.70	\$ 440,331.70	7.8%	\$ 35,281	8.71%
August	451,732	\$ 851,180	15.9%	\$ 12,455	518,179	\$ 923,230	16.6%	\$ 72,050	459,895.28	\$ 900,226.98	15.9%	\$ (23,003)	-2.49%
September	466,367	\$ 1,317,547	24.6%	\$ (17,529)	496,914	\$ 1,420,144	25.6%	\$ 102,597	556,924.72	\$ 1,457,151.70	25.7%	\$ 37,008	2.61%
October	459,350	\$ 1,776,897	33.2%	\$ 1,891	461,471	\$ 1,881,615	33.9%	\$ 104,718	500,370.56	\$ 1,957,522.26	34.5%	\$ 75,907	4.03%
November	459,650	\$ 2,236,547	41.7%	\$ (20,581)	424,290	\$ 2,305,905	41.5%	\$ 69,358	481,581.40	\$ 2,439,103.66	43.0%	\$ 133,199	5.78%
December	418,172	\$ 2,654,719	49.5%	\$ (69,393)	467,855	\$ 2,773,760	49.9%	\$ 119,041	458,222.00	\$ 2,897,325.66	51.0%	\$ 123,566	4.45%
January	509,010	\$ 3,163,729	59.0%	\$ (31,144)	516,712	\$ 3,290,472	59.3%	\$ 126,743	540,335.81	\$ 3,437,661.47	60.6%	\$ 147,190	4.47%
February	371,269	\$ 3,534,998	66.0%	\$ (36,297)	371,099	\$ 3,661,571	65.9%	\$ 126,573	421,285.49	\$ 3,858,946.96	68.0%	\$ 197,376	5.39%
March	453,155	\$ 3,988,153	74.4%	\$ 53,413	462,090	\$ 4,123,661	74.3%	\$ 135,508	402,643.59	\$ 4,261,590.55	75.1%	\$ 137,930	3.34%
April	476,169	\$ 4,464,322	83.3%	\$ 94,129	496,994	\$ 4,620,655	83.2%	\$ 156,333	492,460.48	\$ 4,754,051.03	83.8%	\$ 133,396	2.89%
May	392,188	\$ 4,856,510	90.6%	\$ 33,571	438,655	\$ 5,059,310	91.1%	\$ 202,800	431,189.13	\$ 5,185,240.16	91.4%	\$ 125,930	2.49%
June (Accrual)	501,939	\$ 5,358,449	100.0%	\$ 122,459	493,949	\$ 5,553,259	100.0%	\$ 194,810	490,725.06	\$ 5,675,965.22	100.0%	\$ 122,707	2.21%
	<u>\$ 5,358,449</u>				<u>\$ 5,553,259</u>				<u>\$ 5,675,965.22</u>				
	<u>\$ 5,150,000</u>	Adopted			<u>\$ 5,200,000</u>	Adopted			<u>\$ 5,560,000</u>	Adopted			
	<u>\$ 5,200,000</u>	Revised	103.0%		<u>\$ 5,560,000</u>	Revised	99.9%		<u>\$ 5,560,000</u>	Revised	102.1%		
	Certified Populations			Certified Populations					Certified Populations				
Total Population of All Cities	2,742,717			Total Population of All Cities	2,776,862			Total Population of All Cities	2,816,402				
Beaverton Population	93,395			Beaverton Population	94,215			Beaverton Population	95,385				
Yearly Increase (Decrease)	1,460			Yearly Increase (Decrease)	820			Yearly Increase (Decrease)	1,170				
Percentage Increase	1.5881%			Percentage Increase	0.8780%			Percentage Increase	1.2418%				
Beaverton's % of Population	3.40520%			Beaverton's % of Population	3.39286%			Beaverton's % of Population	3.38677%				
Yearly Change	0.02028%			Yearly Change	-0.01234%			Yearly Change	-0.00609%				
Cumulative Change	3.41630%			Cumulative Change	3.40396%			Cumulative Change	3.39787%				

City of Beaverton
Schedule of County Gas Vehicle Registration Fees

	FY 2018-19		
	Monthly Receipts	Year to Date	Percent Collected
July	\$ 153,195.43 *	\$ 153,195.43	9.6%
August	144,940.06	298,135.49	18.8%
September	-	298,135.49	18.8%
October	-	298,135.49	18.8%
November	-	298,135.49	18.8%
December	-	298,135.49	18.8%
January	-	298,135.49	18.8%
February	-	298,135.49	18.8%
March	-	298,135.49	18.8%
April	-	298,135.49	18.8%
May	-	298,135.49	18.8%
June	-	298,135.49	18.8%
	<u>\$ 298,135.49</u>		

* The July Distribution was received in two Parts

1,590,000	Adopted
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	Certified Populations
Total Population of Cities in Washington Co	342,074
Beaverton Population	95,685
Yearly Increase (Decrease)	
Percentage Increase	
Beaverton's % of Population	27.97202%
Yearly Change	
Cumulative Change	

**City of Beaverton
Schedule of Building Permit Fees
Revenue Collection Analysis.**

	FY 2016-17				FY 2017-18				FY 2017-18				Monthly Shortfall/Gain Compared to FY 2018	Y-T-D \$ Shortfall/Gain Compared to FY 2018	Y-T-D % Shortfall/Gain Compared to FY 2018
	Monthly Permit Fees Collected	Y-T-D Permit Fees Collected	Monthly Percent Collected To Adopted	Y-T-D Percent Collected To Actual	Monthly Permit Fees Collected	Y-T-D Permit Fees Collected	Monthly Percent Collected To Adopted	Y-T-D Percent Collected To Actual	Monthly Permit Fees Collected	Y-T-D Permit Fees Collected	Monthly Percent Collected To Adopted	Y-T-D Percent Collected To Adopted			
July	246,922	246,922	7.7%	7.9%	190,598	190,598	5.9%	6.1%	372,155	372,155	8.0%	8.0%	181,557	181,557	95.3%
August	191,348	438,270	5.9%	13.9%	464,614	655,212	14.4%	20.8%	395,214	767,369	8.5%	16.6%	(69,400)	112,157	17.1%
September	339,304	777,574	10.5%	24.7%	341,439	996,651	10.6%	31.7%	273,423	1,040,792	5.9%	22.5%	(68,016)	44,141	4.4%
October	146,949	924,523	4.6%	29.4%	292,401	1,289,052	9.1%	41.0%	234,950	1,275,742	5.1%	27.6%	(57,451)	(13,310)	-1.0%
November	295,453	1,219,976	9.2%	38.8%	122,263	1,411,315	3.8%	44.9%	-	1,275,742	0.0%	27.6%	(122,263)	(135,573)	-9.6%
December	290,997	1,510,973	9.0%	48.1%	180,681	1,591,996	5.6%	50.7%	-	1,275,742	0.0%	27.6%	(180,681)	(316,254)	-19.9%
January	356,501	1,867,474	11.1%	59.4%	220,779	1,812,775	6.9%	57.7%	-	1,275,742	0.0%	27.6%	(220,779)	(537,033)	-29.6%
February	197,561	2,065,035	6.1%	65.7%	209,492	2,022,267	6.5%	64.3%	-	1,275,742	0.0%	27.6%	(209,492)	(746,525)	-36.9%
March	197,527	2,262,562	6.1%	72.0%	306,774	2,329,041	9.5%	74.1%	-	1,275,742	0.0%	27.6%	(306,774)	(1,053,299)	-45.2%
April	200,091	2,462,653	6.2%	78.4%	306,625	2,635,666	9.5%	83.9%	-	1,275,742	0.0%	27.6%	(306,625)	(1,359,924)	-51.6%
May	251,574	2,714,227	7.8%	86.4%	393,874	3,029,540	12.2%	96.4%	-	1,275,742	0.0%	27.6%	(393,874)	(1,753,798)	-57.9%
June	428,578	3,142,805	13.3%	100.0%	270,454	3,299,994	8.4%	105.0%	-	1,275,742	0.0%	27.6%	(428,578)	(1,867,063)	-56.6%
	<u>3,142,805</u>				<u>3,299,994</u>				<u>1,275,742</u>						

Adopted Budget 3,220,855

Adopted Budget 3,829,375

Adopted Budget 4,629,555

Revised Estimate 3,412,670

Revised Estimate 3,681,015

Revised Estimate 4,629,555

Increase from Adopted 191,815
Actual Increase From Revised (269,865)

Increase from Adopted (148,360)
Actual Increase From Revised (381,021)

	FY 2012-13				FY 2013-14				FY 2014-15				FY 2015-16			
	Monthly Permit Fees Collected	Y-T-D Permit Fees Collected	Monthly Percent Collected	Y-T-D Percent Collected	Monthly Permit Fees Collected	Y-T-D Permit Fees Collected	Monthly Percent Collected	Y-T-D Percent Collected	Monthly Permit Fees Collected	Y-T-D Permit Fees Collected	Monthly Percent Collected To Adopted	Y-T-D Percent Collected To Actual	Monthly Permit Fees Collected	Y-T-D Permit Fees Collected	Monthly Percent Collected To Adopted	Y-T-D Percent Collected To Actual
July	127,433	127,433	5.7%	5.7%	276,200	276,200	11.5%	11.5%	265,894	265,894	10.9%	8.5%	239,112	239,112	7.4%	7.6%
August	155,278	282,711	6.9%	12.6%	232,828	509,028	9.7%	21.2%	154,381	420,275	6.3%	13.4%	219,266	458,378	6.8%	14.6%
September	292,497	575,208	13.0%	25.6%	211,971	720,999	8.8%	30.0%	269,613	689,888	11.0%	22.0%	201,299	659,677	6.2%	21.0%
October	126,895	702,103	5.7%	31.3%	199,928	920,927	8.3%	38.3%	395,489	1,085,377	16.2%	34.6%	366,682	1,026,359	11.4%	32.7%
November	149,157	851,260	6.6%	38.0%	174,768	1,095,695	7.3%	45.6%	130,191	1,215,568	5.3%	38.7%	162,968	1,189,327	5.1%	37.8%
December	94,891	946,151	4.2%	42.2%	163,662	1,259,357	6.8%	52.4%	219,850	1,435,418	9.0%	45.7%	167,364	1,356,691	5.2%	43.2%
January	221,039	1,167,190	9.9%	52.0%	176,331	1,435,688	7.3%	59.7%	235,151	1,670,569	9.6%	53.2%	218,780	1,575,471	6.8%	50.1%
February	207,075	1,374,265	9.2%	61.3%	169,216	1,604,904	7.0%	66.7%	150,448	1,821,017	6.1%	58.0%	369,533	1,945,004	11.5%	61.9%
March	187,183	1,561,448	8.3%	69.6%	184,884	1,789,788	7.7%	74.4%	236,249	2,057,266	9.7%	65.5%	269,519	2,214,523	8.4%	70.5%
April	293,742	1,855,190	13.1%	82.7%	202,529	1,992,317	8.4%	82.8%	349,383	2,406,649	14.3%	76.6%	223,741	2,438,264	6.9%	77.6%
May	166,781	2,021,971	7.4%	90.1%	196,909	2,189,226	8.2%	91.0%	262,592	2,669,241	10.7%	85.0%	256,797	2,695,061	8.0%	85.8%
June	221,073	2,243,044	9.9%	100.0%	215,808	2,405,034	9.0%	100.0%	471,407	3,140,648	19.3%	100.0%	455,813	3,150,874	14.2%	100.3%
	<u>2,243,044</u>				<u>2,405,034</u>				<u>3,140,648</u>				<u>3,150,874</u>			

Adopted Budget 2,067,000

Adopted Budget 2,044,850

Adopted Budget 2,446,500

Adopted Budget 2,610,700

Revised Estimate 2,004,200

Revised Estimate 2,366,500

Revised Estimate 2,709,000

92.0% Revised Estimate 3,044,785

Increase from Adopted (62,800)
Actual Increase From Revised 238,844

Increase from Adopted 2,366,500
Actual Increase From Revised 38,534

Increase from Adopted 262,500
Actual Increase From Revised 431,648

Increase from Adopted 434,085
Actual Increase From Revised 106,089

MINUTES
Budget Committee Meeting
Pre-Budget Review FY 2018-19
April 24, 2018

The meeting was called to order at 6:35 p.m. by Chair Laura Mitchell. Present were Councilors Cate Arnold, Lacey Beaty, Mark Fagin, and Marc San Soucie, and Members Jose Galindez, Bill Kanable, Laura Mitchell, and Clay Moorhead. Councilor Betty Bode and Member Allen Dawson were excused. Also present were Mayor Denny Doyle; Patrick O'Claire, Finance Director; Dave Waffle, Assistant Finance Director; Abigail Elder, Mayor's Office Director; Cheryl Twete, Community Development Department Director; Bill Kirby, City Attorney; Joyce Barnard, Government Relations Manager; and Joanne Harrington, Budget Coordinator.

FISCAL YEAR 2018-19 PROPOSED BUDGET

Mr. O'Claire made opening comments.

Mr. O'Claire said that he and Mr. Waffle would give a precursor of the City's current financial situation and revenue trends and will review items in the proposed budget that will be brought to the Budget Committee for consideration. He further stated there will be no deliberations at this meeting.

Mr. Waffle reviewed current revenue trends which included Planning Fees, Right of Way Fees, Water Revenue, Gas Taxes and Fees, Building Permits, and Interest Earnings.

Mr. O'Claire reviewed items that will be part of the proposed budget for the Budget Committee to consider during the budget meetings in May.

Mr. O'Claire explained the cost of labor changes. He said the proposed budget contains a cost of living adjustment for management and both unions.

Mr. O'Claire said the estimated PERS contribution for FY 2018-19 is 21.42% of payroll costs which is \$9.9 million. He said the proposed budget adds \$1 million to the PERS Reserve which is equal to 2.32% of payroll cost.

Mr. O'Claire said the MODA medical plan increased by 11% and Kaiser increased by 7.5% which is an additional cost of \$1,084,000.

Mr. O'Claire said the proposed budget is based on 3.24% growth in assessed valuation.

Mr. O'Claire said the Mayor has proposed the following property tax rate increases in the FY 2018-19 proposed budget:

- 5 Cent increase to the General Fund to support 3 new Police Officer Positions
- 3 Cent increase to the Library Fund to maintain its current operations
- 3 Cent increase to the Street Fund to replace street lights to LED

Mr. O'Claire explained the impact of the proposed tax rate changes. He said the current year's total tax rate is \$4.3758 and the proposed tax rate for FY 2018-19 is \$4.4858 which is an 11 cent increase.

Mr. O'Claire said the unused portion of the Permanent Tax Rate is \$0.3375 which is valued at \$3,363,337. He said each penny levied generates a net \$94,670 in property tax revenues.

Mr. O'Claire explained the proceeds from financing activities. He said a water revenue bonds will be issued for up to \$21 million for the water systems various projects.

Mr. O'Claire explained the following new positions that are requested in the proposed FY 2018-19 budget:

General Fund:

- 3 FTE Police Officers
- 1 FTE Assistant Finance Director
- 1 FTE Court Clerk
- 1 FTE Senior Development Project Manager (Housing Manager)

Library Fund:

- 1 FTE Library Monitor Position
- .3 FTE Reference Assistant
- .8 FTE Library Assistant 2

Water Fund:

- 1 FTE Project Engineer
- 2 FTE Water Distribution Equipment Operator
- 1 FTE Water Quality Technician

Ms. Elder explained the change in Library hours. She said the Branch Library will have an increase of 6 hours and the Main Library hours will reduce by 3 hours which is a net increase of 3 hours per week. She said the new FTE requested is to help with the Branch Library increase of hours.

Mr. O'Claire explained the proposed water rate increases. He said the water consumption rate will increase 10 cents from the current \$3.07 to \$3.17, and the monthly water demand charge will increase \$1.00 from the current \$14.00 per month to \$15.00.

Mr. O'Claire said two items to consider in the proposed budget are the purchase of property on the North West corner of the Public Safety Building site and a \$5 to \$6 Million gap in the Public Safety Building's Construction Program.

Mr. Kirby explained the requirements to avoid an ethics violation concerning the Budget Committee members discussing and deliberating the proposed budget outside the public meeting forum.

Mr. O'Claire reiterated the importance of not deliberating the budget outside of the public meeting forum.

Mr. O'Claire reviewed several schedules regarding the City's PERS contribution rate increase from FY 2007-08 through FY 2018-19.

Mr. Galindez asked how Beaverton's PERS rate compares to other cities.

Mr. O'Claire said that he would prepare a schedule of PERS rates for Beaverton and various cities and would provide it to the Committee at the budget meetings in May.

There was discussion of the impact of the projected PERS rate increase.

Mr. O'Claire explained Schedule of Additional Right of Way Fee and Transient Lodging Taxes and the Schedule of Privilege Tax Portion of Franchise Fee Reserve. He said for FY 2018-19 it is projected that the City will receive \$1.9 million in Privilege Taxes. He reviewed the list of proposed uses of the Reserved Franchise Fees. He said the Library Safety Monitor and the Sr. Development Project Manager positions were intended to be a one-time use of Privilege Tax funds to get them started, then in future years the positions would be funded out of the Library Fund and General Fund.

Councilor Fagin said when this fund was originally set-up, they were looking at it as a way to preserve money for use in the city that had to do with the right-of-way. He said that he expects there to be discussion at the budget meetings regarding the use of right-of-way funds for Materials and Services.

Mr. O'Claire explained the Schedule of Variances between Estimated Levy Rates and Final Levy Rates for FY 1998-99 to FY 2018-19. He said the millage rate has not increased since FY 2014-15.

Mr. O'Claire explained the various tax codes for cities in Washington County.

There was discussion regarding the financial impact to residents due to the proposed increase in the millage rate.

Mr. O'Claire said based on an assessed value home of \$250,000, the 11 cent millage rate increase would result in a \$27.50 increase.

There was discussion about the 1.4 officers per thousand of population.

There being no further business to discuss the meeting was recessed at 8:15 p.m., until Thursday, May 17, 2018, at 6:00 p.m.

Recorded by
Joanne Harrington

APPROVED BY Jose Galindez, Secretary

MINUTES
Budget Committee Meeting
May 17, 2018

The meeting was called to order at 6:00 p.m. by Mayor Denny Doyle. Present were Councilors Cate Arnold, Lacey Beaty, Mark Fagin, and Marc San Soucie, and Members Allen Dawson, Jose Galindez, Bill Kanable, Laura Mitchell, and Clay Moorhead. Councilor Betty Bode was excused. Also present were Mayor Denny Doyle; Patrick O’Claire, Finance Director; Dave Waffle, Assistant Finance Director; Abigail Elder, Mayor’s Office Director; David Donaldson Public Works Director; Jenny Marston, Interim Human Resources Director; Bill Kirby, City Attorney; Chris Ayzoukian, General Manager – BCA; Holly Thompson, Strategic Initiatives Manager; Nancy Buechler, Human Resources Analyst; Peter Wong, Valley Times Reporter; and Joanne Harrington, Budget Coordinator.

ELECTION OF OFFICERS

Mayor Doyle called for election of officers; Chair, Vice Chair and Secretary.

Councilor San Soucie MOVED/SECONDED by Councilor Fagin to nominate and elect Laura Mitchell as Chair, Clay Moorhead as Vice Chair, and Jose Galindez as Secretary.

Mayor Doyle asked for discussion. Hearing none, Mayor Doyle closed the nominations, and called for a vote. Councilors Arnold, Beaty, Fagin, San Soucie and members Dawson, Galindez, Kanable, Mitchell and Moorhead voted aye. The MOTION CARRIED (9:0).

FISCAL YEAR 2018-19 PROPOSED BUDGET

Mayor Doyle made opening comments. He said as they reviewed the budget they tried to maintain a healthy ending balance and provide the services that they have been providing.

The Mayor turned the meeting over to Chair Mitchell.

Mr. O’Claire made opening comments. As a reminder from the April 24th meeting, he said they are requesting an 11 cent increase to the tax levy – 5 cent increase in the General Fund, 3 cent increase in the Library Fund, and 3 cent increase in the Street Fund. He said based on the average residential taxable value of \$271,000 in Beaverton, the yearly increase to residents would be approximately \$21.91. He said there is 33 cents that has not been levied which is equal to about \$3.3 million.

Mr. O’Claire reviewed the proposed staffing increases for FY 2018-19 on page viii of the Mayor’s Message. He also reviewed the City Wide Summary of expenditures and revenues on pages 2 and 3 of the proposed budget. He said the Beginning Working Capital is increasing this year to \$111 million which is mainly due to a \$21 million water revenue bond issue and a \$34 million general obligation bond for the Public Safety Building. On the expenditure side, he said contingencies are growing however with the additional positions, PERS rate increase and medical insurance cost increases, it has been somewhat hindered.

Member Moorhead asked if the proposed budget included the 4,000 TWWD customers who are transferring to Beaverton water.

Mr. O’Claire said they were not included, and he explained the timeline for the transfer of customers from TWWD to Beaverton. He said the City should net about \$2.2 million from the new water customers on a full year basis.

Mr. O'Claire reviewed the Schedule of Contingency and Reserves by Fund and Program for the Proposed Budget for FY 2018-19. He said the General Fund Contingency and Reserves total \$6.8 million which is good. He said the Library Fund contingency is one that we should watch due to the increase in personnel costs resulting from 30-hour employees now receiving full medical benefits.

Councilor Fagin read a statement that explained his concerns regarding the proposed budget for FY 2018-19.

Councilor Beaty said that she is also concerned with the proposed budget for FY 2018-19.

BUDGET REVIEWS

City Council

Councilor Beaty reviewed the City Council's proposed FY 2018-19 budget. She said that the City Council has not received a pay increase for several years and she would like the Budget Committee to consider an increase in the future, but not for the current budget. She said the one new ask for the City Council is additional funding for items with the City's new branding logo.

Councilor San Soucie said in the FY 2019-20 budget, he would like to see funds for management analysis projects.

Mayor's Administration

Abigail Elder, Jerry Allen and Holly Thompson reviewed the Mayor's Administration's proposed FY 2018-19 budget.

Ms. Elder explained a few of the changes to the Mayor's Office including her new position as Mayor's Office Director.

Ms. Elder shared statistics of the abundance of the services provided by the Mayor's Office.

Ms. Thompson reviewed the proposed FY 2018-19 budget for the Public Involvement and Communications division of the Mayor's Office which includes Cultural Inclusion, Events, Community Services, Marketing, and Neighborhood Public Involvement programs. She described the services each division provides and their accomplishments during the previous year. She said their guiding beacon of where they spend their time is the Community Vision Plan.

There was discussion of the challenges of the social service funding as there are numerous requests, but limited funds available.

Councilor Fagin asked for an update on the Utility Hardship Assistance requests.

Member Galindez asked for a description of the social media software that is budgeted for \$24,000.

Ms. Thompson said it is a software that will track every social media mention of Beaverton, so we know how people are communicating about the city to make us more responsive.

Mr. Allen reviewed the proposed FY 2018-19 budget for the General Services and Operations divisions of the Mayor's Office including the Facilities and Property Management, Emergency Management, Dispute Resolution, Sustainability and Recycling divisions. He described the divisions' action plans for FY 2018-19.

Councilor Beaty asked if the City charges for the mediation services they provide the Neighborhood Associations (NAC).

Mr. Allen said they do not charge the NACs for medication services.

Councilor Beaty asked where the Boards and Commissions expense is budgeted.

Ms. Thompson said historically the budget for the various boards and commissions was where the liaison's position was budgeted, but it will probably change to be budgeted in the Neighborhood & Public Involvement Program as it oversees all of the boards and commissions.

Member Galindez referred to page 119 of the proposed budget and asked why the \$80,013 for the Energy Efficiency Grant (EECBG) was not spent in FY 2017-18 and is being carried over to FY 2018-19.

Mr. O'Claire explained that the grant was part of the federal stimulus program. He said the City used the funds to hire a contractor to provide energy efficiency services on a revolving loan basis; however the company decided to cease this business segment and have returned the remaining revolving loan funds to the City which can now re-allocate it for other energy savings projects.

Mr. Allen reviewed the FY 2018-19 proposed budget for the Reprographics Department. He said in 2019 the department will complete the implementation of an electronic work order system which was built internally.

Mr. Allen reviewed the FY 2018-19 proposed budget for the Central Plant. Operation and maintenance of the plant is provided by a contractor.

Councilor Beaty asked where postage was budgeted for each program.

Mr. O'Claire said postage expense is budgeted and tracked in the Reprographics Fund and is reflected in each program budget as a transfer to Reprographics.

Councilor San Soucie said when the City is providing services that benefits individuals who are not residents in the City, it would be helpful to see this revenue in a separate line item.

Councilor Beaty asked what determines the type of phone plan for staff.

Mr. O'Claire explained how the City's 377 cell phones are tracked on a monthly basis and the various types of phone plans that are available. He said the individual departments determine the phone structure and plan that is needed for their staff.

Ms. Elder reviewed the FY 2018-19 proposed budgets for the Transient Lodging Tax Fund and the BCA Gift and Contribution Fund. She introduced Chris Ayzoukian, the BCA General Manager, and Lani Faith, the Capital Campaign Manager – BCA. Ms. Elder explained the private fund-raising that is taking place for the Beaverton Center for the Arts (BCA). They hope to break ground for the BCA in early 2019. Regarding the Arts Program, she said next month a new marketing campaign will be launched to promote art in Beaverton.

Member Moorhead asked for an explanation of the contingency line item for the Lodging Tax (TLT) Fund, page 197 of the proposed budget.

Mr. O'Claire explained the two revenue sources that make up the contingency of the TLT Fund. He said that we want the contingency for the TLT Fund to grow because it will be a source of operating revenue for the BCA.

Councilor Fagin asked at what point the General Fund subsidy for the TLT Fund can be reduced.

Mr. O'Claire said most likely after two or three more hotels are built.

Councilor Beaty asked for an explanation of the \$677,000 budget for personnel in the TLT Fund.

Chris Ayzoukian explained the association between the TLT Fund and the Arts Foundation. He said the personnel are needed to build a network of donors, to cultivate those donors, and to meet our fundraising goal in a relatively short amount of time.

City Attorney's Office and Insurance Fund – General Liability and Worker Compensation

Bill Kirby reviewed the proposed budget for FY 2018-19 for the City Attorney's Office and Insurance Fund - General Liability and Worker Compensation. He said the City Attorney's Office budget and the Insurance Fund – General Liability and Worker Compensation budget were status quo except for two exceptions. One of them being the City's annual auto and general liability premium has increased about \$90,000 this year which is about 20% more than last year. Also, in the Records Management program, an additional \$20,000 is requested in Professional Services to utilize outside scanning services to scan and dispose of more records at the Harvest Court facility. They are hoping to not renew the Harvest Court lease once the Police Department moves to the new Public Safety Center and also moves the property evidence that is currently stored at Harvest Court.

Mr. Kirby mentioned the five key accomplishments in the City Attorney's Office that are noted in the proposed budget. He reviewed the Cost of Services per Hour for the City Attorney's support staff and attorneys which totals \$147 per hour, and said that the average cost for outside counsel is \$275 per hour. He explained the situations that require hiring special counsel.

Member Moorhead asked if the internal Cost of Services includes overhead and building-related expenses.

Mr. O'Claire said the Cost of Services includes salary, fringe benefits and PERS amount, but does not include overhead costs.

Member Moorhead asked for an explanation regarding the Insurance Fund Reserve of \$1.5 million for catastrophic loss.

Mr. O'Claire explained the need for the reserve.

Library Fund

Abigail Elder reviewed the FY 2018-19 proposed budget for the Library Fund. She reviewed the library's accomplishments and goals which she said are directly related to the Community Vision Plan. She said the library will celebrate its 80th anniversary on November 5, 2018. She said as part of the Library's Performance Measures they wanted to include a satisfaction and quality measure so one thing they did was to include a survey in the Your City Newsletter and also provided it in the Library. They received about 3,000 of the surveys back. Overall, 95% of the respondents said they were "very satisfied" or "satisfied" with library services. The most common response regarding how the library can be improved was "hours".

Ms. Elder said the Library funding is set for five years through the County.

Ms. Elder commented that the Library's fringe benefits expense increased when 30-hour employees started receiving full medical benefits. She said when a 30-hour position becomes vacant, they try to give those hours to other employees in an attempt to eliminate the 30-hour positions.

Ms. Elder explained her reasons for requesting the branch library hours be expanded, and the main library hours reduced by 3 hours and one hour added to its Saturday and Sunday hours. With these changes, both libraries will be open the same hours. Due to the increase in branch library hours, an additional 0.8 FTE Library Assistant 2 and 0.23 FTE Library Reference Assistant are being requested in the FY 2018-19 proposed budget.

Member Galindez commended Ms. Elder on her presentation.

Councilor Beaty said Ms. Elder and her staff do a fantastic job.

Ms. Elder explained the need and the goal for the requested Library Safety Monitor position. She said the position will be able to ask library patrons to leave the library if they do not make good choices. The Library Safety Monitor will address the non-criminal activities at the library such as sleeping or bringing a shopping cart into the building.

Member Mitchell asked if the City could contract-out the library monitoring services rather than hiring an employee so the City does not have to pay for fringe benefits or PERS.

Ms. Elder said that she has talked with other libraries that have added a similar position and they said they started with contracted employees, but had to change to a hired employee, and they recommend not using a contracted position. She explained the benefit of having the same person every day in this position, as they will start to build relationships with the patrons, some of which are vulnerable.

Mayor Doyle emphasized the need for the Library Safety Monitor position.

Councilor Fagin said the Library Safety Monitor position is needed, but the challenge is finding the funding because it will most likely come from the General Fund Contingency.

Ms. Elder said the 1 FTE Library Safety Monitor position will actually be two .50 FTE positions and will receive pro-rated benefits.

Member Kanable commented that the proposed budget for the Library Safety Monitor position is only \$38,551.

Mr. O'Claire said the salary and pro-rated fringe benefits for the two half-time Library Safety Monitor positions total \$70,475.

Member Galindez said he had concerns about the increase in funding required for the new position, but he has decided to support adding the position.

Mr. O'Claire said on page 248 of the proposed budget, there is a breakdown of the additional costs for the requested library positions.

Ms. Elder said that she is requesting that the Library Materials budget be increased and explained the reason for the request.

Ms. Elder expressed appreciation for the Friends of the Library and the Library Board.

Councilor San Soucie explained how they made a decision a few years back that instead of using more General Fund Contingency on a regular basis for the Library, they would use more of the property tax for it or possibly a blended use of General Fund Contingency and property tax. He said he prefers using the property tax mechanism as it is clearer in showing the funding for the Library.

Member Moorhead asked how the library makes the selection of new materials.

Ms. Elder said there is a collection development policy that is approved by the Library Board and is on the Library's website. They focus on materials that are for general reading or teaching a skill, not text books. She explained the turnover and popularity selection process.

Human Resources

Jenny Marston, Interim Human Resources (HR) Director, and Nancy Buechler, HR Analyst, reviewed the FY 2018-19 proposed budget for the Human Resources. Ms. Marston explained the recent staff changes in the HR Department.

Ms. Marston said HR's goal is to recruit and retain the best of Oregon. She reviewed HR's accomplishments for the current year and its Action Plan for FY 2018-19. She expects recruitments to continue to rise and staff will need to be proactive. They have taken steps towards Best Practices in hiring including bias awareness and evaluating pre-employment tests. Diversity now represents 13.5 % of the City's workforce which is up from last year. She explained the Oregon Equal Pay Act which goes into effect January 2019. To ensure compliance with the Equal Pay Act, HR is conducting a comprehensive evaluation of class specifications and following that, a pay equity analysis.

There was discussion regarding the challenges of a compensation study and getting meaningful results from a pay equity study.

Member Moorhead said a compensation study can have a huge impact on an organization so the City Council and possibly the Budget Committee should be involved in the decision process.

Ms. Marston said they will look to see if they are paying comparable wages for comparable work. She said it will be a multi-year process and will require a lot of thought.

She explained how the HR, Finance, and ISD staff have been collaborating on upgrading the City's human resources and payroll processing system.

She said approximately 12% of the City's workforce is eligible for retirement. She explained the leadership and professional development training offered to staff and succession planning.

She said they are currently in contract negotiations with both unions and are trying to find ways to keep costs down, especially for medical coverage.

She explained the change in the deferred compensation plan providers from Empower to ICMA-RC.

Insurance Fund – Unemployment and Medical/Dental

Jenny Marston, Interim Human Resources (HR) Director, reviewed the FY 2018-19 proposed budget for the Insurance Fund – Unemployment and Medical/Dental.

She said they will continue to invest in the City's wellness program which includes such programs as fitness training and nutritional education. She said 45% of staff participate in some sort of wellness activity.

There being no further business to discuss the meeting was recessed at 9:53 p.m., until Monday, May 21, 2018, at 6:00 p.m.

Recorded by
Joanne Harrington

APPROVED BY Jose Galindez, Secretary

MINUTES
Budget Committee Meeting
May 21, 2018

The meeting was called to order at 6:04 p.m. by Chair Mitchell. Present were Councilors Cate Arnold, Lacey Beaty, Mark Fagin, and Marc San Soucie, and Members Allen Dawson, Jose Galindez, Bill Kanable, Laura Mitchell, and Clay Moorhead. Councilor Betty Bode was excused. Also present were Mayor Denny Doyle; Patrick O'Claire, Finance Director; Dave Waffle, Assistant Finance Director; Abigail Elder, Mayor's Office Director; David Donaldson Public Works Director; Cheryl Twete, Community Development Director; Anna Slatinsky, Principal Planner; Mike Williams, Economic Development Manager; Floyd Harrington, City Engineer; David Winship, Principal Engineer; Jim Brink, Project Engineer 2; Jim Duggan, Senior Engineer; Nyssa Rivera, Management Analyst; Peter Wong, Valley Times Reporter; and Joanne Harrington, Budget Coordinator.

FISCAL YEAR 2018-19 PROPOSED BUDGET

Mr. O'Claire made opening comments. He reviewed the Summary of FY 2017-18 Property Tax Rates within the City Limits by Tax Code.

BUDGET REVIEWS

Community Development Department (General Fund Operations, Building Operating Fund, Community Development Block Grant (CDBG), Capital Development Fund and Urban Redevelopment Agency Funds)

Cheryl Twete reviewed the FY 2018-19 proposed budget for the Community Development Department (CDD), Building Operating Fund, CDBG, Capital Development Fund, and Urban Redevelopment Agency Fund. Ms. Twete introduced the managers of the seven divisions within CDD. She said the Site Development Division transferred to CDD from Public Works to have a more comprehensive development review process. Ms. Twete said she will highlight the changes in the department, its current year accomplishments and what they propose for FY 2018-19.

Ms. Twete said they have requested one new position in the proposed FY 2018-19 budget which is a Senior Development Project Manager who would be over the Housing Program.

Ms. Twete said development in the community is at its highest level so CDD is very busy.

Ms. Twete said the mission of CDD is to plan and facilitate strong, healthy, vibrant and a complete community. She said CDD guides development and growth within the community through the services it provides.

Ms. Twete discussed the accomplishments of CDD for FY 2017-18, the projects that are currently in the design phase, the projects for which CDD provides assistance to other departments, and the numerous grants that they have entered into.

Ms. Twete said they have made strides in the development review process by bringing Planning, Building, and Site Development together to have a singular process for our development community customers. She said they are also implementing an electronic plan review. She said next year they will be moving forward with a more comprehensive software program that will enable the inspectors and customers to have access to information online.

Ms. Twete said for FY 2018-19 it will be a continuation of the successful programs and activities that have been underway for a couple of years and initiation of a couple new projects and programs within the department.

Ms. Twete said the biggest request they have for FY 2018-19 is the new 1 FTE Senior Development Project Manager for the Housing Program.

Ms. Twete said another big ask they have for the Transportation Division is funding to address how the community wants to accommodate autonomous and connected vehicles in our community.

Ms. Twete said two of CDD's division managers will be retired in the coming months. She recognized Brad Roast who has been with the City for 25 years, and Jim Duggan who has been with the City for 34 years. She thanked them for their contribution to the community and their years of service.

Councilor Beaty asked what the City will get for the \$100,000 requested for autonomous and connected vehicles.

Ms. Twete said they are starting to put together what that program will be, but she expects that most if not all the funding will be for a Consultant team to help them understand what the community wants, how to take those steps to accomplish it, and coordinate with other cities and agencies. She said they want to know where the technology is going so they invest in the correct area to ensure long term value.

Member Moorhead asked how CDD will be effected with South Cooper Mountain coming into the City.

Ms. Twete explained that over the last couple of years they have asked for additional FTE in Building and Site Development so they feel that they have ramped up to the point of being able to deliver good customer service for the additional development that will be taking place. In addition, they have contracted for private consultants to assist with plan review and field inspections.

Member Moorhead referred to page 419 and the Urban Renewal section (page 580) of the proposed budget and said that there appears to be some duplication.

Ms. Twete said the urban renewal area (BURA) is a certain section of Beaverton and that BURA funds can be used only in that area. There are times when General Fund and BURA funds are combined to accomplish a project in the BURA area.

Regarding line item 675 Computer Software Packages on page 426, Member Moorhead asked if the \$217,500 was an ongoing expense.

Ms. Twete said these are unspent funds from FY 2017-18 are being carried over to FY 2018-19.

Member Moorhead asked for an explanation of line item 438 Economic Development Strategic Opportunities on page 431 of the proposed budget.

Ms. Twete said line item 438 is the workhorse of the Economic Development Division. She explained the specifics for each item budgeted in line item 438.

