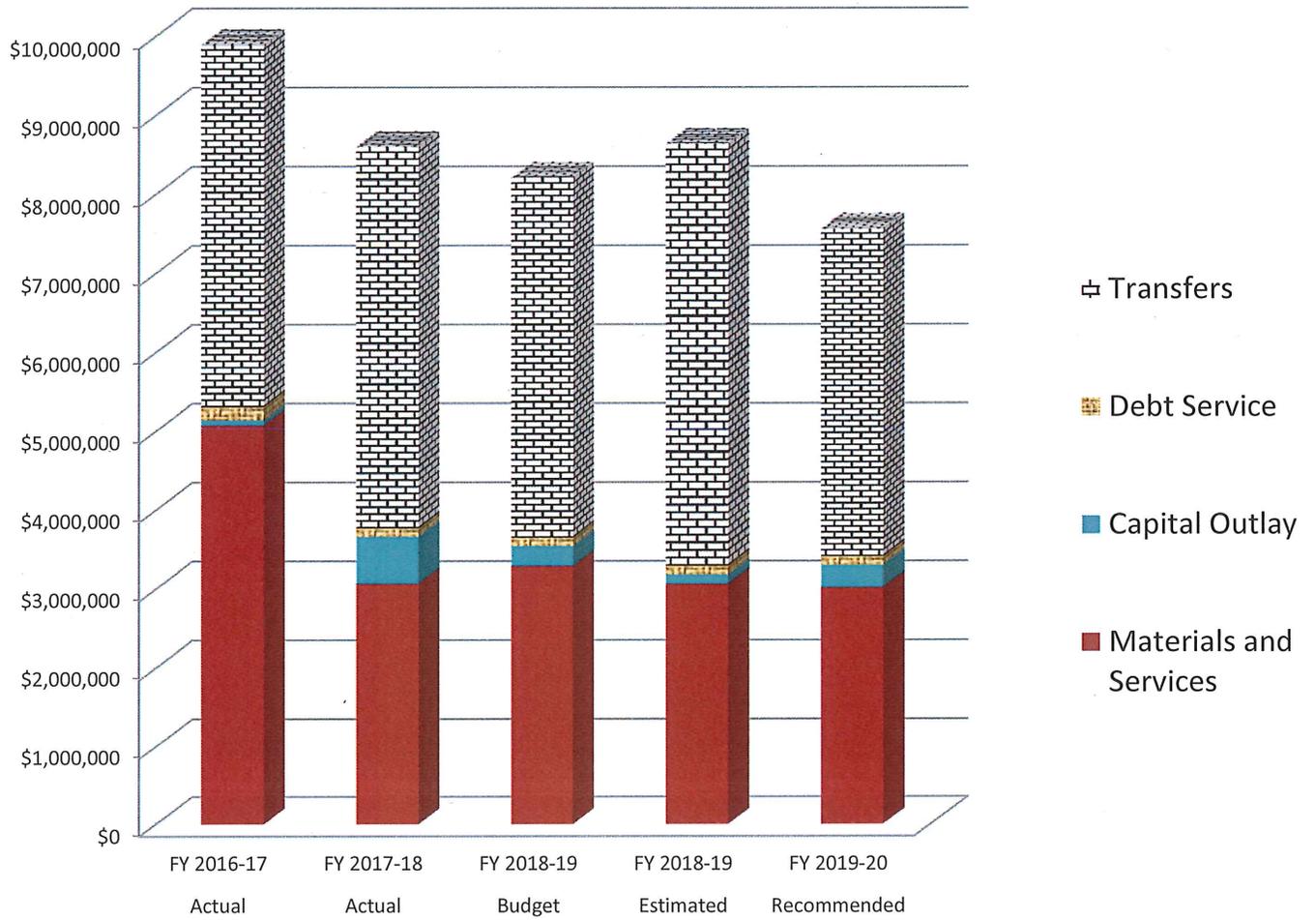


GENERAL FUND NON-DEPARTMENTAL RECOMMENDED FY 19-20



CITY OF BEAVERTON

BUDGET TREND ANALYSIS - FY 2016-17 TO FY 2019-20

With Explanations on Significant Changes between Budgeted 2018-19 and Recommended 2019-20

Fund: **General Fund**
 Department: **Non-Departmental - Summary**

CLASS	Actual	Actual	Budget	Estimated	Recommended	% Change
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2018-19	FY 2019-20	Budgeted Vs. Recommended
Materials and Services	\$5,079,923	\$3,070,372	\$3,293,503	3,066,921	3,022,025	-8.24%
Capital Outlay	61,662	595,865	252,500	120,121	284,500	12.67%
Debt Service	170,331	106,692	106,692	106,692	106,692	0.00%
Transfers	4,583,456	4,829,353	4,555,197	5,344,897	4,148,624	-8.93%
SUB-TOTAL	\$9,895,372	\$8,602,282	\$8,207,892	\$8,638,631	\$7,561,841	
Contingency			3,185,853		2,094,866	
Reserve-Housing Invst Fnd			-		300,000	
Reserve-City Park Fountain					600,000	
Contingency - FR Fee			2,383,843		3,543,615	
Reserve for equip.			109,058		85,093	
TOTAL	\$9,895,372	\$8,602,282	\$13,886,646	\$8,638,631	\$14,185,415	
FTE's	-	-	-	-	-	

