

MEMORANDUM

CITY OF BEAVERTON

FINANCE DEPARTMENT

TO: Dennis Doyle, Mayor
City Council Members
Budget Committee Members

FROM: Patrick O'Claire, Finance Director

DATE: May 10, 2019

SUBJECT: Transmittal of Supplemental Budget S-19-2

Enclosed for your review are the following documents regarding Supplemental Budget S-19-2:

- The Budget Supplemental Summary Report S-19-2
- The Budget Amendment Journal - Sorted by Request Number Order.
- The Budget Amendment Journal – Sorted by Account Number, which presents the supplemental budget in Fund, Department and Account number order.

The purpose of this supplemental budget is to execute the following changes:

1. Adjust the Personnel Services, Materials and Services, Capital Outlay, and Inter-fund Transfer budgets of certain departments and programs to reflect a change in program plans.
2. Adjust the Personnel Services – Salary Accounts and Payroll Taxes and Fringe Benefits accounts of certain programs to take into consideration vacancies in positions requiring additional use of Temporary Employees, or Seasonal Employees, or Professional Services.
3. Provide funding to purchase the property bordering the new Public Safety Center site located at the southeast corner of SW Hall and SW Allen Boulevards from the General Fund.
4. Adjust the Street Lighting Fund to reflect closing the fund as of June 30, 2019, and transferring the Street Lighting Fund's remaining fund balances to the Street Fund. Beginning July 1, 2019 (the FY 2019-20 Proposed Budget) the street lighting functions will now be reported and accounted for as a program within the Street Fund.
5. Create a new Expenditure Account Number 449 entitled "ADA (Americans With Disabilities Act) Ramp Retrofit Expense in the Street Fund to separately account for this expense from the general Street Reconstruction Expense Account Number 422.
6. Adjust the project appropriations in the Capital Development and Capital Improvement Funds for additional funding or transfers between categories of appropriations for the various capital improvement projects.
7. Adjust the project appropriations in the BURA Capital Improvement Fund for additional funding or transfers between categories of appropriations for the various capital improvement projects.

The remaining portion of this memo will summarize the budgetary adjustments by each individual request. Although the requests are in sequential order, there will be gaps in the request numbers

due to several factors; a request was not approved by the Department Head, a request was not approved by the Finance Director or a request may have been combined by the Finance Director into a previously approved request. The supplemental budget does not require a new tax levy.

The Budget Committee has also requested a subset of the supplemental budget requests that would only list the budget requests requiring an additional appropriation from contingency accounts or those that had not been previously approved by the City Council. Following this memorandum, there is such a separate list shown as Exhibit A beginning on page 8.

REVIEW OF SUPPLEMENTAL BUDGET REQUESTS IN REQUEST NUMBER ORDER:

Request Number 2574 – Building Fund

- \$100 Additional appropriation in Materials and Services - Meals and Related Expense for division teambuilding event.

Request Number 2575 – Building Fund

- \$6,000 Transfer Additional appropriation in Materials and Services - Bank Service Fees to cover an increase in credit card transaction fees due to an increase in permit activity.

Request Number 2576 – Building Fund

- \$3,615 Transfer within existing Personnel Services appropriations for Building Inspector's overtime in assisting with plan review due to position vacancy in the Plans Examiner 2 position

Request Number 2578 – Building Fund

- \$6,250 Additional appropriation in Materials and Services - Professional Services to hire a recruiter for the Building Official position.

Request Number 2579 – Public Works Administration Fund

- \$500 Additional appropriation in Materials and Services - Special Department Supplies to purchase various device batteries for the remainder of the fiscal year.

Request Number 2580 – Public Works Administration Fund

- \$1,224 Additional appropriation in Materials and Services - Other Expenses for an additional team building event.

Request Number 2581 – Transient Lodging Tax Fund - Arts Program

- \$2,800 Transfer within existing appropriations from Special Expense to Personnel Services - Temporary Employees (\$2,500) and Payroll Taxes and Fringe Benefits (\$500) for a temporary Special Project Assistant to assist with events.

Request Number 2582 – General Fund – Mayor's Office Programs – Homeland Security Grant Even Years Program 0636

- \$2,000 Carryover unspent FY 2016 Urban Area Security Initiative (UASI) Grant revenue and re-appropriate the unspent funds to CERT Program Expense.