Mike Williams, Economic Development Division Manager, explained that they budget more of their high profile strategic initiatives in this line item to be used for such things as leverage to get a preferred business to move to Beaverton. He also explained the Impact Beaverton contract with the Beaverton Chamber of Commerce.

Member Galindez referred to page 549 and asked for an explanation of the drop in the Capital Outlay budget for the Public Safety Center.

Mr. O'Claire said the Public Safety Center will be discussed when the Police Department presents their budget at the next meeting on May 24.

Councilor Fagin asked for an explanation of the Workload Measure on page 406 regarding the increase in the number of annexations processed applications/parcels.

Anna Slatinsky, Planning Division Manager, said annexations sometimes take a while to complete the full process. The increase is based on the number of lots that they anticipate will come into the city. She said that she is considering more meaningful measures regarding annexations.

Councilor Fagin asked for an explanation of the Performance Measure on page 409 that shows a reduction in Site Development permit applications.

Jim Duggan, Senior Engineer, said at this time last year they had hoped to improve their efficiency in reviewing Site Development permit applications, but due to a number of staff vacancies it did not happen. He said the Professional Services budget in Site Development is for a consultant to provide plan review services until the vacancies are filled.

Member Kanable asked if staff are already doing the work that is slated for the new Sr. Development Project Manager (Housing Manager) or will this be new activities for the new position.

Ms. Twete responded that it is a little bit of both. Ms. Twete said they have staff members who are doing some housing activities but there are additional housing-related tasks that the Housing Manager would take on. She said they are trying to create a comprehensive housing program for the city, and the Housing Manager would help define it and head it up.

Public Works Department (General Fund Operations, Street Fund, Street Lighting Fund, Transportation System Development Charge Fund, Traffic Impact/Development Tax Fund, Water Fund, Sewer Fund, Storm Drain Fund, Garage Fund, Public Works Admin Fund, Capital Projects, Capital Development Fund)

David Donaldson, Public Works Director, and Nyssa Rivera, Management Analyst, reviewed the FY 2018-19 proposed budget for the Public Works Department. He described the computerized asset management system called City Works that staff uses to track maintenance on the roads, signs, sewer lines, etc. He showed a video that highlighted the various features of City Works.

Mr. Donaldson said Public Works recently added positions for succession planning and also to keep up with the growth within the city, particularly the South Cooper Mountain area, and transferring water customers from TVWD to Beaverton.

Mr. Donaldson shared some of the accomplishments of Public Works – the leaf drop-off program, neighborhood plantings and mulching events, neighborhood tree plantings, an intergovernmental agreement with TVWD to transfer about 4,100 water accounts to Beaverton, and an agreement to be a part of the Willamette Water intake system.

Mr. Donaldson said his presentation would highlight three areas of Public Works – Water, Transportation, and Street Lights. He described the purple pipe (non-potable) water program.

There was discussion regarding the purple pipe program. Mr. O'Claire explained that there will be two meters – one for potable water and the other for non-potable water – and there will be a rate for each once non-potable water is available.

There was discussion regarding the Aquifer Storage Reservoir (ASR) wells. David Winship explained the specifics of the ASR wells.

Mr. Donaldson discussed Capital Improvement Project (CIP) overlay projects of which \$1.2 million is budgeted for FY 2018-19. He said the Pavement Condition Index (PCI) is currently 75. He said anything over 70 is considered a good PCI. He described the process used to determine which streets will be overlaid. He distributed a map showing the streets that are planned to be overlaid in the summer of 2018.

Mr. Donaldson discussed water system projects planned for FY 2018-19. He said about \$19 million is budgeted for approximately 50 different water system projects. He said about \$11 million of those will be funded through bond proceeds.

Member Kanable asked how many miles of streets have no sidewalks.

Mr. Donaldson said Public Works has an inventory of sidewalks, but he does not have the information with him.

Councilor San Soucie said the Active Transportation Plan contains that information.

Councilor Arnold asked about seismic protection for waterlines.

David Winship explained the specifics of the seismic protection that is being installed on all replacement waterlines. He said the Engineering Design Manual (EDM) now includes seismic protection for waterlines.

Mr. Donaldson discussed transportation projects planned for FY 2018-19 and commented that the Active Transportation Plan has been incorporated into transportation projects, as well as the EDM. He said they are focusing on ADA ramps. He said last year, they installed 297 ADA ramps, and they plan to continue with ADA ramp replacements/upgrades. He explained the complexity of ADA ramps. He said there are approximately 6,400 ADA ramps in the city and only about 500 of them are in compliance. He said the average cost for installing one ADA ramp is about \$4,000 to \$6,000. He said they are trying to find ways to bring that cost down.

Councilor Fagin asked the lifetime of an ADA ramp.

Floyd Harrington, City Engineer, explained that in 1991 the ADA standards were established and have not changed except for the addition of truncated domes and a width of 4 feet rather than 3 feet. He said previously, the people installing ADA ramps did not understand how to install them correctly.

Mr. Donaldson explained the new vehicle registration fee which will bring in about \$1.5 million in new revenue annually. He said the City Council recently had a presentation about the additional revenue and suggested the following: 55% for neighborhood improvements which could include sidewalks and ADA ramps, 35% for maintenance, and 10% for technology such as signals.

Mr. Donaldson discussed streetlight conversions to LED. He distributed a handout that showed streetlight statistics including an inventory of various options of lights, yearly cost savings, LED conversion costs, etc. He discussed the 3 cent increase in the tax levy for streetlights which will be used to convert the old streetlights to LED, to install streetlights in areas that do not have any, and to increase the Street Lighting Fund contingency.

Member Dawson asked if replacing LED lights will be a continual process.

Mr. Donaldson said one of the big benefits of LED lights is that they only need to be replaced every 15 years. The non-LED streetlights need to be replaced about every 3 years.

Member Mitchell asked about the cost savings with the conversion to LED.

Mr. Donaldson distributed a chart that displays the cost savings due to LED conversion.

Councilor Beaty asked why the City does not convert all of the streetlights to LED all at one time like the City of Hillsboro did.

Nyssa Rivera explained the difference between Hillsboro's streetlights and Beaverton's streetlights and why it would be considerably more expensive for Beaverton to convert its streetlights than it was for Hillsboro.

Councilor San Soucie asked the status of the City Park Fountain Improvements project.

Mr. Donaldson said that the project is still under design. He explained the complexity of maintaining the park fountain. He estimates that the project will cost about \$1 million and is in the General Fund. He said he is exploring various options.

Councilor San Soucie asked the status of the Lombard utility undergrounding project.

Mr. Donaldson said the project has been postponed.

Councilor San Soucie asked if some of the projects that are paid for by the General Fund could be paid for with TDT funds.

Mr. O'Claire explained the type of projects that are eligible to use TDT funds.

Councilor San Soucie asked if streetlights need to be paid for out of the tax levy or could it be paid for as a program of the General Fund.

Mr. O'Claire explained the history of the streetlight serial levy.

Councilor Fagin questioned the statement in the proposed budget about being able to manage more sidewalk projects if there was one additional staff, which is on page 612.

Jim Brink, Project Engineer, said if a 10-year sidewalk program was established, it would require at least one additional staff.

There was discussion about the need for sidewalk improvements, the complexity of it, and how to fund the projects.

Councilor Fagin asked how important it is to have an additional staff person in the Garage because it is mentioned in the goals that more and more work is being out-sourced.

Mr. Donaldson explained that the Garage has not added staff in over 15 years so it is probably due for a new position. He said that he would evaluate the garage needs and will come back to Council with a request.

Member Moorhead asked about the uses of TDT funds.

Mr. O'Claire explained that TDT funds can only be used to increase capacity of the street system and improve traffic flow.

Member Kanable referred to the Active Transportation Plan (pages 89 and 90) which states that it will cost \$117 million to improve all the sidewalks that are in need of improvement within the city.

Councilor San Soucie said he requested an amendment to be prepared that removes the CIP project 3329 for the Allen/Murray intersection improvement project from the proposed budget. He said the project should be postponed until a work plan is developed.

Mr. O'Claire said there will be a proposed amendment prepared that removes the \$400,000 proposed for FY 2018-19 for the Allen/Murray intersection improvement project.

Councilor Beaty gave a kudos to the Public Works Department for responding quickly to issues that arise in the city and for providing excellent customer service.

Mr. O'Claire commented about the Street Lighting Fund's contingency balance. He said with the proposed FY 2018-19 budget, the Street Lighting Fund's contingency is down to about 9.9%. He said this is an operating fund so the preferred reserve amount is 16%.

General Fund Summary - Revenues

Mr. O'Claire reviewed the proposed FY 2018-19 budget for the General Fund Summary – Revenues. He said the Marijuana Sales Tax is reported in the General Fund's revenue. He said the increased amount reflects a catch-up payment for about a year and a half of tax revenue that was delayed in being distributed to the various cities.

There was discussion regarding the uses of the Marijuana Sales Tax and also including in the budget narrative that it is being used for Public Safety.

Mr. O'Claire said the Business License fee increased to \$75 from \$50 in FY 2015-16. He said it was increased to help with Impact Beaverton program.

Mr. Kanable asked why Comcast was not paying the City a Right-of-Way fee.

Mr. O'Claire said City staff has not been given the direction to contact Comcast to collect the Right-of-Way fee.

Councilor San Soucie said Mr. Kanable's question regarding Comcast paying a Right-of-Way fee was a question that should be asked at a future City Council meeting.

Regarding the passport execution fee, Mr. O'Claire stated that the U.S. Department of State establishes the execution fee and it was increased in April 2018 from \$25 to \$40.

Non-Departmental Fund - Program 0003

Mr. O'Claire reviewed the proposed FY 2018-19 budget for the Non-Departmental Fund – Program 0003. He said line item 479 for Lot 2 & 3 Expenses is new and is used for the expenses related to the maintenance and utility costs for Lots 2 and 3 of the Round.

General Bonded Debt Fund

Mr. O'Claire reviewed the proposed FY 2018-19 budget for the General Bonded Debt Fund. He said FY 2018-19 will be the final payment for the Library building. He said the principal payments for the Public Safety Building bond will not start until FY 2019-2020, when the Library bond is paid in full.

Special Revenue Debt Fund

Mr. O'Claire reviewed the proposed FY 2018-19 budget for the Special Revenue Debt Fund.

Assessment Debt Service Fund

Mr. O'Claire reviewed the proposed FY 2018-19 budget for the Assessment Debt Service Fund.

Water Fund Debt Service

Mr. O'Claire reviewed the proposed FY 2018-19 budget for the Water Fund Debt Service.

There was discussion regarding the funding shortfall for the Public Safety Building. Mr. O'Claire said this will be discussed at the Thursday meeting when Police present their proposed budget.

There being no further business to discuss the meeting was recessed at 9:19 p.m., until Thursday, May 24, 2018, at 6:00 p.m.

Recorded by
Joanne Harrington

APPROVED BY Jose Galindez, Secretary

MINUTES
Budget Committee Meeting
May 24, 2018

The meeting was called to order at 6:00 p.m. by Chair Mitchell. Present were Councilors Cate Arnold, Lacey Beaty, Mark Fagin, and Marc San Soucie, and Members Allen Dawson, Jose Galindez, Bill Kanable, Laura Mitchell, and Clay Moorhead. Councilor Betty Bode was excused. Also present were Mayor Denny Doyle; Patrick O'Claire, Finance Director; Dave Waffle, Assistant Finance Director; Abigail Elder, Mayor's Office Director; Jim Monger, Police Chief; David Donaldson Public Works Director; Cheryl Twete, Community Development Director; Juliet Britton, Municipal Court Judge; Bill Kirby, City Attorney; Jenny Marston, Interim Human Resources Director; Peter Wong, Valley Times Reporter; and Joanne Harrington, Budget Coordinator.

FISCAL YEAR 2018-19 PROPOSED BUDGET

Member Galindez read a statement expressing his thoughts and concerns regarding the proposed budget.

Member Kanable said he agreed with Member Galindez's statement.

Member Dawson said he also agrees with Member Galindez's statement.

Mr. O'Claire made opening comments. He reviewed a Schedule of Historical Property Values and Taxes for a typical house in Beaverton. He also reviewed the three proposed amendment packets for the supplemental budget for FY 2017-18 and the proposed amendment packets for the proposed budget for FY 2018-19.

BUDGET REVIEWS

Police Department

Jim Monger reviewed the Police Department's proposed budget for FY 2018-19. He said last year a new captain was added to the department to be a project manager for the new Public Safety Building project.

Chief Monger said call response times were increasing plus the city is growing so they added a fifth patrol district to Beaverton.

Chief Monger said they are trying to make better use of their current staffing. He described the difference between the department being fully staffed and fully trained. He said there are fifteen newly hired officers that are still on probation and not fully trained.

Chief Monger said it is the City's desired level of officers that dictates how many new officers should be hired. He said the current ratio of officers per 1,000 population is 1.45. The three requested new officer positions will get the ratio back to 1.48 per 1,000. He said two of the new positions will be assigned to the bicycle team. He explained the benefits of having officers on bicycles. He said the current two bicycle officers are working on the homeless issue in the city and have very little time to dedicate to the original concept of the bicycle team.

Chief Monger explained his intention for the third officer that is being requested. He said special officer assignments such as the drug task force caused the patrol officers on the street to decrease.

Chief Monger described the various types of calls that the police respond to, and said all types of calls are increasing.

Chief Monger described the advantages and disadvantages of the body-worn cameras. He said they are a great tool, but each video needs to be tagged with location, what the case was, and any notes that go along with it.

Chief Monger said the mental health calls such as suicide have increased 63% since 2013.

Chief Monger said there is a greater demand on the officers' time, so it takes more officers to do the same amount of work, and that is why he is asking for the third new officer position.

Councilor Beaty asked if volunteers could assist the officers with the mental health calls.

Chief Monger said in order for a mental health volunteer program to work, the volunteer would have to be in the officer's vehicle at all the times.

Member Moorhead asked if the duties of the Code Enforcement Officers would eventually take on more police type duties.

Chief Monger said that the Code Enforcement Officers will remain separate from the Police Officers including their duties, uniform and the vehicle they drive.

Councilor Beaty asked if the Reserve Program was intended to be a pool of future officer hires.

Chief Monger said it is a challenge to keep Reserves as they tend to get hired away by other agencies.

Member Mitchell referred to page 1110 of the proposed budget and asked the number of Retired Officers for Photo Radar for the \$285,002 that is budgeted for their salary expense.

Mr. O'Claire said he believes there are 16 retired officer in the Photo Traffic Enforcement Program.

Member Galindez said 78% of the photo radar citations are for non-residents and asked why that program has not been expanded significantly.

Chief Monger explained how the program is comprised of the photo radar vans for speeding enforcement and the fixed cameras for red light enforcement. Recently the photo red light cameras have been upgraded to include speeding enforcement at those locations. They are evaluating the various locations to determine which would be the best for this type of enforcement. He said another consideration is to not overburden the Court staff with a substantial increase in citations.

Capital Development Fund – Public Safety Center Program

Chief Monger reviewed the proposed budget for FY 2018-19 for the Public Safety Center Program which is in the Capital Development Fund. He said Captain Eric Oathes is managing this program. Regarding the Public Safety Center expense, he said in FY 2017-18 they expect to spend \$1.1 million, in FY 2018-19 \$14.6 million, and in FY 2019-20 when the Public Safety Center will be complete the final payment will be \$25.6 million.

Chief Monger explained the timeline for the Public Safety Center project which will start in July 2018 when permits are submitted to the City, construction will begin January 2019, and move-in is expected for March 2020.

Chief Monger said that by keeping the Court at the Griffith Building, it reduced the required size of the Public Safety Center which will house the Police Department and Emergency Management staff. He said the facility has been designed to accommodate Beaverton for the next 30 years.

Chief Monger explained that the cost per square foot of the Public Safety Center has increased significantly. He said in November 2016 the cost per square foot was \$388, and in February 2018 it increased to \$452 per square foot. He said there has been a 16.4% increase in costs since they went to voters for the bond measure. He said because of these cost escalations, there is a funding gap of \$6.1 million between the \$35 million from the bond measure and the estimated actual cost.

There was discussion regarding the shortfall in funding for the Public Safety Center and the possible solutions.

Mr. O'Claire said the funding shortfall is being addressed this evening with the request for an increase in the millage rate which will increase the General Fund Contingency as that is the only current funding source for the Public Safety Center.

Finance Department

Dave Waffle reviewed the Finance Department's proposed budget for FY 2018-19. He discussed the department's succession planning and the new staff that have been added. He explained their work on new policies for debt management and fund balances. He explained the various bond issues that have been acquired. He said the City's investment portfolio has grown from an average of \$60 million to an average of \$90 million so there are more investments. He explained how the Finance Department is heavily involved in planning and financing of capital improvements, facilities, and land acquisition. He said Finance has also played an active role in PERS analysis and legislative activity. He said they strive to maintain integrity in purchasing practices and procedures.

Councilor Fagin asked Mr. Waffle to explain Finance's action plan item of improving the fund balance policy.

Mr. Waffle said they have been guided by a target of fund balance of about 17% or 2 months operating revenue for the main operating funds such as the General Fund, Street Lighting Fund and the Library Fund.

Councilor Fagin asked how there could be no increase in postage when there are so many new water accounts, which is shown on page 1164 of the proposed budget.

Mr. O'Claire said the proposed budget is based does not include any of the withdrawal areas coming into the city. He said after the withdrawal areas are finalized, the additional costs will be addressed.

Councilor Beaty commented that the number of customers receiving e-bills and are on autopay seems very low considering the number of customers. She asked if the customers are provided incentives to sign-up for these options.

Mr. Waffle said they have not offered any incentives for signing up for e-bill or autopay.

Municipal Court

Mr. O'Claire reviewed the Municipal Court's proposed budget for FY 2018-19.

Mr. O'Claire explained need for the FY 2017-18 supplemental requests for additional funds for Court Appointed Attorney fees, Pro-Tem Judge fees, and for the transition of bringing on a new judge.

Mr. O'Claire described the need for the requested 1 FTE Court Clerk position that will provide assistance to Court staff as they train and transition to a new court system is planned to go live December 31, 2018.

Councilor Fagin asked if the security concerns in the Court have been addressed.

Mr. O'Claire explained the 3-step security improvement process that is planned. He said there is a placeholder of \$150,000 for security improvements in the Court.

Judge Britton said they hope to have a security improvement proposal to present to the City Council this summer. She explained the security measures that are needed for the Court.

Councilor San Soucie thanked Judge Britton for bringing the Court's security need to their attention.

Councilor Beaty questioned the need for the requested Court Clerk as the number of trials is decreasing.

Judge Britton explained the reason for the decrease in trials.

Councilor Beaty asked about language interpreters in the Court.

Judge Britton explained the interpreter services that the Court uses.

Member Moorhead asked if the \$150,000 budgeted for security improvements was adequate.

Judge Britton said \$150,000 is a reasonable amount to secure the front entry way and add other security upgrades.

Member Dawson asked if there is a video option for interacting with defendants.

Judge Britton explained the uses of video which is primarily for arraignments.

Information Systems Fund

Mr. O'Claire reviewed the Information Systems Fund's proposed budget for FY 2018-19. He said the Geographic Information Systems Fund was eliminated and those activities are now included as a separate program within the Information Systems Fund.

Public Hearing for General Public Input

The Chair opened the hearing for general public input at 8:52 p.m.

No one was present to testify. The public hearing was closed at 8:52 p.m.

Public Hearing on State Revenue Sharing

The Chair opened the Public Hearing portion of the meeting on the proposed uses of State Revenue Sharing funds at 8:53 p.m.

The public portion of the Public Hearing was closed at 8:53 p.m.

Approval of Budget

The Chair entertained a motion to approve the Proposed FY 2018-19 Budget as submitted.

Member Kanable MOVED/SECONDED by Member Galindez to approve the FY 2018-19 Budget as submitted.

The Chair called for discussion.

Mr. O’Claire said there are 13 amendment packets and asked if there were any additional amendments that will be brought forward.

Member Galindez said there are many unknowns with the budget.

Member Moorhead asked for Mr. O’Claire’s recommendations.

Mr. O’Claire said there is a recommendation of an additional 11 cents in the property tax millage rate which includes 5 cents for the General Fund, 3 cents for the Library and 3 cents for the Street Lighting Fund. He said the Mayor has submitted an amendment that will take out the 3 cents millage rate for the Street Lighting Fund. He said that could take 3 cents off the table or one option is to add that 3 cents to the General Fund to make it 8 cents for the General Fund millage rate and 3 cents for the Library millage rate, which he said would be his recommendation considering the funding gap for the Public Safety Center.

There was discussion regarding the increase in millage rate and increasing the General Fund Contingency.

Mr. O’Claire said 4 cents of the additional millage rate can be put into a restricted reserve account for a specific purpose.

The Chair entertained a motion to approve Amendment Packet 1.

Councilor San Soucie MOVED/SECONDED by Member Galindez to approve the Amendment Packet 1 as submitted by the Finance Director to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 1
PROPOSED BY CITY STAFF
AMENDMENTS TO FY 2018-19 BUDGET**

1. General Fund – Human Resources Department – HR Organizational Development

\$45,000 appropriation for the City-wide Internship program and is controlled and monitored in the Human Resources Department. This appropriation request was inadvertently omitted in preparing the Internal Review and final FY 2018-19 Proposed Budget Documents.

Account Number	Description	FY 2018-19 Amended Recommended
001-15-0536-277	Internship Program	\$45,000
001-13-0003-991	General Fund Contingency - Unreserved	(\$45,000)

2. General Fund – Police Department – Field Services

Transfer the existing \$19,200 appropriation in the Temporary Employee line item (275) to the Special Expense line item (461) for the chaplains as beginning in FY 2018-19 they will be fully compensated through Public Safety Chaplaincy organization.

Account Number	Description	FY 2018-19 Amended Recommended
001-60-0622-275	Temporary Employees	(\$19,200)
001-60-0622-461	Special Expense	\$19,200

3. General Fund – Capital Development – Engineering Management Services

Transfer within existing appropriations in the Engineering Management Services program to reclassify a 1.0 FTE Engineering Technician 3 position downward to a 1.0 FTE Engineering Technician 2 position, effective July 1, 2018.

Account Number	Description	FY 2018-19 Amended Recommended
001-72-0703-123	Engineering Tech 2 (1.0 FTE)	\$67,786
001-72-0703-113	Engineering Tech 3 (1.0 FTE)	(\$67,786)

4. Community Development Block Grant – 25th Program Year – FY 2018-19

Transfer within existing appropriations in the CDBG 25th Year Program to correct the recommended amount for two economic development contracts with Micro Enterprise Network of Oregon (MESO) (\$75,000) and Adelante Mujeres (\$40,400) for a total appropriation of \$115,400.

Account Number	Description	FY 2018-19 Amended Recommended
106-70-6025-416	Uncommitted Grant Funds	(\$1,540)
106-70-6025-517	CDBG Economic Development Expense	\$1,540

5. Community Development Block Grant – 25th Program Year – FY 2018-19

Increase the CDBG grant revenue to reflect a \$154,252 increase in the Federal Government's HUD Community Development Block Grant entitlement allocation to the City of Beaverton and adjust the corresponding appropriations in uncommitted grant funds and special expense.

Account Number	Description	FY 2018-19 Amended Recommended
106-03-6025-327	Grants - Federal	\$154,252
106-70-6025-416	Uncommitted Grant Funds	\$43,121
106-70-6025-461	Special Expense (Proud Ground)	\$111,131

6. Community Development Block Grant – 24th Program Year – FY 2017-18

Transfer within existing appropriations in the CDBG 24th Year Program to reflect the reduction in public services funding grants and increase in Special Expense for Proud Ground home ownership program.

Account Number	Description	FY 2018-19 Amended Recommended
106-70-6024-380	CDBG Public Services Funding Grants	(\$6,333)
106-70-6024-461	Special Expense	\$6,333

7. General Fund – Mayor’s Programs – Community Services

Amend the appropriation for Designated Contributions for Community Services by reducing the allocation of \$10,000 to the Beaverton Historical Society to \$5,000.

Account Number	Description	FY 2018-19 Amended Recommended
001-10-0529-391	Community Services Designated Contributions	(\$5,000)
001-13-0003-991	General Fund Contingency - Unreserved	\$5,000

The Chair called for discussion.

Councilor Fagin asked if Amendment Packet 1 would have any effect on the millage rate.

Mr. O’Claire said it will not.

The Chair called for a vote on Amendment Packet 1 as submitted by the Finance Director. The motion CARRIED (9:0)

The Chair entertained a motion to approve Amendment Packet 2.

Councilor San Soucie MOVED/SECONDED by Member Kanable to approve the Amendment Packet 2 as submitted by the Mayor to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 2
 PROPOSED BY THE MAYOR
 AMENDMENTS TO FY 2018-19 BUDGET**

1. Street Lighting Fund

Remove the proposed three-cent increase in the property tax rate for replacing street light fixtures with LED lamps. The City will pursue other funding options and if successful staff will bring forward the LED lamp replacement project during FY 2018-19. One-cent in the property tax millage rate would have produced \$94,672 in net revenue for a total of \$284,016 for three cents.

Account Number	Description	FY 2018-19 Amended Recommended
111-03-0000-311	Property Tax Revenues	(\$284,016)
111-85-0811-681	Improvements	(\$200,000)
111-85-0811-991	Street Lighting Fund Contingency - Unreserved	(\$84,016)

The Chair called for discussion.

Member Galindez asked if Amendment Packet 2 only effected the Street Lighting Fund and reduced the proposed millage rate by 3 cents.

Mr. O’Claire said that was correct.

Member Moorhead asked if Amendment Packet 2 would delay converted more street lights to LED until next year.

Mr. O’Claire said a new funding source that does not use the millage rate for the LED conversion program would be brought before the City Council sometime during FY 2018-19.

The Chair called for a vote on Amendment Packet as presented by the Mayor. The motion CARRIED (9:0).

The Chair entertained a motion to approve Amendment Packet 3.

Member Kanable MOVED/SECONDED by Councilor San Soucie to approve the Amendment Packet 3 as submitted by the Mayor to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 3
 PROPOSED BY THE MAYOR
 AMENDMENTS TO FY 2018-19 BUDGET**

1. General Fund – Non-Departmental Program 0003

Transfer \$292,231 in funding from the General Fund’s Contingency Reserve – Right of Way Fee Future Use Account 980 to the General Fund’s Contingency Unreserved Account 991 for the following three library appropriation items:

- \$165,000 to provide additional funding for library materials purchases
- \$70,475 to fund the new Library Safety Officer Position
- \$56,756 to fund additional staffing to increase the hours that the Library is open to the public.

Account Number	Description	FY 2018-19 Amended Recommended
001-13-0003-980	General Fund Contingency-ROW Fee Future Use	\$292,231
001-13-0003-991	General Fund Contingency-Unreserved	(\$292,231)

The Chair called for discussion.

Member Moorhead asked why Amendment Packet 3 was moving appropriations out of the ROW Fee for Future Use line item.

Councilor Fagin said the ROW Fee for Future Use account was intended for other purposes.

The Chair called for a vote on Amendment Packet 3 as submitted by the Mayor. The motion CARRIED (9:0).

The Chair entertained a motion to approve Amendment Packet 4.

Councilor San Soucie said Amendment Packet 4 was not intended to cancel the project, but to postpone it until a project plan is brought to the City Council for consideration.

Councilor San Soucie MOVED/SECONDED by Councilor Fagin to approve the Amendment Packet 4 as submitted by Budget Committee Member San Soucie to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 4
PROPOSED BY BUDGET COMMITTEE MEMBER SAN SOUCIE
AMENDMENTS TO FY 2018-19 BUDGET**

1. Transportation Development Tax Fund 114 and Capital Projects Fund 310

Remove \$400,000 in funding for CIP Project Number 3329 - Allen Boulevard and Murray Boulevard Intersection Improvement Project from the FY 2018-19 Proposed Budget funded by a Transfer from the Transportation Development Tax Fund.

Account Number	Description	FY 2018-19 Amended Recommended
Capital Projects Fund		
310-03-3329-443	Transfer In From the TDT Fund	(\$400,000)
310-75-3329-683	Construction Design and Engineering	(\$400,000)
TDT Fund		
114-72-0669-814	Transfers Out to the Capital Projects Fund	(\$400,000)
114-72-0669-991	TDT Fund Contingency-Unreserved	\$400,000

The Chair called for discussion.

Councilor Arnold asked why this project needs to be postponed.

Councilor San Soucie said by taking this funding out of the CIP, it ensures that no expenditures can take place on this project until further discussion has happened.

The Chair called for a vote on Amendment Packet 4 as submitted by Budget Committee Member San Soucie. The motion CARRIED (7:2). Councilor San Soucie, Councilor Fagin, Councilor Beaty, Member Mitchell, Member Galindez, Member Moorhead, and Member Dawson voted for Amendment Packet 4 and Councilor Arnold and Member Kanable voted against Amendment Packet 4.

The Chair entertained a motion to approve Amendment Packet 5.

Councilor San Soucie said Amendment Packet 5 just moves the funding for the requested new Senior Development Project Manager from the ROW Fee for Future Use line item to the Unreserved General Fund Contingency line item.

Councilor San Soucie MOVED/SECONDED by Councilor Beaty to approve the Amendment Packet 5 as submitted by Budget Committee Member San Soucie to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 5
PROPOSED BY BUDGET COMMITTEE MEMBER SAN SOUCIE
AMENDMENTS TO FY 2018-19 BUDGET**

1. General Fund – Non-Departmental Program 0003

Transfer \$123,732 in funding from the General Fund’s Contingency Reserve – Right of Way Fee Future Use Account 980 to the General Fund’s Contingency Unreserved Account 991 for the new Senior Development Project Manager position in support of the Affordable Housing Program.

Account Number	Description	FY 2018-19 Amended Recommended
001-13-0003-980	General Fund Contingency-ROW Fee Future Use	\$123,732
001-13-0003-991	General Fund Contingency-Unreserved	(\$123,732)

The Chair called for discussion.

Member Galindez asked if voting against this amendment would eliminate the position.

Mr. O’Claire said the amendment only changes the funding for the position, but does not remove it from the budget.

Member Moorhead said he supports the new position for the Housing Program.

The Chair called for a vote on Amendment Packet 5. The motion is CARRIED (7:1, one member abstained from voting). Councilor San Soucie, Councilor Fagin, Councilor Beaty, Councilor Arnold, Member Mitchell, Member Moorhead, and Member Dawson voted for Amendment Packet 5; Member Kanable voted against Amendment Packet 5; Member Galindez abstained from voting for Amendment Packet 5.

The Chair entertained a motion to approve Amendment Packet 6.

Councilor San Soucie said he hoped Amendment Packet 6 would enable the Public Works Director to hire a Project Engineer to create a more robust Sidewalk Improvement Program.

Councilor San Soucie MOVED/SECONDED by Member Galindez to approve the Amendment Packet 6 as submitted by Budget Committee Member San Soucie to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 6
 PROPOSED BY BUDGET COMMITTEE MEMBER SAN SOUCIE
 AMENDMENTS TO FY 2018-19 BUDGET**

1. Street Fund – Traffic & Transportation Management Program

\$146,884 additional appropriation in Personnel Services – Project Engineer 1 and \$7,425 in Materials and Services for a 1.0 new FTE to manage the Sidewalk Improvement Program, effective August 1, 2018.

Account Number	Description	FY 2018-19 Amended Recommended
101-72-0735-084	Project Engineer 1 – Salary	\$90,517
101-72-0735-299	Payroll Taxes and Fringe Benefits	\$56,367
101-72-0735-317	Computer Equipment	\$1,500
101-72-0735-318	Computer Software	\$1,000
101-72-0735-321	Travel, Training, & Subsistence	\$2,000
101-72-0735-303	Office Furniture & Equipment	\$2,500
101-72-0735-307	Membership Fees	\$425
101-85-0732-991	Street Fund Contingency-Unreserved	(\$154,309)

The Chair called for discussion.

Member Moorhead said he supports the Amendment Packet 6.

Member Kanable asked what impact Amendment Packet 6 would have on the Street Fund Contingency.

Mr. O’Claire said the Street Fund Contingency is \$3.2 million. He said the Street Fund will have additional revenues coming in due to the additional 2 cent gas tax that will increase every two years in January through 2024 so it should sustain that kind of expenditure.

Councilor Arnold expressed concern about determining what staff need. She said that she spoke with staff regarding the new Project Engineer position and was told that there is enough work to keep this position busy if there is a reduction in sidewalk projects.

Councilor San Soucie said that this is the sort of position that they have been asking about at Council for quite a while.

The Chair called for a vote on Amendment Packet 6. The motion CARRIED (9:0).

The Chair entertained a motion to approve Amendment Packet 7.

Councilor San Soucie said he believes we can afford two new Police Officers but not three. He said Amendment Packet 7 removes one of the Police Officer positions from the budget.

Councilor San Soucie MOVED/SECONDED by Member Galindez to approve the Amendment Packet 7 as submitted by Budget Committee Member San Soucie to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 7
 PROPOSED BY BUDGET COMMITTEE MEMBER SAN SOUCIE
 AMENDMENTS TO FY 2018-19 BUDGET**

1. General Fund – Police Department

Remove 1.0 FTE of the 3.0 FTE New Police Officer Positions and the associated equipment from the FY 2018-19 Proposed Budget and reduce the property tax levy proportionately. One cent in the levy generates a \$94,672 resulting in a reduction of 1 cent in the levy.

Account Number	Description	FY 2018-19 Amended Recommended
001-60-0622-103	Police Officer – Salary	(\$51,888)
001-60-0622-299	Payroll Taxes and Fringe Benefits	(\$46,886)
001-60-0622-304	Department Equipment Expense	(\$3,522)
001-60-0622-341	Communications Expense	(\$144)
001-60-0622-361	Uniforms & Special Clothing	(\$333)
001-60-0622-511	Professional Services	(\$133)
001-03-0000-311	Property Tax Revenue Reduction	(\$102,906)

The Chair called for discussion.

Councilor Arnold said she cannot support Amendment Packet 7 as she thinks we need to strive to have 1.48 Police Officers per 1,000 population.

Councilor Fagin said he would support this amendment due to the challenges of the entire budget.

Member Galindez said he supports this amendment.

Member Moorhead said he will not support this amendment.

Mr. O’Claire requested the following word changes to Amendment Packet 7: Take out the word “net” and change the 1.08 cent to 1 cent.

Councilor San Soucie said his motion will include the changes requested by Mr. O’Claire.

The Chair called for a vote on Amendment Packet 7. The motion CARRIED (5:4). Councilor San Soucie, Councilor Fagin, Councilor Beaty, Member Galindez, and Member Dawson voted for Amendment Packet 7; Councilor Arnold, Member Kanable, Member Moorhead, and Member Mitchell voted against Amendment Packet 7.

The Chair entertained a motion to approve Amendment Packet 8.

Councilor San Soucie said the vehicle that is proposed to be replaced in Amendment Packet 8 is a 2007 vehicle. He said if they want to save money, eliminating this vehicle from the budget will help towards that.

Councilor San Soucie MOVED/SECONDED by Member Galindez to approve the Amendment Packet 8 as submitted by Budget Committee Member San Soucie to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 8
PROPOSED BY BUDGET COMMITTEE MEMBER SAN SOUCIE
AMENDMENTS TO FY 2018-19 BUDGET**

1. General Fund – Police Department

Remove 1 replacement CID vehicle and the associated equipment from the FY 2018-19 Proposed Budget.

Account Number	Description	FY 2018-19 Amended Recommended
001-60-0622-360	Vehicle Set Up Expense	(\$1,100)
001-60-0622-641	Vehicle Purchase	(\$25,000)
001-13-0003-991	General Fund Contingency-Unreserved	\$26,100

The Chair called for discussion.

Councilor Arnold said she will not support this amendment because deciding what year a vehicle is can be handled by the administration.

Member Dawson said it is unclear whether or not this vehicle actually needs to be replaced.

The Chair called for a vote on Amendment Packet 8. The motion FAILED (4:5). Councilor San Soucie, Councilor Fagin, Councilor Beaty, and Member Dawson voted for Amendment Packet 8; Councilor Arnold, Member Galindez, Member Kanable, Member Moorhead, and Member Mitchell voted against Amendment Packet 8.

The Chair said Amendment Packet 9 was withdrawn by Councilor San Soucie.

**AMENDMENT PACKET NO. 9
 PROPOSED BY BUDGET COMMITTEE MEMBER SAN SOUCIE
 AMENDMENTS TO FY 2018-19 BUDGET**

1. General Fund – Police Department

Reduce the appropriation in Police Training Ammunition by 10% a \$5,560 reduction from the proposed amount of \$55,600 to a new total of \$50,040.

Account Number	Description	FY 2018-19 Amended Recommended
001-60-0621-305	Special Department Supplies	(\$5,560)
001-13-0003-991	General Fund Contingency-Unreserved	\$5,560

The Chair entertained a motion to approve Amendment Packet 10.

Councilor San Soucie MOVED/SECONDED by Member Dawson to approve the Amendment Packet 10 as submitted by Budget Committee Member San Soucie to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 10
 PROPOSED BY BUDGET COMMITTEE MEMBER SAN SOUCIE
 AMENDMENTS TO FY 2018-19 BUDGET**

1. Library Fund – Adult Services

Reduce the appropriation in the Library Fund for Circulation Materials by \$15,000 from a current appropriation of \$700,000 to a new total of \$685,000.

Account Number	Description	FY 2018-19 Amended Recommended
115-35-0554-310	Library Materials	(\$15,000)
115-35-0551-911	Library Fund Contingency-Unreserved	\$15,000

The Chair called for discussion.

Councilor Arnold said the item in this amendment is too small for the Budget Committee to be considering and making a decision on.