Explanation of item(s) that are significant (10% and greater than \$10,000):

Materials and services:

No Significant Change

Capital outlay:

FY 2019-20 increase reflects capital costs associated with connecting the central plant to the future Patricia Reser Center for the Arts building

Transfers:

No Significant Change

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2019-20 BUDGET

FUND: 001 GENERAL	DEPARTMENT: NON-DEPARTMENTAL
DEPARTMENT HEAD: PATRICK O'CLAIRE	

MISSION STATEMENT:

To provide a cost center for citywide expenditures including general memberships, central telephone and janitorial services, utilities expense and the General Fund's share of allocated expenses for internal services and financial emergencies and provide program accounting for the Beaverton Central Plant's operations. To provide for the management of The Beaverton Round Executive Suites and other privately leased space at The Beaverton Building as well as similar leases at other facilities.

REQUIREMENTS	FY 2016-17 ACTUAL	FY 2017-18 ACTUAL	FY 2018-19 BUDGETED	FY 2019-20 PROPOSED	FY 2019-20 ADOPTED
POSITION					
PERSONNEL SERVICES					
MATERIALS & SERVICES	\$5,079,923	\$3,070,372	\$3,293,503	\$3,022,025	\$0
CAPITAL OUTLAY	61,662	595,865	252,500	284,500	0
DEBT SERVICE	170,331	106,692	106,692	106,692	0
TRANSFERS	4,583,456	4,829,353	4,555,197	4,148,624	0
CONTINGENCY	0	0	5,681,577	6,623,574	0
TOTAL	\$9,895,372	\$8,602,282	\$13,889,469	\$14,185,415	\$0

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2019-20 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 001 GENERAL	DEPARTMENT: NON-DEPARTMENTAL
PROGRAM: 0003 NON-DEPARTMENTAL	DEPARTMENT HEAD: PATRICK O'CLAIRE

Program Goal:

To provide a cost center for citywide expenditures including general memberships, central telephone and janitorial services, utilities expense and the General Fund's share of allocated expenses for internal services. To maintain an operating contingency sufficient to finance economic and financial emergencies, generally equal to 16% of expenditures. Contingency amount is the excess of revenue and resources over expenditure requirements. Refer to the Statement of Financial Policies for the purpose and use of contingency account.

REQUIREMENTS	FY 2016-17 ACTUAL	FY 2017-18 ACTUAL	FY 2018-19 BUDGETED	FY 2019-20 PROPOSED	FY 2019-20 ADOPTED
POSITION					
PERSONNEL SERVICES					
MATERIALS & SERVICES	\$2,379,846	\$608,143	\$657,329	\$424,675	\$0
CAPITAL OUTLAY	0	26,469	24,500	35,500	0
DEBT SERVICE					
TRANSFERS	4,583,456	4,829,353	4,555,197	4,148,624	0
CONTINGENCY	0	0	5,681,577	6,623,574	0
TOTAL	\$6,963,302	\$5,463,965	\$10,918,603	\$11,232,373	\$0

Program Objective (services provided):

The amount budgeted as Materials & Services represents citywide membership fees, telephone, janitorial and utilities expenses.

Performance Measures:	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Projected/Revised	FY 2019-20 Proposed
General Fund Contingency	\$14,540,388	\$14,217,545	\$6,629,422	\$7,697,594
General Fund Contingency as a Percent of General Fund Budgeted Expenditures, target is 16%	22.739%	22.053%	8.246%	9.444%
Non-Departmental Expenditures Per Capita (Less Contingency)	\$103.74	\$89.08	\$84.62	\$77.12
Non-Departmental Expenditures as Percent of City's Total Budget (less contingencies and capital projects)	7.366%	6.053%	4.893%	2.571%

Performance Outcome:

The City's new Fund Balance/Contingency Policy requires maintaining an undesignated contingency amount of at least 17% and provides the City with resources equal to 2 months of the General Fund's operations when measured the at the end of the fiscal year. At the time of budget review and adoption, the target figure is 11% as the final fund balance is only an estimate. This doesn't include the amount reserved from the utility privilege taxes imposed in 2015.