Request Number 2583 – General Fund – Mayor's Office Programs – Homeland Security Grant Odd Years Program 0639

- \$2,100 Carryover unspent FY 2017 State Homeland Security Program (SHSP) Grant revenue and re-appropriate the unspent funds to CERT Program Expense for Moulage Kits and training.

Request Number 2584 – Street Fund

- \$700 Additional appropriation in Materials and Services - Special Expense for Beaverton School District facility use fees for neighborhood meetings. This is a new fee that had previously not been charged.

Request Number 2587 – Storm Drain Fund

- \$50,000 Additional appropriation in Materials and Services - Dumping Expenses due to an increase in dump fees and increased quantity of materials from the fall leaf drop off program and from street sweeping debris waste.

Request Number 2588 – Insurance Agency Fund - General Liability and Comprehensive Insurance Program 0010

- \$35,000 Additional appropriation in Materials and Services - City Property Damage Claims due to increased property damage claims expense than was estimated in the FY 2018-19 Adopted Budget.

Request Number 2589 – Public Works Administration Fund

- \$2,500 Additional appropriation in Materials and Services - Special Expense to cover the American Public Works Association's (APWA) accreditation expenses.

Request Number 2590 – Insurance Agency Fund - General Liability and Comprehensive Insurance Program 0010

- \$40,000 Additional appropriation in Materials and Services -Third Party Liability Claims due to increased claims expense than was estimated in the FY 2018-19 Adopted Budget.

Request Number 2591 – Building Fund

- \$50,000 Transfer from existing Personnel Services appropriations to Materials and Services - Professional Services for additional resources for third party plan review services due to position vacancies in the Structural Plan Review program.

Request Number 2592 – Building Fund

- \$1,670 Additional appropriation in Materials and Services - Office Furniture & Equipment for a chair and keyboard tray for new Plans examiner I position, replacement keyboards, monitor arms and adjustable height work surfaces.

Request Number 2593 – Building Fund

- \$225 Additional appropriation in Materials and Services - Department Equipment Expense for calculator, scales, and ink stamps for new Plans Examiner I position.

Request Number 2594 – Building Fund

- \$1,040 Additional appropriation in Materials and Services - Membership Fees to cover unanticipated cost of State Building Official certifications required for two newly promoted staff, and State certifications for the new Plans Examiner 1 position.

Request Number 2597 – General Fund – Mayor's Office Programs – Emergency Management Program 0635

- \$90,362 Additional appropriation in Materials and Services - Department Equipment Expense to purchase 12 portable barricades that can be used to block potential vehicle routes during city events/situations requiring temporary road closures. The City uses police vehicles and police officers to perform these functions and using the barricades will release these police resources for other activities.

Request Number 2598- General Fund – Human Resources Department – HR Management and Employee Services Program 0534

- \$15,500 Additional appropriation in Materials and Services - Computer Software to purchase the Employee On-Boarding software module available through the City's employee recruitment software system NeoGov.

Request Number 2599 – General Fund – Municipal Court

- \$50,000 Additional appropriation in Materials and Services - Court Appointed Attorney Fees due to increased case load and defendant requests for court representation.

Request Number 2600 – General Fund – Mayor's Office Programs – Recycling Program 0657

- \$126 Transfer within existing appropriations from Materials and Services to Capital Outlay - Vehicles due to vehicle cost and options being higher than projected in the adopted budget.

Request Number 2601 – Reprographics Fund

- \$7,200 Transfer within existing appropriations from Materials and Services to Personnel Services - Temporary Employees to cover anticipated expense for an on-call/temporary employee in Reprographics to meet workload demand during staff absences and occasional peak workload periods.

Request Number 2603 – Beaverton Urban Redevelopment Agency General Fund

- \$12,000 Additional appropriation in Materials and Services - Property Tax Expense for property taxes for the Ludeman's properties and Lot 2 at Beaverton Central at The Round

Request Number 2605 - General Fund – Community Development Department – Development Division Program 0662

- \$200 Transfer within existing Materials and Services appropriations to purchase chair arm extensions and keyboard tray.

Request Number 2606 – General Fund – Community Development Department – Economic Development Division Program 0654

- \$2,000 Transfer within existing Materials and Services appropriations for Community Events Expense related to housing, real estate, and parking events.