The Chair called for a vote on Amendment Packet 10. The motion CARRIED (5:4). Councilor San Soucie, Councilor Fagin, Councilor Beaty, Member Mitchell, and Member Dawson voted for Amendment Packet 10; Councilor Arnold, Member Galindez, Member Kanable, and Member Moorhead voted against Amendment Packet 10.

The Chair entertained a motion to approve Amendment Packet 11.

Mr. O’Claire said an option for Amendment Packet 11 is to have all of the funding coming from the General Fund.

Councilor San Soucie MOVED/SECONDED by Councilor Fagin to approve the Amendment Packet 11 as submitted by Budget Committee Member San Soucie and adjusted by Mr. O’Claire to the Proposed FY 2018-19 Budget.

Mr. O’Claire said that Amendment Packet 11 will be changed to reflect 2 additional accounts: Transfer Out to the Lodging Tax Fund and General Fund Contingency – Unreserved.

**AMENDMENT PACKET NO. 11
 PROPOSED BY BUDGET COMMITTEE MEMBER SAN SOUCIE
 AMENDMENTS TO FY 2018-19 BUDGET**

1. Lodging Tax Fund – Arts Program and General Fund

Reduce the appropriation in the Lodging Tax Fund for Art Development Expense by \$20,000 from the current appropriation of \$110,000 to a new total of \$91,000 and reduce the funding from the General Fund that supports the Arts Program.

Account Number	Description	FY 2018-19 Amended Recommended
Lodging Tax Fund		
107-20-0528-488	Art Development Expense	(\$20,000)
107-03-0000-411	Transfers In From the General Fund	(\$20,000)
General Fund		
001-13-0003-837	Transfer Out to the Lodging Tax Fund	(\$20,000)
001-13-0003-911	General Fund Contingency – Unreserved	\$20,000

The Chair called for discussion.

The Chair called for a vote on Amendment Packet 11. The motion CARRIED (7:1) and one member abstained from voting. Councilor San Soucie, Councilor Fagin, Councilor Beaty, Member Galindez, Member Moorhead, Member Mitchell, and Member Dawson voted for Amendment Packet 11; Member Kanable voted against Amendment Packet 11; Councilor Arnold abstained from voting.

The Chair entertained a motion to approve Amendment Packet 12.

Councilor Fagin said the Code Compliance Program was transferred to the Police Department and this vacant Program Manager position was on hold until it was decided what to do with it.

Councilor Fagin MOVED/SECONDED by Member Dawson to approve the Amendment Packet 12 as submitted by Budget Committee Member Fagin to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 12
PROPOSED BY BUDGET COMMITTEE MEMBER FAGIN
AMENDMENTS TO FY 2018-19 BUDGET**

1. General Fund – Mayor Office Program - Administration Program 0522

Remove the vacant 1.0 FTE Code Compliance Program Manager position from the proposed budget. This position previously managed the Code Compliance Program when it was part of the Mayor's Office Programs. Effective mid-year FY 2017-18, two Code Compliance Officer positions were moved to the Police Department.

Account Number	Description	FY 2018-19 Amended Recommended
001-10-0522-077	Program Manager	(\$75,603)
001-10-0522-299	Payroll Taxes and Fringe Benefits	(\$55,036)
001-13-0003-991	General Fund Contingency-Unreserved	\$130,639

The Chair called for discussion.

Councilor Arnold asked what is happening with this Program Manager position.

Mr. O'Claire said that one consideration for this position was to put it over the rental housing inspection program.

Councilor Arnold said she will not support this amendment.

The Chair called for a vote on Amendment Packet 12. The motion CARRIED (7:2). Councilor San Soucie, Councilor Fagin, Councilor Beaty, Member Galindez, Member Mitchell, Member Moorhead and Member Dawson voted for Amendment Packet 12; Councilor Arnold, and Member Kanable voted against Amendment Packet 12.

The Chair entertained a motion to approve Amendment Packet 13.

Councilor Fagin said with the automation in the Library, a Library Assistant 1 position could be eliminated. Also, he said the Mayor needs a Support Specialist 2 position to take care of his calendar since the Executive Assistant position is not funded to be filled.

Councilor Fagin MOVED/SECONDED by Councilor San Soucie to approve the Amendment Packet 13 as submitted by Budget Committee Member Fagin to the Proposed FY 2018-19 Budget.

**AMENDMENT PACKET NO. 13
 PROPOSED BY BUDGET COMMITTEE MEMBER FAGIN
 AMENDMENTS TO FY 2018-19 BUDGET**

**1. Library Fund – Circulation Program General Fund – Mayor Office Programs
 Administration Program 0522**

Eliminate 1.0 FTE Library Assistant 1 position in the Library’s Circulation Program 0553 due to efficiencies gained in operating the Automated Materials Handling system and create 1.0 FTE Support Specialist 1 Position in the Mayor’s Administration Program 0521.

Account Number	Description	FY 2018-19 Amended Recommended
Library Fund		
115-35-0553-269	Library Assistant 1	(\$44,079)
115-35-0553-299	Payroll Taxes and Fringe Benefits	(\$33,852)
115-35-0551-991	Library Fund Contingency-Unreserved	\$77,931
General Fund		
001-10-0521-239	Support Specialist 1	\$43,856
001-10-0521-299	Payroll Taxes and Fringe Benefits	\$46,641
001-13-0003-991	General Fund Contingency-Unreserved	(\$90,497)

The Chair called for discussion.

Councilor Arnold asked Abigail Elder to comment regarding Amendment Packet 13.

Ms. Elder said the automation at the County level started in March 2018 so they are still studying the effects of it. She said they anticipate that there will be staff time savings over time, but there are currently no Library Assistant 1 vacancies so this Amendment would require that a staff person be laid off.

Councilor Arnold said she will oppose this amendment as this type of amendment is administrative and should not be decided on by the Budget Committee.

There was further discussion regarding Amendment Packet 13.

Mayor Doyle said if he finds that he needs a support position, he will request it at the first supplemental budget in November.

Mr. O’Claire said he does not recommend supporting Amendment Packet 13.

Mr. O’Claire said the Executive Assistant FTE still exists in the budget, but does not have funding.

The Chair called for a vote on Amendment Packet 13. The motion FAILED (1:8). Councilor Fagin, voted for Amendment Packet 13; Councilor San Soucie, Councilor Arnold, Councilor Beaty, Member Galindez, Member Kanable, Member Mitchell, Member Moorhead and Member Dawson voted against Amendment Packet 13.

Member Moorhead questioned BURA's use of General Fund funds.

Mr. O'Claire explained that on page 592 of the proposed budget BURA transfers funds to the General Fund to cover overhead costs.

Member Moorhead questioned the Computer Software Packages for \$217,500 on page 426. He suggests cutting this item from the budget and requiring that staff submit a justification for the software at a later time.

Mr. O'Claire said the \$217,500 is a placeholder for last year's budget to be carried over to FY 2018-19.

The Chair asked if there were any more motions.

Member Kanable said if the 4 cent millage rate is put in a reserve account for the Public Safety Center, then there can be no new staff hired for FY 2018-19.

There was discussion about the reduction that has taken place to the proposed increase in the millage rate.

Member Moorhead MOVED/SECONDED by Councilor Arnold to increase the tax rate by 4 cents for the General Fund that will go into a dedicated reserve contingency to be used for the Public Safety Center Construction Project. This motion is Amendment Packet 14.

**AMENDMENT PACKET NO. 14
 PROPOSED BY BUDGET COMMITTEE MEMBER MOORHEAD
 AMENDMENTS TO FY 2018-19 BUDGET**

1. General Fund

Increase the Property Tax Rate to the General Fund by 4 cents to a total Property Tax Rate Increase of 11 cents allocated as follows:

- General Fund 8 Cents
- Library Fund 3 Cents

The 4 cent increase is to be placed into a Contingency Reserve of the General Fund to provide a resources for the upcoming funding gap in the Public Safety Building's Construction Program.

Account Number	Description	FY 2018-19 Amended Recommended
General Fund		
001-03-0000-311	Property Tax Revenues	\$378,688
001-13-0003-9XX	Gen Fund Contingency Reserve – Public Safety Building	\$378,688

The Chair asked for discussion.

Councilor San Soucie said he will not support Amendment Packet 14 because it will be too expensive.

Councilor Arnold said the 4 cent increase would be about \$12 a year for a \$400,000 home which she does not think is a huge ask. She said this would help with the looming costs of PERS and the Public Safety Center.

The Chair called for a vote on Amendment Packet 14. The motion FAILED (3:6). Councilor Arnold, Member Kanable, and Member Moorhead voted for Amendment Packet 14; Councilor Fagin, Councilor San Soucie, Councilor Beaty, Member Mitchell, Member Dawson, and Member Galindez voted against Amendment Packet 14.

Councilor Beaty MOVED/SECONDED by Councilor San Soucie that the proposed increase to the Property Tax Rate to the General Fund be decreased by 2 cents to a total Property Tax Rate Increase of 5 cents allocated 2 Cents for the General Fund and 3 Cents for the Library fund. This motion is Amendment Packet 15.

**AMENDMENT PACKET NO. 15
 PROPOSED BY BUDGET COMMITTEE MEMBER BEATY
 AMENDMENTS TO FY 2018-19 BUDGET**

1. General Fund

Decrease the Property Tax Rate to the General Fund by 2 cents to a total Property Tax Rate Increase of 5 cents allocated as follows:

General Fund 2 Cents
 Library Fund 3 Cents

Account Number	Description	FY 2018-19 Amended Recommended
General Fund		
001-03-0000-311	Property Tax Revenues	(\$189,344)
001-13-0003-991	General Fund Contingency - Unreserved	(\$189,344)

The Chair called for discussion.

Councilor Arnold said this amendment does not sound like a good financial decision.

Clarification was made that Amendment Packet 15 only reduces the tax levy and the General Fund Contingency and does not reduce any other part of the proposed budget.

The Chair called for a vote on Amendment Packet 15. The motion CARRIED (5:4). Councilor San Soucie, Councilor Fagin, Councilor Beaty, Member Mitchell, and Member Dawson voted for Amendment Packet 15; Councilor Arnold, Member Galindez, Member Moorhead, and Member Kanable voted against Amendment Packet 15.

The Chair called for a vote on the main motion as amended by Amendment Packets 1, 2, 3, 4, 5, 6, 7, 10, 11, 12, and 15, and that the Budget be forwarded to the City Council for a Public Hearing on June 19, 2018, to discuss and adopt the Proposed FY 2018-19 Budget as amended. The main motion CARRIED (7:2). Councilor San Soucie, Councilor Fagin, Councilor Beaty, Councilor Arnold, Member Mitchell, Member Moorhead, and Member Dawson voted for the main motion; Member Galindez and Member Kanable voted against the main motion.

Member Galindez MOVED/SECONDED by Member Kanable to approve the Minutes from the November 6, 2017 Budget Committee Meeting.

The Chair called for discussion.

Hearing none, the Chair called for a vote on approval of the minutes. The motion CARRIED (9:0).

Discussion of Supplemental Budget #S-18-2

The Chair called upon Mr. O'Claire to discuss Supplemental Budget #S-18-2.

Mr. O'Claire said earlier in the evening Amendment Packet 1 was distributed. He requested that Supplemental Budget #S-18-2 be amended with Amendment Packet 1.

The Chair asked in total are there any questions about Supplemental Budget #S-18-2.

Councilor Fagin asked for more detail concerning Supplemental Budget Requests 2287 and 2290.

Mr. O'Claire said the two requests are associated with the same project at the Griffith Building and should have been combined into one request. He explained the details associated with the requests.

Member Moorhead asked for clarification on Supplemental Budget Requests 2274, 2275, and 2276.

Mr. O'Claire explained that Request 2274 is a transaction between the BURA General Fund and the BURA Debt Service Fund. He said it is associated with a \$993,927 one-day daylight loan from the City's General Fund to the BURA Capital Projects Fund. He said the BURA General Fund then transfers the funds to the BURA Debt Service Fund to repay the daylight loan from the City's General Fund.

Member Moorhead said there was no need for explanation of Requests 2275 and 2276 because they are similar to Request 2274.

After the review ended, the Chair called for a motion on the Supplemental Budget #S-18-2.

Member San Soucie MOVED/SECONDED by Member Galindez to approve the Supplemental Budget #S-18-2 as submitted.

The Chair called for a motion to approve the amendments in Amendment Packet 1 as submitted by the Finance Director.

Councilor San Soucie MOVED/SECONDED by Member Galindez to approve Amendment Packet 1 to Supplemental Budget #S-18-2 as submitted by the Finance Director.

The Chair called for discussion. Hearing none, the Chair called for a vote on Amendment Packet 1 to Supplemental Budget #S-18-2. The motion CARRIED (9:0).

The Chair called for a vote on the main motion as amended by Amendment Packet 1 and that the Supplemental Budget #S-18-2 be forwarded to the City Council for a Public Hearing to discuss and approve the Supplemental Budget as amended. The motion CARRIED (9:0).

The Chair suspended the Budget Committee Meeting and turned the gavel over to the Mayor to conduct a Special Council Meeting.

Special Council Meeting

A Special Council Meeting was called to order at 11:10 p.m. by Mayor Doyle. Present were Councilors Arnold, Beaty, Fagin, and San Soucie. Councilor Bode was excused.

The Mayor asked for consideration of Agenda Bill 18101 on the Consent Agenda – contract with Angelo Planning Group.

Councilor Beaty MOVED/SECONDED by Councilor San Soucie to approve Agenda Bill 18101 on the Consent Agenda – contract with Angelo Planning Group.

The Mayor called for discussion. Hearing none, the Mayor called for a vote on the motion. The motion CARRIED (4:0).

Public Hearing

The Public Hearing was called at 11:12 p.m. for the adoption of the Supplemental Budget S-18-2 for FY 2017-18. There being no public testimony, the Mayor closed the Public Hearing at 11:12 p.m.

Mayor Doyle entertained a motion to approve the Supplemental Budget S-18-2.

Councilor Beaty MOVED/SECONDED by Councilor San Soucie that the City Council approve Agenda Bill 18102, A Resolution adopting the Supplemental Budget S-18-2 for the Fiscal Year commencing July 1, 2017, and making appropriations therefrom Resolution 4507.

The Mayor asked for discussion. Hearing none, the Mayor called for a vote on the motion. The Motion CARRIED (4:0).

The Mayor called for a motion to set a Public Hearing date of June 19, 2018 to adopt the Proposed FY 2018-19 Budget as amended by the Budget Committee.

Councilor Beaty MOVED/SECONDED by Councilor Fagin to set a Public Hearing date of June 19, 2018 to adopt the Proposed FY 2018-19 Budget as amended by the Budget Committee.

The Mayor called for discussion. Hearing none, the Mayor called for a vote on the motion. The motion CARRIED (4:0).

The Special Council Meeting adjourned at 11:14 p.m.

The Chair asked if there was any other business before the Budget Committee.

There being no further business to discuss, the meeting was adjourned at 11:14 p.m.

Recorded by
Joanne Harrington

APPROVED BY Jose Galindez, Secretary



City of Beaverton
CITY COUNCIL AGENDA

FINAL AGENDA

CITY COUNCIL CHAMBER
THE BEAVERTON BUILDING
12725 SW MILLIKAN WAY
BEAVERTON, OR 97005

SPECIAL MEETING
NOVEMBER 15, 2018
*Following Budget Committee
Meeting which starts at 6:00 p.m.*

CALL TO ORDER

ROLL CALL

PUBLIC HEARING

18241 Resolution No. 4537: A Resolution Adopting a Supplemental Budget (#S-19-1) for the Fiscal Year Commencing July 1, 2018, and Making Appropriations Therefrom.

ADJOURNMENT

This information is available in large print or audio tape upon request. In addition, assistive listening devices, sign language interpreters, or qualified bilingual interpreters will be made available at any public meeting or program with 48 hours advance notice. To request these services, please call 526-2222/voice TDD.

AGENDA BILL

**Beaverton City Council
Beaverton, Oregon**

SUBJECT: A Resolution Adopting a Supplemental Budget (#S-19-1) for the Fiscal Year Commencing July 1, 2018 and Making Appropriations Therefrom

FOR AGENDA OF: 11/15/18 **BILL NO:** 18241

Mayor's Approval: *Darryl DeG*

DEPARTMENT OF ORIGIN: Finance *McClure*

DATE SUBMITTED: October 17, 2018

CLEARANCES: City Attorney *W. Skir*
Mayor's Office *A*

PROCEEDING: Public Hearing

EXHIBITS: Resolution
Exhibit A – Supplemental Budget
Summary Report

BUDGET IMPACT

EXPENDITURE REQUIRED \$-0-	AMOUNT BUDGETED \$-0-	APPROPRIATION REQUIRED "See Attached"
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RECOMMENDED ACTION:

Council hold a public hearing and approve the attached resolution which adopts Supplemental Budget #S-19-1 for the current fiscal year and makes appropriations therefrom.

HISTORICAL PERSPECTIVE:

Earlier on the evening of November 15, 2018, Supplemental Budget #S-19-1 will have been reviewed by the Budget Committee and forwarded to the City Council for formal action. State Statutes require that the City Council hold a public hearing prior to adopting the Supplemental Budget.

Supplemental Budget #S-19-1 will not increase taxes levied in this fiscal year.

INFORMATION FOR CONSIDERATION:

Attached is the resolution which amends the current fiscal year budget by adopting Supplemental Budget #S-19-1. The Supplemental Budget is presented in summary form in Exhibit A "Supplemental Budget Summary Report".

RESOLUTION NO. 4537

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET
FOR THE FISCAL YEAR COMMENCING JULY 1, 2018
AND MAKING APPROPRIATIONS THEREFROM

BE IT RESOLVED BY THE CITY OF BEAVERTON AS FOLLOWS:

Section 1. The City Council hereby adopts for the fiscal year 2018-19, the Supplemental Budget (#S-19-1), as approved after public hearing before the Council at its meeting of November 15, 2018, and now on file in the office of the City Recorder (attached hereto as Exhibit A and incorporated herein).

Section 2. For the reasons and purposes set forth in Exhibit A of Section 1 above, the Council finds and determines that it is necessary to make the amendments in appropriations as indicated in Exhibit A. These supplemental appropriations will not increase taxes levied in this fiscal year. Said supplemental appropriations are hereby authorized by the Council.

Section 3. The Finance Director or his designee shall make the appropriate entries in the books, accounts and records of the City to effect the purpose of this Resolution.

Adopted by the Council this ____ day of November, 2018.

Approved by the Mayor this ____ day of November, 2018.

Ayes: _____

Nays: _____

ATTEST:

APPROVED:

Catherine Jansen, City Recorder

Denny Doyle, Mayor

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
GENERAL FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$12,980,791	\$1,236,762	\$14,217,553
INTERGOVERNMENTAL REVENUE	\$3,796,716	\$138,777	\$3,935,493
TOTAL	\$16,777,507	\$1,375,539	\$18,153,046
MAYOR'S OFFICE			
MATERIALS & SERVICES	\$2,168,074	\$103,028	\$2,271,102
TRANSFERS	\$684,047	\$2,369	\$686,416
TOTAL	\$2,852,121	\$105,397	\$2,957,518
NON-DEPARTMENTAL			
MATERIALS & SERVICES	\$3,287,761	\$5,742	\$3,293,503
CAPITAL OUTLAY	\$234,000	\$18,500	\$252,500
TRANSFERS	\$4,456,722	\$22,150	\$4,478,872
FUND BAL/CONTINGENCY/RESERVES	\$5,662,649	\$28,754	\$5,691,403
TOTAL	\$13,641,132	\$75,146	\$13,716,278
HUMAN RESOURCES DEPARTMENT			
MATERIALS & SERVICES	\$336,716	\$58,300	\$395,016
TOTAL	\$336,716	\$58,300	\$395,016
MUNICIPAL COURT			
PERSONNEL SERVICES	\$2,334,030	\$28,200	\$2,362,230
MATERIALS & SERVICES	\$736,670	\$320	\$736,990
TOTAL	\$3,070,700	\$28,520	\$3,099,220
CITY ATTORNEY'S OFFICE			
MATERIALS & SERVICES	\$128,637	\$18,720	\$147,357
TOTAL	\$128,637	\$18,720	\$147,357
POLICE DEPARTMENT			
MATERIALS & SERVICES	\$3,484,848	\$47,388	\$3,532,236
CAPITAL OUTLAY	\$406,000	\$29,450	\$435,450
TRANSFERS	\$1,299,629	\$39,435	\$1,339,064
TOTAL	\$5,190,477	\$116,273	\$5,306,750
COMMUNITY DEVELOPMENT DEPT			
PERSONNEL SERVICES	\$6,886,294	\$3,500	\$6,889,794
MATERIALS & SERVICES	\$3,149,138	\$943,453	\$4,092,591
TRANSFERS	\$120,655	\$12,092	\$132,747
TOTAL	\$10,156,087	\$959,045	\$11,115,132
CAPITAL DEVELOPMNT-ENGINEERING			
MATERIALS & SERVICES	\$39,405	\$8,020	\$47,425

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
TRANSFERS	\$25,898	\$335	\$26,233
TOTAL	\$65,303	\$8,355	\$73,658
PUBLIC WORKS - OPERATIONS			
TRANSFERS	\$288,915	\$5,783	\$294,698
TOTAL	\$288,915	\$5,783	\$294,698
STREET FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$3,285,926	\$375,869	\$3,661,795
TOTAL	\$3,285,926	\$375,869	\$3,661,795
CAPITAL DEVELOPMNT-ENGINEERING			
MATERIALS & SERVICES	\$31,320	\$10,518	\$41,838
TRANSFERS	\$123,988	\$302	\$124,290
TOTAL	\$155,308	\$10,820	\$166,128
PUBLIC WORKS - OPERATIONS			
MATERIALS & SERVICES	\$3,444,450	\$571,455	\$4,015,905
CAPITAL OUTLAY	\$295,650	\$143,900	\$439,550
TRANSFERS	\$3,196,849	\$537,712	\$3,734,561
FUND BAL/CONTINGENCY/RESERVES	\$3,112,685	(\$888,018)	\$2,224,667
TOTAL	\$10,049,634	\$365,049	\$10,414,683
BUILDING OPERATING FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$1,863,910	(\$333,672)	\$1,530,238
TOTAL	\$1,863,910	(\$333,672)	\$1,530,238
COMMUNITY DEVELOPMENT DEPT			
PERSONNEL SERVICES	\$3,257,684	\$0	\$3,257,684
MATERIALS & SERVICES	\$151,779	\$23,150	\$174,929
TRANSFERS	\$1,046,588	\$2,510	\$1,049,098
FUND BAL/CONTINGENCY/RESERVES	\$2,052,714	(\$359,332)	\$1,693,382
TOTAL	\$6,508,765	(\$333,672)	\$6,175,093
COMMUNITY DEV. BLOCK GRANT			
REVENUE			
BEGINNING WORKING CAPITAL	\$34,094	\$2,332	\$36,426
INTERGOVERNMENTAL REVENUE	\$992,265	(\$13,247)	\$979,018

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
MISCELLANEOUS REVENUES	\$113,600	\$11,767	\$125,367
TOTAL	\$1,139,959	\$852	\$1,140,811
COMMUNITY DEVELOPMENT DEPT			
MATERIALS & SERVICES	\$1,040,782	(\$1,480)	\$1,039,302
FUND BAL/CONTINGENCY/RESERVES		\$2,332	\$2,332
TOTAL	\$1,040,782	\$852	\$1,041,634
LODGING TAX (TLT) FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$830,034	\$56,170	\$886,204
TAXES	\$1,290,000	(\$30,850)	\$1,259,150
INTERGOVERNMENTAL REVENUE	\$806,000	(\$15,355)	\$790,645
TOTAL	\$2,926,034	\$9,965	\$2,935,999
FINANCE DEPARTMENT			
PERSONNEL SERVICES	\$677,377	\$6,272	\$683,649
MATERIALS & SERVICES	\$899,048	\$41,288	\$940,336
FUND BAL/CONTINGENCY/RESERVES	\$1,609,859	(\$37,595)	\$1,572,264
TOTAL	\$3,186,284	\$9,965	\$3,196,249
BCA GIFT AND CONTRIBUTION FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$100,000	(\$100,000)	\$0
TOTAL	\$100,000	(\$100,000)	\$0
FINANCE DEPARTMENT			
FUND BAL/CONTINGENCY/RESERVES	\$1,100,000	(\$100,000)	\$1,000,000
TOTAL	\$1,100,000	(\$100,000)	\$1,000,000
STREET LIGHTING FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$148,912	\$193,022	\$341,934
TOTAL	\$148,912	\$193,022	\$341,934
PUBLIC WORKS - OPERATIONS			
MATERIALS & SERVICES	\$861,500	\$1,200	\$862,700
TRANSFERS	\$116,346	\$1,151	\$117,497
FUND BAL/CONTINGENCY/RESERVES	\$65,293	\$190,671	\$255,964
TOTAL	\$1,043,139	\$193,022	\$1,236,161

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
TRANSPORTATION SYSTEMS DEV FUND			
REVENUE			
BEGINNING WORKING CAPITAL		\$595,579	\$595,579
TOTAL		\$595,579	\$595,579
CAPITAL DEVELOPMNT-ENGINEERING			
FUND BAL/CONTINGENCY/RESERVES	\$300,000	\$595,579	\$895,579
TOTAL	\$300,000	\$595,579	\$895,579
TRAFFIC IMPACT/DEV TAX FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$10,386,159	(\$143,596)	\$10,242,563
TOTAL	\$10,386,159	(\$143,596)	\$10,242,563
CAPITAL DEVELOPMNT-ENGINEERING			
MATERIALS & SERVICES		\$161,170	\$161,170
TRANSFERS	\$1,910,744	\$60,488	\$1,971,232
FUND BAL/CONTINGENCY/RESERVES	\$10,043,789	(\$365,254)	\$9,678,535
TOTAL	\$11,954,533	(\$143,596)	\$11,810,937
LIBRARY FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$954,845	\$165,746	\$1,120,591
TOTAL	\$954,845	\$165,746	\$1,120,591
LIBRARY DEPARTMENT			
MATERIALS & SERVICES	\$1,709,436	\$5,472	\$1,714,908
TRANSFERS	\$1,685,958	\$604	\$1,686,562
FUND BAL/CONTINGENCY/RESERVES	\$586,075	\$159,670	\$745,745
TOTAL	\$3,981,469	\$165,746	\$4,147,215
GENERAL BONDED DEBT FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$165,764	\$11,479	\$177,243
TOTAL	\$165,764	\$11,479	\$177,243
FINANCE DEPARTMENT			
FUND BAL/CONTINGENCY/RESERVES	\$85,743	\$11,479	\$97,222
TOTAL	\$85,743	\$11,479	\$97,222

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
SPECIAL REVENUE DEBT FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$274,211	\$205	\$274,416
TOTAL	\$274,211	\$205	\$274,416
FINANCE DEPARTMENT			
FUND BAL/CONTINGENCY/RESERVES	\$279,013	\$205	\$279,218
TOTAL	\$279,013	\$205	\$279,218
CAPITAL DEVELOPMENT FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$34,404,660	\$891,145	\$35,295,805
INTERFUND TRANSFERS/LOANS	\$627,085	\$22,500	\$649,585
TOTAL	\$35,031,745	\$913,645	\$35,945,390
COMMUNITY DEVELOPMENT DEPT			
CAPITAL OUTLAY	\$19,351,330	\$504,366	\$19,855,696
FUND BAL/CONTINGENCY/RESERVES	\$16,157,401	\$409,279	\$16,566,680
TOTAL	\$35,508,731	\$913,645	\$36,422,376
CAPITAL PROJECTS FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$1,379,011	(\$39,895)	\$1,339,116
INTERFUND TRANSFERS/LOANS	\$3,424,861	\$567,360	\$3,992,221
TOTAL	\$4,803,872	\$527,465	\$5,331,337
INFRASTRUCTURE PROJECTS			
CAPITAL OUTLAY	\$4,362,000	\$538,139	\$4,900,139
FUND BAL/CONTINGENCY/RESERVES	\$603,872	(\$10,674)	\$593,198
TOTAL	\$4,965,872	\$527,465	\$5,493,337
WATER FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$11,860,554	\$1,286,723	\$13,147,277
INTERGOVERNMENTAL REVENUE		\$88,820	\$88,820
TOTAL	\$11,860,554	\$1,375,543	\$13,236,097
CAPITAL DEVELOPMNT-ENGINEERING			
MATERIALS & SERVICES	\$160,425	\$218,836	\$379,261
TRANSFERS	\$24,797	\$39	\$24,836
TOTAL	\$185,222	\$218,875	\$404,097

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
INFRASTRUCTURE PROJECTS			
CAPITAL OUTLAY	\$4,296,250	\$1,112,384	\$5,408,634
TOTAL	\$4,296,250	\$1,112,384	\$5,408,634
PUBLIC WORKS - OPERATIONS			
MATERIALS & SERVICES	\$4,005,298	\$156,395	\$4,161,693
CAPITAL OUTLAY	\$265,450	\$600	\$266,050
TRANSFERS	\$4,924,748	(\$92,506)	\$4,832,242
FUND BAL/CONTINGENCY/RESERVES	\$9,427,112	(\$20,205)	\$9,406,907
TOTAL	\$18,622,608	\$44,284	\$18,666,892
SEWER FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$7,959,486	\$1,056,484	\$9,015,970
TOTAL	\$7,959,486	\$1,056,484	\$9,015,970
CAPITAL DEVELOPMNT-ENGINEERING			
MATERIALS & SERVICES	\$48,440	\$8,020	\$56,460
TOTAL	\$48,440	\$8,020	\$56,460
INFRASTRUCTURE PROJECTS			
CAPITAL OUTLAY	\$1,977,000	\$669,546	\$2,646,546
TOTAL	\$1,977,000	\$669,546	\$2,646,546
PUBLIC WORKS - OPERATIONS			
MATERIALS & SERVICES	\$463,420	\$14,455	\$477,875
CAPITAL OUTLAY	\$334,300	\$40,000	\$374,300
TRANSFERS	\$1,099,416	\$18,995	\$1,118,411
FUND BAL/CONTINGENCY/RESERVES	\$7,166,020	\$305,468	\$7,471,488
TOTAL	\$9,063,156	\$378,918	\$9,442,074
WATER DEBT SERVICE FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$71,954	(\$2,656)	\$69,298
INTERFUND TRANSFERS/LOANS	\$2,293,004	(\$108,010)	\$2,184,994
TOTAL	\$2,364,958	(\$110,666)	\$2,254,292
PUBLIC WORKS - OPERATIONS			
DEBT SERVICE	\$2,293,004	(\$108,010)	\$2,184,994
FUND BAL/CONTINGENCY/RESERVES	\$72,854	(\$2,656)	\$70,198
TOTAL	\$2,365,858	(\$110,666)	\$2,255,192

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
WATER CONSTRUCTION FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$16,390,121	\$2,547,501	\$18,937,622
TOTAL	\$16,390,121	\$2,547,501	\$18,937,622
INFRASTRUCTURE PROJECTS			
CAPITAL OUTLAY	\$14,474,000	\$1,147,271	\$15,621,271
FUND BAL/CONTINGENCY/RESERVES	\$5,654,121	\$1,400,230	\$7,054,351
TOTAL	\$20,128,121	\$2,547,501	\$22,675,622
STORM DRAIN FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$10,916,055	\$281,582	\$11,197,637
TOTAL	\$10,916,055	\$281,582	\$11,197,637
CAPITAL DEVELOPMNT-ENGINEERING			
MATERIALS & SERVICES	\$24,440	\$8,020	\$32,460
TOTAL	\$24,440	\$8,020	\$32,460
PUBLIC WORKS - OPERATIONS			
PERSONNEL SERVICES	\$1,874,627	\$0	\$1,874,627
MATERIALS & SERVICES	\$844,884	\$5,639	\$850,523
CAPITAL OUTLAY	\$92,650	\$10,500	\$103,150
TRANSFERS	\$1,269,357	\$23,502	\$1,292,859
FUND BAL/CONTINGENCY/RESERVES	\$8,662,292	\$233,921	\$8,896,213
TOTAL	\$12,743,810	\$273,562	\$13,017,372
REPROGRAPHICS FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$101,765	\$3,342	\$105,107
INTERFUND TRANSFERS/LOANS	\$1,109,937	\$10,000	\$1,119,937
TOTAL	\$1,211,702	\$13,342	\$1,225,044
REPROGRAPHICS DEPARTMENT			
FUND BAL/CONTINGENCY/RESERVES	\$35,468	\$13,342	\$48,810
TOTAL	\$35,468	\$13,342	\$48,810
GARAGE FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$98,578	\$66,501	\$165,079
INTERFUND TRANSFERS/LOANS	\$1,887,422	\$139,486	\$2,026,908
TOTAL	\$1,986,000	\$205,987	\$2,191,987

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
PUBLIC WORKS - OPERATIONS			
PERSONNEL SERVICES	\$824,435	\$89,452	\$913,887
MATERIALS & SERVICES	\$913,320	\$37,541	\$950,861
CAPITAL OUTLAY		\$50,034	\$50,034
FUND BAL/CONTINGENCY/RESERVES	\$40,197	\$28,960	\$69,157
TOTAL	\$1,777,952	\$205,987	\$1,983,939

INFORMATION SYSTEMS FUND

REVENUE

BEGINNING WORKING CAPITAL	\$413,807	\$482	\$414,289
INTERFUND TRANSFERS/LOANS	\$4,745,417	\$2,778	\$4,748,195
TOTAL	\$5,159,224	\$3,260	\$5,162,484

INFORMATION SYSTEMS DEPARTMENT

MATERIALS & SERVICES	\$1,706,581	\$0	\$1,706,581
FUND BAL/CONTINGENCY/RESERVES	\$152,203	\$3,260	\$155,463
TOTAL	\$1,858,784	\$3,260	\$1,862,044

GEOGRAPHIC INFORMAT'N SYS FUND

REVENUE

BEGINNING WORKING CAPITAL	\$61,238	\$2,778	\$64,016
TOTAL	\$61,238	\$2,778	\$64,016

INFORMATION SYSTEMS DEPARTMENT

TRANSFERS	\$61,238	\$2,778	\$64,016
TOTAL	\$61,238	\$2,778	\$64,016

PUBLIC WORKS ADMIN FUND

REVENUE

BEGINNING WORKING CAPITAL	\$86,954	\$9,016	\$95,970
INTERFUND TRANSFERS/LOANS	\$1,213,731	\$3,625	\$1,217,356
TOTAL	\$1,300,685	\$12,641	\$1,313,326

PUBLIC WORKS - OPERATIONS

MATERIALS & SERVICES	\$347,471	\$10,125	\$357,596
CAPITAL OUTLAY	\$0	\$20,940	\$20,940
FUND BAL/CONTINGENCY/RESERVES	\$36,756	(\$18,424)	\$18,332
TOTAL	\$384,227	\$12,641	\$396,868

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
INSURANCE AGENCY FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$3,226,776	\$100,211	\$3,326,987
TOTAL	\$3,226,776	\$100,211	\$3,326,987
INSURANCE DIVISION			
MATERIALS & SERVICES	\$12,753,588	\$53,000	\$12,806,588
FUND BAL/CONTINGENCY/RESERVES	\$3,041,703	\$47,211	\$3,088,914
TOTAL	\$15,795,291	\$100,211	\$15,895,502
BURA GENERAL FUND			
REVENUE			
BEGINNING WORKING CAPITAL	\$3,443,146	\$1,162,882	\$4,606,028
TOTAL	\$3,443,146	\$1,162,882	\$4,606,028
URBAN RENEWAL AGENCY			
MATERIALS & SERVICES	\$1,555,250	\$396,593	\$1,951,843
TRANSFERS	\$1,319,350	\$409,593	\$1,728,943
FUND BAL/CONTINGENCY/RESERVES	\$4,410,843	\$356,696	\$4,767,539
TOTAL	\$7,285,443	\$1,162,882	\$8,448,325
BURA CAPITAL PROJECT FUND			
REVENUE			
NON-REVENUE RECEIPTS	\$1,014,334	\$409,593	\$1,423,927
TOTAL	\$1,014,334	\$409,593	\$1,423,927
URBAN RENEWAL AGENCY			
CAPITAL OUTLAY	\$1,014,334	\$409,593	\$1,423,927
TOTAL	\$1,014,334	\$409,593	\$1,423,927
BURA DEBT SERVICE FUND			
REVENUE			
INTERFUND TRANSFERS/LOANS	\$1,170,834	\$409,593	\$1,580,427
TOTAL	\$1,170,834	\$409,593	\$1,580,427
URBAN RENEWAL AGENCY			
DEBT SERVICE	\$1,170,834	\$409,593	\$1,580,427
TOTAL	\$1,170,834	\$409,593	\$1,580,427
GRAND TOTAL	\$360,651,794	\$22,125,658	\$382,777,452

SORTED IN REQUEST NUMBER ORDER

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/DEC	FTE ADJ
REQUEST # 2306		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$8,020)	0.00
001 72 0703 511 PROFESSIONAL SERVICES	\$8,020	0.00
101 72 0735 511 PROFESSIONAL SERVICES	\$8,020	0.00
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$8,020)	0.00
501 72 0740 511 PROFESSIONAL SERVICES	\$8,020	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$8,020)	0.00
502 72 0740 511 PROFESSIONAL SERVICES	\$8,020	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	(\$8,020)	0.00
513 72 0740 511 PROFESSIONAL SERVICES	\$8,020	0.00
513 85 0734 991 CONTINGENCY - UNRESERVED	(\$8,020)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.