CITY OF BEAVERTON, OREGON
 FISCAL YEAR 2019-20 BUDGET
 CURRENT LEVEL OF SERVICES

FUND: 001 GENERAL	DEPARTMENT: NON-DEPARTMENTAL
PROGRAM: 0003 NON-DEPARTMENTAL	DEPARTMENT HEAD: PATRICK O'CLAIRE

Progress on FY 2018–19 Action Plan:

Note specific actions by building below:

- Account Number 352 Beaverton Activities Center - due to the passage of the Public Safety Center bond measure, tenant leases were terminated and community meetings moved to the Griffith Park Building. An exception was given to CASH-Oregon to provide tax assistance to the community until April 30, 2018. The Activities Center was then demolished to become the site of the new Public Safety Center.
- Account number 386 Community Center – paint the exterior of the entire building.

Managed expenses for each building as applicable. Expenses include janitorial, utilities, maintenance and repair, and improvements.

Other city buildings' costs are accounted for in other programs or funds:

- The Beaverton Building – in Program 0007 in the General Fund
- Griffith Park Building – in Program 0008 in the General Fund
- The Operations Complex - in the Public Works Administration Fund
- The Main and Branch Libraries - in the Library Fund

FY 2019-20 Action Plan:

Proposed projects include:

- Beaverton Activities Center – coordination with contractor and Police Department Project Manager to prepare building for demolition. Recycle and/or dispose of furnishings as appropriate.
- Account Number 354 Harvest Court – no projects proposed
- Account Number 386 Community Center - replace roof and gutters which was under-budgeted in FY 2017-18.
- Start or continue projects identified in the ADA Title II Transition Plan
- Comply with the reporting requirements of new accounting standards for the disclosure of property tax rebates from the Government Standards and Accounting Board (GASB 77)

Continue managing expenses as specified above.

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 001 GENERAL FUND

DEPT: 13 NON-DEPARTMENTAL

OBJ	2017 - ACTUAL		2018 - ACTUAL		2019 BUDGETED		2019 YTD	2019	2020 - PROPOSED		2020 - RECOMD		2020 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
CLASS: 10 MATERIALS & SERVICES														
303 OFFICE FURNITURE & EQUIPMENT														
	12,926		14,660		15,000									
307 MEMBERSHIP FEES														
	73,204		75,832		92,526		76,647	76,700	75,480		79,280			
317 COMPUTER EQUIPMENT														
			351											
341 COMMUNICATIONS EXPENSE														
	47,227		59,852		50,000		28,353	45,000	50,000		50,000			
351 UTILITIES EXPENSE														
	969,500		901,690		825,000		567,624	810,600	844,200		829,200			
352 BVTN ACTIVITIES CENTER EXPENSE														
	69,540		52,980				134	134						
354 HARVEST COURT EXPENSE														
	33,811		27,208		23,000		20,367	23,000	23,880		23,880			
356 KIOSK MAINTENANCE EXPENSE														
	503		2,599		200		3	200	200		200			
359 PROPERTY TAX REBATE EXPENSE														
	216,348		226,504		237,830		148,333	148,333	76,400		76,400			
381 BUILDING EXPENSE														
	58,699		74,275		65,000		75,436	73,000	75,000		75,000			
384 BUILDING MAINTENANCE PROJECTS														
	350,555		243,101		347,738		149,597	276,000	347,000		112,000			
385 PARKING GARAGE EXPENSE														
	132,052		38,041		36,732		46,232	42,000	38,400		44,000			
386 COMMUNITY CENTER EXPENSE														
	52,545		62,979		144,148		67,883	124,148	116,050		56,050			
388 PROPERTY INSURANCE														
	14,619		15,000		15,000		8,364	15,000	15,000		15,000			
406 BANK SERVICE FEES														

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BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 001 GENERAL FUND

DEPT: 13 NON-DEPARTMENTAL

OBJ	2017 - ACTUAL		2018 - ACTUAL		2019 BUDGETED		2019 YTD	2019	2020 - PROPOSED		2020 - RECOMD		2020 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
	29,910		32,882		43,000		23,319	34,000	40,000		40,000			
431	PLANT MAINTENANCE													
	68,284		65,305		90,000		70,096	110,000	100,000		110,000			
461	SPECIAL EXPENSE													
	7,632		651		2,280									
479	LOT 2 & 3 EXPENSES													
			8,213		10,000		2,110	2,715	1,000		1,000			
480	PROPERTY TAX EXPENSE													
	20,084		24,779		23,000		16,369	23,000	23,000		23,000			
481	OTHER EXPENSES													
	27,039		31,884		26,000		25,301	33,700	32,950		32,950			
510	3RD FLOOR E-SUITES EXPENSE													
	216,512		226,208		220,000		227,007	215,000	225,210		256,000			
511	PROFESSIONAL SERVICES													
	787,311		784,784		922,407		823,105	909,299	1,084,515		1,084,515			
525	PMTS TO OTHER GOVERNMENT AGENCIES													
	1,800,000													
536	MAINTENANCE CONTRACTS													
	18,362		27,334		30,642		25,064	31,092	31,150		31,150			
551	RENTS AND LEASES													
	73,260		73,260		74,000		48,840	74,000	82,400		82,400			
TOTAL CLASS: 10 MATERIALS & SERVICES														
	5,079,923		3,070,372		3,293,503		2,450,184	3,066,921	3,281,835		3,022,025			
CLASS: 15 CAPITAL OUTLAY														
605	BUILDINGS AND BUILDING IMPROVE													
	61,662		514,446		80,000		33,410	50,003	25,000					
641	VEHICLES													
			26,469		24,500		25,118	25,118	35,500		35,500			
682	CONSTRUCTION													