Request Number 2607 – Transient Lodging Tax Fund and Capital Development Fund

- \$81,000 Additional appropriation in Transfers out to the Capital Development Fund to cover predevelopment expenses for the Patricia Reser Center for the Arts facility funded by a transfer from the Transient Lodging Tax Fund.

Request Number 2610 – General Fund – Mayor's Office Programs and Police Department

- \$602 Transfer within existing Transfers Out to the Garage Fund to correct Supplemental Request 2367 in the first supplemental budget S-19-1 that inadvertently added funds for Transfers to the Garage Fund to the Municipal Code Services Program in Department 10 when the program had been transferred to the Police Department Program 0622.

Request Number 2611 – Street Fund and Street Lighting Fund

- \$550,964 Transfer the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund. The transaction is estimated transfer the entire budgeted contingency account balance of \$247,068 in the Street Lighting Fund.

Request Number 2614 – Information Systems Fund

- \$50,000 Transfer within existing Materials and Services appropriations to reverse Supplemental Budget Request Number 2319 in the November Supplemental Budget as it was not needed.

Request Number 2616 – General Fund – Community Development Department – Administration Program 0661

- \$3,000 Transfer within existing Materials and Services appropriations for one Varidesk, four sit-stand desks, and five sets of monitor arms.

Request Number 2618 – Street Fund

- \$13,358 Transfer within existing Materials and Services for repairs and maintenance to the large paving machine, Vehicle Number 14-504; Purchase Order Number 99588.

Request Number 2619 – General Fund – Police Department – Police Department Field Services Program 0622

- \$3,678 Transfer within existing Materials and Services appropriations to Computer Equipment to purchase ten printers for Patrol vehicles to replace older in-car printers that no longer function with the updated mobile traffic citation issuance system.

Request Number 2620 – General Fund – Police Department – Police Department Support Services Program 0621

- \$4,272 Additional appropriation in Materials and Services - Rents and Leases due to the re-negotiated lease expense for the long term use of the Canyon Road Neighborhood Resource Center.

Request Number 2621 – General Fund – Police Department – Police Department Field Services Program 0622

- \$2,020 Transfer within existing Materials and Services appropriations to Computer Software to purchase training software to track Police Department's employee training hours and equipment inventory which is needed due to a recent increase in reporting mandates and new officer hires.

Request Number 2622 – General Fund – Police Department – Police Department Support Services Program 0621

- \$781 Additional appropriation in Materials and Services - Computer Equipment for a replacement laptop for the Police Training Division.

Request Number 2623 – General Fund – Community Development Department – Administration Program 0661

- \$17,000 Transfer within existing Personnel Services appropriations to cover cost of a temporary receptionist due to a long-term vacancy in the position.

Request Number 2626 – General Fund – Community Development Department – Site Development Program 0701

- \$1,600 Transfer within existing Materials and Services to Data Communications Expense for the monthly data plan charges for three new iPads recently purchased. The iPads and data plans will permit the Site Development Inspectors to conduct work on-site.

Request Number 2628 – Water Fund, Sewer Fund and Storm Fund

- <\$250>, <\$125> and <\$125> Record reduction in Materials and Services - Communications Expense in the Water Sewer and Storm Funds as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.

Request Number 2630 – Street Fund and Capital Projects Fund – City Wide Fiber Connections Project 3413

- \$55,000 Additional appropriation in the Street Fund's Transfers out to the Capital Project Fund Account to provide additional construction funding for the Beaverton-Hillsdale Highway Fiber Connection Project.

Request Number 2631 - Street Fund and Capital Projects Fund – 155th Avenue Nora to Weir Project 3224

- \$72,635 Additional appropriation in the Capital Projects Fund's 155th Avenue Nora to Weir Project's Transfers Out to the Street Fund to reflect the close out the project.

Request Number 2632 – Street Fund

- \$1,200,000 Transfer within existing Materials and Services appropriations to establish a new ADA Ramp Retrofit Expense Account Number 449 to separately account for these expenses from the Street Reconstruction Expense Account Number 422.

Request Number 2633 – Water Fund

- \$1,246 Transfer within existing Materials and Services appropriations to purchase a new computer and monitor for staff.