FUND INC/DEC \$0 0.00

REQUEST # 2307		
501 72 0740 511 PROFESSIONAL SERVICES	\$9,228	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$9,228)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for corrosion protection review of the Engineering Design Manual, PO 98767

FUND INC/DEC \$0 0.00

REQUEST # 2310		
502 75 3811 683 CONST DESIGN & ENGR INSPECTION	\$161,194	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
502 85 0753 991 CONTINGENCY - UNRESERVED	(\$161,194)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection (\$121,194) to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$40,000) for the Sewer Master Plan Update, PO 95881.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2319

603 30 0678 536 MAINTENANCE CONTRACTS	(\$50,000)	0.00
603 30 0712 536 MAINTENANCE CONTRACTS	\$50,000	0.00

JUSTIFICATION: Transfer within existing Materials and Services Appropriations to place the annual subscription to the GIS mapping database into the correct program within the Information Systems Fund.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2320

603 30 0712 341 COMMUNICATIONS EXPENSE	(\$5,000)	0.00
603 30 0712 536 MAINTENANCE CONTRACTS	\$5,000	0.00

JUSTIFICATION: Transfer within existing Materials and Services Appropriations to place the annual Net-motion maintenance contract into the correct expenditure account.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2321

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$16,000)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 50 0581 483 EXTERNAL LEGAL SERVICES EXP	\$16,000	0.00

JUSTIFICATION: Additional appropriation in Materials and Services – External Legal Services Expense for outside counsel to assist staff on matters relating to telecommunications including the 5G small cell deployment issues.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2322

502 85 0753 511 PROFESSIONAL SERVICES	\$4,455	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	(\$4,455)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for staff development training, PO 98552.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2324

501 85 0741 991 CONTINGENCY - UNRESERVED	(\$2,520)	0.00
501 85 0742 511 PROFESSIONAL SERVICES	\$2,520	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for water meter relocations, PO 98748.

FUND INC-/DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2325		
602 85 0762 511 PROFESSIONAL SERVICES	\$1,099	0.00
602 85 0762 991 CONTINGENCY - UNRESERVED	(\$1,099)	0.00
JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for diesel air cleaner system and installation for vehicle 2-510, PO 98603		
FUND INC-/DEC	\$0	0.00
REQUEST # 2326		
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$143,900)	0.00
101 85 0733 641 VEHICLES	\$143,900	0.00
JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Vehicles to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for installation of Hybrid Aerial Lift on Ford Vehicle, PO 98326		
FUND INC-/DEC	\$0	0.00
REQUEST # 2327		
513 85 0734 511 PROFESSIONAL SERVICES	\$5,639	0.00
513 85 0734 991 CONTINGENCY - UNRESERVED	(\$5,639)	0.00
JUSTIFICATION: Carryover unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for replacement storm water outflow filter cartridges, PO 98590.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2329		
505 75 0744 994 RESERVE - SDC	(\$6,285)	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
505 75 3620 682 CONSTRUCTION	\$6,285	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for Gem Lane Waterline drilling for 2" water service, PO 98749.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2330

501 85 0741 991 CONTINGENCY - UNRESERVED	(\$600)	0.00
501 85 0742 641 VEHICLES	\$600	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Vehicles and re-appropriate in FY 2018-19 to complete vehicle set-up.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2331

502 85 0753 671 EQUIPMENT	\$40,000	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	(\$40,000)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Equipment and re-appropriate in FY 2018-19 for purchase of accessories for Vactor Vehicle 7-507.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2332

513 85 0734 671 EQUIPMENT	\$10,500	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
513 85 0734 991 CONTINGENCY - UNRESERVED	(\$10,500)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Equipment and re-appropriate in FY 2018-19 to purchase accessories for 7-506 vactor.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2336

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$37,893)	0.00
001 60 0622 304 DEPARTMENT EQUIPMENT EXPENSE	\$23,000	0.00
001 60 0622 305 SPECIAL DEPARTMENT SUPPLIES	\$8,818	0.00
001 60 0622 360 VEHICLE SET-UP EXPENSE	\$6,075	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in various Materials and Services accounts to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for police radio purchases and installation, PO 98599.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2337

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$9,495)	0.00
001 60 0622 304 DEPARTMENT EQUIPMENT EXPENSE	\$9,495	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Department Equipment Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for 5 tactical shot launchers, PO 97789.

FUND INC-/DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
REQUEST # 2342		
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$96,450)	0.00
501 85 0742 448 MANHOLE / PRV VALVE ADJUSTMENTS	\$96,450	0.00
JUSTIFICATION:	Additional appropriation in Materials and Services - Manhole and Pressure Reducing Valve Adjustments due to additional street overlay projects requiring the lowering of 213 water valves.	
FUND INC/-DEC	\$0	0.00
REQUEST # 2343		
502 85 0753 991 CONTINGENCY - UNRESERVED	(\$10,000)	0.00
502 85 0757 511 PROFESSIONAL SERVICES	\$10,000	0.00
JUSTIFICATION:	Additional appropriation in Materials and Services - Professional Services due to a price increase in overlay manhole adjustments.	
FUND INC/-DEC	\$0	0.00
REQUEST # 2344		
505 75 0744 993 RESERVE - BOND PROCEEDS	(\$8,457)	0.00
505 75 3622 683 CONST DESIGN & ENGR INSPECTION	\$8,457	0.00
JUSTIFICATION:	Carry over of unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Cooper Mountain Reservoir 2 Preliminary Design, PO 95678.	
FUND INC/-DEC	\$0	0.00
REQUEST # 2354		
001 03 0000 329 OTHER INTERGOVERNMENTAL REV	\$20,000	

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
001 70 0662 506 AFFORDABLE HOUSING PROGRAM	\$20,000	0.00

JUSTIFICATION: Record \$20,000 in Grant Revenue from Metro and appropriate in Materials and Services - Affordable Housing Program for technical assistance in implementing the proposed Metro Regional Affordable Housing Bond Measure as approved by Council on August 14, 2018, AB 18180.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2361

605 85 0681 511 PROFESSIONAL SERVICES	\$6,500	0.00
605 85 0681 991 CONTINGENCY - UNRESERVED	(\$6,500)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for APWA accreditation, PO 96942.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2362

111 85 0811 408 ST PEDESTRIAN LIGHT MAINT	\$1,200	0.00
111 85 0811 991 CONTINGENCY - UNRESERVED	(\$1,200)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Street Pedestrian Light Maintenance to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for custom order anchor bolts, PO 97998

FUND INC/-DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2363		
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$8,475)	0.00
501 85 0742 419 CHEMICAL & LABORATORY SUPPLIES	\$8,000	0.00
501 85 0742 441 LINE MAINTENANCE	\$475	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Chemical & Laboratory Supplies (\$8,000) and Line Maintenance (\$475) to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for chemicals used for water line maintenance, PO 97857.

FUND INC-/DEC \$0 0.00

REQUEST # 2364		
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$8,100)	0.00
501 85 0743 511 PROFESSIONAL SERVICES	\$8,100	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for Unregulated Contaminant Monitoring Rule 4 (UCMR4) testing required by EPA, PO 98046.

FUND INC-/DEC \$0 0.00

REQUEST # 2365		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$10,000)	0.00
001 70 0701 816 TRSFERS TO REPROGRAPHICS FUND	\$10,000	0.00
601 03 0000 411 TRSFERS FROM GENERAL FUND	\$10,000	
601 25 0721 991 CONTINGENCY - UNRESERVED	\$10,000	0.00

JUSTIFICATION: Additional appropriation in Transfers to Reprographics Fund and the associated revenue Transfer Into the Reprographics Fund due to the Site Development Program transferring from the Public Works Department to the Community Development Department.

FUND INC-/DEC \$0 0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2366		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,720)	0.00
001 50 0533 316 ADVERTISING,RECORDING & FILING	\$2,720	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Advertising, Recording & Filing due to an increase in recording fees.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2367		
001 10 0450 817 TRSFERS TO GARAGE FUND	\$1,377	0.00
001 10 0523 817 TRSFERS TO GARAGE FUND	\$602	0.00
001 10 0635 817 TRSFERS TO GARAGE FUND	\$260	0.00
001 10 0657 817 TRSFERS TO GARAGE FUND	\$130	0.00
001 13 0003 817 TRSFERS TO GARAGE FUND	\$900	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$50,914)	0.00
001 60 0611 817 TRSFERS TO GARAGE FUND	\$788	0.00
001 60 0621 817 TRSFERS TO GARAGE FUND	\$259	0.00
001 60 0622 817 TRSFERS TO GARAGE FUND	\$34,424	0.00
001 60 0623 817 TRSFERS TO GARAGE FUND	\$2,230	0.00
001 60 0625 817 TRSFERS TO GARAGE FUND	\$1,734	0.00
001 70 0701 817 TRSFERS TO GARAGE FUND	\$2,092	0.00
001 72 0703 817 TRSFERS TO GARAGE FUND	\$335	0.00
001 85 0772 817 TRSFERS TO GARAGE FUND	\$5,783	0.00
101 72 0735 817 TRSFERS TO GARAGE FUND	\$302	0.00
101 85 0732 817 TRSFERS TO GARAGE FUND	\$9,317	0.00
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$12,843)	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
101 85 0733 817 TRSFERS TO GARAGE FUND	\$2,097	0.00
101 85 0775 817 TRSFERS TO GARAGE FUND	\$1,127	0.00
105 70 0664 817 TRSFERS TO GARAGE FUND	\$2,510	0.00
105 70 0664 991 CONTINGENCY - UNRESERVED	(\$2,510)	0.00
111 85 0811 817 TRSFERS TO GARAGE FUND	\$1,151	0.00
111 85 0811 991 CONTINGENCY - UNRESERVED	(\$1,151)	0.00
115 35 0551 817 TRSFERS TO GARAGE FUND	\$604	0.00
115 35 0551 991 CONTINGENCY - UNRESERVED	(\$604)	0.00
501 72 0740 817 TRSFERS TO GARAGE FUND	\$39	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$5,781)	0.00
501 85 0742 817 TRSFERS TO GARAGE FUND	\$3,367	0.00
501 85 0743 817 TRSFERS TO GARAGE FUND	\$2,375	0.00
502 85 0753 817 TRSFERS TO GARAGE FUND	\$5,734	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	(\$6,791)	0.00
502 85 0757 817 TRSFERS TO GARAGE FUND	\$1,057	0.00
513 85 0734 817 TRSFERS TO GARAGE FUND	\$8,534	0.00
513 85 0734 991 CONTINGENCY - UNRESERVED	(\$8,858)	0.00
513 85 0739 817 TRSFERS TO GARAGE FUND	\$324	0.00
602 03 0000 411 TRSFERS FROM GENERAL FUND	\$50,914	
602 03 0000 412 TRSFERS FROM STREET FUND	\$12,843	
602 03 0000 419 TRSFERS FROM WATER FUND	\$5,781	
602 03 0000 421 TRSFERS FROM SEWER FUND	\$6,791	
602 03 0000 428 TRSFR FR BUILDING OPERATING FD	\$2,510	
602 03 0000 430 TRANSFER FROM LIBRARY FUND	\$604	
602 03 0000 440 TRSFERS FR STREET LIGHTING FUND	\$1,151	

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
602 03 0000 441 TRSFERS FR STORM DRAIN FUND	\$8,858	
602 85 0762 049 PROG COORDINATOR -PUBLIC WORKS	\$51,993	1.00
602 85 0762 299 PAYROLL TAXES AND FRINGES	\$37,459	0.00

JUSTIFICATION: Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.

FUND INC/-DEC	\$0	1.00
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REQUEST # 2369

001 10 0537 511 PROFESSIONAL SERVICES	\$20,000	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$20,000)	0.00

JUSTIFICATION: Carryover unspent FY 2017-18 appropriation of \$17,661 and re-appropriate in FY 2018-19 and additional appropriation of \$2,339 in Materials and Services - Professional Services to conduct a community survey.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2370

501 72 0740 317 COMPUTER EQUIPMENT	\$5,610	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$5,610)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Computer Equipment for three laptop computers (3 @ \$1,870 each) for water engineers.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2371

602 85 0762 317 COMPUTER EQUIPMENT	\$1,442	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
602 85 0762 991 CONTINGENCY - UNRESERVED	(\$1,442)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Computer Equipment for the purchase of a computer for the new Garage Program Coordinator position.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2373

101 85 0732 511 PROFESSIONAL SERVICES	\$13,400	0.00
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$13,400)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Professional Services due to an unanticipated underwater inspection required for the Barrows Road and Pedestrian Bridge.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2374

101 85 0732 427 IMPROVED (STREET MATERIALS)	\$43,680	0.00
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$43,680)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Improved (Street Materials) and re-appropriate in FY 2018-19 for street profiling that was not completed.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2375

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$18,500)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
001 13 0006 683 CONST DESIGN & ENGR INSPECTION	\$18,500	0.00

JUSTIFICATION: Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection to provide engineering design and technical assistance for the mechanical upgrades and expansion of heating and cooling services from the Beaverton Central Plant to provide services to the Patricia Reser Center for the Arts.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2376

602 85 0762 304 DEPARTMENT EQUIPMENT EXPENSE	\$35,000	0.00
602 85 0762 991 CONTINGENCY - UNRESERVED	(\$35,000)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Department Equipment Expense to purchase tools for mechanics per SEIU Labor Contract 2018.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2379

001 10 0529 461 SPECIAL EXPENSE	\$12,200	0.00
001 10 0529 511 PROFESSIONAL SERVICES	\$30,000	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$42,200)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Professional Services for a Safe Parking Program partnership to contract with an intake/case management organization to manage the operation of the five sites selected as safe parking locations for seven months.

FUND INC/-DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
REQUEST # 2380		
001 10 0529 461 SPECIAL EXPENSE	\$2,500	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,500)	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Special Expense for Muslim Educational Trust Gala Sponsorship.		
FUND INC/-DEC	\$0	0.00
REQUEST # 2381		
001 13 0003 815 TRSFERS TO CAPITAL DEV. FUND	\$1,250	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$1,250)	0.00
101 85 0732 815 TRSFERS TO CAPITAL DEV. FUND	\$1,250	0.00
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$1,250)	0.00
301 03 3518 411 TRSFERS FROM GENERAL FUND	\$1,250	
301 03 3518 412 TRSFERS FROM STREET FUND	\$1,250	
301 70 3518 682 CONSTRUCTION	\$2,500	0.00
JUSTIFICATION: Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the Canyon Road Alternate Bike Network Project (CIP No. 3518) funded by Transfers from the General Fund and Street Fund at 50% for each fund.		
FUND INC/-DEC	\$0	0.00
REQUEST # 2382		
001 10 0529 318 COMPUTER SOFTWARE	\$2,000	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,000)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Computer Software for a ZoomGrants software license to leverage the software for Social Services Funding Grant management.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2384

513 85 0734 170 PUBLIC WORKS LEAD	(\$11,200)	0.00
513 85 0734 275 TEMPORARY EMPLOYEES	\$11,200	0.00

JUSTIFICATION: Transfer within existing appropriations in Personnel Services to hire a temporary employee due to a vacancy in the Public Works Lead position.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2385

605 85 0681 681 IMPROVEMENTS	\$20,940	0.00
605 85 0681 991 CONTINGENCY - UNRESERVED	(\$20,940)	0.00

JUSTIFICATION: Additional appropriation in Capital Outlay - Improvements for the Public Works Garage due to hoist damages requiring excavation and replacement.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2386

505 75 0744 993 RESERVE - BOND PROCEEDS	(\$200,000)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
505 75 3631 683 CONST DESIGN & ENGR INSPECTION	\$200,000	0.00
JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 for the Meridian Pump Station Replacement Project, CIP4107.		
FUND INC/-DEC	\$0	0.00
REQUEST # 2387		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$9,200)	0.00
001 15 0534 511 PROFESSIONAL SERVICES	\$9,200	0.00
JUSTIFICATION: Carry over unspent FY 2017-18 appropriation and re-appropriate in FY 2018-19 for costs related to extended BPA negotiations and employee relations issues.		
FUND INC/-DEC	\$0	0.00
REQUEST # 2388		
706 40 0016 394 WELLNESS PROGRAM EXPENSE	\$5,000	0.00
706 40 0016 991 CONTINGENCY - UNRESERVED	(\$5,000)	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Wellness Program Expense to support onsite fitness classes for employees through the remainder of the fiscal year.		
FUND INC/-DEC	\$0	0.00
REQUEST # 2389		
706 40 0016 511 PROFESSIONAL SERVICES	\$48,000	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
706 40 0016 991 CONTINGENCY - UNRESERVED	(\$48,000)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Professional Services for the agent of record fees for managing the City's medical and dental programs. Previously this cost was paid through commissions that were included in the premium rates. With the direct payment of these services the city realized a like reduction in the premium expense.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2390

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$1,000)	0.00
001 15 0534 328 MEALS & RELATED EXPENSE	\$1,000	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Meals & Related Expense for the hiring committee and supervisor meeting lunches for the remainder of the fiscal year.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2391

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$3,000)	0.00
001 15 0534 321 TRAVEL, TRAINING & SUBSISTENCE	\$3,000	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Travel, Training & Subsistence for out-of-state conference specific to recruitment system and for staff project management training.

FUND INC-/DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2392		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$30,000)	0.00
001 15 0534 322 EMPLOYEE RECRUITMENT EXPENSE	\$30,000	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Employee Recruitment Expense for expenses relating to executive recruiting firm for Human Resources Director position and for relocation expenses for M1 and M2 new hires.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2393		
114 72 0669 525 PMTS TO OTHER GOVERNMENT AGENCIES	\$161,170	0.00
114 72 0669 975 RESERVE - TIF (PRIOR TO TDT)	(\$161,170)	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Payments to Other Government Agencies for the City's required 7.78% match under an Intergovernmental Agreement with ODOT for All Roads Transportation Safety (ARTS) Program for the Systemic Signals and Illumination Project in Beaverton, per Agenda Bill 18186 approved by City Council 09/04/18.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2394		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$17,423)	0.00
001 45 0571 034 ASSOCIATE JUDGE	\$13,402	0.20
001 45 0571 299 PAYROLL TAXES AND FRINGES	\$4,021	0.00
JUSTIFICATION: Additional appropriation in Personnel Services - Associate Judge (Salary \$13,402) and Payroll Taxes and Fringe Benefits (\$4,021) to increase the position's FTE by .20 from a .80 FTE to a 1.0 FTE (fulltime) position, effective July 1, 2018 as approved by the City Council.		
FUND INC-/DEC	\$0	0.20
REQUEST # 2395		
001 13 0003 536 MAINTENANCE CONTRACTS	\$5,742	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$5,742)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Maintenance Contracts for a three-year maintenance contract on the camera security systems located at various locations in the city. The three-year contract provided cost savings versus an annual contract.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2399

001 10 0522 304 DEPARTMENT EQUIPMENT EXPENSE	\$1,600	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$1,600)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Department Equipment Expense to purchase two desk chairs (2 @ \$600 each) and two dual monitor arm units (2 @ \$200 each)

FUND INC-/DEC	\$0	0.00
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REQUEST # 2406

001 10 0657 461 SPECIAL EXPENSE	\$4,650	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$4,650)	0.00

JUSTIFICATION: Carry over of unspent FY 2017-18 appropriation in Materials and Services - Special Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for installation of a fence at the Community Center community garden, PO 98674.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2407

001 10 0656 511 PROFESSIONAL SERVICES	\$12,578	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$12,578)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for professional services on the Beaverton Climate Plan, PO 97822.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2410

001 13 0003 815 TRSFERS TO CAPITAL DEV. FUND	\$20,000	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$20,000)	0.00
301 03 3522 411 TRSFERS FROM GENERAL FUND	\$20,000	
301 70 3522 683 CONST DESIGN & ENGR INSPECTION	\$20,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and the associated transfer funding from the General Fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Beaverton Fountain Improvements project, CIP 3522, PO 97157.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2411

501 85 0741 991 CONTINGENCY - UNRESERVED	(\$40,000)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
501 85 0743 441 LINE MAINTENANCE	\$40,000	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Line Maintenance for hydrant meters and backflow devices for the cross connection program and to assist with the TVWD account withdrawals.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2412

501 85 0741 832 TRSFERS TO WATER DEBT SVC FUND	(\$108,010)	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	\$108,010	0.00
504 03 0000 419 TRSFERS FROM WATER FUND	(\$108,010)	
504 85 0001 719 2018 BOND PRINCIPAL WTR REV BOND	\$44,750	0.00
504 85 0001 720 2018 BOND INTEREST WTR REV BOND	(\$152,760)	0.00

JUSTIFICATION: Reduce the appropriation in the 2018 Water Revenue Bond Debt Service payment and the associated Transfer from the Water Operating Fund to reflect a slightly lower payment than was estimated in the budget.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2413

001 03 0000 329 OTHER INTERGOVERNMENTAL REV	\$108,000	
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 70 0676 511 PROFESSIONAL SERVICES	\$108,000	0.00

JUSTIFICATION: Record unspent FY 2017-18 grant revenues from the Metro 2040 Planning and Development Grant Program and the associated expenditure appropriations and re-appropriate in FY 2018-19, per Agenda Bill 18204 approved by Council 09/18/18.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2416

107 20 0528 321 TRAVEL, TRAINING & SUBSISTENCE	\$1,000	0.00
107 20 0528 325 COMMUNITY EVENTS EXPENSE	\$1,000	0.00
107 20 0528 488 ART DEVELOPMENT EXPENSE	\$5,000	0.00
107 20 0528 991 CONTINGENCY - UNRESERVED	(\$8,000)	0.00
107 20 0802 328 MEALS & RELATED EXPENSE	\$1,000	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Meals & Related Expense (\$1,000), Community Events Expense (\$1,000), Travel, Training & Subsistence (\$1,000), and Art Development Expense (\$5,000) for artist workshop series, grants and youth projects.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2417

107 20 0528 991 CONTINGENCY - UNRESERVED	(\$8,288)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
107 20 0802 511 PROFESSIONAL SERVICES	\$8,288	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Library auditorium improvements, Purchase Order 97466.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2418

107 20 0528 991 CONTINGENCY - UNRESERVED	(\$25,000)	0.00
107 20 0802 511 PROFESSIONAL SERVICES	\$25,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for business planning related to focus groups, and operating pro forma research and consulting on the Patricia Reser Center for the Arts building.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2419

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$15,100)	0.00
001 15 0534 318 COMPUTER SOFTWARE	\$15,100	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Computer Software for Neo-Gov On Boarding software subscription which includes set up, implementation and training.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2420

101 72 0735 511 PROFESSIONAL SERVICES	\$2,498	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$2,498)	0.00
JUSTIFICATION: Additional appropriation in Materials & Services - Professional Services to assist with additional for traffic counting services.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2421		
501 85 0741 497 DEBT ISSUANCE COST	\$850	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$850)	0.00
JUSTIFICATION: Additional appropriation in Materials & Services - Debt Issuance Cost for the administrative fee associated with the 2018 Water Revenue Bond Issue.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2424		
107 20 0528 275 TEMPORARY EMPLOYEES	\$5,600	0.00
107 20 0528 299 PAYROLL TAXES AND FRINGES	\$672	0.00
107 20 0528 991 CONTINGENCY - UNRESERVED	(\$6,272)	0.00
JUSTIFICATION: Additional appropriation in Personnel Services - Temporary Employees (\$5,600) and Payroll Taxes and Fringe Benefits (\$672) to hire a temporary employee that will provide assistance with the Arts program events.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2425		
101 85 0732 814 TRSFERS TO CAPITAL PROJ. FUND	\$23,847	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$23,847)	0.00
310 03 3413 412 TRSFERS FROM STREET FUND	\$23,847	
310 75 3413 682 CONSTRUCTION	\$21,847	0.00
310 75 3413 683 CONST DESIGN & ENGR INSPECTION	\$2,000	0.00

JUSTIFICATION: Additional appropriation Capital Outlay - Construction Design and Engineering (\$2,000) and Construction (\$21,847) necessary to complete the Hall Boulevard Fiber Connection Project, CIP 3413 - H and funded by a Transfer from the Street Fund.

FUND INC/-DEC \$0 0.00

REQUEST # 2426

114 72 0669 820 TRSFERS TO CAP PROJ FUND - TDT	\$60,488	0.00
114 72 0669 991 CONTINGENCY - UNRESERVED	(\$60,488)	0.00
310 03 3407 443 TSFR FR TRANSP DEV TAX FUND	\$60,488	
310 75 3407 682 CONSTRUCTION	\$60,488	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2017-18 for the Beaverton Creek Shared Use Path - Lombard to Cedar Hills Project, CIP 3407, funded by a Transfer from the Traffic Development Tax Fund.

FUND INC/-DEC \$0 0.00

REQUEST # 2428

001 70 0701 053 SENIOR ENGINEER	(\$59,140)	0.00
001 70 0701 124 ENGINEERING CONST INSPECTOR	(\$38,817)	0.00
001 70 0701 275 TEMPORARY EMPLOYEES	\$97,957	0.00

JUSTIFICATION: Transfer within existing Personnel Services appropriations to hire temporary employee services due to continuing vacancies in the Senior Engineer and Engineering Construction Inspector positions.

FUND INC/-DEC \$0 0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2429		
105 70 0664 073 BUILDING OFFICIAL	(\$20,779)	0.00
105 70 0664 275 TEMPORARY EMPLOYEES	\$15,002	0.00
105 70 0664 299 PAYROLL TAXES AND FRINGES	\$5,777	0.00
JUSTIFICATION: Transfer within existing Personnel Services appropriations to hire a temporary employee for three months during the vacancy of the Building Official position.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2430		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$16,851)	0.00
001 70 0661 511 PROFESSIONAL SERVICES	\$16,851	0.00
JUSTIFICATION: Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for continuing work on the Development Review Process that wasn't completed due to unforeseen circumstances, Purchase Order 97409.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2431		
105 70 0664 511 PROFESSIONAL SERVICES	\$10,000	0.00
105 70 0664 991 CONTINGENCY - UNRESERVED	(\$10,000)	0.00
JUSTIFICATION: Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for continuing work on the Development Review Process - Phase 3.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2433		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$42,500)	0.00
001 70 0661 511 PROFESSIONAL SERVICES	\$42,500	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
105 70 0664 511 PROFESSIONAL SERVICES	\$12,500	0.00
105 70 0664 991 CONTINGENCY - UNRESERVED	(\$12,500)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for continuing work on the software system for E-permitting consultation.

FUND INC-/DEC \$0 0.00

REQUEST # 2434

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$3,325)	0.00
001 70 0701 321 TRAVEL, TRAINING & SUBSISTENCE	\$3,325	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Travel, Training & Subsistence for 2 staff to attend the APWA Essentials conference (\$1,300); 1 staff to attend Leadership Beaverton (\$795); and 6 staff to attend a Limited Plumbing Inspection class (\$1,230).

FUND INC-/DEC \$0 0.00

REQUEST # 2435

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$200)	0.00
001 70 0701 330 MILEAGE REIMBURSEMENT	\$200	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Mileage Reimbursement for mileage related to meetings outside of city hall.

FUND INC-/DEC \$0 0.00

REQUEST # 2436

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$8,232)	0.00
001 70 0701 317 COMPUTER EQUIPMENT	\$7,952	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 70 0701 342 DATA COMMUNICATION EXPENSE	\$280	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Computer Equipment (\$7,952) and Data Communication Expense (\$280) for seven iPads plus cell service and computer UPS, monitors for two new staff.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2437

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$59,618)	0.00
001 70 0738 511 PROFESSIONAL SERVICES	\$59,618	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for parking inventory work.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2438

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$75,000)	0.00
001 70 0738 511 PROFESSIONAL SERVICES	\$75,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for Washington County Transit Master Plan.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2439

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$5,648)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 70 0738 511 PROFESSIONAL SERVICES	\$5,648	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for ongoing work monitoring Endangered Species Act/Biological Opinion work, Purchase Order 94047.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2440

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$54,621)	0.00
001 70 0738 511 PROFESSIONAL SERVICES	\$54,621	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for completion of DKS work on final Transportation Investment Analysis report; DHM Research to conduct focus group/polling research on various proposed transportation funding mechanisms, POs 97202 and 94308.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2441

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$1,870)	0.00
001 70 0738 317 COMPUTER EQUIPMENT	\$1,870	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Computer Equipment for 1 Lenovo ThinkPad and dock for the Division Manager to assist with internal and external meetings, conferences, and the ability to work from home when needed.

FUND INC-/DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2442		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,975)	0.00
001 70 0676 303 OFFICE FURNITURE & EQUIPMENT	\$2,975	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Office Furniture and Equipment for 4 adjustable height work surfaces, 3 office chairs, and 1 dual monitor arms.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2443		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$1,000)	0.00
001 70 0676 318 COMPUTER SOFTWARE	\$1,000	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Computer Software for Sketchup Pro to assist Associate Planner on Housing Options Project.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2444		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$275)	0.00
001 70 0676 317 COMPUTER EQUIPMENT	\$275	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Computer Equipment for second 22" monitor for 1 staff.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2445		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$13,860)	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 70 0676 511 PROFESSIONAL SERVICES	\$13,860	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for ongoing work on the Peterkort project, Purchase Order 98730.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2446

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$5,639)	0.00
001 70 0676 511 PROFESSIONAL SERVICES	\$5,639	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 to complete remaining work on the Allen Boulevard District Plan, Purchase Order 98063.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2448

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$3,500)	0.00
001 70 0676 181 ASSISTANT PLANNER	\$3,500	0.00

JUSTIFICATION: Additional appropriation in Personnel Services - Assistant Planner to cover 80 hours of PTO cash-out that was not included in the FY 2018-19 Adopted Budget.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2449

901 95 0691 518 PROPERTY MANAGEMENT EXPENSE	(\$7,600)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
901 95 0691 551 RENTS AND LEASES	\$7,600	0.00

JUSTIFICATION: Transfer within existing Materials and Services appropriations to cover the BESThq property sublease for Oct 2018 thru June 2019.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2450

105 70 0664 991 CONTINGENCY - UNRESERVED	(\$650)	0.00
105 70 0665 303 OFFICE FURNITURE & EQUIPMENT	\$650	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Office Furniture & Equipment for 1 new office chair.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2453

115 35 0551 330 MILEAGE REIMBURSEMENT	\$750	0.00
115 35 0551 991 CONTINGENCY - UNRESERVED	(\$750)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Mileage Reimbursement for staff attending regional meetings.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2454

602 85 0762 163 MECHANIC 2	(\$14,300)	0.00
602 85 0762 195 MECHANIC 1	(\$8,000)	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
602 85 0762 275 TEMPORARY EMPLOYEES	\$22,300	0.00

JUSTIFICATION: Transfer within existing Personnel Services appropriations to hire a temporary employee to help with fleet services due to vacancies among the mechanic positions.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2461

505 75 0744 993 RESERVE - BOND PROCEEDS	(\$10,097)	0.00
505 75 3644 683 CONST DESIGN & ENGR INSPECTION	\$10,097	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation (\$4,097) in Capital Outlay - Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 and additional appropriation (\$6,000) for the South Cooper Mountain LID / Tile Flat Pump Station.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2462

505 75 0744 993 RESERVE - BOND PROCEEDS	(\$133,012)	0.00
505 75 3644 682 CONSTRUCTION	\$133,012	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation (\$85,012) and re-appropriate in FY 2018-19 and additional appropriation (\$48,000) in Capital Outlay - Construction to install additional purple pipe within the right of way for CIP 5092A project.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2463

502 75 3812 682 CONSTRUCTION	\$158,352	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/DEC	FTE ADJ
502 85 0753 994 RESERVE - SDC	(\$158,352)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation (\$150,352) and re-appropriate in FY 2018-19 and additional appropriation (\$8,000) in Capital Outlay - Construction for the South Cooper Mountain (West) additional capacity improvements, CIP 5092A.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2464

501 75 3701 682 CONSTRUCTION	\$330,000	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$330,000)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for waterline improvements on SW Chestnut Place, Beaverton-Hillsdale Highway to Cypress, CIP 4152.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2465

501 75 3701 682 CONSTRUCTION	\$150,000	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$150,000)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for CIP 6095, water improvements in the Sellwood Subdivision.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2472

115 35 0551 317 COMPUTER EQUIPMENT	\$1,822	0.00
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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
115 35 0551 991 CONTINGENCY - UNRESERVED	(\$1,822)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Computer Equipment for the purchase of a laptop computer and docking station for the library director.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2473

001 03 0000 554 GRANTS - FEDERAL CJC B-SOBR	\$10,777	
001 45 0574 281 DUII COURT COORDINATOR	\$9,623	0.40
001 45 0574 299 PAYROLL TAXES AND FRINGES	\$1,154	0.00

JUSTIFICATION: Additional appropriation in Personnel Services - DUII Court Coordinator Salary (\$9,623) and Payroll Taxes and Fringe Benefits (\$1,154) to increase the position to a full time 1.0 FTE from the current .60 FTE effective October 1, 2018 funded by the State Criminal Justice Commission grant.

FUND INC-/DEC	\$0	0.40
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REQUEST # 2477

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,428)	0.00
001 70 0654 377 PUBLIC RELATIONS EXPENSE	\$2,428	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriations in Materials and Services - Public Relations Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for matching social media grant for downtown restaurant project, Purchase Orders 98684, 98685, 98686, 98687, 98688, 98704, and 98708

FUND INC-/DEC	\$0	0.00
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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
REQUEST # 2479		
501 75 3701 683 CONST DESIGN & ENGR INSPECTION	\$102,716	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$102,716)	0.00
JUSTIFICATION:	Carry over of unspent FY 2017-18 appropriation (\$47,616) in Capital Outlay - Construction Design & Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$55,100) for the Water Master Plan, CIP 4017A, PO 95936.	
FUND INC/-DEC	\$0	0.00
REQUEST # 2482		
501 75 3701 683 CONST DESIGN & ENGR INSPECTION	\$48,668	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$48,668)	0.00
JUSTIFICATION:	Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for the ASR 7 Project, CIP 4021H.	
FUND INC/-DEC	\$0	0.00
REQUEST # 2483		
501 75 3701 683 CONST DESIGN & ENGR INSPECTION	\$18,000	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$18,000)	0.00
JUSTIFICATION:	Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for the advance warning system for earthquakes, CIP 4060	
FUND INC/-DEC	\$0	0.00
REQUEST # 2484		
001 03 0000 301 BEGINNING WORKING CAPITAL	\$1,236,762	
001 13 0003 991 CONTINGENCY - UNRESERVED	\$1,236,762	0.00
101 03 0000 301 BEGINNING WORKING CAPITAL	\$375,869	

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FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
101 85 0732 991 CONTINGENCY - UNRESERVED	\$375,869	0.00
105 03 0000 301 BEGINNING WORKING CAPITAL	(\$333,672)	
105 70 0664 991 CONTINGENCY - UNRESERVED	(\$333,672)	0.00
106 03 0000 301 BEGINNING WORKING CAPITAL	\$2,332	
106 70 6100 998 RESERVE	\$2,332	0.00
107 03 0000 301 BEGINNING WORKING CAPITAL	\$56,170	
107 20 0528 991 CONTINGENCY - UNRESERVED	\$56,170	0.00
108 03 0000 301 BEGINNING WORKING CAPITAL	(\$100,000)	
108 20 0802 991 CONTINGENCY - UNRESERVED	(\$100,000)	0.00
111 03 0000 301 BEGINNING WORKING CAPITAL	\$193,022	
111 85 0811 991 CONTINGENCY - UNRESERVED	\$193,022	0.00
112 03 0000 301 BEGINNING WORKING CAPITAL	\$595,579	
112 72 0669 991 CONTINGENCY - UNRESERVED	\$595,579	0.00
114 03 0000 301 BEGINNING WORKING CAPITAL	(\$143,596)	
114 72 0669 975 RESERVE - TIF (PRIOR TO TDT)	(\$193,840)	0.00
114 72 0669 991 CONTINGENCY - UNRESERVED	\$50,244	0.00
115 03 0000 301 BEGINNING WORKING CAPITAL	\$165,746	
115 35 0551 991 CONTINGENCY - UNRESERVED	\$165,746	0.00
201 03 0000 301 BEGINNING WORKING CAPITAL	\$11,479	
201 20 0001 992 UNAPPROPRIATED ENDING FUND BAL	\$11,479	0.00
202 03 0000 301 BEGINNING WORKING CAPITAL	\$205	
202 20 2001 992 UNAPPROPRIATED ENDING FUND BAL	\$205	0.00
301 03 3509 301 BEGINNING WORKING CAPITAL	\$421,776	
301 03 3513 301 BEGINNING WORKING CAPITAL	(\$12,496)	
301 03 3521 301 BEGINNING WORKING CAPITAL	\$339,044	

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FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
301 03 3522 301 BEGINNING WORKING CAPITAL	\$142,821	
301 70 3509 991 CONTINGENCY - UNRESERVED	\$421,776	0.00
301 70 3513 991 CONTINGENCY - UNRESERVED	(\$12,496)	0.00
301 70 3521 991 CONTINGENCY - UNRESERVED	\$339,044	0.00
301 70 3522 683 CONST DESIGN & ENGR INSPECTION	\$142,821	0.00
310 03 3106 301 BEGINNING WORKING CAPITAL	(\$29,221)	
310 03 3223 301 BEGINNING WORKING CAPITAL	\$1,173	
310 03 3224 301 BEGINNING WORKING CAPITAL	\$155	
310 03 3307 301 BEGINNING WORKING CAPITAL	(\$12,002)	
310 75 3106 682 CONSTRUCTION	(\$29,221)	0.00
310 75 3223 991 CONTINGENCY - UNRESERVED	\$1,173	0.00
310 75 3224 991 CONTINGENCY - UNRESERVED	\$155	0.00
310 75 3307 983 RESERVE - UTIL UNDERGROUNDING	(\$12,002)	0.00
501 03 0000 301 BEGINNING WORKING CAPITAL	\$1,286,723	
501 85 0741 991 CONTINGENCY - UNRESERVED	\$1,286,723	0.00
502 03 0000 301 BEGINNING WORKING CAPITAL	\$1,056,484	
502 85 0753 986 RESERVE - DEDICATED SURCHARGES	\$341,868	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	\$488,048	0.00
502 85 0753 994 RESERVE - SDC	\$226,568	0.00
504 03 0000 301 BEGINNING WORKING CAPITAL	(\$2,656)	
504 85 0001 992 UNAPPROPRIATED ENDING FUND BAL	(\$2,656)	0.00
505 03 0000 301 BEGINNING WORKING CAPITAL	\$2,547,501	
505 75 0744 993 RESERVE - BOND PROCEEDS	\$2,685,038	0.00
505 75 0744 994 RESERVE - SDC	(\$137,537)	0.00
513 03 0000 301 BEGINNING WORKING CAPITAL	\$281,582	

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FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
513 85 0734 981 RESERVE - STORM SDC CONVEYANCE	\$32,735	0.00
513 85 0734 984 RESERVE - STORM SDC QUALITY	(\$1,839)	0.00
513 85 0734 985 RESERVE - STORM SDC QUANTITY	\$4,995	0.00
513 85 0734 986 RESERVE - DEDICATED SURCHARGES	\$62,272	0.00
513 85 0734 991 CONTINGENCY - UNRESERVED	\$183,419	0.00
601 03 0000 301 BEGINNING WORKING CAPITAL	\$3,342	
601 25 0721 991 CONTINGENCY - UNRESERVED	\$3,342	0.00
602 03 0000 301 BEGINNING WORKING CAPITAL	\$66,501	
602 85 0762 991 CONTINGENCY - UNRESERVED	\$66,501	0.00
603 03 0000 301 BEGINNING WORKING CAPITAL	\$482	
603 30 0712 991 CONTINGENCY - UNRESERVED	\$482	0.00
605 03 0000 301 BEGINNING WORKING CAPITAL	\$9,016	
605 85 0681 991 CONTINGENCY - UNRESERVED	\$9,016	0.00
706 03 0010 301 BEGINNING WORKING CAPITAL	\$57,474	
706 03 0014 301 BEGINNING WORKING CAPITAL	\$3,051	
706 03 0015 301 BEGINNING WORKING CAPITAL	(\$2,373)	
706 03 0016 301 BEGINNING WORKING CAPITAL	\$42,059	
706 40 0010 991 CONTINGENCY - UNRESERVED	\$57,474	0.00
706 40 0014 991 CONTINGENCY - UNRESERVED	\$3,051	0.00
706 40 0015 991 CONTINGENCY - UNRESERVED	(\$2,373)	0.00
706 40 0016 991 CONTINGENCY - UNRESERVED	\$42,059	0.00
901 03 0000 301 BEGINNING WORKING CAPITAL	\$1,162,882	
901 95 0691 991 CONTINGENCY - UNRESERVED	\$1,162,882	0.00

JUSTIFICATION: Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
FUND INC/-DEC	\$0	0.00
REQUEST # 2485		
101 85 0732 817 TRSFERS TO GARAGE FUND	\$8,541	0.00
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$13,424)	0.00
101 85 0733 817 TRSFERS TO GARAGE FUND	\$4,883	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$9,762)	0.00
501 85 0742 817 TRSFERS TO GARAGE FUND	\$9,762	0.00
502 85 0753 817 TRSFERS TO GARAGE FUND	\$12,204	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	(\$12,204)	0.00
513 85 0734 817 TRSFERS TO GARAGE FUND	\$10,981	0.00
513 85 0734 991 CONTINGENCY - UNRESERVED	(\$14,644)	0.00
513 85 0739 817 TRSFERS TO GARAGE FUND	\$3,663	0.00
602 03 0000 412 TRSFERS FROM STREET FUND	\$13,424	
602 03 0000 419 TRSFERS FROM WATER FUND	\$9,762	
602 03 0000 421 TRSFERS FROM SEWER FUND	\$12,204	
602 03 0000 441 TRSFERS FR STORM DRAIN FUND	\$14,644	
602 85 0762 671 EQUIPMENT	\$50,034	0.00

JUSTIFICATION: Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.