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BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 001 GENERAL FUND

DEPT: 13 NON-DEPARTMENTAL

OBJ	2017 - ACTUAL		2018 - ACTUAL		2019 BUDGETED		2019 YTD	2019	2020 - PROPOSED		2020 - RECOMD		2020 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
			53,450		109,500				229,000		229,000			
683	CONST DESIGN & ENGR INSPECTION													
			1,500		38,500		38,500	45,000	20,000		20,000			
TOTAL CLASS: 15 CAPITAL OUTLAY														
	61,662		595,865		252,500		97,028	120,121	309,500		284,500			
CLASS: 20 DEBT SERVICE														
791	PAYMENT OF CONSTRUCTION LOAN													
	170,331		106,692		106,692		88,910	106,692	106,692		106,692			
TOTAL CLASS: 20 DEBT SERVICE														
	170,331		106,692		106,692		88,910	106,692	106,692		106,692			
CLASS: 25 TRANSFERS														
808	TRSFERS TO GIS PGRM (TO ISD FUND 2018-19)													
	344,741		290,299		314,830		262,358	314,830	311,840		311,479			
814	TRSFERS TO CAPITAL PROJ. FUND													
	552,582		395,366		623,621		261,600	687,488	193,500		536,000			
815	TRSFERS TO CAPITAL DEV. FUND													
	1,985,005		423,464		312,575		198,789	1,097,575	2,845,721		172,721			
817	TRSFERS TO GARAGE FUND													
	15,554		23,828		19,881		16,310	19,881	28,389		28,389			
818	TRSFERS TO ISD-ALLOCATED													
	1,327,851		1,640,370		1,923,608		1,603,007	1,923,608	2,005,722		1,937,183			
819	TRSFERS TO INSURANCE FUND													
	357,723		411,381		411,381		342,818	411,381	514,226		514,226			
823	TRSFERS TO DEBT SERVICE FUND													
			1,190,387		100,000			53,860						
830	TRANSFER TO LIBRARY FUND													
					127,231			127,231						
831	TRSFER TO LIBRARY FD-COLLECTION													

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BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 001 GENERAL FUND

DEPT: 13 NON-DEPARTMENTAL

OBJ	2017 - ACTUAL		2018 - ACTUAL		2019 BUDGETED		2019 YTD	2019	2020 - PROPOSED		2020 - RECOMD		2020 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
					165,000			165,000						
837	TRSFER TO LODGING TAX (TLT) FUND													
			454,258		557,070			544,043	666,386		648,626			
TOTAL CLASS: 25 TRANSFERS														
	4,583,456		4,829,353		4,555,197		2,684,882	5,344,897	6,565,784		4,148,624			
CLASS: 30 FUND BAL/CONTINGENCY/RESERVES														
973	RESERVE - HOUSING INVESTMENT FUND													
											300,000			
974	RESERVE - CITY PARK FOUNTAIN PROJECT													
											600,000			
980	CONTINGENCY- ROW FEE FUTURE USE													
					2,383,843				3,886,115		3,543,615			
991	CONTINGENCY - UNRESERVED													
					3,185,853				-3,419,435		2,094,866			
996	RESERVE - EQUIPMENT REPLACEMT													
					109,058				85,093		85,093			
TOTAL CLASS: 30 FUND BAL/CONTINGENCY/RESERVES														
					5,678,754				551,773		6,623,574			
TOTAL DEPARTMENT: 13 NON-DEPARTMENTAL														
	9,895,372		8,602,282		13,886,646		5,321,004	8,638,631	10,815,584		14,185,415			

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City of Beaverton - Finance
 Budget Preparation - 2020

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 13 NON-DEPARTMENTAL
 PROGRAM: 0003 NON-DEPARTMENTAL

OBJ	2017 - ACTUAL		2018 - ACTUAL		2019 BUDGETED		2019	2020 - PROPOSED		2020 - RECOMD		2020 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE

CLASS: 10 MATERIALS & SERVICES

303	OFFICE FURNITURE & EQUIPMENT												
	12,926		14,660		15,000								
307	MEMBERSHIP FEES												
	73,204		75,832		92,526		76,700	75,480		79,280			
341	COMMUNICATIONS EXPENSE												
	47,227		59,852		50,000		45,000	50,000		50,000			
352	BVTN ACTIVITIES CENTER EXPENSE												
	69,540		52,980				134						
354	HARVEST COURT EXPENSE												
	33,811		27,208		23,000		23,000	23,880		23,880			
356	KIOSK MAINTENANCE EXPENSE												
	503		2,599		200		200	200		200			
359	PROPERTY TAX REBATE EXPENSE												
	216,348		226,504		237,830		148,333	76,400		76,400			
386	COMMUNITY CENTER EXPENSE												
	52,545		62,979		144,148		124,148	116,050		56,050			
406	BANK SERVICE FEES												
	29,910		32,882		43,000		34,000	40,000		40,000			
461	SPECIAL EXPENSE												
	7,632		651		2,280								
479	LOT 2 & 3 EXPENSES												
			8,213		10,000		2,715	1,000		1,000			
480	PROPERTY TAX EXPENSE												
			2,704										
481	OTHER EXPENSES												
	27,039		31,884		26,000		33,700	32,950		32,950			

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 13 NON-DEPARTMENTAL
 PROGRAM: 0003 NON-DEPARTMENTAL

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

- 303 OFFICE FURNITURE & EQUIPMENT
 EQUIPMENT APPROPRIATION AVAILABLE FOR EMERGENCY USE (MAYOR'S AUTHORIZATION REQUIRED)
- 307 MEMBERSHIP FEES
 NATIONAL LEAGUE OF CITIES \$6,900
 LEAGUE OF OREGON CITIES \$57,800
 LEGAL ADVOCACY PROGRAM \$1,000
 PORTLAND STATE METROPOLITAN STUDIES \$2,000
 LOC FOUNDATION PARTICIPATION
 UNITED STATES CONFERENCE OF MAYORS \$5,300
 GOVERNMENT ETHICS COMMISSION \$780
 METROPOLITAN MAYORS CONSORTIUM ANNUAL DUES \$5,500
- 341 COMMUNICATIONS EXPENSE
 CITY WIDE COSTS-TELEPHONE SYS INCL. LINE CHARGES, LONG DISTANCE AND ACCESS \$50,000
 TELEPHONE BILL MONITORING AND PAYMENT SERVICES
 EXPECTING 5-10 ADDITIONAL PHONES AT PUBLIC SAFETY CENTER
- 352 BVTN ACTIVITIES CENTER EXPENSE
 FY 17-18 WAS REDUCED AS THE BUILDING WAS VACATED DURING THE FISCAL YEAR AND WILL BE
 DECOMMISSIONED. THE SITE WILL BE REPURPOSED FOR THE NEW PUBLIC SAFETY BUILDING
 NO APPROPRIATION REQUIRED
- 354 HARVEST COURT EXPENSE
 UTILITIES \$17,400
 JANITORIAL \$3,780
 GUTTER CLEANING \$750
 MAINTENANCE CONTRACTS \$1,500
 MAINTENANCE & REPAIR (PARTS, MATERIALS, BULBS, PAPER PRODUCTS, ETC.) \$450
 FY 2017-18 REFLECTS INCREASE DUE TO UNEXPECTED UTILITY COSTS AND REMOVAL OF
 MODULAR FURNITURE TO ALLOW POLICE EVIDENCE TO EXPAND ON THE CITY STORAGE SIDE
 EXPECTING TO VACATE BY 06.30.2020
- 356 KIOSK MAINTENANCE EXPENSE
 MISC REPAIRS; PARTS \$200
 FY2016-17 REFLECTS INCREASE FOR REPAIRS TO ROOF EAVES DUE TO WATER DAMAGE/DRY ROT
- 359 PROPERTY TAX REBATE EXPENSE
 PROPERTY TAX REBATES UNDER THE ANNEXATION AGREEMENTS FOR:
 PETERKORT PHASE 1 & 2 PROPERTIES (REBATE CONTINUES TO FY 2019-20 @ 20%) \$76,400
 LITHIA MOTORS ANNEXATION 1 - 3 PROPERTIES (REBATE CONCLUDED FY 2017-18) - NOT CLAIMED
- 386 COMMUNITY CENTER EXPENSE
 UTILITIES \$24,000
 JANITORIAL \$24,950
 MAINTENANCE CONTRACTS \$3,000
 MAINTENANCE & REPAIRS (PARTS, MATERIALS, BULBS, PAPER PRODUCTS, ETC.) \$4,100
- 406 BANK SERVICE FEES
 TRANSACTION FEES FOR PAYMENTS BY CREDIT CARD. \$40,000
- 461 SPECIAL EXPENSE
 FOR SURFACE WATER UTILITY CHARGES ON WESTGATE SITE - ELIMINATED BY SALE OF PARCELS
- 479 LOT 2 & 3 EXPENSES
 LOTS 2 & 3 MANAGEMENT COST, LANDSCAPE MAINTENANCE EXPENSE, AND UTILITY EXPENSES \$1,000
- 480 PROPERTY TAX EXPENSE
 PROPERTY TAXES ON THE FARMINGTON AND BETTS PROPERTY LEASE.
 FY 2018-19 REFLECTS ASSIGNMENT OF PROPERTY TAX EXPENSE TO THE LESSEE LASCALLA.
- 481 OTHER EXPENSES
 LIEN SEARCH SERVICES \$25,000
 ANNUAL DEBT SERVICE FEES FOR G.O. BOND ISSUES \$3,250
 INTER-DEPARTMENTAL COURIER \$4,700