FUND INC/-DEC	\$0	0.00
REQUEST # 2486		
603 03 0000 431 TRSFR FR GIS FUND	\$2,778	
603 30 0712 991 CONTINGENCY - UNRESERVED	\$2,778	0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
604 03 0000 301 BEGINNING WORKING CAPITAL	\$2,778	
604 30 0678 818 TRSFERS TO ISD-ALLOCATED	\$2,778	0.00
JUSTIFICATION: Adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations, and increase transfer to ISD to consolidate GIS Fund into ISD Fund.		
FUND INC/-DEC	\$0	0.00

REQUEST # 2487

501 03 0000 329 OTHER INTERGOVERNMENTAL REV	\$88,820	
501 85 0741 991 CONTINGENCY - UNRESERVED	\$88,820	0.00
JUSTIFICATION: Record additional revenue received for second lease of excess capacity in the Joint Water Commission (JWC).		
FUND INC/-DEC	\$0	0.00

REQUEST # 2488

101 85 0733 401 CITY TRAFFIC SIGNAL MAINT	(\$3,625)	0.00
101 85 0733 804 TRSFR - OPERATIONS ADMIN	\$3,625	0.00
605 03 0000 412 TRSFERS FROM STREET FUND	\$3,625	
605 85 0681 381 BUILDING EXPENSE	\$23,625	0.00
605 85 0681 511 PROFESSIONAL SERVICES	(\$20,000)	0.00
JUSTIFICATION: Transfer within existing Materials and Services appropriations in the Public Works Admin Fund (\$20,000) and from the Street Fund (\$3,625) to Building Expense for the purchase of equipment covers and light pole racks at the city-owned 160th lot.		
FUND INC/-DEC	\$0	0.00

REQUEST # 2493

505 75 0744 994 RESERVE - SDC	\$100,000	0.00
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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
505 75 3620 683 CONST DESIGN & ENGR INSPECTION	(\$100,000)	0.00
JUSTIFICATION: Reduce appropriation in Capital Outlay - Construction Design and Engineering for the Urban Reserve Infrastructure Analysis Project (6B area) CIP 4154 as a portion of the work will be completed in future years.		
FUND INC-/DEC	\$0	0.00

REQUEST # 2494

505 75 0744 994 RESERVE - SDC	\$100,000	0.00
505 75 3620 682 CONSTRUCTION	(\$100,000)	0.00
JUSTIFICATION: Reduce appropriation in Capital Outlay - Construction for Water Extra-Capacity Projects CIP 4024Q as this appropriation is not needed considering the remaining appropriations in this account.		
FUND INC-/DEC	\$0	0.00

REQUEST # 2495

505 75 0744 993 RESERVE - BOND PROCEEDS	(\$3,900,000)	0.00
505 75 3622 682 CONSTRUCTION	\$2,700,000	0.00
505 75 3622 683 CONST DESIGN & ENGR INSPECTION	\$1,200,000	0.00
JUSTIFICATION: Additional appropriation in Capital Outlay - Construction (\$2,700,000) and Construction Design and Engineering (\$1,200,000) for the Cooper Mountain (5.5 MG) Reservoir No. 2 project. Additional phases of the project have been expedited due to Washington County Transportation Projects in the area and coordinating construction activities along with favorable decision on the Urban Reserve 6B Area.		
FUND INC-/DEC	\$0	0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2496		
505 75 0744 993 RESERVE - BOND PROCEEDS	\$500,000	0.00
505 75 3622 682 CONSTRUCTION	(\$500,000)	0.00
JUSTIFICATION:	Reduce appropriation in Capital Outlay - Construction to reflect the more accurate timing of the expenditure to FY 2019-20 for the Kemmer Road (176th Ave - 182nd Ave) 24-inch Waterline Extension Project CIP 4151. Also, this project will be incorporated into CIP 4058A, Cooper Mountain (5.5 MG) Reservoir No. 2 project in FY 2019-20.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2497		
505 75 0744 994 RESERVE - SDC	\$600,000	0.00
505 75 3625 682 CONSTRUCTION	(\$600,000)	0.00
JUSTIFICATION:	Reduce appropriation in Capital Outlay - Construction for the South Cooper Mountain 24" Waterline Extension from the High School west towards future development areas. This project will be completed by the various sub-division developers through the SDC credit process.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2498		
505 75 0744 993 RESERVE - BOND PROCEEDS	\$975,000	0.00
505 75 3627 682 CONSTRUCTION	(\$975,000)	0.00
JUSTIFICATION:	Reduce appropriation in Capital Outlay - Construction for the Jenkins Waterline Extension - 153rd Ave to Merlo Project, CIP 50904107 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20. .	
FUND INC-/DEC	\$0	0.00
REQUEST # 2499		
505 75 0744 993 RESERVE - BOND PROCEEDS	\$500,000	0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
505 75 3627 682 CONSTRUCTION	(\$500,000)	0.00

JUSTIFICATION: Reduce appropriation in Capital Outlay - Construction for the TVWD Withdrawal Area 2, CIP 4128E4107 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20. .

FUND INC/-DEC	\$0	0.00
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REQUEST # 2500

505 75 0744 993 RESERVE - BOND PROCEEDS	\$1,500,000	0.00
505 75 3631 682 CONSTRUCTION	(\$1,500,000)	0.00

JUSTIFICATION: Reduce appropriation in Capital Outlay - Construction for the Meridian Pump Station Replacement Project CIP 4107 to reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2501

505 75 0744 993 RESERVE - BOND PROCEEDS	\$1,000,000	0.00
505 75 3643 682 CONSTRUCTION	(\$1,000,000)	0.00

JUSTIFICATION: Reduce appropriation in Capital Outlay - Construction for the Willamette Water Supply Project - Beaverton Cornelius Pass Road/TV Highway Intertie Project 4141 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.

FUND INC/-DEC	\$0	0.00
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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2502		
505 75 0744 993 RESERVE - BOND PROCEEDS	(\$237,983)	0.00
505 75 3643 683 CONST DESIGN & ENGR INSPECTION	\$237,983	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering \$85,648 to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and an additional request of \$152,335 for the Willamette Water Supply Project - Beaverton - Intertie at Cornelius Pass Road/TV Highway, CIP 4141, PO 99037.

FUND INC-/DEC \$0 0.00

REQUEST # 2503		
501 75 3611 685 JWC CAPITAL EXPENSE	\$463,000	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$463,000)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - JWC Capital Expense and re-appropriate in FY 2018-19.

FUND INC-/DEC \$0 0.00

REQUEST # 2504		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$41,267)	0.00
001 70 0662 511 PROFESSIONAL SERVICES	\$14,388	0.00
001 70 0676 511 PROFESSIONAL SERVICES	\$26,879	0.00
901 95 0691 511 PROFESSIONAL SERVICES	\$14,389	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$14,389)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the downtown design and development readiness project, PO 97914.

FUND INC-/DEC \$0 0.00

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Preliminary (Subject to Budget Committee Approval).

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2505		
901 95 0691 321 TRAVEL, TRAINING & SUBSISTENCE	\$4,050	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$4,050)	0.00
JUSTIFICATION:	Carry over unspent FY 2017-18 appropriation in Materials and Services - Travel, Training & Subsistence and re-appropriate in FY 2018-19 for travel expense for parking, real estate development, and affordable housing training.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2506		
901 95 0691 519 DEV. FEASIBILITY ASSISTANCE	\$12,150	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$12,150)	0.00
JUSTIFICATION:	Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Pre-development Services Grant Program for the Holland Property, POs 98618 and 98619.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2507		
901 95 0691 519 DEV. FEASIBILITY ASSISTANCE	\$40,000	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$40,000)	0.00
JUSTIFICATION:	Carryover of unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance and re-appropriate in FY 2018-19 for the pre-development grant program.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2508		
901 95 0691 516 BUSINESS STOREFRONT IMPROV EXP	\$108,714	0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$108,714)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Business Storefront Improvement Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Business Storefront Improvement Program, POs 97514, 97517, 97518, 98094, 98683, 98695, 98702, 98712, and 98715.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2509

901 95 0691 507 TENANT IMPROVEMENT PROGRAM	\$139,409	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$139,409)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Tenant Improvement Program to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Tenant Improvement Program, POs 97527, 98115, 98718, 98738, 98768, and 99179.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2510

901 95 0691 516 BUSINESS STOREFRONT IMPROV EXP	\$67,881	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$67,881)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Tenant Improvement Program (507) and re-appropriate in FY 2018-19 in Business Storefront Improvement Expense (516) for the Storefront Improvement Program.

FUND INC/-DEC	\$0	0.00
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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
REQUEST # 2511		
901 95 0691 480 PROPERTY TAX EXPENSE	\$10,000	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$10,000)	0.00
JUSTIFICATION:	Additional appropriation in Materials and Services - Property Tax Expense for property taxes owed for redevelopment properties that currently lease to private tenants.	
FUND INC/-DEC	\$0	0.00
REQUEST # 2512		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$40,000)	0.00
001 70 0662 519 DEV. FEASIBILITY ASSISTANCE	\$40,000	0.00
JUSTIFICATION:	Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance and re-appropriate in FY 2018-19 for the Pre-Development Grant program.	
FUND INC/-DEC	\$0	0.00
REQUEST # 2513		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,000)	0.00
001 70 0662 307 MEMBERSHIP FEES	\$2,000	0.00
JUSTIFICATION:	Additional appropriation in Materials and Services - Membership Fees for memberships to Affordable Housing professional organization.	
FUND INC/-DEC	\$0	0.00
REQUEST # 2514		
505 75 0744 994 RESERVE - SDC	(\$390,000)	0.00
505 75 3620 682 CONSTRUCTION	\$350,000	0.00

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FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
505 75 3620 683 CONST DESIGN & ENGR INSPECTION	\$40,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation (\$40,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$350,000) in Capital Outlay - Construction for the Denney Road Commerce Center Waterline, CIP 4150, PO 98403.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2516

505 75 0744 993 RESERVE - BOND PROCEEDS	(\$150,000)	0.00
505 75 3622 682 CONSTRUCTION	\$150,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the 175th and Kemmer intersection waterline project, CIP 5092B.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2517

505 75 0744 993 RESERVE - BOND PROCEEDS	(\$179,000)	0.00
505 75 3622 682 CONSTRUCTION	\$100,000	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
505 75 3622 683 CONST DESIGN & ENGR INSPECTION	\$79,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation (\$60,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$19,000), and additional appropriation (\$100,000) in Capital Outlay - Construction for the Kemmer Waterline Project, CIP 4151, PO 98211.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2518

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$750)	0.00
001 70 0662 328 MEALS & RELATED EXPENSE	\$750	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Meals & Related Expense for lunch meetings with external community development partners.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2519

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$12,000)	0.00
001 70 0662 519 DEV. FEASIBILITY ASSISTANCE	\$12,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant for pre-development / placemaking activities, PO 98758

FUND INC-/DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2520		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$5,000)	0.00
001 70 0662 519 DEV. FEASIBILITY ASSISTANCE	\$5,000	0.00
JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - Pride in the Park and Parade, PO 98757.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2521		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,850)	0.00
001 70 0662 519 DEV. FEASIBILITY ASSISTANCE	\$2,850	0.00
JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - ADAPT, PO 98756.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2522		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$3,000)	0.00
001 70 0662 519 DEV. FEASIBILITY ASSISTANCE	\$3,000	0.00
JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - Beaverton Oktoberfest, PO 98755.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2523		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$3,000)	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 70 0662 519 DEV. FEASIBILITY ASSISTANCE	\$3,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - Shakespeare Festival Spring 2018, PO 98720.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2524

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$66,380)	0.00
001 70 0662 516 BUSINESS STOREFRONT IMPROV EXP	\$66,380	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Business Storefront Improvement Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Storefront Improvement Program, POs 97510, 98617, 98714, and 98715.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2525

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$300,000)	0.00
001 70 0662 506 AFFORDABLE HOUSING PROGRAM	\$300,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Affordable Housing Program to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Affordable Housing Project located at the southeast corner of Cornell Road and Murray Boulevard, PO 98682.

FUND INC-/DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2526		
505 75 0744 994 RESERVE - SDC	(\$689,105)	0.00
505 75 3623 682 CONSTRUCTION	\$540,850	0.00
505 75 3623 683 CONST DESIGN & ENGR INSPECTION	\$148,255	0.00
JUSTIFICATION:	Carry over unspent FY 2017-18 appropriation (\$236,600) in Capital Outlay - Construction to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$304,250), and additional appropriation (\$148,255) in Capital Outlay - Construction Design & Engineering Inspection for the South Cooper Mountain non-potable project, CIP 4021G, PO 98754.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2527		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$12,738)	0.00
001 70 0662 506 AFFORDABLE HOUSING PROGRAM	\$12,738	0.00
JUSTIFICATION:	Carry over unspent FY 2017-18 appropriation in Materials and Services - Affordable Housing Program to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for financial modeling services related to the City's share of regional housing targets under the proposed Metro affordable housing bond program, PO 98969.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2528		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$5,969)	0.00
001 70 0662 511 PROFESSIONAL SERVICES	\$5,969	0.00
JUSTIFICATION:	Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for survey services for the Westgate partition plat, PO 96254.	
FUND INC-/DEC	\$0	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2529		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,500)	0.00
001 70 0662 321 TRAVEL, TRAINING & SUBSISTENCE	\$2,500	0.00
JUSTIFICATION:	Additional appropriation in Materials and Services - Travel, Training & Subsistence for the Urban Land Institute spring conference; affordable housing training and conferences.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2530		
301 70 3521 682 CONSTRUCTION	\$82,380	0.00
301 70 3521 991 CONTINGENCY - UNRESERVED	(\$82,380)	0.00
JUSTIFICATION:	Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 to cover predevelopment expenses for the Patricia Reser Center for the Arts.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2531		
505 75 0744 993 RESERVE - BOND PROCEEDS	(\$768,332)	0.00
505 75 3644 682 CONSTRUCTION	\$728,000	0.00
505 75 3644 683 CONST DESIGN & ENGR INSPECTION	\$40,332	0.00
JUSTIFICATION:	Carry over unspent FY 2017-18 appropriation (\$500,000) and additional appropriation (\$228,000) in Capital Outlay - Construction and (\$40,332) in Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 for the Alvard waterline project due to construction bid being higher than estimate and additional tree removal needed, CIP 4122, PO 98753.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2532		
301 70 3521 683 CONST DESIGN & ENGR INSPECTION	\$256,665	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
301 70 3521 991 CONTINGENCY - UNRESERVED	(\$256,665)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 to cover predevelopment expenses for the Patricia Reser Center for the Arts.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2533

502 75 3850 682 CONSTRUCTION	\$200,000	0.00
502 75 3850 683 CONST DESIGN & ENGR INSPECTION	\$150,000	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	(\$350,000)	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$200,000) and Construction Design & Engineering Inspection (\$150,000) and re-appropriate in FY 2018-19 for the Sellwood Utility Improvements Project, CIP 6095.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2534

902 95 6501 682 CONSTRUCTION	(\$100,000)	0.00
902 95 6501 683 CONST DESIGN & ENGR INSPECTION	\$100,000	0.00

JUSTIFICATION: Transfer within existing Capital Outlay appropriations in the Parking Garage Lot 2 program from Construction to Construction Design & Engineering Inspection.

FUND INC-/DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2535		
501 72 0740 444 ASR OPERATING & MONITORING EXP	\$195,978	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$195,978)	0.00

JUSTIFICATION: Establish a new Water Operation Fund Expense Account entitled ASR Operating and Monitoring Expense and provide a \$195,987 appropriation for general on-going hydrogeological support for the Aquifer Storage and Recovery program PO's 98733, 98744 and 98550.. In previous years, this expenditure was charged to CIP 3620, extra water capacity projects, however these services should not be capitalized.

FUND INC-/DEC \$0 0.00

REQUEST # 2536		
901 95 0691 839 TRANSFER TO BURA DEBT SVC FUND	\$409,593	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$409,593)	0.00
902 03 0000 453 LOAN FRM CITY OF BEAVERTON	\$409,593	
902 95 6501 683 CONST DESIGN & ENGR INSPECTION	\$409,593	0.00
904 03 0000 444 TRSFR FROM BURA GENERAL FUND	\$409,593	
904 95 0693 748 REPMT SHORT TERM LOAN FROM COB	\$409,593	0.00

JUSTIFICATION: Carryover unspent FY 2017-18 appropriation for Parking Lot 2 design work and re-appropriate in FY 2018-19 including the associated daylight loan from the City's General Fund and the repayment of the daylight loan.

FUND INC-/DEC \$0 0.00

REQUEST # 2538		
106 03 6023 327 GRANTS - FEDERAL	(\$3,857)	
106 03 6024 327 GRANTS - FEDERAL	(\$9,390)	
106 70 6023 380 CDBG PUBLIC SERVICES FUNDING GRANTS	(\$3,857)	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
106 70 6024 380 CDBG PUBLIC SERVICES FUNDING GRANTS	(\$9,390)	0.00

JUSTIFICATION: Reduce Community Block Grant revenue and associated expenditures for Program Year 23 and 24 to reflect the final reimbursement drawdown received in FY 2017-18 that was not anticipated in developing the FY 2018-19 Budget.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2540

106 03 0000 389 MISCELLANEOUS REVENUES	\$11,767	
106 70 6001 380 CDBG PUBLIC SERVICES FUNDING GRANTS	\$9,390	0.00
106 70 6001 416 UNCOMMITTED GRANT FUNDS	\$2,377	0.00

JUSTIFICATION: Record additional revenue of \$11,767 for CDBG miscellaneous program income and appropriate the funds to CDBG public services funding grants (\$9,390) and Uncommitted Grant Funds expense (\$2,377).

FUND INC-/DEC	\$0	0.00
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REQUEST # 2541

106 70 6025 380 CDBG PUBLIC SERVICES FUNDING GRANTS	\$3,857	0.00
106 70 6025 416 UNCOMMITTED GRANT FUNDS	(\$3,857)	0.00

JUSTIFICATION: Transfer within existing Materials and Services appropriations for public services funding grants.

FUND INC-/DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2543		
603 03 0000 442 TRANSFER FROM THE TLT FUND	\$10,468	
603 03 0000 449 TSFR FR TRAFFIC IMPACT FEE FD	(\$10,468)	
JUSTIFICATION:	Record correction in Transfers into the Information Systems Fund between the Transient Lodging Tax Fund and the Traffic Impact Fee Fund.	
FUND INC-/DEC	\$0	
REQUEST # 2544		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$29,450)	0.00
001 60 0622 641 VEHICLES	\$29,450	0.00
JUSTIFICATION:	Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Vehicles to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation of \$807 for the replacement of a totaled utility patrol vehicle, PO 98525.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2545		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$320)	0.00
001 45 0571 342 DATA COMMUNICATION EXPENSE	\$320	0.00
JUSTIFICATION:	Additional appropriation in Materials and Services - Data Communication Expense for an air card for the new Court Administrator position.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2549		
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$10,300)	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 70 0654 378 WORKFORCE ASSISTANCE EXPENSE	\$10,300	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Workforce Assistance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Workforce Training incentive obligation that was committed to in FY 2017-18, Purchase Orders 98194 and 98570

FUND INC-/DEC	\$0	0.00
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REQUEST # 2551

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$5,000)	0.00
001 70 0654 438 ECON DEVELOPMENT STRATEGIC OPPORTUNITIES	\$5,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Economic Development Strategic Opportunities to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for an obligation as part of an agreement with the Beaverton Downtown Association, PO 98890.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2552

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,510)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 70 0654 511 PROFESSIONAL SERVICES	\$2,510	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Beaverton Downtown Economic Improvement Project, PO 98245.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2553

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$6,147)	0.00
001 70 0654 511 PROFESSIONAL SERVICES	\$6,147	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for customer relationship management deployment services, PO 98462.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2555

505 75 3643 682 CONSTRUCTION	(\$400,000)	0.00
505 75 3643 683 CONST DESIGN & ENGR INSPECTION	(\$250,000)	0.00
505 75 3645 682 CONSTRUCTION	\$400,000	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
505 75 3645 683 CONST DESIGN & ENGR INSPECTION	\$250,000	0.00

JUSTIFICATION: Transfer within existing Capital Outlay appropriations in the Water Construction Fund to create a new Program 3645 to separately account for the Two Intertie Projects for Beaverton's portion of the Willamette Water Supply Project. The interties will be at Cornelius Pass Road and Tile Flat Road.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2556

505 75 0744 993 RESERVE - BOND PROCEEDS	\$250,000	0.00
505 75 3643 683 CONST DESIGN & ENGR INSPECTION	(\$350,000)	0.00
505 75 3643 687 WIF CAPITAL EXPENSE	\$100,000	0.00

JUSTIFICATION: Reduce appropriation in Capital Outlay, Construction Design and Engineering (683) for the Willamette Intake Facility (WIF) Project 4107 to more accurately reflect the estimated amount that will be spent this year based on the revised budget from the WIF Commission and account for the \$100,000 appropriation in a new Account Number 687 entitled WIF Capital Expense.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2557

001 70 0661 076 OFFICE SUPERVISOR	(\$38,416)	0.00
001 70 0661 275 TEMPORARY EMPLOYEES	\$38,416	0.00
105 70 0664 076 OFFICE SUPERVISOR	(\$4,271)	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
105 70 0665 275 TEMPORARY EMPLOYEES	\$4,271	0.00

JUSTIFICATION: Transfer within existing Personnel Services appropriations to hire a temporary employee during the vacancy of the Office Supervisor position.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2558

101 85 0732 814 TRSFRS TO CAPITAL PROJ. FUND	\$483,025	0.00
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$483,025)	0.00
310 03 3106 412 TRSFRS FROM STREET FUND	\$483,025	
310 75 3106 652 RIGHT-OF-WAY AND EASEMENT COST	\$53,000	0.00
310 75 3106 682 CONSTRUCTION	\$344,025	0.00
310 75 3106 683 CONST DESIGN & ENGR INSPECTION	\$86,000	0.00

JUSTIFICATION: Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$344,025) for the Menlo Drive - Allen Boulevard to Fairmount Drive Sidewalk Project (CIP 3106A) and re-appropriate in FY 2018-19 and an additional appropriation (\$139,000) funded by Transfers From the Street Fund.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2559

001 10 0659 523 BOARDS & COMMISSIONS EXPENSES	\$2,500	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,500)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Boards & Commissions Expenses for Vision Advisory Committee activities, meeting and annual partner event.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2561

115 35 0551 303 OFFICE FURNITURE & EQUIPMENT	\$1,100	0.00
115 35 0551 991 CONTINGENCY - UNRESERVED	(\$1,100)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Office Furniture & Equipment for two ergonomic workstations for a Support Specialist 2 position and the Library Director.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2562

115 35 0551 318 COMPUTER SOFTWARE	\$1,800	0.00
115 35 0551 991 CONTINGENCY - UNRESERVED	(\$1,800)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Computer Software for a subscription to a web-based scheduling software product in order to more efficiently prepare staff work schedules.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2563

101 85 0732 422 STREET RECONSTRUCTION EXPENSE	\$518,000	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$518,000)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Street Reconstruction Expense for the Jenkins Road overlay project as the project was originally scheduled to be completed by city staff, however since this is a major arterial with night-time paving and under a compressed time schedule the project was awarded to a paving contractor.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2566

001 10 0529 391 COMMUNITY SRVCS DESIGNATED CONTRIBUTIONS	\$15,000	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$15,000)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Community Services Designated Contributions to provide resources for city staff to address immediate needs for the homeless such as meals, overnight hotel accommodations, car repairs etc.

FUND INC/-DEC	\$0	0.00
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REQUEST # 2567

107 03 0000 326 COUNTY 2.5% LODGING TAX	(\$15,355)	
107 03 0000 506 CITY 4% LODGING TAX (TLT)	(\$30,850)	

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
107 20 0528 991 CONTINGENCY - UNRESERVED	(\$46,205)	0.00

JUSTIFICATION: Record slight reductions in the budgeted amounts for Transient Lodging Taxes City 4% (\$-30,850) and City Portion of County 9% (-15,335) to reflect revised amounts from last year's operations used for projecting the model of TLT Taxes and Patricia Reser Center for the Arts Operations.

FUND INC/-DEC	\$0	0.00
TOTAL INC/-DEC	\$0	1.60

SORTED IN ACCOUNT NUMBER ORDER

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order
Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
GENERAL FUND						
001 03 0000 301 BEGINNING WORKING CAPITAL	S	\$12,980,791				
REQUEST # 2484			\$1,236,762			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$14,217,553		0
001 03 0000 329 OTHER INTERGOVERNMENTAL REV	S					
REQUEST # 2354			\$20,000			
JUSTIFICATION		Record \$20,000 in Grant Revenue from Metro and appropriate in Materials and Services - Affordable Housing Program for technical assistance in implementing the proposed Metro Regional Affordable Housing Bond Measure as approved by Council on August 14, 2018, AB 18180.				
REQUEST # 2413			\$108,000			
JUSTIFICATION		Record unspent FY 2017-18 grant revenues from the Metro 2040 Planning and Development Grant Program and the associated expenditure appropriations and re-appropriate in FY 2018-19, per Agenda Bill 18204 approved by Council 09/18/18.				
ACCOUNT TOTAL				\$128,000		0
001 03 0000 554 GRANTS - FEDERAL CJC B-SOBR		\$95,189				
REQUEST # 2473			\$10,777			
JUSTIFICATION		Additional appropriation in Personnel Services - DUII Court Coordinator Salary (\$9,623) and Payroll Taxes and Fringe Benefits (\$1,154) to increase the position to a full time 1.0 FTE from the current .60 FTE effective October 1, 2018 funded by the State Criminal Justice Commission grant.				
ACCOUNT TOTAL				\$105,966		0

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 10 0450 817 TRSFRS TO GARAGE FUND	S	\$29,055				
REQUEST # 2367			\$1,377		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$30,432	0.00	0.00
001 10 0522 304 DEPARTMENT EQUIPMENT EXPENSE	S					
REQUEST # 2399			\$1,600		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Department Equipment Expense to purchase two desk chairs (2 @ \$600 each) and two dual monitor arm units (2 @ \$200 each)				
ACCOUNT TOTAL				\$1,600	0.00	0.00
001 10 0523 817 TRSFRS TO GARAGE FUND	S	\$0				
REQUEST # 2367			\$602		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$602	0.00	0.00
001 10 0529 318 COMPUTER SOFTWARE	S					
REQUEST # 2382			\$2,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Software for a ZoomGrants software license to leverage the software for Social Services Funding Grant management.				
ACCOUNT TOTAL				\$2,000	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 10 0529 391 COMMUNITY SRVCS DESIGNATED CONTRIBUTIONS	S	\$120,000				
REQUEST # 2566			\$15,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Community Services Designated Contributions to provide resources for city staff to address immediate needs for the homeless such as meals, overnight hotel accommodations, car repairs etc.			
ACCOUNT TOTAL				\$135,000		0.00
001 10 0529 461 SPECIAL EXPENSE		\$7,500				
REQUEST # 2379			\$12,200		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Professional Services for a Safe Parking Program partnership to contract with an intake/case management organization to manage the operation of the five sites selected as safe parking locations for seven months.			
REQUEST # 2380			\$2,500		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Special Expense for Muslim Educational Trust Gala Sponsorship.			
ACCOUNT TOTAL				\$22,200		0.00
001 10 0529 511 PROFESSIONAL SERVICES	S	\$177,500				
REQUEST # 2379			\$30,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Professional Services for a Safe Parking Program partnership to contract with an intake/case management organization to manage the operation of the five sites selected as safe parking locations for seven months.			
ACCOUNT TOTAL				\$207,500		0.00
001 10 0537 511 PROFESSIONAL SERVICES	S	\$54,800				
REQUEST # 2369			\$20,000		0.00	0.00
JUSTIFICATION			Carryover unspent FY 2017-18 appropriation of \$17,661 and re-appropriate in FY 2018-19 and additional appropriation of \$2,339 in Materials and Services - Professional Services to conduct a community survey.			
ACCOUNT TOTAL				\$74,800		0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 10 0635 817 TRSFRS TO GARAGE FUND	S	\$5,480				
REQUEST # 2367			\$260		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$5,740		0.00
001 10 0656 511 PROFESSIONAL SERVICES	S	\$53,200				
REQUEST # 2407			\$12,578		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for professional services on the Beaverton Climate Plan, PO 97822.				
ACCOUNT TOTAL				\$65,778		0.00
001 10 0657 461 SPECIAL EXPENSE	S	\$8,000				
REQUEST # 2406			\$4,650		0.00	0.00
JUSTIFICATION		Carry over of unspent FY 2017-18 appropriation in Materials and Services - Special Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for installation of a fence at the Community Center community garden, PO 98674.				
ACCOUNT TOTAL				\$12,650		0.00
001 10 0657 817 TRSFRS TO GARAGE FUND	S	\$2,750				
REQUEST # 2367			\$130		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$2,880		0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 10 0659 523 BOARDS & COMMISSIONS EXPENSES	S	\$3,550				
REQUEST # 2559			\$2,500		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Boards & Commissions Expenses for Vision Advisory Committee activities, meeting and annual partner event.				
ACCOUNT TOTAL				\$6,050	0.00	0.00
001 13 0003 536 MAINTENANCE CONTRACTS	S	\$450				
REQUEST # 2395			\$5,742		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Maintenance Contracts for a three-year maintenance contract on the camera security systems located at various locations in the city. The three-year contract provided cost savings versus an annual contract.				
ACCOUNT TOTAL				\$6,192	0.00	0.00
001 13 0003 815 TRSFRS TO CAPITAL DEV. FUND	S	\$215,000				
REQUEST # 2410			\$20,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and the associated transfer funding from the General Fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Beaverton Fountain Improvements project, CIP 3522, PO 97157.				
REQUEST # 2381			\$1,250		0.00	0.00
JUSTIFICATION		Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the Canyon Road Alternate Bike Network Project (CIP No. 3518) funded by Transfers from the General Fund and Street Fund at 50% for each fund.				
ACCOUNT TOTAL				\$236,250	0.00	0.00
001 13 0003 817 TRSFRS TO GARAGE FUND	S	\$18,981				
REQUEST # 2367			\$900		0.00	0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$19,881		0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	S	\$3,143,177				
REQUEST # 2369			(\$20,000)		0.00	0.00
JUSTIFICATION		Carryover unspent FY 2017-18 appropriation of \$17,661 and re-appropriate in FY 2018-19 and additional appropriation of \$2,339 in Materials and Services - Professional Services to conduct a community survey.				
REQUEST # 2366			(\$2,720)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Advertising, Recording & Filing due to an increase in recording fees.				
REQUEST # 2379			(\$42,200)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Professional Services for a Safe Parking Program partnership to contract with an intake/case management organization to manage the operation of the five sites selected as safe parking locations for seven months.				
REQUEST # 2380			(\$2,500)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Special Expense for Muslim Educational Trust Gala Sponsorship.				
REQUEST # 2381			(\$1,250)		0.00	0.00
JUSTIFICATION		Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the Canyon Road Alternate Bike Network Project (CIP No. 3518) funded by Transfers from the General Fund and Street Fund at 50% for each fund.				
REQUEST # 2375			(\$18,500)		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection to provide engineering design and technical assistance for the mechanical upgrades and expansion of heating and cooling services from the Beaverton Central Plant to provide services to the Patricia Reser Center for the Arts.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2382			(\$2,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Software for a ZoomGrants software license to leverage the software for Social Services Funding Grant management.				
REQUEST # 2387			(\$9,200)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation and re-appropriate in FY 2018-19 for costs related to extended BPA negotiations and employee relations issues.				
REQUEST # 2390			(\$1,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Meals & Related Expense for the hiring committee and supervisor meeting lunches for the remainder of the fiscal year.				
REQUEST # 2391			(\$3,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Travel, Training & Subsistence for out-of-state conference specific to recruitment system and for staff project management training.				
REQUEST # 2337			(\$9,495)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Department Equipment Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for 5 tactical shot launchers, PO 97789.				
REQUEST # 2336			(\$37,893)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in various Materials and Services accounts to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for police radio purchases and installation, PO 98599.				
REQUEST # 2365			(\$10,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Transfers to Reprographics Fund and the associated revenue Transfer Into the Reprographics Fund due to the Site Development Program transferring from the Public Works Department to the Community Development Department.				
REQUEST # 2367			(\$50,914)		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2306			(\$8,020)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.			
REQUEST # 2321			(\$16,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services – External Legal Services Expense for outside counsel to assist staff on matters relating to telecommunications including the 5G small cell deployment issues.			
REQUEST # 2419			(\$15,100)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Software for Neo-Gov On Boarding software subscription which includes set up, implementation and training.			
REQUEST # 2399			(\$1,600)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Department Equipment Expense to purchase two desk chairs (2 @ \$600 each) and two dual monitor arm units (2 @ \$200 each)			
REQUEST # 2406			(\$4,650)		0.00	0.00
JUSTIFICATION			Carry over of unspent FY 2017-18 appropriation in Materials and Services - Special Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for installation of a fence at the Community Center community garden, PO 98674.			
REQUEST # 2407			(\$12,578)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for professional services on the Beaverton Climate Plan, PO 97822.			
REQUEST # 2410			(\$20,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and the associated transfer funding from the General Fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Beaverton Fountain Improvements project, CIP 3522, PO 97157.			
REQUEST # 2392			(\$30,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Employee Recruitment Expense for expenses relating to executive recruiting firm for Human Resources Director position and for relocation expenses for M1 and M2 new hires.			

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2394			(\$17,423)		0.00	0.00
JUSTIFICATION		Additional appropriation in Personnel Services - Associate Judge (Salary \$13,402) and Payroll Taxes and Fringe Benefits (\$4,021) to increase the position's FTE by .20 from a .80 FTE to a 1.0 FTE (fulltime) position, effective July 1, 2018 as approved by the City Council.				
REQUEST # 2395			(\$5,742)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Maintenance Contracts for a three-year maintenance contract on the camera security systems located at various locations in the city. The three-year contract provided cost savings versus an annual contract.				
REQUEST # 2430			(\$16,851)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for continuing work on the Development Review Process that wasn't completed due to unforeseen circumstances, Purchase Order 97409.				
REQUEST # 2433			(\$42,500)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for continuing work on the software system for E-permitting consultation.				
REQUEST # 2435			(\$200)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Mileage Reimbursement for mileage related to meetings outside of city hall.				
REQUEST # 2436			(\$8,232)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Equipment (\$7,952) and Data Communication Expense (\$280) for seven iPads plus cell service and computer UPS, monitors for two new staff.				
REQUEST # 2434			(\$3,325)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Travel, Training & Subsistence for 2 staff to attend the APWA Essentials conference (\$1,300); 1 staff to attend Leadership Beaverton (\$795); and 6 staff to attend a Limited Plumbing Inspection class (\$1,230).				
REQUEST # 2437			(\$59,618)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for parking inventory work.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2477			(\$2,428)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Public Relations Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for matching social media grant for downtown restaurant project, Purchase Orders 98684, 98685, 98686, 98687, 98688, 98704, and 98708			
REQUEST # 2438			(\$75,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for Washington County Transit Master Plan.			
REQUEST # 2439			(\$5,648)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for ongoing work monitoring Endangered Species Act/Biological Opinion work, Purchase Order 94047.			
REQUEST # 2440			(\$54,621)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for completion of DKS work on final Transportation Investment Analysis report; DHM Research to conduct focus group/polling research on various proposed transportation funding mechanisms, POs 97202 and 94308.			
REQUEST # 2441			(\$1,870)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Equipment for 1 Lenovo ThinkPad and dock for the Division Manager to assist with internal and external meetings, conferences, and the ability to work from home when needed.			
REQUEST # 2442			(\$2,975)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Office Furniture and Equipment for 4 adjustable height work surfaces, 3 office chairs, and 1 dual monitor arms.			
REQUEST # 2443			(\$1,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Software for Sketchup Pro to assist Associate Planner on Housing Options Project.			
REQUEST # 2444			(\$275)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Equipment for second 22" monitor for 1 staff.			

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2445			(\$13,860)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for ongoing work on the Peterkort project, Purchase Order 98730.			
REQUEST # 2446			(\$5,639)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 to complete remaining work on the Allen Boulevard District Plan, Purchase Order 98063.			
REQUEST # 2448			(\$3,500)		0.00	0.00
JUSTIFICATION			Additional appropriation in Personnel Services - Assistant Planner to cover 80 hours of PTO cash-out that was not included in the FY 2018-19 Adopted Budget.			
REQUEST # 2559			(\$2,500)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Boards & Commissions Expenses for Vision Advisory Committee activities, meeting and annual partner event.			
REQUEST # 2566			(\$15,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Community Services Designated Contributions to provide resources for city staff to address immediate needs for the homeless such as meals, overnight hotel accommodations, car repairs etc.			
REQUEST # 2522			(\$3,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - Beaverton Oktoberfest, PO 98755.			
REQUEST # 2523			(\$3,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - Shakespeare Festival Spring 2018, PO 98720.			
REQUEST # 2524			(\$66,380)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Business Storefront Improvement Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Storefront Improvement Program, POs 97510, 98617, 98714, and 98715.			

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2525			(\$300,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Affordable Housing Program to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Affordable Housing Project located at the southeast corner of Cornell Road and Murray Boulevard, PO 98682.			
REQUEST # 2527			(\$12,738)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Affordable Housing Program to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for financial modeling services related to the City's share of regional housing targets under the proposed Metro affordable housing bond program, PO 98969.			
REQUEST # 2528			(\$5,969)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for survey services for the Westgate partition plat, PO 96254.			
REQUEST # 2529			(\$2,500)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Travel, Training & Subsistence for the Urban Land Institute spring conference; affordable housing training and conferences.			
REQUEST # 2544			(\$29,450)		0.00	0.00
JUSTIFICATION			Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Vehicles to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation of \$807 for the replacement of a totaled utility patrol vehicle, PO 98525.			
REQUEST # 2545			(\$320)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Data Communication Expense for an air card for the new Court Administrator position.			
REQUEST # 2549			(\$10,300)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Workforce Assistance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Workforce Training incentive obligation that was committed to in FY 2017-18, Purchase Orders 98194 and 98570			
REQUEST # 2551			(\$5,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Economic Development Strategic Opportunities to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for an obligation as part of an agreement with the Beaverton Downtown Association, PO 98890.			

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2553			(\$6,147)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for customer relationship management deployment services, PO 98462.			
REQUEST # 2552			(\$2,510)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Beaverton Downtown Economic Improvement Project, PO 98245.			
REQUEST # 2484			\$1,236,762		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
REQUEST # 2504			(\$41,267)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the downtown design and development readiness project, PO 97914.			
REQUEST # 2512			(\$40,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance and re-appropriate in FY 2018-19 for the Pre-Development Grant program.			
REQUEST # 2513			(\$2,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Membership Fees for memberships to Affordable Housing professional organization.			
REQUEST # 2518			(\$750)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Meals & Related Expense for lunch meetings with external community development partners.			
REQUEST # 2519			(\$12,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant for pre-development / placemaking activities, PO 98758			

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2520			(\$5,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - Pride in the Park and Parade, PO 98757.			
REQUEST # 2521			(\$2,850)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - ADAPT, PO 98756.			
ACCOUNT TOTAL				\$3,171,931	0.00	0.00
001 13 0006 683 CONST DESIGN & ENGR INSPECTION	S	\$20,000				
REQUEST # 2375			\$18,500		0.00	0.00
JUSTIFICATION			Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection to provide engineering design and technical assistance for the mechanical upgrades and expansion of heating and cooling services from the Beaverton Central Plant to provide services to the Patricia Reser Center for the Arts.			
ACCOUNT TOTAL				\$38,500	0.00	0.00
001 15 0534 318 COMPUTER SOFTWARE	S					
REQUEST # 2419			\$15,100		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Software for Neo-Gov On Boarding software subscription which includes set up, implementation and training.			
ACCOUNT TOTAL				\$15,100	0.00	0.00
001 15 0534 321 TRAVEL, TRAINING & SUBSISTENCE	S	\$8,714				
REQUEST # 2391			\$3,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Travel, Training & Subsistence for out-of-state conference specific to recruitment system and for staff project management training.			
ACCOUNT TOTAL				\$11,714	0.00	0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 15 0534 322 EMPLOYEE RECRUITMENT EXPENSE	S	\$10,250				
REQUEST # 2392			\$30,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Employee Recruitment Expense for expenses relating to executive recruiting firm for Human Resources Director position and for relocation expenses for M1 and M2 new hires.				
ACCOUNT TOTAL				\$40,250	0.00	0.00
001 15 0534 328 MEALS & RELATED EXPENSE	S	\$1,150				
REQUEST # 2390			\$1,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Meals & Related Expense for the hiring committee and supervisor meeting lunches for the remainder of the fiscal year.				
ACCOUNT TOTAL				\$2,150	0.00	0.00
001 15 0534 511 PROFESSIONAL SERVICES	S	\$85,000				
REQUEST # 2387			\$9,200		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation and re-appropriate in FY 2018-19 for costs related to extended BPA negotiations and employee relations issues.				
ACCOUNT TOTAL				\$94,200	0.00	0.00
001 45 0571 034 ASSOCIATE JUDGE	S	\$123,262				
REQUEST # 2394			\$13,402		0.80	0.20
JUSTIFICATION		Additional appropriation in Personnel Services - Associate Judge (Salary \$13,402) and Payroll Taxes and Fringe Benefits (\$4,021) to increase the position's FTE by .20 from a .80 FTE to a 1.0 FTE (fulltime) position, effective July 1, 2018 as approved by the City Council.				
ACCOUNT TOTAL				\$136,664	1.00	1.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 45 0571 299 PAYROLL TAXES AND FRINGES	S	\$878,677				
REQUEST # 2394			\$4,021		0.00	0.00
JUSTIFICATION		Additional appropriation in Personnel Services - Associate Judge (Salary \$13,402) and Payroll Taxes and Fringe Benefits (\$4,021) to increase the position's FTE by .20 from a .80 FTE to a 1.0 FTE (fulltime) position, effective July 1, 2018 as approved by the City Council.				
ACCOUNT TOTAL				\$882,698	0.00	0.00
001 45 0571 342 DATA COMMUNICATION EXPENSE	S					
REQUEST # 2545			\$320		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Data Communication Expense for an air card for the new Court Administrator position.				
ACCOUNT TOTAL				\$320	0.00	0.00
001 45 0574 281 DUUI COURT COORDINATOR	S	\$38,358				
REQUEST # 2473			\$9,623		0.60	0.40
JUSTIFICATION		Additional appropriation in Personnel Services - DUUI Court Coordinator Salary (\$9,623) and Payroll Taxes and Fringe Benefits (\$1,154) to increase the position to a full time 1.0 FTE from the current .60 FTE effective October 1, 2018 funded by the State Criminal Justice Commission grant.				
ACCOUNT TOTAL				\$47,981	1.00	1.00
001 45 0574 299 PAYROLL TAXES AND FRINGES	S	\$31,580				
REQUEST # 2473			\$1,154		0.00	0.00
JUSTIFICATION		Additional appropriation in Personnel Services - DUUI Court Coordinator Salary (\$9,623) and Payroll Taxes and Fringe Benefits (\$1,154) to increase the position to a full time 1.0 FTE from the current .60 FTE effective October 1, 2018 funded by the State Criminal Justice Commission grant.				
ACCOUNT TOTAL				\$32,734	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 50 0533 316 ADVERTISING,RECORDING & FILING	S	\$4,500				
REQUEST # 2366			\$2,720		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Advertising, Recording & Filing due to an increase in recording fees.				
ACCOUNT TOTAL				\$7,220		0.00
001 50 0581 483 EXTERNAL LEGAL SERVICES EXP	S	\$20,000				
REQUEST # 2321			\$16,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services – External Legal Services Expense for outside counsel to assist staff on matters relating to telecommunications including the 5G small cell deployment issues.				
ACCOUNT TOTAL				\$36,000		0.00
001 60 0611 817 TRSFRS TO GARAGE FUND	S	\$16,618				
REQUEST # 2367			\$788		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$17,406		0.00
001 60 0621 817 TRSFRS TO GARAGE FUND	S	\$5,468				
REQUEST # 2367			\$259		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$5,727		0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 60 0622 304 DEPARTMENT EQUIPMENT EXPENSE	S	\$169,520				
REQUEST # 2336			\$23,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in various Materials and Services accounts to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for police radio purchases and installation, PO 98599.			
REQUEST # 2337			\$9,495		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Department Equipment Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for 5 tactical shot launchers, PO 97789.			
ACCOUNT TOTAL				\$202,015	0.00	0.00
001 60 0622 305 SPECIAL DEPARTMENT SUPPLIES	S	\$64,374				
REQUEST # 2336			\$8,818		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in various Materials and Services accounts to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for police radio purchases and installation, PO 98599.			
ACCOUNT TOTAL				\$73,192	0.00	0.00
001 60 0622 360 VEHICLE SET-UP EXPENSE	S	\$174,117				
REQUEST # 2336			\$6,075		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in various Materials and Services accounts to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for police radio purchases and installation, PO 98599.			
ACCOUNT TOTAL				\$180,192	0.00	0.00
001 60 0622 641 VEHICLES	S	\$406,000				
REQUEST # 2544			\$29,450		0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION		Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Vehicles to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation of \$807 for the replacement of a totaled utility patrol vehicle, PO 98525.				
ACCOUNT TOTAL				\$435,450		0.00
001 60 0622 817 TRSFRS TO GARAGE FUND	S	\$739,039				
REQUEST # 2367			\$34,424		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$773,463		0.00
001 60 0623 817 TRSFRS TO GARAGE FUND	S	\$47,056				
REQUEST # 2367			\$2,230		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$49,286		0.00
001 60 0625 817 TRSFRS TO GARAGE FUND	S	\$36,595				
REQUEST # 2367			\$1,734		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$38,329		0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 70 0654 377 PUBLIC RELATIONS EXPENSE	S	\$27,500				
REQUEST # 2477			\$2,428		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriations in Materials and Services - Public Relations Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for matching social media grant for downtown restaurant project, Purchase Orders 98684, 98685, 98686, 98687, 98688, 98704, and 98708				
ACCOUNT TOTAL				\$29,928	0.00	0.00
001 70 0654 378 WORKFORCE ASSISTANCE EXPENSE	S	\$50,000				
REQUEST # 2549			\$10,300		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Workforce Assistance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Workforce Training incentive obligation that was committed to in FY 2017-18, Purchase Orders 98194 and 98570				
ACCOUNT TOTAL				\$60,300	0.00	0.00
001 70 0654 438 ECON DEVELOPMENT STRATEGIC OPPORTUNITIES	S	\$370,750				
REQUEST # 2551			\$5,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Economic Development Strategic Opportunities to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for an obligation as part of an agreement with the Beaverton Downtown Association, PO 98890.				
ACCOUNT TOTAL				\$375,750	0.00	0.00
001 70 0654 511 PROFESSIONAL SERVICES	S	\$142,000				
REQUEST # 2552			\$2,510		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Beaverton Downtown Economic Improvement Project, PO 98245.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2553			\$6,147		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for customer relationship management deployment services, PO 98462.			
ACCOUNT TOTAL				\$150,657		0.00
001 70 0661 076 OFFICE SUPERVISOR	S	\$71,710				
REQUEST # 2557			(\$38,416)		0.90	0.00
JUSTIFICATION			Transfer within existing Personnel Services appropriations to hire a temporary employee during the vacancy of the Office Supervisor position.			
ACCOUNT TOTAL				\$33,294		0.90
001 70 0661 275 TEMPORARY EMPLOYEES	S	\$0				
REQUEST # 2557			\$38,416		0.00	0.00
JUSTIFICATION			Transfer within existing Personnel Services appropriations to hire a temporary employee during the vacancy of the Office Supervisor position.			
ACCOUNT TOTAL				\$38,416		0.00
001 70 0661 511 PROFESSIONAL SERVICES	S	\$92,000				
REQUEST # 2433			\$42,500		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for continuing work on the software system for E-permitting consultation.			
REQUEST # 2430			\$16,851		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for continuing work on the Development Review Process that wasn't completed due to unforeseen circumstances, Purchase Order 97409.			
ACCOUNT TOTAL				\$151,351		0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 70 0662 307 MEMBERSHIP FEES	S	\$2,502				
REQUEST # 2513			\$2,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Membership Fees for memberships to Affordable Housing professional organization.				
ACCOUNT TOTAL				\$4,502	0.00	0.00
001 70 0662 321 TRAVEL, TRAINING & SUBSISTENCE	S	\$10,000				
REQUEST # 2529			\$2,500		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Travel, Training & Subsistence for the Urban Land Institute spring conference; affordable housing training and conferences.				
ACCOUNT TOTAL				\$12,500	0.00	0.00
001 70 0662 328 MEALS & RELATED EXPENSE	S	\$750				
REQUEST # 2518			\$750		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Meals & Related Expense for lunch meetings with external community development partners.				
ACCOUNT TOTAL				\$1,500	0.00	0.00
001 70 0662 506 AFFORDABLE HOUSING PROGRAM	S	\$955,000				
REQUEST # 2527			\$12,738		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Affordable Housing Program to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for financial modeling services related to the City's share of regional housing targets under the proposed Metro affordable housing bond program, PO 98969.				
REQUEST # 2525			\$300,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Affordable Housing Program to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Affordable Housing Project located at the southeast corner of Cornell Road and Murray Boulevard, PO 98682.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2354			\$20,000		0.00	0.00
JUSTIFICATION			Record \$20,000 in Grant Revenue from Metro and appropriate in Materials and Services - Affordable Housing Program for technical assistance in implementing the proposed Metro Regional Affordable Housing Bond Measure as approved by Council on August 14, 2018, AB 18180.			
ACCOUNT TOTAL				\$1,287,738	0.00	0.00
001 70 0662 511 PROFESSIONAL SERVICES	S	\$135,000				
REQUEST # 2528			\$5,969		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for survey services for the Westgate partition plat, PO 96254.			
REQUEST # 2504			\$14,388		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the downtown design and development readiness project, PO 97914.			
ACCOUNT TOTAL				\$155,357	0.00	0.00
001 70 0662 516 BUSINESS STOREFRONT IMPROV EXP	S	\$125,000				
REQUEST # 2524			\$66,380		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Business Storefront Improvement Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Storefront Improvement Program, POs 97510, 98617, 98714, and 98715.			
ACCOUNT TOTAL				\$191,380	0.00	0.00
001 70 0662 519 DEV. FEASIBILITY ASSISTANCE	S	\$75,000				
REQUEST # 2523			\$3,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - Shakespeare Festival Spring 2018, PO 98720.			

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2519			\$12,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant for pre-development / placemaking activities, PO 98758			
REQUEST # 2512			\$40,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance and re-appropriate in FY 2018-19 for the Pre-Development Grant program.			
REQUEST # 2520			\$5,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - Pride in the Park and Parade, PO 98757.			
REQUEST # 2522			\$3,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - Beaverton Oktoberfest, PO 98755.			
REQUEST # 2521			\$2,850		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Placemaking Events Grant - ADAPT, PO 98756.			
ACCOUNT TOTAL				\$140,850	0.00	0.00
001 70 0676 181 ASSISTANT PLANNER	S	\$142,370				
REQUEST # 2448			\$3,500		2.00	0.00
JUSTIFICATION			Additional appropriation in Personnel Services - Assistant Planner to cover 80 hours of PTO cash-out that was not included in the FY 2018-19 Adopted Budget.			
ACCOUNT TOTAL				\$145,870	2.00	2.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 70 0676 303 OFFICE FURNITURE & EQUIPMENT	S	\$1,400				
REQUEST # 2442			\$2,975		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Office Furniture and Equipment for 4 adjustable height work surfaces, 3 office chairs, and 1 dual monitor arms.				
ACCOUNT TOTAL				\$4,375	0.00	0.00
001 70 0676 317 COMPUTER EQUIPMENT	S					
REQUEST # 2444			\$275		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Equipment for second 22" monitor for 1 staff.				
ACCOUNT TOTAL				\$275	0.00	0.00
001 70 0676 318 COMPUTER SOFTWARE	S					
REQUEST # 2443			\$1,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Software for Sketchup Pro to assist Associate Planner on Housing Options Project.				
ACCOUNT TOTAL				\$1,000	0.00	0.00
001 70 0676 511 PROFESSIONAL SERVICES	S	\$255,000				
REQUEST # 2446			\$5,639		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 to complete remaining work on the Allen Boulevard District Plan, Purchase Order 98063.				
REQUEST # 2445			\$13,860		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for ongoing work on the Peterkort project, Purchase Order 98730.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2413			\$108,000		0.00	0.00
JUSTIFICATION			Record unspent FY 2017-18 grant revenues from the Metro 2040 Planning and Development Grant Program and the associated expenditure appropriations and re-appropriate in FY 2018-19, per Agenda Bill 18204 approved by Council 09/18/18.			
REQUEST # 2504			\$26,879		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the downtown design and development readiness project, PO 97914.			
ACCOUNT TOTAL				\$409,378	0.00	0.00
001 70 0701 053 SENIOR ENGINEER	S	\$162,420				
REQUEST # 2428			(\$59,140)		2.00	0.00
JUSTIFICATION			Transfer within existing Personnel Services appropriations to hire temporary employee services due to continuing vacancies in the Senior Engineer and Engineering Construction Inspector positions.			
ACCOUNT TOTAL				\$103,280	2.00	2.00
001 70 0701 124 ENGINEERING CONST INSPECTOR	S	\$301,391				
REQUEST # 2428			(\$38,817)		4.00	0.00
JUSTIFICATION			Transfer within existing Personnel Services appropriations to hire temporary employee services due to continuing vacancies in the Senior Engineer and Engineering Construction Inspector positions.			
ACCOUNT TOTAL				\$262,574	4.00	4.00
001 70 0701 275 TEMPORARY EMPLOYEES	S	\$0				
REQUEST # 2428			\$97,957		0.00	0.00
JUSTIFICATION			Transfer within existing Personnel Services appropriations to hire temporary employee services due to continuing vacancies in the Senior Engineer and Engineering Construction Inspector positions.			
ACCOUNT TOTAL				\$97,957	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 70 0701 317 COMPUTER EQUIPMENT	S					
REQUEST # 2436			\$7,952		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Equipment (\$7,952) and Data Communication Expense (\$280) for seven iPads plus cell service and computer UPS, monitors for two new staff.			
ACCOUNT TOTAL				\$7,952	0.00	0.00
001 70 0701 321 TRAVEL, TRAINING & SUBSISTENCE	S	\$12,875				
REQUEST # 2434			\$3,325		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Travel, Training & Subsistence for 2 staff to attend the APWA Essentials conference (\$1,300); 1 staff to attend Leadership Beaverton (\$795); and 6 staff to attend a Limited Plumbing Inspection class (\$1,230).			
ACCOUNT TOTAL				\$16,200	0.00	0.00
001 70 0701 330 MILEAGE REIMBURSEMENT	S					
REQUEST # 2435			\$200		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Mileage Reimbursement for mileage related to meetings outside of city hall.			
ACCOUNT TOTAL				\$200	0.00	0.00
001 70 0701 342 DATA COMMUNICATION EXPENSE						
REQUEST # 2436			\$280		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Equipment (\$7,952) and Data Communication Expense (\$280) for seven iPads plus cell service and computer UPS, monitors for two new staff.			
ACCOUNT TOTAL				\$280	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 70 0701 816 TRSFRS TO REPROGRAPHICS FUND	S	\$0				
REQUEST # 2365			\$10,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Transfers to Reprographics Fund and the associated revenue Transfer Into the Reprographics Fund due to the Site Development Program transferring from the Public Works Department to the Community Development Department.				
ACCOUNT TOTAL				\$10,000	0.00	0.00
001 70 0701 817 TRSFRS TO GARAGE FUND	S	\$44,137				
REQUEST # 2367			\$2,092		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$46,229	0.00	0.00
001 70 0738 317 COMPUTER EQUIPMENT	S					
REQUEST # 2441			\$1,870		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Equipment for 1 Lenovo ThinkPad and dock for the Division Manager to assist with internal and external meetings, conferences, and the ability to work from home when needed.				
ACCOUNT TOTAL				\$1,870	0.00	0.00
001 70 0738 511 PROFESSIONAL SERVICES	S	\$160,000				
REQUEST # 2440			\$54,621		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for completion of DKS work on final Transportation Investment Analysis report; DHM Research to conduct focus group/polling research on various proposed transportation funding mechanisms, POs 97202 and 94308.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2439			\$5,648		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for ongoing work monitoring Endangered Species Act/Biological Opinion work, Purchase Order 94047.			
REQUEST # 2438			\$75,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for Washington County Transit Master Plan.			
REQUEST # 2437			\$59,618		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for parking inventory work.			
ACCOUNT TOTAL				\$354,887		0.00
001 72 0703 511 PROFESSIONAL SERVICES	S	\$3,000				
REQUEST # 2306			\$8,020		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.			
ACCOUNT TOTAL				\$11,020		0.00
001 72 0703 817 TRSFERS TO GARAGE FUND	S	\$7,065				
REQUEST # 2367			\$335		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
ACCOUNT TOTAL				\$7,400		0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
001 85 0772 817 TRSFERS TO GARAGE FUND	S	\$122,027				
REQUEST # 2367			\$5,783		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$127,810		0.00
	FUND INC/- DEC BALANCE	\$0			0.60	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
STREET FUND						
101 03 0000 301 BEGINNING WORKING CAPITAL	S	\$3,285,926				
REQUEST # 2484			\$375,869			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$3,661,795	0	0
101 72 0735 511 PROFESSIONAL SERVICES	S	\$10,000				
REQUEST # 2306			\$8,020		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.				
REQUEST # 2420			\$2,498		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials & Services - Professional Services to assist with additional for traffic counting services.				
ACCOUNT TOTAL				\$20,518	0.00	0.00
101 72 0735 817 TRSFERS TO GARAGE FUND	S	\$6,378				
REQUEST # 2367			\$302		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$6,680	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
101 85 0732 422 STREET RECONSTRUCTION EXPENSE	S	\$2,700,000				
REQUEST # 2563			\$518,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Street Reconstruction Expense for the Jenkins Road overlay project as the project was originally scheduled to be completed by city staff, however since this is a major arterial with night-time paving and under a compressed time schedule the project was awarded to a paving contractor.				
ACCOUNT TOTAL				\$3,218,000	0.00	0.00
101 85 0732 427 IMPROVED (STREET MATERIALS)	S	\$200,000				
REQUEST # 2374			\$43,680		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Improved (Street Materials) and re-appropriate in FY 2018-19 for street profiling that was not completed.				
ACCOUNT TOTAL				\$243,680	0.00	0.00
101 85 0732 511 PROFESSIONAL SERVICES	S	\$41,000				
REQUEST # 2373			\$13,400		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Professional Services due to an unanticipated underwater inspection required for the Barrows Road and Pedestrian Bridge.				
ACCOUNT TOTAL				\$54,400	0.00	0.00
101 85 0732 814 TRSFRS TO CAPITAL PROJ. FUND	S	\$933,240				
REQUEST # 2425			\$23,847		0.00	0.00
JUSTIFICATION		Additional appropriation Capital Outlay - Construction Design and Engineering (\$2,000) and Construction (\$21,847) necessary to complete the Hall Boulevard Fiber Connection Project, CIP 3413 - H and funded by a Transfer from the Street Fund.				
REQUEST # 2558			\$483,025		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$344,025) for the Menlo Drive - Allen Boulevard to Fairmount Drive Sidewalk Project (CIP 3106A) and re-appropriate in FY 2018-19 and an additional appropriation (\$139,000) funded by Transfers From the Street Fund.				
ACCOUNT TOTAL				\$1,440,112	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
101 85 0732 815 TRSFRS TO CAPITAL DEV. FUND	S	\$115,000				
REQUEST # 2381			\$1,250		0.00	0.00
JUSTIFICATION		Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the Canyon Road Alternate Bike Network Project (CIP No. 3518) funded by Transfers from the General Fund and Street Fund at 50% for each fund.				
ACCOUNT TOTAL				\$116,250	0.00	0.00
101 85 0732 817 TRSFRS TO GARAGE FUND	S	\$196,579				
REQUEST # 2367			\$9,317		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
REQUEST # 2485			\$8,541		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.				
ACCOUNT TOTAL				\$214,437	0.00	0.00
101 85 0732 991 CONTINGENCY - UNRESERVED	S	\$2,017,584				
REQUEST # 2485			(\$13,424)		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.				
REQUEST # 2425			(\$23,847)		0.00	0.00
JUSTIFICATION		Additional appropriation Capital Outlay - Construction Design and Engineering (\$2,000) and Construction (\$21,847) necessary to complete the Hall Boulevard Fiber Connection Project, CIP 3413 - H and funded by a Transfer from the Street Fund.				
REQUEST # 2420			(\$2,498)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials & Services - Professional Services to assist with additional for traffic counting services.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2373			(\$13,400)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Professional Services due to an unanticipated underwater inspection required for the Barrows Road and Pedestrian Bridge.			
REQUEST # 2374			(\$43,680)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Improved (Street Materials) and re-appropriate in FY 2018-19 for street profiling that was not completed.			
REQUEST # 2381			(\$1,250)		0.00	0.00
JUSTIFICATION			Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the Canyon Road Alternate Bike Network Project (CIP No. 3518) funded by Transfers from the General Fund and Street Fund at 50% for each fund.			
REQUEST # 2306			(\$8,020)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.			
REQUEST # 2326			(\$143,900)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Vehicles to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for installation of Hybrid Aerial Lift on Ford Vehicle, PO 98326			
REQUEST # 2367			(\$12,843)		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
REQUEST # 2558			(\$483,025)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$344,025) for the Menlo Drive - Allen Boulevard to Fairmount Drive Sidewalk Project (CIP 3106A) and re-appropriate in FY 2018-19 and an additional appropriation (\$139,000) funded by Transfers From the Street Fund.			
REQUEST # 2563			(\$518,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Street Reconstruction Expense for the Jenkins Road overlay project as the project was originally scheduled to be completed by city staff, however since this is a major arterial with night-time paving and under a compressed time schedule the project was awarded to a paving contractor.			

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2484			\$375,869		0.00	0.00
JUSTIFICATION	Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.					
ACCOUNT TOTAL				\$1,129,566		0.00
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101 85 0733 401 CITY TRAFFIC SIGNAL MAINT		\$95,000				
REQUEST # 2488			(\$3,625)		0.00	0.00
JUSTIFICATION	Transfer within existing Materials and Services appropriations in the Public Works Admin Fund (\$20,000) and from the Street Fund (\$3,625) to Building Expense for the purchase of equipment covers and light pole racks at the city-owned 160th lot.					
ACCOUNT TOTAL				\$91,375		0.00
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101 85 0733 641 VEHICLES	S	\$48,650				
REQUEST # 2326			\$143,900		0.00	0.00
JUSTIFICATION	Carry over unspent FY 2017-18 appropriation in Capital Outlay - Vehicles to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for installation of Hybrid Aerial Lift on Ford Vehicle, PO 98326					
ACCOUNT TOTAL				\$192,550		0.00
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101 85 0733 804 TRSFR - OPERATIONS ADMIN						
REQUEST # 2488			\$3,625		0.00	0.00
JUSTIFICATION	Transfer within existing Materials and Services appropriations in the Public Works Admin Fund (\$20,000) and from the Street Fund (\$3,625) to Building Expense for the purchase of equipment covers and light pole racks at the city-owned 160th lot.					
ACCOUNT TOTAL				\$3,625		0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
101 85 0733 817 TRSFERS TO GARAGE FUND	S	\$44,247				
REQUEST # 2367			\$2,097		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
REQUEST # 2485			\$4,883		0.00	0.00
JUSTIFICATION			Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.			
ACCOUNT TOTAL				\$51,227	0.00	0.00
101 85 0775 817 TRSFERS TO GARAGE FUND	S	\$23,781				
REQUEST # 2367			\$1,127		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
ACCOUNT TOTAL				\$24,908	0.00	0.00
	FUND INC/- DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
BUILDING OPERATING FUND						
105 03 0000 301 BEGINNING WORKING CAPITAL	S	\$1,863,910				
REQUEST # 2484			(\$333,672)			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$1,530,238		0
105 70 0664 073 BUILDING OFFICIAL	S	\$114,128				
REQUEST # 2429			(\$20,779)		1.00	0.00
JUSTIFICATION		Transfer within existing Personnel Services appropriations to hire a temporary employee for three months during the vacancy of the Building Official position.				
ACCOUNT TOTAL				\$93,349		1.00
105 70 0664 076 OFFICE SUPERVISOR	S	\$7,971				
REQUEST # 2557			(\$4,271)		0.10	0.00
JUSTIFICATION		Transfer within existing Personnel Services appropriations to hire a temporary employee during the vacancy of the Office Supervisor position.				
ACCOUNT TOTAL				\$3,700		0.10
105 70 0664 275 TEMPORARY EMPLOYEES	S	\$0				
REQUEST # 2429			\$15,002		0.00	0.00
JUSTIFICATION		Transfer within existing Personnel Services appropriations to hire a temporary employee for three months during the vacancy of the Building Official position.				
ACCOUNT TOTAL				\$15,002		0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
105 70 0664 299 PAYROLL TAXES AND FRINGES		\$109,253				
REQUEST # 2429			\$5,777		0.00	0.00
JUSTIFICATION		Transfer within existing Personnel Services appropriations to hire a temporary employee for three months during the vacancy of the Building Official position.				
ACCOUNT TOTAL				\$115,030	0.00	0.00
105 70 0664 511 PROFESSIONAL SERVICES		\$50,000				
REQUEST # 2433			\$12,500		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for continuing work on the software system for E-permitting consultation.				
REQUEST # 2431			\$10,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for continuing work on the Development Review Process - Phase 3.				
ACCOUNT TOTAL				\$72,500	0.00	0.00
105 70 0664 817 TRSFRS TO GARAGE FUND	S	\$52,952				
REQUEST # 2367			\$2,510		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$55,462	0.00	0.00
105 70 0664 991 CONTINGENCY - UNRESERVED	S	\$1,964,607				
REQUEST # 2367			(\$2,510)		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2431			(\$10,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for continuing work on the Development Review Process - Phase 3.			
REQUEST # 2450			(\$650)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Office Furniture & Equipment for 1 new office chair.			
REQUEST # 2433			(\$12,500)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriations in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for continuing work on the software system for E-permitting consultation.			
REQUEST # 2484			(\$333,672)		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$1,605,275	0.00	0.00
105 70 0665 275 TEMPORARY EMPLOYEES	S	\$34,206				
REQUEST # 2557			\$4,271		0.00	0.00
JUSTIFICATION			Transfer within existing Personnel Services appropriations to hire a temporary employee during the vacancy of the Office Supervisor position.			
ACCOUNT TOTAL				\$38,477	0.00	0.00
105 70 0665 303 OFFICE FURNITURE & EQUIPMENT	S					
REQUEST # 2450			\$650		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Office Furniture & Equipment for 1 new office chair.			
ACCOUNT TOTAL				\$650	0.00	0.00
		FUND INC/-	\$0		0.00	
		DEC				
		BALANCE				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
COMMUNITY DEV. BLOCK GRANT						
106 03 0000 301 BEGINNING WORKING CAPITAL	S	\$34,094				
REQUEST # 2484			\$2,332			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$36,426		0
106 03 0000 389 MISCELLANEOUS REVENUES	S	\$40,000				
REQUEST # 2540			\$11,767			
JUSTIFICATION		Record additional revenue of \$11,767 for CDBG miscellaneous program income and appropriate the funds to CDBG public services funding grants (\$9,390) and Uncommitted Grant Funds expense (\$2,377).				
ACCOUNT TOTAL				\$51,767		0
106 03 6023 327 GRANTS - FEDERAL	S	\$36,247				
REQUEST # 2538			(\$3,857)			
JUSTIFICATION		Reduce Community Block Grant revenue and associated expenditures for Program Year 23 and 24 to reflect the final reimbursement drawdown received in FY 2017-18 that was not anticipated in developing the FY 2018-19 Budget.				
ACCOUNT TOTAL				\$32,390		0
106 03 6024 327 GRANTS - FEDERAL	S	\$163,294				
REQUEST # 2538			(\$9,390)			
JUSTIFICATION		Reduce Community Block Grant revenue and associated expenditures for Program Year 23 and 24 to reflect the final reimbursement drawdown received in FY 2017-18 that was not anticipated in developing the FY 2018-19 Budget.				
ACCOUNT TOTAL				\$153,904		0