City of Beaverton - Finance
 Budget Preparation - 2020

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 13 NON-DEPARTMENTAL
 PROGRAM: 0003 NON-DEPARTMENTAL

OBJ	2017 - ACTUAL		2018 - ACTUAL		2019 BUDGETED		2019	2020 - PROPOSED		2020 - RECOMD		2020 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
511	PROFESSIONAL SERVICES												
	8,361		8,495		7,153		7,262	58,265		58,265			
525	PMTS TO OTHER GOVERNMENT AGENCIES												
	1,800,000												
536	MAINTENANCE CONTRACTS												
	800		700		6,192		6,642	6,650		6,650			
TOTAL CLASS: 10 MATERIALS & SERVICES													
	2,379,846		608,143		657,329		501,834	480,875		424,675			
CLASS: 15 CAPITAL OUTLAY													
641	VEHICLES												
			26,469		24,500		25,118	35,500		35,500			
TOTAL CLASS: 15 CAPITAL OUTLAY													
			26,469		24,500		25,118	35,500		35,500			
CLASS: 25 TRANSFERS													
808	TRSFERS TO GIS PGRM (TO ISD FUND 2018-19)												
	344,741		290,299		314,830		314,830	311,840		311,479			
814	TRSFERS TO CAPITAL PROJ. FUND												
	552,582		395,366		623,621		687,488	193,500		536,000			
815	TRSFERS TO CAPITAL DEV. FUND												
	1,985,005		423,464		312,575		1,097,575	2,845,721		172,721			
817	TRSFERS TO GARAGE FUND												
	15,554		23,828		19,881		19,881	28,389		28,389			
818	TRSFERS TO ISD-ALLOCATED												
	1,327,851		1,640,370		1,923,608		1,923,608	2,005,722		1,937,183			
819	TRSFERS TO INSURANCE FUND												
	357,723		411,381		411,381		411,381	514,226		514,226			

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 13 NON-DEPARTMENTAL
 PROGRAM: 0003 NON-DEPARTMENTAL

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

- 511 PROFESSIONAL SERVICES
 - AFTER HOUR ACTIVITY & EVENT SECURITY \$1,800
 - JANITORIAL SERVICES FOR PARK RESTROOMS \$6,465
 - FACILITY MASTER PLAN CONSULTANT SERVICES \$50,000
- 525 PMTS TO OTHER GOVERNMENT AGENCIES
 - FY 2016-17 REFLECTS THE CITY'S BUY OUT OF METRO'S 4/9THS INTEREST IN THE WESTGATE PROPERTY BASED ON APPRAISED VALUE. PER IGA, BURA REIMBURSED THE CITY FOR THE BUY OUT.
- 536 MAINTENANCE CONTRACTS
 - TYPEWRITER MAINTENANCE FOR 9 TYPEWRITERS @ \$50/EACH \$450
 - BUILDING SECURITY CAMERA SYSTEM MAINTENANCE CONTRACT \$6,200

- 641 VEHICLES
 - 1 REPLACEMENT FOR VEHICLE NO. 1-617, (2002 CHEVROLET MALIBU) WITH FORD EDGE HYBRID \$35,500

- 808 TRSFERS TO GIS PGRM (TO ISD FUND 2018-19)
 - ALLOCATION OF GEOGRAPHICAL INFORMATION SERVICES \$311,479
- 814 TRSFERS TO CAPITAL PROJ. FUND
 - FY 2017-18 PROJECTS ACTUAL
 - 3106 SIDEWALK PROJ \$394,798
 - 3410 SHARE USE PATH ALONG DENNEY RD \$568
 - FY 2018-19 PROJECTS
 - 3106 SIDEWALK CONSTRUCTION PROJECTS BUDGETED - \$202,621; ESTIMATE \$268,488
 - 3328 WESTERN AVE IMPROVEMENT BUDGETED - \$85,000; ESTIMATE \$88,000
 - 3407 BEAVERTON CREEK SHARED USE PATH BUDGETED - \$64,000; ESTIMATE \$64,000
 - 3410 DENNEY RD MUP BUDGETED \$272,000; ESTIMATE \$267,000
 - FY 2019-20 PROJECTS
 - 3112 SIDEWALK - ALLEN 92MD TO SCHOLLS \$170,000
 - 3113 SIDEWALK - LAURELWOOD AVE \$172,500
 - 3328 WESTERN AVE IMPROVEMENT \$40,000
 - 3410 DENNEY ROAD MUP \$153,500
- 815 TRSFERS TO CAPITAL DEV. FUND
 - FY 2017-18 PROJECTS:
 - 3518 CANYON RD ALTERNATIVE BIKE NETWORK \$164,915
 - 3519 CANYON RD INTERSECTION IMPROVEMENTS \$68,549
 - 3522 LIBRARY FOUNTAIN IMPROVEMENTS \$190,000
 - FY 2018-19 PROJECTS:
 - 3518 CANYON RD ALT BIKE NETWORK BUDGETED \$1,250; ESTIMATE \$1,250
 - 3519 CANYON RD INTERSECTION IMPROVEMENTS BUDGETED \$115,000; ESTIMATE \$10,000
 - 3513 PROPERTY ACQUISITION ACCOUNT BUDGETED \$100,000; ESTIMATE \$100,000
 - 3522 LIBRARY FOUNTAIN IMPROVEMENTS BUDGETED \$96,325; ESTIMATE \$96,325
 - 3523 PACWEST GAS STATION PROPERTY ACQUISITION \$890,000
 - FY 2019-20 PROJECTS
 - 3513 PROPERTY ACQUISITION ACCOUNT TO PROVIDE FUNDING FOR POTENTIAL LAND PURCHASES \$66,721
 - 3519 CANYON RD INTERSECTION IMPROVEMENTS \$106,000
- 817 TRSFERS TO GARAGE FUND
 - ALLOCATION OF FLEET SERVICES (FUEL AND MAINTENANCE) PROVIDED BY THE GARAGE FUND \$28,389
- 818 TRSFERS TO ISD-ALLOCATED
 - ALLOCATION OF SERVICES PROVIDED BY THE INFORMATION SYSTEMS FUND \$1,937,183
- 819 TRSFERS TO INSURANCE FUND
 - ALLOCATION OF CHARGES FOR GENERAL LIABILITY AND PROPERTY INSURANCE \$514,226

City of Beaverton - Finance
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BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 13 NON-DEPARTMENTAL
 PROGRAM: 0003 NON-DEPARTMENTAL

OBJ	2017 - ACTUAL		2018 - ACTUAL		2019 BUDGETED		2019	2020 - PROPOSED		2020 - RECOMD		2020 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
823	TRSFERS TO DEBT SERVICE FUND		1,190,387		100,000		53,860						
830	TRANSFER TO LIBRARY FUND				127,231		127,231						
831	TRSFER TO LIBRARY FD-COLLECTION				165,000		165,000						
837	TRSFER TO LODGING TAX (TLT) FUND		454,258		557,070		544,043	666,386		648,626			
TOTAL CLASS: 25 TRANSFERS													
	4,583,456		4,829,353		4,555,197		5,344,897	6,565,784		4,148,624			
CLASS: 30 FUND BAL/CONTINGENCY/RESERVES													
973	RESERVE - HOUSING INVESTMENT FUND									300,000			
974	RESERVE - CITY PARK FOUNTAIN PROJECT									600,000			
980	CONTINGENCY- ROW FEE FUTURE USE				2,383,843			3,886,115		3,543,615			
991	CONTINGENCY - UNRESERVED				3,185,853			-3,419,435		2,094,866			

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 13 NON-DEPARTMENTAL
 PROGRAM: 0003 NON-DEPARTMENTAL

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

- 823 TRSFRS TO DEBT SERVICE FUND
 TRANSFER TO THE GENERAL OBLIGATION DEBT SERVICE FUND FOR DEBT SERVICE ASSISTANCE ON THE 2017 PUBLIC SAFETY BOND ISSUE DURING THE TWO YEAR OVERLAP WITH THE EXISTING LIBRARY BOND ISSUE DEBT SERVICE. THE OVERLAP PERIOD ENDS IN FY 2018-19
- 830 TRANSFER TO LIBRARY FUND
 FY 18-19 TRANSFERS TO SUPPORT FOR LIBRARY OPERATION
 LIBRARY SAFETY OFFICER
 ADDITIONAL STAFF TIME FOR LIBRARY HOURS CHANGE
- 831 TRSFR TO LIBRARY FD-COLLECTION
 TRANSFER TO LIBRARY FUND TO ASSIST WITH THE PURCHASE OF LIBRARY MATERIALS
- 837 TRSFR TO LODGING TAX (TLT) FUND
 100% SUBSIDY OF THE ARTS PROGRAM 0528' S OPERATING COSTS IN THE TRANSIENT LODGING TAX FUND
 FY 18-19 BUDGET AMENDMENT PKT #11 REDUCES THE APPROPRIATION IN THE LODGING TAX FUND FOR ART DEVELOPMENT EXPENSE BY \$20,000 AND REDUCES THE FUNDING FROM THE GENERAL FUND BY THAT AMOUNT.