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
106 70 6001 380 CDBG PUBLIC SERVICES FUNDING GRANTS	S					
REQUEST # 2540			\$9,390		0.00	0.00
JUSTIFICATION			Record additional revenue of \$11,767 for CDBG miscellaneous program income and appropriate the funds to CDBG public services funding grants (\$9,390) and Uncommitted Grant Funds expense (\$2,377).			
ACCOUNT TOTAL				\$9,390		0.00
106 70 6001 416 UNCOMMITTED GRANT FUNDS	S					
REQUEST # 2540			\$2,377		0.00	0.00
JUSTIFICATION			Record additional revenue of \$11,767 for CDBG miscellaneous program income and appropriate the funds to CDBG public services funding grants (\$9,390) and Uncommitted Grant Funds expense (\$2,377).			
ACCOUNT TOTAL				\$2,377		0.00
106 70 6023 380 CDBG PUBLIC SERVICES FUNDING GRANTS	S	\$36,247				
REQUEST # 2538			(\$3,857)		0.00	0.00
JUSTIFICATION			Reduce Community Block Grant revenue and associated expenditures for Program Year 23 and 24 to reflect the final reimbursement drawdown received in FY 2017-18 that was not anticipated in developing the FY 2018-19 Budget.			
ACCOUNT TOTAL				\$32,390		0.00
106 70 6024 380 CDBG PUBLIC SERVICES FUNDING GRANTS	S	\$65,753				
REQUEST # 2538			(\$9,390)		0.00	0.00
JUSTIFICATION			Reduce Community Block Grant revenue and associated expenditures for Program Year 23 and 24 to reflect the final reimbursement drawdown received in FY 2017-18 that was not anticipated in developing the FY 2018-19 Budget.			
ACCOUNT TOTAL				\$56,363		0.00
106 70 6025 380 CDBG PUBLIC SERVICES FUNDING GRANTS	S					
REQUEST # 2541			\$3,857		0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION		Transfer within existing Materials and Services appropriations for public services funding grants.				
ACCOUNT TOTAL				\$3,857		0.00
106 70 6025 416 UNCOMMITTED GRANT FUNDS	S	\$269,367				
REQUEST # 2541			(\$3,857)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations for public services funding grants.				
ACCOUNT TOTAL				\$265,510		0.00
106 70 6100 998 RESERVE	S					
REQUEST # 2484			\$2,332		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$2,332		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
LODGING TAX (TLT) FUND						
107 03 0000 301 BEGINNING WORKING CAPITAL	S	\$830,034				
REQUEST # 2484			\$56,170			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$886,204	0	0
107 03 0000 326 COUNTY 2.5% LODGING TAX	S	\$806,000				
REQUEST # 2567			(\$15,355)			
JUSTIFICATION		Record slight reductions in the budgeted amounts for Transient Lodging Taxes City 4% (\$-30,850) and City Portion of County 9% (-15,335) to reflect revised amounts from last year's operations used for projecting the model of TLT Taxes and Patricia Reser Center for the Arts Operations.				
ACCOUNT TOTAL				\$790,645	0	0
107 03 0000 506 CITY 4% LODGING TAX (TLT)	S	\$1,290,000				
REQUEST # 2567			(\$30,850)			
JUSTIFICATION		Record slight reductions in the budgeted amounts for Transient Lodging Taxes City 4% (\$-30,850) and City Portion of County 9% (-15,335) to reflect revised amounts from last year's operations used for projecting the model of TLT Taxes and Patricia Reser Center for the Arts Operations.				
ACCOUNT TOTAL				\$1,259,150	0	0
107 20 0528 275 TEMPORARY EMPLOYEES	S					
REQUEST # 2424			\$5,600		0.00	0.00
JUSTIFICATION		Additional appropriation in Personnel Services - Temporary Employees (\$5,600) and Payroll Taxes and Fringe Benefits (\$672) to hire a temporary employee that will provide assistance with the Arts program events.				
ACCOUNT TOTAL				\$5,600	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
107 20 0528 299 PAYROLL TAXES AND FRINGES	S	\$120,825				
REQUEST # 2424			\$672		0.00	0.00
JUSTIFICATION		Additional appropriation in Personnel Services - Temporary Employees (\$5,600) and Payroll Taxes and Fringe Benefits (\$672) to hire a temporary employee that will provide assistance with the Arts program events.				
ACCOUNT TOTAL				\$121,497	0.00	0.00
107 20 0528 321 TRAVEL, TRAINING & SUBSISTENCE	S	\$4,000				
REQUEST # 2416			\$1,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Meals & Related Expense (\$1,000), Community Events Expense (\$1,000), Travel, Training & Subsistence (\$1,000), and Art Development Expense (\$5,000) for artist workshop series, grants and youth projects.				
ACCOUNT TOTAL				\$5,000	0.00	0.00
107 20 0528 325 COMMUNITY EVENTS EXPENSE	S	\$85,650				
REQUEST # 2416			\$1,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Meals & Related Expense (\$1,000), Community Events Expense (\$1,000), Travel, Training & Subsistence (\$1,000), and Art Development Expense (\$5,000) for artist workshop series, grants and youth projects.				
ACCOUNT TOTAL				\$86,650	0.00	0.00
107 20 0528 488 ART DEVELOPMENT EXPENSE	S	\$91,000				
REQUEST # 2416			\$5,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Meals & Related Expense (\$1,000), Community Events Expense (\$1,000), Travel, Training & Subsistence (\$1,000), and Art Development Expense (\$5,000) for artist workshop series, grants and youth projects.				
ACCOUNT TOTAL				\$96,000	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
107 20 0528 991 CONTINGENCY - UNRESERVED	S	\$1,609,859				
REQUEST # 2417			(\$8,288)		0.00	0.00
JUSTIFICATION						
Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Library auditorium improvements, Purchase Order 97466.						
REQUEST # 2418			(\$25,000)		0.00	0.00
JUSTIFICATION						
Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for business planning related to focus groups, and operating pro forma research and consulting on the Patricia Reser Center for the Arts building.						
REQUEST # 2416			(\$8,000)		0.00	0.00
JUSTIFICATION						
Additional appropriation in Materials and Services - Meals & Related Expense (\$1,000), Community Events Expense (\$1,000), Travel, Training & Subsistence (\$1,000), and Art Development Expense (\$5,000) for artist workshop series, grants and youth projects.						
REQUEST # 2424			(\$6,272)		0.00	0.00
JUSTIFICATION						
Additional appropriation in Personnel Services - Temporary Employees (\$5,600) and Payroll Taxes and Fringe Benefits (\$672) to hire a temporary employee that will provide assistance with the Arts program events.						
REQUEST # 2567			(\$46,205)		0.00	0.00
JUSTIFICATION						
Record slight reductions in the budgeted amounts for Transient Lodging Taxes City 4% (\$-30,850) and City Portion of County 9% (-15,335) to reflect revised amounts from last year's operations used for projecting the model of TLT Taxes and Patricia Reser Center for the Arts Operations.						
REQUEST # 2484			\$56,170		0.00	0.00
JUSTIFICATION						
Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.						
ACCOUNT TOTAL				\$1,572,264		0.00
107 20 0802 328 MEALS & RELATED EXPENSE	S	\$1,000				
REQUEST # 2416			\$1,000		0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION			Additional appropriation in Materials and Services - Meals & Related Expense (\$1,000), Community Events Expense (\$1,000), Travel, Training & Subsistence (\$1,000), and Art Development Expense (\$5,000) for artist workshop series, grants and youth projects.			
ACCOUNT TOTAL				\$2,000		0.00
107 20 0802 511 PROFESSIONAL SERVICES		\$66,500				
REQUEST # 2417			\$8,288		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Library auditorium improvements, Purchase Order 97466.			
REQUEST # 2418			\$25,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services and re-appropriate in FY 2018-19 for business planning related to focus groups, and operating pro forma research and consulting on the Patricia Reser Center for the Arts building.			
ACCOUNT TOTAL				\$99,788		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
BCA GIFT AND CONTRIBUTION FUND						
108 03 0000 301 BEGINNING WORKING CAPITAL	S	\$100,000				
REQUEST # 2484			(\$100,000)			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$0		0
108 20 0802 991 CONTINGENCY - UNRESERVED	S	\$1,100,000				
REQUEST # 2484			(\$100,000)		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$1,000,000		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
STREET LIGHTING FUND						
111 03 0000 301 BEGINNING WORKING CAPITAL	S	\$148,912				
REQUEST # 2484			\$193,022			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$341,934	0	0
111 85 0811 408 ST PEDESTRIAN LIGHT MAINT	S	\$85,000				
REQUEST # 2362			\$1,200		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Street Pedestrian Light Maintenance to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for custom order anchor bolts, PO 97998				
ACCOUNT TOTAL				\$86,200	0.00	0.00
111 85 0811 817 TRSFERS TO GARAGE FUND	S	\$24,292				
REQUEST # 2367			\$1,151		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$25,443	0.00	0.00
111 85 0811 991 CONTINGENCY - UNRESERVED	S	\$56,397				
REQUEST # 2362			(\$1,200)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Street Pedestrian Light Maintenance to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for custom order anchor bolts, PO 97998				

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2367			(\$1,151)		0.00	0.00
JUSTIFICATION	Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.					
REQUEST # 2484			\$193,022		0.00	0.00
JUSTIFICATION	Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.					
ACCOUNT TOTAL				\$247,068		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
TRANSPORTATION SYSTEMS DEV FUND						
112 03 0000 301 BEGINNING WORKING CAPITAL	S					
REQUEST # 2484			\$595,579			
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$595,579		0
112 72 0669 991 CONTINGENCY - UNRESERVED	S	\$300,000				
REQUEST # 2484			\$595,579		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$895,579		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
TRAFFIC IMPACT/DEV TAX FUND						
114 03 0000 301 BEGINNING WORKING CAPITAL	S	\$10,386,159				
REQUEST # 2484			(\$143,596)			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$10,242,563	0	0
114 72 0669 525 PMTS TO OTHER GOVERNMENT AGENCIES	S					
REQUEST # 2393			\$161,170		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Payments to Other Government Agencies for the City's required 7.78% match under an Intergovernmental Agreement with ODOT for All Roads Transportation Safety (ARTS) Program for the Systemic Signals and Illumination Project in Beaverton, per Agenda Bill 18186 approved by City Council 09/04/18.				
ACCOUNT TOTAL				\$161,170	0.00	0.00
114 72 0669 820 TRSFERS TO CAP PROJ FUND - TDT	S	\$1,764,000				
REQUEST # 2426			\$60,488		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2017-18 for the Beaverton Creek Shared Use Path - Lombard to Cedar Hills Project, CIP 3407, funded by a Transfer from the Traffic Development Tax Fund.				
ACCOUNT TOTAL				\$1,824,488	0.00	0.00
114 72 0669 975 RESERVE - TIF (PRIOR TO TDT)	S	\$795,031				
REQUEST # 2393			(\$161,170)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Payments to Other Government Agencies for the City's required 7.78% match under an Intergovernmental Agreement with ODOT for All Roads Transportation Safety (ARTS) Program for the Systemic Signals and Illumination Project in Beaverton, per Agenda Bill 18186 approved by City Council 09/04/18.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2484			(\$193,840)		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$440,021		0.00
114 72 0669 991 CONTINGENCY - UNRESERVED	S	\$9,248,758				
REQUEST # 2484			\$50,244		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
REQUEST # 2426			(\$60,488)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2017-18 for the Beaverton Creek Shared Use Path - Lombard to Cedar Hills Project, CIP 3407, funded by a Transfer from the Traffic Development Tax Fund.				
ACCOUNT TOTAL				\$9,238,514		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
LIBRARY FUND						
115 03 0000 301 BEGINNING WORKING CAPITAL	S	\$954,845				
REQUEST # 2484			\$165,746			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$1,120,591		0
115 35 0551 303 OFFICE FURNITURE & EQUIPMENT	S	\$300				
REQUEST # 2561			\$1,100		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Office Furniture & Equipment for two ergonomic workstations for a Support Specialist 2 position and the Library Director.				
ACCOUNT TOTAL				\$1,400		0.00
115 35 0551 317 COMPUTER EQUIPMENT	S	\$1,167				
REQUEST # 2472			\$1,822		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Equipment for the purchase of a laptop computer and docking station for the library director.				
ACCOUNT TOTAL				\$2,989		0.00
115 35 0551 318 COMPUTER SOFTWARE	S	\$9,274				
REQUEST # 2562			\$1,800		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Software for a subscription to a web-based scheduling software product in order to more efficiently prepare staff work schedules.				
ACCOUNT TOTAL				\$11,074		0.00
115 35 0551 330 MILEAGE REIMBURSEMENT	S	\$750				
REQUEST # 2453			\$750		0.00	0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION		Additional appropriation in Materials and Services - Mileage Reimbursement for staff attending regional meetings.				
ACCOUNT TOTAL				\$1,500		0.00
115 35 0551 817 TRSFRS TO GARAGE FUND	S	\$12,752				
REQUEST # 2367			\$604		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$13,356		0.00
115 35 0551 991 CONTINGENCY - UNRESERVED	S	\$536,020				
REQUEST # 2367			(\$604)		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
REQUEST # 2453			(\$750)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Mileage Reimbursement for staff attending regional meetings.				
REQUEST # 2472			(\$1,822)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Equipment for the purchase of a laptop computer and docking station for the library director.				
REQUEST # 2562			(\$1,800)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Software for a subscription to a web-based scheduling software product in order to more efficiently prepare staff work schedules.				
REQUEST # 2561			(\$1,100)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Office Furniture & Equipment for two ergonomic workstations for a Support Specialist 2 position and the Library Director.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order
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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2484			\$165,746		0.00	0.00
JUSTIFICATION	Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.					
ACCOUNT TOTAL				\$695,690		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
GENERAL BONDED DEBT FUND						
201 03 0000 301 BEGINNING WORKING CAPITAL	S	\$165,764				
REQUEST # 2484			\$11,479			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$177,243		0
201 20 0001 992 UNAPPROPRIATED ENDING FUND BAL	S	\$85,743				
REQUEST # 2484			\$11,479		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$97,222		0.00
	FUND INC/- DEC BALANCE	\$0			0.00	

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
SPECIAL REVENUE DEBT FUND						
202 03 0000 301 BEGINNING WORKING CAPITAL	S	\$274,211				
REQUEST # 2484			\$205			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$274,416		0
202 20 2001 992 UNAPPROPRIATED ENDING FUND BAL	S	\$279,013				
REQUEST # 2484			\$205		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$279,218		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
CAPITAL DEVELOPMENT FUND						
301 03 3509 301 BEGINNING WORKING CAPITAL	S	\$32,921,036				
REQUEST # 2484			\$421,776			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$33,342,812		0
301 03 3513 301 BEGINNING WORKING CAPITAL	S	\$14,426				
REQUEST # 2484			(\$12,496)			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$1,930		0
301 03 3518 411 TRSFERS FROM GENERAL FUND	S					
REQUEST # 2381			\$1,250			
JUSTIFICATION		Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the Canyon Road Alternate Bike Network Project (CIP No. 3518) funded by Transfers from the General Fund and Street Fund at 50% for each fund.				
ACCOUNT TOTAL				\$1,250		0
301 03 3518 412 TRSFERS FROM STREET FUND	S					
REQUEST # 2381			\$1,250			
JUSTIFICATION		Carryover of unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the Canyon Road Alternate Bike Network Project (CIP No. 3518) funded by Transfers from the General Fund and Street Fund at 50% for each fund.				
ACCOUNT TOTAL				\$1,250		0

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
301 03 3521 301 BEGINNING WORKING CAPITAL	S	\$1,469,198				
REQUEST # 2484			\$339,044			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$1,808,242	0	0
301 03 3522 301 BEGINNING WORKING CAPITAL	S					
REQUEST # 2484			\$142,821			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$142,821	0	0
301 03 3522 411 TRSFRS FROM GENERAL FUND	S					
REQUEST # 2410			\$20,000			
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and the associated transfer funding from the General Fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Beaverton Fountain Improvements project, CIP 3522, PO 97157.				
ACCOUNT TOTAL				\$20,000	0	0
301 70 3509 991 CONTINGENCY - UNRESERVED	S	\$16,141,889				
REQUEST # 2484			\$421,776		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$16,563,665	0.00	0.00
301 70 3513 991 CONTINGENCY - UNRESERVED	S	\$15,512				
REQUEST # 2484			(\$12,496)		0.00	0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2530			(\$82,380)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 to cover predevelopment expenses for the Patricia Reser Center for the Arts.			
REQUEST # 2484			\$339,044		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				(\$1)	0.00	
301 70 3522 683 CONST DESIGN & ENGR INSPECTION	S	\$0				
REQUEST # 2484			\$142,821		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
REQUEST # 2410			\$20,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and the associated transfer funding from the General Fund to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Beaverton Fountain Improvements project, CIP 3522, PO 97157.			
ACCOUNT TOTAL				\$162,821	0.00	
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
CAPITAL PROJECTS FUND						
310 03 3106 301 BEGINNING WORKING CAPITAL	S	\$687,139				
REQUEST # 2484			(\$29,221)			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$657,918		0
310 03 3106 412 TRSFRS FROM STREET FUND	S	\$438,240				
REQUEST # 2558			\$483,025			
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$344,025) for the Menlo Drive - Allen Boulevard to Fairmount Drive Sidewalk Project (CIP 3106A) and re-appropriate in FY 2018-19 and an additional appropriation (\$139,000) funded by Transfers From the Street Fund.				
ACCOUNT TOTAL				\$921,265		0
310 03 3223 301 BEGINNING WORKING CAPITAL	S	\$119,443				
REQUEST # 2484			\$1,173			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$120,616		0
310 03 3224 301 BEGINNING WORKING CAPITAL	S	\$71,280				
REQUEST # 2484			\$155			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$71,435		0

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
310 03 3307 301 BEGINNING WORKING CAPITAL	S	\$501,149				
REQUEST # 2484			(\$12,002)			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$489,147		0
310 03 3407 443 TSFR FR TRANSP DEV TAX FUND	S	\$64,000				
REQUEST # 2426			\$60,488			
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2017-18 for the Beaverton Creek Shared Use Path - Lombard to Cedar Hills Project, CIP 3407, funded by a Transfer from the Traffic Development Tax Fund.				
ACCOUNT TOTAL				\$124,488		0
310 03 3413 412 TRSFERS FROM STREET FUND	S	\$45,000				
REQUEST # 2425			\$23,847			
JUSTIFICATION		Additional appropriation Capital Outlay - Construction Design and Engineering (\$2,000) and Construction (\$21,847) necessary to complete the Hall Boulevard Fiber Connection Project, CIP 3413 - H and funded by a Transfer from the Street Fund.				
ACCOUNT TOTAL				\$68,847		0
310 75 3106 652 RIGHT-OF-WAY AND EASEMENT COST	S	\$0				
REQUEST # 2558			\$53,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$344,025) for the Menlo Drive - Allen Boulevard to Fairmount Drive Sidewalk Project (CIP 3106A) and re-appropriate in FY 2018-19 and an additional appropriation (\$139,000) funded by Transfers From the Street Fund.				
ACCOUNT TOTAL				\$53,000	0.00	0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
310 75 3106 682 CONSTRUCTION	S	\$1,290,000				
REQUEST # 2558			\$344,025		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$344,025) for the Menlo Drive - Allen Boulevard to Fairmount Drive Sidewalk Project (CIP 3106A) and re-appropriate in FY 2018-19 and an additional appropriation (\$139,000) funded by Transfers From the Street Fund.			
REQUEST # 2484			(\$29,221)		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$1,604,804	0.00	0.00
310 75 3106 683 CONST DESIGN & ENGR INSPECTION	S	\$38,000				
REQUEST # 2558			\$86,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$344,025) for the Menlo Drive - Allen Boulevard to Fairmount Drive Sidewalk Project (CIP 3106A) and re-appropriate in FY 2018-19 and an additional appropriation (\$139,000) funded by Transfers From the Street Fund.			
ACCOUNT TOTAL				\$124,000	0.00	0.00
310 75 3223 991 CONTINGENCY - UNRESERVED	S	\$21,543				
REQUEST # 2484			\$1,173		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$22,716	0.00	0.00
310 75 3224 991 CONTINGENCY - UNRESERVED	S	\$72,480				
REQUEST # 2484			\$155		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$72,635	0.00	0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
310 75 3307 983 RESERVE - UTIL UNDERGROUNDING	S	\$509,849				
REQUEST # 2484			(\$12,002)		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$497,847		0.00
310 75 3407 682 CONSTRUCTION	S	\$100,000				
REQUEST # 2426			\$60,488		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2017-18 for the Beaverton Creek Shared Use Path - Lombard to Cedar Hills Project, CIP 3407, funded by a Transfer from the Traffic Development Tax Fund.				
ACCOUNT TOTAL				\$160,488		0.00
310 75 3413 682 CONSTRUCTION	S	\$45,000				
REQUEST # 2425			\$21,847		0.00	0.00
JUSTIFICATION		Additional appropriation Capital Outlay - Construction Design and Engineering (\$2,000) and Construction (\$21,847) necessary to complete the Hall Boulevard Fiber Connection Project, CIP 3413 - H and funded by a Transfer from the Street Fund.				
ACCOUNT TOTAL				\$66,847		0.00
310 75 3413 683 CONST DESIGN & ENGR INSPECTION	S	\$0				
REQUEST # 2425			\$2,000		0.00	0.00
JUSTIFICATION		Additional appropriation Capital Outlay - Construction Design and Engineering (\$2,000) and Construction (\$21,847) necessary to complete the Hall Boulevard Fiber Connection Project, CIP 3413 - H and funded by a Transfer from the Street Fund.				
ACCOUNT TOTAL				\$2,000		0.00
	FUND INC/- DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
WATER FUND						
501 03 0000 301 BEGINNING WORKING CAPITAL	S	\$11,860,554				
REQUEST # 2484			\$1,286,723			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$13,147,277		0
501 03 0000 329 OTHER INTERGOVERNMENTAL REV	S					
REQUEST # 2487			\$88,820			
JUSTIFICATION		Record additional revenue received for second lease of excess capacity in the Joint Water Commission (JWC).				
ACCOUNT TOTAL				\$88,820		0
501 72 0740 317 COMPUTER EQUIPMENT	S	\$1,775				
REQUEST # 2370			\$5,610		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Equipment for three laptop computers (3 @ \$1,870 each) for water engineers.				
ACCOUNT TOTAL				\$7,385		0.00
501 72 0740 444 ASR OPERATING & MONITORING EXP						
REQUEST # 2535			\$195,978		0.00	0.00
JUSTIFICATION		Establish a new Water Operation Fund Expense Account entitled ASR Operating and Monitoring Expense and provide a \$195,987 appropriation for general on-going hydrogeological support for the Aquifer Storage and Recovery program PO's 98733, 98744 and 98550.. In previous years, this expenditure was charged to CIP 3620, extra water capacity projects, however these services should not be capitalized.				
ACCOUNT TOTAL				\$195,978		0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
501 72 0740 511 PROFESSIONAL SERVICES	S	\$49,700				
REQUEST # 2306			\$8,020		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.			
REQUEST # 2307			\$9,228		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for corrosion protection review of the Engineering Design Manual, PO 98767			
ACCOUNT TOTAL				\$66,948	0.00	0.00
501 72 0740 817 TRSFRS TO GARAGE FUND	S	\$818				
REQUEST # 2367			\$39		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
ACCOUNT TOTAL				\$857	0.00	0.00
501 75 3611 685 JWC CAPITAL EXPENSE	S	\$1,882,250				
REQUEST # 2503			\$463,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - JWC Capital Expense and re-appropriate in FY 2018-19.			
ACCOUNT TOTAL				\$2,345,250	0.00	0.00
501 75 3701 682 CONSTRUCTION	S	\$2,057,000				
REQUEST # 2465			\$150,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for CIP 6095, water improvements in the Sellwood Subdivision.			

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2464			\$330,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for waterline improvements on SW Chestnut Place, Beaverton-Hillsdale Highway to Cypress, CIP 4152.				
ACCOUNT TOTAL				\$2,537,000	0.00	0.00
501 75 3701 683 CONST DESIGN & ENGR INSPECTION	S	\$257,000				
REQUEST # 2479			\$102,716		0.00	0.00
JUSTIFICATION		Carry over of unspent FY 2017-18 appropriation (\$47,616) in Capital Outlay - Construction Design & Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$55,100) for the Water Master Plan, CIP 4017A, PO 95936.				
REQUEST # 2482			\$48,668		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for the ASR 7 Project, CIP 4021H.				
REQUEST # 2483			\$18,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for the advance warning system for earthquakes, CIP 4060				
ACCOUNT TOTAL				\$426,384	0.00	0.00
501 85 0741 497 DEBT ISSUANCE COST	S	\$0				
REQUEST # 2421			\$850		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials & Services - Debt Issuance Cost for the administrative fee associated with the 2018 Water Revenue Bond Issue.				
ACCOUNT TOTAL				\$850	0.00	0.00
501 85 0741 832 TRSFERS TO WATER DEBT SVC FUND		\$2,293,004				
REQUEST # 2412			(\$108,010)		0.00	0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION		Reduce the appropriation in the 2018 Water Revenue Bond Debt Service payment and the associated Transfer from the Water Operating Fund to reflect a slightly lower payment than was estimated in the budget.				
ACCOUNT TOTAL				\$2,184,994		0.00
501 85 0741 991 CONTINGENCY - UNRESERVED		\$7,984,944				
REQUEST # 2412			\$108,010		0.00	0.00
JUSTIFICATION		Reduce the appropriation in the 2018 Water Revenue Bond Debt Service payment and the associated Transfer from the Water Operating Fund to reflect a slightly lower payment than was estimated in the budget.				
REQUEST # 2411			(\$40,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Line Maintenance for hydrant meters and backflow devices for the cross connection program and to assist with the TVWD account withdrawals.				
REQUEST # 2421			(\$850)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials & Services - Debt Issuance Cost for the administrative fee associated with the 2018 Water Revenue Bond Issue.				
REQUEST # 2483			(\$18,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for the advance warning system for earthquakes, CIP 4060				
REQUEST # 2485			(\$9,762)		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.				
REQUEST # 2482			(\$48,668)		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for the ASR 7 Project, CIP 4021H.				
REQUEST # 2479			(\$102,716)		0.00	0.00
JUSTIFICATION		Carry over of unspent FY 2017-18 appropriation (\$47,616) in Capital Outlay - Construction Design & Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$55,100) for the Water Master Plan, CIP 4017A, PO 95936.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2464			(\$330,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for waterline improvements on SW Chestnut Place, Beaverton-Hillsdale Highway to Cypress, CIP 4152.			
REQUEST # 2465			(\$150,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for CIP 6095, water improvements in the Sellwood Subdivision.			
REQUEST # 2370			(\$5,610)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Equipment for three laptop computers (3 @ \$1,870 each) for water engineers.			
REQUEST # 2307			(\$9,228)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for corrosion protection review of the Engineering Design Manual, PO 98767			
REQUEST # 2306			(\$8,020)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.			
REQUEST # 2324			(\$2,520)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for water meter relocations, PO 98748.			
REQUEST # 2330			(\$600)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Vehicles and re-appropriate in FY 2018-19 to complete vehicle set-up.			
REQUEST # 2367			(\$5,781)		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2364			(\$8,100)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for Unregulated Contaminant Monitoring Rule 4 (UCMR4) testing required by EPA, PO 98046.			
REQUEST # 2363			(\$8,475)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Chemical & Laboratory Supplies (\$8,000) and Line Maintenance (\$475) to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for chemicals used for water line maintenance, PO 97857.			
REQUEST # 2342			(\$96,450)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Manhole and Pressure Reducing Valve Adjustments due to additional street overlay projects requiring the lowering of 213 water valves.			
REQUEST # 2503			(\$463,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - JWC Capital Expense and re-appropriate in FY 2018-19.			
REQUEST # 2487			\$88,820		0.00	0.00
JUSTIFICATION			Record additional revenue received for second lease of excess capacity in the Joint Water Commission (JWC).			
REQUEST # 2484			\$1,286,723		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
REQUEST # 2535			(\$195,978)		0.00	0.00
JUSTIFICATION			Establish a new Water Operation Fund Expense Account entitled ASR Operating and Monitoring Expense and provide a \$195,987 appropriation for general on-going hydrogeological support for the Aquifer Storage and Recovery program PO's 98733, 98744 and 98550.. In previous years, this expenditure was charged to CIP 3620, extra water capacity projects, however these services should not be capitalized.			
ACCOUNT TOTAL				\$7,964,739	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
501 85 0742 419 CHEMICAL & LABORATORY SUPPLIES	S	\$8,800				
REQUEST # 2363			\$8,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Chemical & Laboratory Supplies (\$8,000) and Line Maintenance (\$475) to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for chemicals used for water line maintenance, PO 97857.				
ACCOUNT TOTAL				\$16,800	0.00	0.00
501 85 0742 441 LINE MAINTENANCE	S	\$160,000				
REQUEST # 2363			\$475		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Chemical & Laboratory Supplies (\$8,000) and Line Maintenance (\$475) to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for chemicals used for water line maintenance, PO 97857.				
ACCOUNT TOTAL				\$160,475	0.00	0.00
501 85 0742 448 MANHOLE / PRV VALVE ADJUSTMENTS	S	\$50,000				
REQUEST # 2342			\$96,450		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Manhole and Pressure Reducing Valve Adjustments due to additional street overlay projects requiring the lowering of 213 water valves.				
ACCOUNT TOTAL				\$146,450	0.00	0.00
501 85 0742 511 PROFESSIONAL SERVICES	S	\$34,100				
REQUEST # 2324			\$2,520		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for water meter relocations, PO 98748.				
ACCOUNT TOTAL				\$36,620	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order
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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
501 85 0742 641 VEHICLES		\$74,800				
REQUEST # 2330			\$600		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Vehicles and re-appropriate in FY 2018-19 to complete vehicle set-up.			
ACCOUNT TOTAL				\$75,400	0.00	0.00
501 85 0742 817 TRSFRS TO GARAGE FUND	S	\$71,037				
REQUEST # 2367			\$3,367		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
REQUEST # 2485			\$9,762		0.00	0.00
JUSTIFICATION			Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.			
ACCOUNT TOTAL				\$84,166	0.00	0.00
501 85 0743 441 LINE MAINTENANCE	S	\$35,000				
REQUEST # 2411			\$40,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Line Maintenance for hydrant meters and backflow devices for the cross connection program and to assist with the TVWD account withdrawals.			
ACCOUNT TOTAL				\$75,000	0.00	0.00
501 85 0743 511 PROFESSIONAL SERVICES	S	\$98,500				
REQUEST # 2364			\$8,100		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for Unregulated Contaminant Monitoring Rule 4 (UCMR4) testing required by EPA, PO 98046.			
ACCOUNT TOTAL				\$106,600	0.00	0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
501 85 0743 817 TRSFERS TO GARAGE FUND	S	\$50,114				
REQUEST # 2367			\$2,375		0.00	0.00
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$52,489		0.00
	FUND INC/- DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
SEWER FUND						
502 03 0000 301 BEGINNING WORKING CAPITAL	S	\$7,959,486				
REQUEST # 2484			\$1,056,484			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$9,015,970		0
502 72 0740 511 PROFESSIONAL SERVICES	S	\$35,000				
REQUEST # 2306			\$8,020		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.				
ACCOUNT TOTAL				\$43,020		0.00
502 75 3811 683 CONST DESIGN & ENGR INSPECTION	S	\$225,000				
REQUEST # 2310			\$161,194		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection (\$121,194) to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$40,000) for the Sewer Master Plan Update, PO 95881.				
ACCOUNT TOTAL				\$386,194		0.00
502 75 3812 682 CONSTRUCTION	S	\$794,500				
REQUEST # 2463			\$158,352		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation (\$150,352) and re-appropriate in FY 2018-19 and additional appropriation (\$8,000) in Capital Outlay - Construction for the South Cooper Mountain (West) additional capacity improvements, CIP 5092A.				
ACCOUNT TOTAL				\$952,852		0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
502 75 3850 682 CONSTRUCTION	S	\$812,500				
REQUEST # 2533			\$200,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$200,000) and Construction Design & Engineering Inspection (\$150,000) and re-appropriate in FY 2018-19 for the Sellwood Utility Improvements Project, CIP 6095.				
ACCOUNT TOTAL				\$1,012,500	0.00	0.00
502 75 3850 683 CONST DESIGN & ENGR INSPECTION	S	\$135,000				
REQUEST # 2533			\$150,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$200,000) and Construction Design & Engineering Inspection (\$150,000) and re-appropriate in FY 2018-19 for the Sellwood Utility Improvements Project, CIP 6095.				
ACCOUNT TOTAL				\$285,000	0.00	0.00
502 85 0753 511 PROFESSIONAL SERVICES	S	\$49,000				
REQUEST # 2322			\$4,455		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for staff development training, PO 98552.				
ACCOUNT TOTAL				\$53,455	0.00	0.00
502 85 0753 671 EQUIPMENT	S	\$0				
REQUEST # 2331			\$40,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Equipment and re-appropriate in FY 2018-19 for purchase of accessories for Vactor Vehicle 7-507.				
ACCOUNT TOTAL				\$40,000	0.00	0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
502 85 0753 817 TRSFRS TO GARAGE FUND	S	\$120,990				
REQUEST # 2367			\$5,734		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
REQUEST # 2485			\$12,204		0.00	0.00
JUSTIFICATION			Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.			
ACCOUNT TOTAL				\$138,928	0.00	0.00
502 85 0753 986 RESERVE - DEDICATED SURCHARGES	S	\$3,806,196				
REQUEST # 2484			\$341,868		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$4,148,064	0.00	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	S	\$2,331,061				
REQUEST # 2484			\$488,048		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
REQUEST # 2533			(\$350,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction (\$200,000) and Construction Design & Engineering Inspection (\$150,000) and re-appropriate in FY 2018-19 for the Sellwood Utility Improvements Project, CIP 6095.			
REQUEST # 2485			(\$12,204)		0.00	0.00
JUSTIFICATION			Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.			

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2331			(\$40,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Equipment and re-appropriate in FY 2018-19 for purchase of accessories for Vactor Vehicle 7-507.			
REQUEST # 2322			(\$4,455)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for staff development training, PO 98552.			
REQUEST # 2310			(\$161,194)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection (\$121,194) to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$40,000) for the Sewer Master Plan Update, PO 95881.			
REQUEST # 2306			(\$8,020)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.			
REQUEST # 2343			(\$10,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Professional Services due to a price increase in overlay manhole adjustments.			
REQUEST # 2367			(\$6,791)		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
ACCOUNT TOTAL				\$2,226,445	0.00	0.00
502 85 0753 994 RESERVE - SDC	S	\$645,987				
REQUEST # 2463			(\$158,352)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation (\$150,352) and re-appropriate in FY 2018-19 and additional appropriation (\$8,000) in Capital Outlay - Construction for the South Cooper Mountain (West) additional capacity improvements, CIP 5092A.			

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2484			\$226,568		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$714,203	0.00	0.00
502 85 0757 511 PROFESSIONAL SERVICES	S	\$100,500				
REQUEST # 2343			\$10,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Professional Services due to a price increase in overlay manhole adjustments.			
ACCOUNT TOTAL				\$110,500	0.00	0.00
502 85 0757 817 TRSFERS TO GARAGE FUND	S	\$22,307				
REQUEST # 2367			\$1,057		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
ACCOUNT TOTAL				\$23,364	0.00	0.00
		FUND INC/-	\$0		0.00	
		DEC				
		BALANCE				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
WATER DEBT SERVICE FUND						
504 03 0000 301 BEGINNING WORKING CAPITAL	S	\$71,954				
REQUEST # 2484			(\$2,656)			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$69,298		0
504 03 0000 419 TRSFRS FROM WATER FUND		\$2,293,004				
REQUEST # 2412			(\$108,010)			
JUSTIFICATION		Reduce the appropriation in the 2018 Water Revenue Bond Debt Service payment and the associated Transfer from the Water Operating Fund to reflect a slightly lower payment than was estimated in the budget.				
ACCOUNT TOTAL				\$2,184,994		0
504 85 0001 719 2018 BOND PRINCIPAL WTR REV BOND	S	\$705,250				
REQUEST # 2412			\$44,750		0.00	0.00
JUSTIFICATION		Reduce the appropriation in the 2018 Water Revenue Bond Debt Service payment and the associated Transfer from the Water Operating Fund to reflect a slightly lower payment than was estimated in the budget.				
ACCOUNT TOTAL				\$750,000		0.00
504 85 0001 720 2018 BOND INTEREST WTR REV BOND	S	\$840,000				
REQUEST # 2412			(\$152,760)		0.00	0.00
JUSTIFICATION		Reduce the appropriation in the 2018 Water Revenue Bond Debt Service payment and the associated Transfer from the Water Operating Fund to reflect a slightly lower payment than was estimated in the budget.				
ACCOUNT TOTAL				\$687,240		0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
504 85 0001 992 UNAPPROPRIATED	S	\$72,854				
ENDING FUND BAL						
REQUEST # 2484			(\$2,656)		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$70,198		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
WATER CONSTRUCTION FUND						
505 03 0000 301 BEGINNING WORKING CAPITAL	S	\$16,390,121				
REQUEST # 2484			\$2,547,501			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$18,937,622	0	0
505 75 0744 993 RESERVE - BOND PROCEEDS	S	\$3,853,175				
REQUEST # 2484			\$2,685,038		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
REQUEST # 2495			(\$3,900,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Construction (\$2,700,000) and Construction Design and Engineering (\$1,200,000) for the Cooper Mountain (5.5 MG) Reservoir No. 2 project. Additional phases of the project have been expedited due to Washington County Transportation Projects in the area and coordinating construction activities along with favorable decision on the Urban Reserve 6B Area.				
REQUEST # 2496			\$500,000		0.00	0.00
JUSTIFICATION		Reduce appropriation in Capital Outlay - Construction to reflect the more accurate timing of the expenditure to FY 2019-20 for the Kemmer Road (176th Ave - 182nd Ave) 24-inch Waterline Extension Project CIP 4151. Also, this project will be incorporated into CIP 4058A, Cooper Mountain (5.5 MG) Reservoir No. 2 project in FY 2019-20.				
REQUEST # 2502			(\$237,983)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering \$85,648 to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and an additional request of \$152,335 for the Willamette Water Supply Project - Beaverton - Intertie at Cornelius Pass Road/TV Highway, CIP 4141, PO 99037.				
REQUEST # 2498			\$975,000		0.00	0.00
JUSTIFICATION		Reduce appropriation in Capital Outlay - Construction for the Jenkins Waterline Extension - 153rd Ave to Merlo Project, CIP 50904107 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2499			\$500,000		0.00	0.00
JUSTIFICATION			Reduce appropriation in Capital Outlay - Construction for the TVWD Withdrawal Area 2, CIP 4128E4107 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20. .			
REQUEST # 2500			\$1,500,000		0.00	0.00
JUSTIFICATION			Reduce appropriation in Capital Outlay - Construction for the Meridian Pump Station Replacement Project CIP 4107 to reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.			
REQUEST # 2501			\$1,000,000		0.00	0.00
JUSTIFICATION			Reduce appropriation in Capital Outlay - Construction for the Willamette Water Supply Project - Beaverton Cornelius Pass Road/TV Highway Intertie Project 4141 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20.			
REQUEST # 2517			(\$179,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation (\$60,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$19,000), and additional appropriation (\$100,000) in Capital Outlay - Construction for the Kemmer Waterline Project, CIP 4151, PO 98211.			
REQUEST # 2516			(\$150,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the 175th and Kemmer intersection waterline project, CIP 5092B.			
REQUEST # 2531			(\$768,332)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation (\$500,000) and additional appropriation (\$228,000) in Capital Outlay - Construction and (\$40,332) in Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 for the Alvord waterline project due to construction bid being higher than estimate and additional tree removal needed, CIP 4122, PO 98753.			
REQUEST # 2556			\$250,000		0.00	0.00
JUSTIFICATION			Reduce appropriation in Capital Outlay, Construction Design and Engineering (683) for the Willamette Intake Facility (WIF) Project 4107 to more accurately reflect the estimated amount that will be spent this year based on the revised budget from the WIF Commission and account for the \$100,000 appropriation in a new Account Number 687 entitled WIF Capital Expense.			