- 973 RESERVE - HOUSING INVESTMENT FUND
 SET ASIDE A PORTION OF GENERAL FUND CONTINGENCY FOR FUTURE HOUSING INVESTMENT FUND AS THE CITY'S MATCH TOWARDS METRO AFFORDABLE HOUSING BOND PROJECTS \$300,000

- 974 RESERVE - CITY PARK FOUNTAIN PROJECT

- 980 CONTINGENCY- ROW FEE FUTURE USE
 PGE AND NW NATURAL PRIVELEG TAX SET ASIDE ACCOUNT REVENUES AND AUTHORIZED USES
 FY 2015-16: TOTAL REVENUES \$1,548,000
 UTILITY UNDERGROUNDING PROJECT \$65,000
 FY 2015-16 ACTUAL ENDING BALANCE OF ACCOUNT \$1,483,000
 FY 2016-17: CARRYOVER \$1,483,000 + CURRENT REVENUES \$1,636,792 TOTAL AVAILABLE \$3,119,792
 SIDEWALK IMPROVEMENT PROJECT 3106 \$552,582 (FUND MENLO DRIVE FAIRMOUNT TO BERTHOLD)
 AFFORDABLE HOUSING PROGRAM \$200,000
 ACQUISITION DUE DILIGENCE EXPENSE \$65,000
 ACTUAL FY 2016-17 ENDING BALANCE OF ACCOUNT \$2,302,210
 FY 2017-18: CARRYOVER \$2,302,210 + CURRENT REVENUE \$1,589,438 TOTAL AVAILABLE \$3,891,648
 DEBT SERVICE ON TO ASSIST WITH PUBLIC SAFETY BOND ISSUE DEBT SERVICE \$1,190,387
 SIDEWALK IMPROVEMENT PROJECT 3106 \$394,798 (FUND MENLO DRIVE FAIRMOUNT TO BERTHOLD)
 AFFORDABLE HOUSING PROGRAM \$300,000
 ACQUISITION DUE DILIGENCE EXPENSE \$75,000
 ACTUAL FY 2017-18 ENDING BALANCE OF ACCOUNT \$1,193,463
 FY 2018-19: CARRYOVER \$1,931,463 + CURRENT REVENUE \$1,610,000 TOTAL AVAILABLE \$3,541,463
 TRANSFER TO THE DEBT SVC FUND TO ASSIST THE PUBLIC SAFETY BOND - \$100,000
 SIDEWALK IMPROVEMENT PROJECT 3106 MENLO DRIVE FAIRMOUNT TO BERTHOLD - \$202,621
 AFFORDABLE HOUSING ACTIVITIES IN PROGRAM 0662 ACCOUNT 509 - \$855,000
 FY 2018-19 BUDGETED ENDING BALANCE \$2,383,842
 FY2018-19 ESTIMATE REVENUE REDUCED BY \$44,000 (NW NATURAL) TOTAL AVAILABLE \$3,497,463
 TRANSFER TO THE DEBT SVC FUND TO ASSIST THE PUBLIC SAFETY BOND - \$53,860
 SIDEWALK IMPROVEMENT PROJECT 3106 MENLO DRIVE FAIRMOUNT TO BERTHOLD - \$202,621
 AFFORDABLE HOUSING ACTIVITIES IN PROGRAM 0662 ACCOUNT 509 - \$700,000
 FY2018-19 ESTIMATED ENDING BALANCE \$2,475,115
 FY 2019-20: CARRYOVER \$2,475,115 + CURRENT REVENUE \$1,566,000 TOTAL AVAILABLE \$3,541,463
 AFFORDABLE HOUSING ACTIVITIES IN PROGRAM 0662 ACCOUNT 509 - \$155,000
 SIDEWALK PROJECT 3112 ALLEN 92ND AVENUE TO SCHOLLS FERRY ROAD \$170,000
 SIDEWALK PROJECT 3113 LAURELWOOD AVENUE \$172,500
 FY 2019-20 PROPOSED BUDGET ENDING BALANCE \$3,543,615

- 991 CONTINGENCY - UNRESERVED

City of Beaverton - Finance
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BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 13 NON-DEPARTMENTAL
 PROGRAM: 0003 NON-DEPARTMENTAL

OBJ	2017 - ACTUAL		2018 - ACTUAL		2019 BUDGETED		2019	2020 - PROPOSED		2020 - RECOMD		2020 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
996	RESERVE - EQUIPMENT REPLACEMT												
					109,058			85,093		85,093			
TOTAL CLASS: 30 FUND BAL/CONTINGENCY/RESERVES					5,678,754			551,773		6,623,574			
TOTAL PROGRAM: 0003 NON-DEPARTMENTAL					6,963,302	5,463,965	10,915,780	5,871,849	7,633,932	11,232,373			

City of Beaverton - Finance
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BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
DEPT: 13 NON-DEPARTMENTAL
PROGRAM: 0003 NON-DEPARTMENTAL

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

996 RESERVE - EQUIPMENT REPLACEMT
RESERVE FOR VEHICLE REPLACEMENT \$85,093