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2462			(\$133,012)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation (\$85,012) and re-appropriate in FY 2018-19 and additional appropriation (\$48,000) in Capital Outlay - Construction to install additional purple pipe within the right of way for CIP 5092A project.			
REQUEST # 2461			(\$10,097)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation (\$4,097) in Capital Outlay - Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 and additional appropriation (\$6,000) for the South Cooper Mountain LID / Tile Flat Pump Station.			
REQUEST # 2386			(\$200,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 for the Meridian Pump Station Replacement Project, CIP4107.			
REQUEST # 2344			(\$8,457)		0.00	0.00
JUSTIFICATION			Carry over of unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Cooper Mountain Reservoir 2 Preliminary Design, PO 95678.			
ACCOUNT TOTAL				\$5,676,332	0.00	0.00
505 75 0744 994 RESERVE - SDC	S		\$1,800,946			
REQUEST # 2329			(\$6,285)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for Gem Lane Waterline drilling for 2" water service, PO 98749.			
REQUEST # 2526			(\$689,105)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation (\$236,600) in Capital Outlay - Construction to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$304,250), and additional appropriation (\$148,255) in Capital Outlay - Construction Design & Engineering Inspection for the South Cooper Mountain non-potable project, CIP 4021G, PO 98754.			

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2514			(\$390,000)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation (\$40,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$350,000) in Capital Outlay - Construction for the Denney Road Commerce Center Waterline, CIP 4150, PO 98403.			
REQUEST # 2497			\$600,000		0.00	0.00
JUSTIFICATION			Reduce appropriation in Capital Outlay - Construction for the South Cooper Mountain 24" Waterline Extension from the High School west towards future development areas. This project will be completed by the various sub-division developers through the SDC credit process.			
REQUEST # 2494			\$100,000		0.00	0.00
JUSTIFICATION			Reduce appropriation in Capital Outlay - Construction for Water Extra-Capacity Projects CIP 4024Q as this appropriation is not needed considering the remaining appropriations in this account.			
REQUEST # 2493			\$100,000		0.00	0.00
JUSTIFICATION			Reduce appropriation in Capital Outlay - Construction Design and Engineering for the Urban Reserve Infrastructure Analysis Project (6B area) CIP 4154 as a portion of the work will be completed in future years.			
REQUEST # 2484			(\$137,537)		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$1,378,019	0.00	0.00
505 75 3620 682 CONSTRUCTION	S	\$1,086,000				
REQUEST # 2494			(\$100,000)		0.00	0.00
JUSTIFICATION			Reduce appropriation in Capital Outlay - Construction for Water Extra-Capacity Projects CIP 4024Q as this appropriation is not needed considering the remaining appropriations in this account.			
REQUEST # 2514			\$350,000		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation (\$40,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$350,000) in Capital Outlay - Construction for the Denney Road Commerce Center Waterline, CIP 4150, PO 98403.			

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2329			\$6,285		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2018-19 for Gem Lane Waterline drilling for 2" water service, PO 98749.				
ACCOUNT TOTAL				\$1,342,285		0.00
505 75 3620 683 CONST DESIGN & ENGR INSPECTION	S	\$189,000				
REQUEST # 2514			\$40,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation (\$40,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$350,000) in Capital Outlay - Construction for the Denney Road Commerce Center Waterline, CIP 4150, PO 98403.				
REQUEST # 2493			(\$100,000)		0.00	0.00
JUSTIFICATION		Reduce appropriation in Capital Outlay - Construction Design and Engineering for the Urban Reserve Infrastructure Analysis Project (6B area) CIP 4154 as a portion of the work will be completed in future years.				
ACCOUNT TOTAL				\$129,000		0.00
505 75 3622 682 CONSTRUCTION	S	\$1,380,000				
REQUEST # 2495			\$2,700,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Construction (\$2,700,000) and Construction Design and Engineering (\$1,200,000) for the Cooper Mountain (5.5 MG) Reservoir No. 2 project. Additional phases of the project have been expedited due to Washington County Transportation Projects in the area and coordinating construction activities along with favorable decision on the Urban Reserve 6B Area.				
REQUEST # 2496			(\$500,000)		0.00	0.00
JUSTIFICATION		Reduce appropriation in Capital Outlay - Construction to reflect the more accurate timing of the expenditure to FY 2019-20 for the Kemmer Road (176th Ave - 182nd Ave) 24-inch Waterline Extension Project CIP 4151. Also, this project will be incorporated into CIP 4058A, Cooper Mountain (5.5 MG) Reservoir No. 2 project in FY 2019-20.				
REQUEST # 2516			\$150,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction and re-appropriate in FY 2018-19 for the 175th and Kemmer intersection waterline project, CIP 5092B.				

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2517			\$100,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation (\$60,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$19,000), and additional appropriation (\$100,000) in Capital Outlay - Construction for the Kemmer Waterline Project, CIP 4151, PO 98211.				
ACCOUNT TOTAL				\$3,830,000	0.00	0.00
505 75 3622 683 CONST DESIGN & ENGR INSPECTION	S	\$557,000				
REQUEST # 2517			\$79,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation (\$60,000) in Capital Outlay - Construction Design & Engineering Inspection to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$19,000), and additional appropriation (\$100,000) in Capital Outlay - Construction for the Kemmer Waterline Project, CIP 4151, PO 98211.				
REQUEST # 2495			\$1,200,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Construction (\$2,700,000) and Construction Design and Engineering (\$1,200,000) for the Cooper Mountain (5.5 MG) Reservoir No. 2 project. Additional phases of the project have been expedited due to Washington County Transportation Projects in the area and coordinating construction activities along with favorable decision on the Urban Reserve 6B Area.				
REQUEST # 2344			\$8,457		0.00	0.00
JUSTIFICATION		Carry over of unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering Inspection to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Cooper Mountain Reservoir 2 Preliminary Design, PO 95678.				
ACCOUNT TOTAL				\$1,844,457	0.00	0.00
505 75 3623 682 CONSTRUCTION	S	\$400,000				
REQUEST # 2526			\$540,850		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation (\$236,600) in Capital Outlay - Construction to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$304,250), and additional appropriation (\$148,255) in Capital Outlay - Construction Design & Engineering Inspection for the South Cooper Mountain non-potable project, CIP 4021G, PO 98754.				
ACCOUNT TOTAL				\$940,850	0.00	0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
505 75 3623 683 CONST DESIGN & ENGR INSPECTION	S	\$200,000				
REQUEST # 2526			\$148,255		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation (\$236,600) in Capital Outlay - Construction to reflect cancelation of prior year encumbrance and re-appropriate in FY 2018-19 and additional appropriation (\$304,250), and additional appropriation (\$148,255) in Capital Outlay - Construction Design & Engineering Inspection for the South Cooper Mountain non-potable project, CIP 4021G, PO 98754.				
ACCOUNT TOTAL				\$348,255	0.00	0.00
505 75 3625 682 CONSTRUCTION	S	\$600,000				
REQUEST # 2497			(\$600,000)		0.00	0.00
JUSTIFICATION		Reduce appropriation in Capital Outlay - Construction for the South Cooper Mountain 24" Waterline Extension from the High School west towards future development areas. This project will be completed by the various sub-division developers through the SDC credit process.				
ACCOUNT TOTAL				\$0	0.00	0.00
505 75 3627 682 CONSTRUCTION	S	\$2,490,000				
REQUEST # 2498			(\$975,000)		0.00	0.00
JUSTIFICATION		Reduce appropriation in Capital Outlay - Construction for the Jenkins Waterline Extension - 153rd Ave to Merlo Project, CIP 50904107 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20. .				
REQUEST # 2499			(\$500,000)		0.00	0.00
JUSTIFICATION		Reduce appropriation in Capital Outlay - Construction for the TVWD Withdrawal Area 2, CIP 4128E4107 to more accurately reflect the estimated amount that will be spent this year on the project with the remaining amount to be budgeted in FY 2019-20. .				
ACCOUNT TOTAL				\$1,015,000	0.00	0.00
505 75 3631 682 CONSTRUCTION	S	\$2,750,000				
REQUEST # 2500			(\$1,500,000)		0.00	0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2556			(\$350,000)		0.00	0.00
JUSTIFICATION		Reduce appropriation in Capital Outlay, Construction Design and Engineering (683) for the Willamette Intake Facility (WIF) Project 4107 to more accurately reflect the estimated amount that will be spent this year based on the revised budget from the WIF Commission and account for the \$100,000 appropriation in a new Account Number 687 entitled WIF Capital Expense.				
REQUEST # 2502			\$237,983		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Capital Outlay - Construction Design & Engineering \$85,648 to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 and an additional request of \$152,335 for the Willamette Water Supply Project - Beaverton - Intertie at Cornelius Pass Road/TV Highway, CIP 4141, PO 99037.				
ACCOUNT TOTAL				\$237,983		0.00
505 75 3643 687 WIF CAPITAL EXPENSE	S	\$0				
REQUEST # 2556			\$100,000		0.00	0.00
JUSTIFICATION		Reduce appropriation in Capital Outlay, Construction Design and Engineering (683) for the Willamette Intake Facility (WIF) Project 4107 to more accurately reflect the estimated amount that will be spent this year based on the revised budget from the WIF Commission and account for the \$100,000 appropriation in a new Account Number 687 entitled WIF Capital Expense.				
ACCOUNT TOTAL				\$100,000		0.00
505 75 3644 682 CONSTRUCTION	S	\$750,000				
REQUEST # 2531			\$728,000		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation (\$500,000) and additional appropriation (\$228,000) in Capital Outlay - Construction and (\$40,332) in Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 for the Alvord waterline project due to construction bid being higher than estimate and additional tree removal needed, CIP 4122, PO 98753.				
REQUEST # 2462			\$133,012		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation (\$85,012) and re-appropriate in FY 2018-19 and additional appropriation (\$48,000) in Capital Outlay - Construction to install additional purple pipe within the right of way for CIP 5092A project.				
ACCOUNT TOTAL				\$1,611,012		0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
505 75 3644 683 CONST DESIGN & ENGR INSPECTION	S	\$100,000				
REQUEST # 2461			\$10,097		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation (\$4,097) in Capital Outlay - Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 and additional appropriation (\$6,000) for the South Cooper Mountain LID / Tile Flat Pump Station.				
REQUEST # 2531			\$40,332		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation (\$500,000) and additional appropriation (\$228,000) in Capital Outlay - Construction and (\$40,332) in Construction Design & Engineering Inspection and re-appropriate in FY 2018-19 for the Alvord waterline project due to construction bid being higher than estimate and additional tree removal needed, CIP 4122, PO 98753.				
ACCOUNT TOTAL				\$150,429	0.00	0.00
505 75 3645 682 CONSTRUCTION	S					
REQUEST # 2555			\$400,000		0.00	0.00
JUSTIFICATION		Transfer within existing Capital Outlay appropriations in the Water Construction Fund to create a new Program 3645 to separately account for the Two Intertie Projects for Beaverton's portion of the Willamette Water Supply Project. The interties will be at Cornelius Pass Road and Tile Flat Road.				
ACCOUNT TOTAL				\$400,000	0.00	0.00
505 75 3645 683 CONST DESIGN & ENGR INSPECTION	S	\$0				
REQUEST # 2555			\$250,000		0.00	0.00
JUSTIFICATION		Transfer within existing Capital Outlay appropriations in the Water Construction Fund to create a new Program 3645 to separately account for the Two Intertie Projects for Beaverton's portion of the Willamette Water Supply Project. The interties will be at Cornelius Pass Road and Tile Flat Road.				
ACCOUNT TOTAL				\$250,000	0.00	0.00
	FUND INC/- DEC BALANCE	\$0			0.00	

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
STORM DRAIN FUND						
513 03 0000 301 BEGINNING WORKING CAPITAL	S	\$10,916,055				
REQUEST # 2484			\$281,582			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$11,197,637	0	
513 72 0740 511 PROFESSIONAL SERVICES	S	\$20,000				
REQUEST # 2306			\$8,020		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.				
ACCOUNT TOTAL				\$28,020	0.00	
513 85 0734 170 PUBLIC WORKS LEAD	S	\$171,551				
REQUEST # 2384			(\$11,200)		2.50	0.00
JUSTIFICATION		Transfer within existing appropriations in Personnel Services to hire a temporary employee due to a vacancy in the Public Works Lead position.				
ACCOUNT TOTAL				\$160,351	2.50	
513 85 0734 275 TEMPORARY EMPLOYEES	S	\$0				
REQUEST # 2384			\$11,200		0.00	0.00
JUSTIFICATION		Transfer within existing appropriations in Personnel Services to hire a temporary employee due to a vacancy in the Public Works Lead position.				
ACCOUNT TOTAL				\$11,200	0.00	

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
513 85 0734 511 PROFESSIONAL SERVICES	S	\$180,000				
REQUEST # 2327			\$5,639		0.00	0.00
JUSTIFICATION			Carryover unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for replacement storm water outflow filter cartridges, PO 98590.			
ACCOUNT TOTAL				\$185,639		0.00
513 85 0734 671 EQUIPMENT	S	\$55,000				
REQUEST # 2332			\$10,500		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Equipment and re-appropriate in FY 2018-19 to purchase accessories for 7-506 vactor.			
ACCOUNT TOTAL				\$65,500		0.00
513 85 0734 817 TRSFRS TO GARAGE FUND	S	\$180,064				
REQUEST # 2367			\$8,534		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
REQUEST # 2485			\$10,981		0.00	0.00
JUSTIFICATION			Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.			
ACCOUNT TOTAL				\$199,579		0.00
513 85 0734 981 RESERVE - STORM SDC CONVEYANCE	S	\$2,088,577				
REQUEST # 2484			\$32,735		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$2,121,312		0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
513 85 0734 984 RESERVE - STORM SDC QUALITY	S	\$221,871				
REQUEST # 2484			(\$1,839)		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$220,032		0.00
513 85 0734 985 RESERVE - STORM SDC QUANTITY	S	\$671,854				
REQUEST # 2484			\$4,995		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$676,849		0.00
513 85 0734 986 RESERVE - DEDICATED SURCHARGES	S	\$2,316,411				
REQUEST # 2484			\$62,272		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$2,378,683		0.00
513 85 0734 991 CONTINGENCY - UNRESERVED	S	\$2,525,489				
REQUEST # 2484			\$183,419		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
REQUEST # 2485			(\$14,644)		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.				
REQUEST # 2306			(\$8,020)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 (\$18,600) and an additional appropriation (\$21,500) for updating the Engineering Design Manual, PO 97894.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2332			(\$10,500)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Capital Outlay - Equipment and re-appropriate in FY 2018-19 to purchase accessories for 7-506 vactor.			
REQUEST # 2327			(\$5,639)		0.00	0.00
JUSTIFICATION			Carryover unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for replacement storm water outflow filter cartridges, PO 98590.			
REQUEST # 2367			(\$8,858)		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
ACCOUNT TOTAL				\$2,661,247	0.00	0.00
513 85 0739 817 TRSFRS TO GARAGE FUND	S	\$6,840				
REQUEST # 2367			\$324		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
REQUEST # 2485			\$3,663		0.00	0.00
JUSTIFICATION			Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.			
ACCOUNT TOTAL				\$10,827	0.00	0.00
		FUND INC-/DEC BALANCE	\$0		0.00	

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REPROGRAPHICS FUND						
601 03 0000 301 BEGINNING WORKING CAPITAL	S	\$101,765				
REQUEST # 2484			\$3,342			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$105,107		0
601 03 0000 411 TRSFERS FROM GENERAL FUND	S	\$934,821				
REQUEST # 2365			\$10,000			
JUSTIFICATION		Additional appropriation in Transfers to Reprographics Fund and the associated revenue Transfer Into the Reprographics Fund due to the Site Development Program transferring from the Public Works Department to the Community Development Department.				
ACCOUNT TOTAL				\$944,821		0
601 25 0721 991 CONTINGENCY - UNRESERVED	S	\$35,468				
REQUEST # 2365			\$10,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Transfers to Reprographics Fund and the associated revenue Transfer Into the Reprographics Fund due to the Site Development Program transferring from the Public Works Department to the Community Development Department.				
REQUEST # 2484			\$3,342		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$48,810		0.00
	FUND INC/- DEC BALANCE	\$0			0.00	

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
GARAGE FUND						
602 03 0000 301 BEGINNING WORKING CAPITAL	S	\$98,578				
REQUEST # 2484			\$66,501			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$165,079		0
602 03 0000 411 TRSFRS FROM GENERAL FUND	S	\$1,074,271				
REQUEST # 2367			\$50,914			
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$1,125,185		0
602 03 0000 412 TRSFRS FROM STREET FUND	S	\$270,985				
REQUEST # 2367			\$12,843			
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
REQUEST # 2485			\$13,424			
JUSTIFICATION		Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.				
ACCOUNT TOTAL				\$297,252		0

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
602 03 0000 419 TRSFRS FROM WATER FUND	S	\$121,969				
REQUEST # 2485			\$9,762			
JUSTIFICATION			Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.			
REQUEST # 2367			\$5,781			
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
ACCOUNT TOTAL				\$137,512	0	0
602 03 0000 421 TRSFRS FROM SEWER FUND	S	\$143,297				
REQUEST # 2367			\$6,791			
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
REQUEST # 2485			\$12,204			
JUSTIFICATION			Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.			
ACCOUNT TOTAL				\$162,292	0	0
602 03 0000 428 TRSFR FR BUILDING OPERATING FD	S	\$52,952				
REQUEST # 2367			\$2,510			
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
ACCOUNT TOTAL				\$55,462	0	0

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
602 03 0000 430 TRANSFER FROM LIBRARY FUND	S	\$12,752				
REQUEST # 2367			\$604			
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$13,356		0
602 03 0000 440 TRSFERS FR STREET LIGHTING FUND	S	\$24,292				
REQUEST # 2367			\$1,151			
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
ACCOUNT TOTAL				\$25,443		0
602 03 0000 441 TRSFERS FR STORM DRAIN FUND	S	\$186,904				
REQUEST # 2367			\$8,858			
JUSTIFICATION		Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.				
REQUEST # 2485			\$14,644			
JUSTIFICATION		Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.				
ACCOUNT TOTAL				\$210,406		0

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
602 85 0762 049 PROG COORDINATOR -PUBLIC WORKS	S	\$0				
REQUEST # 2367			\$51,993		0.00	1.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
ACCOUNT TOTAL				\$51,993	1.00	1.00
602 85 0762 163 MECHANIC 2	S	\$134,001				
REQUEST # 2454			(\$14,300)		2.00	0.00
JUSTIFICATION			Transfer within existing Personnel Services appropriations to hire a temporary employee to help with fleet services due to vacancies among the mechanic positions.			
ACCOUNT TOTAL				\$119,701	2.00	2.00
602 85 0762 195 MECHANIC 1	S	\$107,372				
REQUEST # 2454			(\$8,000)		2.00	0.00
JUSTIFICATION			Transfer within existing Personnel Services appropriations to hire a temporary employee to help with fleet services due to vacancies among the mechanic positions.			
ACCOUNT TOTAL				\$99,372	2.00	2.00
602 85 0762 275 TEMPORARY EMPLOYEES	S	\$0				
REQUEST # 2454			\$22,300		0.00	0.00
JUSTIFICATION			Transfer within existing Personnel Services appropriations to hire a temporary employee to help with fleet services due to vacancies among the mechanic positions.			
ACCOUNT TOTAL				\$22,300	0.00	0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
602 85 0762 299 PAYROLL TAXES AND FRINGES	S	\$341,169				
REQUEST # 2367			\$37,459		0.00	0.00
JUSTIFICATION			Establish a new 1 FTE Program Coordinator - Public Works position in the Garage Fund and funded by Transfers From the Operating Funds as approved by the City Council August 14, 2018, Agenda Bill 18175. The position will be funded from additional transfers from the City's various Operating Funds to the Garage Fund.			
ACCOUNT TOTAL				\$378,628	0.00	0.00
602 85 0762 304 DEPARTMENT EQUIPMENT EXPENSE	S	\$13,000				
REQUEST # 2376			\$35,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Department Equipment Expense to purchase tools for mechanics per SEIU Labor Contract 2018.			
ACCOUNT TOTAL				\$48,000	0.00	0.00
602 85 0762 317 COMPUTER EQUIPMENT	S	\$0				
REQUEST # 2371			\$1,442		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Equipment for the purchase of a computer for the new Garage Program Coordinator position.			
ACCOUNT TOTAL				\$1,442	0.00	0.00
602 85 0762 511 PROFESSIONAL SERVICES	S	\$145,000				
REQUEST # 2325			\$1,099		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for diesel air cleaner system and installation for vehicle 2-510, PO 98603			
ACCOUNT TOTAL				\$146,099	0.00	0.00

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
602 85 0762 671 EQUIPMENT	S					
REQUEST # 2485			\$50,034		0.00	0.00
JUSTIFICATION			Additional appropriation in Capital Outlay - Equipment for employee fall protection equipment as required by OSHA and funded by Transfers From the Operating Funds whose equipment heights required the need for the fall protection equipment.			
ACCOUNT TOTAL				\$50,034		0.00
602 85 0762 991 CONTINGENCY - UNRESERVED	S	\$40,197				
REQUEST # 2325			(\$1,099)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for diesel air cleaner system and installation for vehicle 2-510, PO 98603			
REQUEST # 2371			(\$1,442)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Equipment for the purchase of a computer for the new Garage Program Coordinator position.			
REQUEST # 2376			(\$35,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Department Equipment Expense to purchase tools for mechanics per SEIU Labor Contract 2018.			
REQUEST # 2484			\$66,501		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$69,157		0.00
	FUND INC-/DEC BALANCE	\$0			1.00	

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
INFORMATION SYSTEMS FUND						
603 03 0000 301 BEGINNING WORKING CAPITAL	S	\$413,807				
REQUEST # 2484			\$482			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$414,289		0
603 03 0000 431 TRSFR FR GIS FUND	S	\$61,238				
REQUEST # 2486			\$2,778			
JUSTIFICATION		Adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations, and increase transfer to ISD to consolidate GIS Fund into ISD Fund.				
ACCOUNT TOTAL				\$64,016		0
603 03 0000 442 TRANSFER FROM THE TLT FUND	S	\$8,323				
REQUEST # 2543			\$10,468			
JUSTIFICATION		Record correction in Transfers into the Information Systems Fund between the Transient Lodging Tax Fund and the Traffic Impact Fee Fund.				
ACCOUNT TOTAL				\$18,791		0
603 03 0000 449 TSFR FR TRAFFIC IMPACT FEE FD	S	\$18,791				
REQUEST # 2543			(\$10,468)			
JUSTIFICATION		Record correction in Transfers into the Information Systems Fund between the Transient Lodging Tax Fund and the Traffic Impact Fee Fund.				
ACCOUNT TOTAL				\$8,323		0

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
603 30 0678 536 MAINTENANCE CONTRACTS	S	\$50,000				
REQUEST # 2319			(\$50,000)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services Appropriations to place the annual subscription to the GIS mapping database into the correct program within the Information Systems Fund.				
ACCOUNT TOTAL				\$0		0.00
603 30 0712 341 COMMUNICATIONS EXPENSE	S	\$284,923				
REQUEST # 2320			(\$5,000)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services Appropriations to place the annual Net-motion maintenance contract into the correct expenditure account.				
ACCOUNT TOTAL				\$279,923		0.00
603 30 0712 536 MAINTENANCE CONTRACTS	S	\$663,280				
REQUEST # 2320			\$5,000		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services Appropriations to place the annual Net-motion maintenance contract into the correct expenditure account.				
REQUEST # 2319			\$50,000		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services Appropriations to place the annual subscription to the GIS mapping database into the correct program within the Information Systems Fund.				
ACCOUNT TOTAL				\$718,280		0.00
603 30 0712 991 CONTINGENCY - UNRESERVED	S	\$72,203				
REQUEST # 2486			\$2,778		0.00	0.00
JUSTIFICATION		Adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations, and increase transfer to ISD to consolidate GIS Fund into ISD Fund.				
REQUEST # 2484			\$482		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$75,463		0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
GEOGRAPHIC INFORMAT'N SYS FUND						
604 03 0000 301 BEGINNING WORKING CAPITAL	S	\$61,238				
REQUEST # 2486			\$2,778			
JUSTIFICATION		Adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations, and increase transfer to ISD to consolidate GIS Fund into ISD Fund.				
ACCOUNT TOTAL				\$64,016	0	
604 30 0678 818 TRSFERS TO ISD-ALLOCATED	S	\$61,238				
REQUEST # 2486			\$2,778		0.00	0.00
JUSTIFICATION		Adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations, and increase transfer to ISD to consolidate GIS Fund into ISD Fund.				
ACCOUNT TOTAL				\$64,016	0.00	
	FUND INC/-DEC BALANCE	\$0			0.00	

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
PUBLIC WORKS ADMIN FUND						
605 03 0000 301 BEGINNING WORKING CAPITAL	S	\$86,954				
REQUEST # 2484			\$9,016			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$95,970		0
605 03 0000 412 TRSFRS FROM STREET FUND		\$248,360				
REQUEST # 2488			\$3,625			
JUSTIFICATION		Transfer within existing Materials and Services appropriations in the Public Works Admin Fund (\$20,000) and from the Street Fund (\$3,625) to Building Expense for the purchase of equipment covers and light pole racks at the city-owned 160th lot.				
ACCOUNT TOTAL				\$251,985		0
605 85 0681 381 BUILDING EXPENSE	S	\$8,500				
REQUEST # 2488			\$23,625		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations in the Public Works Admin Fund (\$20,000) and from the Street Fund (\$3,625) to Building Expense for the purchase of equipment covers and light pole racks at the city-owned 160th lot.				
ACCOUNT TOTAL				\$32,125		0.00
605 85 0681 511 PROFESSIONAL SERVICES	S	\$101,000				
REQUEST # 2488			(\$20,000)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations in the Public Works Admin Fund (\$20,000) and from the Street Fund (\$3,625) to Building Expense for the purchase of equipment covers and light pole racks at the city-owned 160th lot.				

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2361			\$6,500		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for APWA accreditation, PO 96942.				
ACCOUNT TOTAL				\$87,500	0.00	0.00
605 85 0681 681 IMPROVEMENTS	S	\$0				
REQUEST # 2385			\$20,940		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Improvements for the Public Works Garage due to hoist damages requiring excavation and replacement.				
ACCOUNT TOTAL				\$20,940	0.00	0.00
605 85 0681 991 CONTINGENCY - UNRESERVED	S	\$36,756				
REQUEST # 2385			(\$20,940)		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Improvements for the Public Works Garage due to hoist damages requiring excavation and replacement.				
REQUEST # 2361			(\$6,500)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for APWA accreditation, PO 96942.				
REQUEST # 2484			\$9,016		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$18,332	0.00	0.00
		FUND INC-/DEC BALANCE	\$0		0.00	

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
INSURANCE AGENCY FUND						
706 03 0010 301 BEGINNING WORKING CAPITAL	S	\$1,480,831				
REQUEST # 2484			\$57,474			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$1,538,305		0
706 03 0014 301 BEGINNING WORKING CAPITAL	S	\$723,031				
REQUEST # 2484			\$3,051			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$726,082		0
706 03 0015 301 BEGINNING WORKING CAPITAL	S	\$167,777				
REQUEST # 2484			(\$2,373)			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$165,404		0
706 03 0016 301 BEGINNING WORKING CAPITAL	S	\$855,137				
REQUEST # 2484			\$42,059			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$897,196		0

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
706 40 0010 991 CONTINGENCY - UNRESERVED	S	\$28,708				
REQUEST # 2484			\$57,474		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$86,182	0.00	0.00
706 40 0014 991 CONTINGENCY - UNRESERVED	S	\$149,730				
REQUEST # 2484			\$3,051		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$152,781	0.00	0.00
706 40 0015 991 CONTINGENCY - UNRESERVED	S	\$44,575				
REQUEST # 2484			(\$2,373)		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL				\$42,202	0.00	0.00
706 40 0016 394 WELLNESS PROGRAM EXPENSE	S	\$30,000				
REQUEST # 2388			\$5,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Wellness Program Expense to support onsite fitness classes for employees through the remainder of the fiscal year.			
ACCOUNT TOTAL				\$35,000	0.00	0.00
706 40 0016 511 PROFESSIONAL SERVICES	S	\$38,500				
REQUEST # 2389			\$48,000		0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION		Additional appropriation in Materials and Services - Professional Services for the agent of record fees for managing the City's medical and dental programs. Previously this cost was paid through commissions that were included in the premium rates. With the direct payment of these services the city realized a like reduction in the premium expense.				
ACCOUNT TOTAL				\$86,500		0.00
706 40 0016 991 CONTINGENCY - UNRESERVED	S	\$423,690				
REQUEST # 2389			(\$48,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Professional Services for the agent of record fees for managing the City's medical and dental programs. Previously this cost was paid through commissions that were included in the premium rates. With the direct payment of these services the city realized a like reduction in the premium expense.				
REQUEST # 2388			(\$5,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Wellness Program Expense to support onsite fitness classes for employees through the remainder of the fiscal year.				
REQUEST # 2484			\$42,059		0.00	0.00
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$412,749		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
BURA GENERAL FUND						
901 03 0000 301 BEGINNING WORKING CAPITAL	S	\$3,443,146				
REQUEST # 2484			\$1,162,882			
JUSTIFICATION		Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.				
ACCOUNT TOTAL				\$4,606,028		0
901 95 0691 321 TRAVEL, TRAINING & SUBSISTENCE	S	\$5,000				
REQUEST # 2505			\$4,050		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Travel, Training & Subsistence and re-appropriate in FY 2018-19 for travel expense for parking, real estate development, and affordable housing training.				
ACCOUNT TOTAL				\$9,050		0.00
901 95 0691 480 PROPERTY TAX EXPENSE	S	\$20,000				
REQUEST # 2511			\$10,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Property Tax Expense for property taxes owed for redevelopment properties that currently lease to private tenants.				
ACCOUNT TOTAL				\$30,000		0.00
901 95 0691 507 TENANT IMPROVEMENT PROGRAM	S	\$270,000				
REQUEST # 2509			\$139,409		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Tenant Improvement Program to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Tenant Improvement Program, POs 97527, 98115, 98718, 98738, 98768, and 99179.				
ACCOUNT TOTAL				\$409,409		0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
901 95 0691 511 PROFESSIONAL SERVICES	S	\$46,000				
REQUEST # 2504			\$14,389		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the downtown design and development readiness project, PO 97914.			
ACCOUNT TOTAL				\$60,389		0.00
901 95 0691 516 BUSINESS STOREFRONT IMPROV EXP	S	\$50,000				
REQUEST # 2510			\$67,881		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Tenant Improvement Program (507) and re-appropriate in FY 2018-19 in Business Storefront Improvement Expense (516) for the Storefront Improvement Program.			
REQUEST # 2508			\$108,714		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Business Storefront Improvement Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Business Storefront Improvement Program, POs 97514, 97517, 97518, 98094, 98683, 98695, 98702, 98712, and 98715.			
ACCOUNT TOTAL				\$226,595		0.00
901 95 0691 518 PROPERTY MANAGEMENT EXPENSE	S	\$150,000				
REQUEST # 2449			(\$7,600)		0.00	0.00
JUSTIFICATION			Transfer within existing Materials and Services appropriations to cover the BESThq property sublease for Oct 2018 thru June 2019.			
ACCOUNT TOTAL				\$142,400		0.00
901 95 0691 519 DEV. FEASIBILITY ASSISTANCE	S	\$347,000				
REQUEST # 2507			\$40,000		0.00	0.00
JUSTIFICATION			Carryover of unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance and re-appropriate in FY 2018-19 for the pre-development grant program.			

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2506			\$12,150		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Pre-development Services Grant Program for the Holland Property, POs 98618 and 98619.				
ACCOUNT TOTAL				\$399,150	0.00	0.00
901 95 0691 551 RENTS AND LEASES	S	\$5,000				
REQUEST # 2449			\$7,600		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations to cover the BESThq property sublease for Oct 2018 thru June 2019.				
ACCOUNT TOTAL				\$12,600	0.00	0.00
901 95 0691 839 TRANSFER TO BURA DEBT SVC FUND	S	\$1,170,834				
REQUEST # 2536			\$409,593		0.00	0.00
JUSTIFICATION		Carryover unspent FY 2017-18 appropriation for Parking Lot 2 design work and re-appropriate in FY 2018-19 including the associated daylight loan from the City's General Fund and the repayment of the daylight loan.				
ACCOUNT TOTAL				\$1,580,427	0.00	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	S	\$4,410,843				
REQUEST # 2536			(\$409,593)		0.00	0.00
JUSTIFICATION		Carryover unspent FY 2017-18 appropriation for Parking Lot 2 design work and re-appropriate in FY 2018-19 including the associated daylight loan from the City's General Fund and the repayment of the daylight loan.				
REQUEST # 2506			(\$12,150)		0.00	0.00
JUSTIFICATION		Carry over unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for Pre-development Services Grant Program for the Holland Property, POs 98618 and 98619.				

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2505			(\$4,050)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Travel, Training & Subsistence and re-appropriate in FY 2018-19 for travel expense for parking, real estate development, and affordable housing training.			
REQUEST # 2507			(\$40,000)		0.00	0.00
JUSTIFICATION			Carryover of unspent FY 2017-18 appropriation in Materials and Services - Development Feasibility Assistance and re-appropriate in FY 2018-19 for the pre-development grant program.			
REQUEST # 2508			(\$108,714)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Business Storefront Improvement Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Business Storefront Improvement Program, POs 97514, 97517, 97518, 98094, 98683, 98695, 98702, 98712, and 98715.			
REQUEST # 2510			(\$67,881)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Tenant Improvement Program (507) and re-appropriate in FY 2018-19 in Business Storefront Improvement Expense (516) for the Storefront Improvement Program.			
REQUEST # 2509			(\$139,409)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Tenant Improvement Program to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the Tenant Improvement Program, POs 97527, 98115, 98718, 98738, 98768, and 99179.			
REQUEST # 2511			(\$10,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Property Tax Expense for property taxes owed for redevelopment properties that currently lease to private tenants.			
REQUEST # 2504			(\$14,389)		0.00	0.00
JUSTIFICATION			Carry over unspent FY 2017-18 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2018-19 for the downtown design and development readiness project, PO 97914.			
REQUEST # 2484			\$1,162,882		0.00	0.00
JUSTIFICATION			Record the adjustment to Beginning Working Capital to reflect preliminary audited figures at June 30, 2018, resulting from FY 2017-18 operations.			
ACCOUNT TOTAL					\$4,767,539	0.00

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FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
BURA CAPITAL PROJECT FUND						
902 03 0000 453 LOAN FRM CITY OF BEAVERTON	S	\$1,014,334				
REQUEST # 2536			\$409,593			
JUSTIFICATION		Carryover unspent FY 2017-18 appropriation for Parking Lot 2 design work and re-appropriate in FY 2018-19 including the associated daylight loan from the City's General Fund and the repayment of the daylight loan.				
ACCOUNT TOTAL				\$1,423,927	0	
902 95 6501 682 CONSTRUCTION	S	\$250,000				
REQUEST # 2534			(\$100,000)		0.00	0.00
JUSTIFICATION		Transfer within existing Capital Outlay appropriations in the Parking Garage Lot 2 program from Construction to Construction Design & Engineering Inspection.				
ACCOUNT TOTAL				\$150,000	0.00	
902 95 6501 683 CONST DESIGN & ENGR INSPECTION	S	\$10,000				
REQUEST # 2534			\$100,000		0.00	0.00
JUSTIFICATION		Transfer within existing Capital Outlay appropriations in the Parking Garage Lot 2 program from Construction to Construction Design & Engineering Inspection.				
REQUEST # 2536			\$409,593		0.00	0.00
JUSTIFICATION		Carryover unspent FY 2017-18 appropriation for Parking Lot 2 design work and re-appropriate in FY 2018-19 including the associated daylight loan from the City's General Fund and the repayment of the daylight loan.				
ACCOUNT TOTAL				\$519,593	0.00	
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

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Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
BURA DEBT SERVICE FUND						
904 03 0000 444 TRSFR FROM BURA GENERAL FUND	S	\$1,170,834				
REQUEST # 2536			\$409,593			
JUSTIFICATION		Carryover unspent FY 2017-18 appropriation for Parking Lot 2 design work and re-appropriate in FY 2018-19 including the associated daylight loan from the City's General Fund and the repayment of the daylight loan.				
ACCOUNT TOTAL				\$1,580,427	0	
904 95 0693 748 REPMT SHORT TERM LOAN FROM COB	S	\$1,014,334				
REQUEST # 2536			\$409,593		0.00	0.00
JUSTIFICATION		Carryover unspent FY 2017-18 appropriation for Parking Lot 2 design work and re-appropriate in FY 2018-19 including the associated daylight loan from the City's General Fund and the repayment of the daylight loan.				
ACCOUNT TOTAL				\$1,423,927	0.00	
	FUND INC/- DEC BALANCE	\$0			0.00	
TOTAL INC/-DEC		\$0			1.60	