Request Number 2638 – General Fund – Non-Departmental Division – The Beaverton Building Operations Program 0007

- \$9,500 Additional appropriation in Materials and Services - Parking Garage Expense for the City's pro-rata share of increased maintenance expenses on the Parking Garage at The Round.

Request Number 2640 – General Fund – City Council

- \$1,135 Additional appropriation in Materials and Services - Computer Equipment \$895 and Data Communications Expense \$240 to purchase computer equipment and a data plan for the newly elected City Councilor.

Request Number 2642 – General Fund – City Council

- \$2,000 Additional appropriation in Materials and Services - Boards & Commissions Expenses due to venue and food service fee increases which were larger than planned for in the adopted budget.

Request Number 2644 – Water Fund, Sewer Fund and Storm Fund

- \$972 Additional appropriation each in the Water, Sewer and Storm Fund's Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.

Request Number 2645 – General Fund – Finance Department – Finance Operations Program 0548

- \$11,000 Additional appropriation in Materials and Services - Professional Services for increased investment advisory services and annual audit fees over the amounts that were estimated in the FY 2018-19 Adopted Budget.

Request Number 2647 – Water Fund

- \$383,000 Additional appropriation in Materials and Services - Water Wheeling Services - TVWD for the cost of wheeling water from the Joint Water Commission through the Tualatin Valley Water District (TVWD) for the 4,107 water accounts that were withdrawn from TVWD. This expense is offset by additional \$686,780 in water sales revenue for a net increase to the Water Fund's Contingency Account totaling \$303,780.

Request Number 2649 – Beaverton Urban Redevelopment Agency (BURA) General Fund, Capital Projects Fund and Debt Service Fund

- \$74,665 Record additional daylight loan proceeds in the Capital Project Fund from the City of Beaverton and appropriate the funding in the Capital Outlay – Construction Design to fund additional work on the Parking Garage design and appropriate funding for the subsequent repayment of the daylight loan from the BURA General Fund to the BURA Debt Service Fund.

Request Number 2650 – General Fund – Human Resources Department – HR Management and Employee Services Program 0543

- \$1,415 Transfer within existing appropriations in Materials and Services to cover expense related to new employee orientation supplies.

Request Number 2652 – General Fund – Non-Departmental Program 0003 and Capital Development Project's Fund – PACWEST Gas Station Acquisition, Demolition and Remediation Project 3523

- \$890,000 Record Transfer In from the General Fund to the PACWEST Gas Station Acquisition, Demolition and Remediation Project 3523's Property Acquisition Account in the Capital Development Fund for the acquisition of the PACWEST Gas Station Site on the southeast corner of SW Hall and SW Allen Boulevards.

Exhibit A
**Listing of Those Supplemental Budget Requests That Require an Additional
 Appropriation From General Contingency Accounts**

Total value of supplemental budget requests that require funding from contingency accounts is \$2,243,740 and the following is the breakdown by Fund

General Fund	\$1,074,550
Street Fund	<567,899> 1
Building Fund	15,285
Transient Lodging Tax Fund	81,000
Street Lighting Fund	247,068
Capital Projects Fund	72,635
Water Fund	<303,058>2
Sewer Fund	847
Storm Drain Fund	50,847
Public Works Administration Fund	4,224
Insurance Agency Fund	75,000
Beaverton Urban Redevelopment Agency General Fund	86,665
GRAND TOTAL	\$837,164

1 The <\$567,899> figure shown above in the Street Fund represents that the Contingency Account is increasing by \$567,899 due to:

- o A \$550,964 Transfer In from the Street Lighting Fund to close out the Street Lighting Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund.
- o A \$72,635 Transfer In from the Capital Projects Fund's 155th Avenue Nora to Weir Project to reflect the close out the project.

2 The <\$303,068> figure shown above in the Water Fund represents that the Contingency Account is increasing by \$303,058 due to the estimated net additional water sales revenues from the 4,107 accounts that were withdrawn from the Tualatin Valley Water District and now are served and billed by the City of Beaverton.

Below are the detailed requests in Fund Order:

GENERAL FUND

Request Number 2597 – General Fund – Mayor’s Office Programs – Emergency Management Program 0635

- \$90,362 Additional appropriation in Materials and Services - Department Equipment Expense to purchase 12 portable barricades that can be used to block potential vehicle routes during city events/situations requiring temporary road closures. The City uses police vehicles and police officers to perform these functions and using the barricades will release these police resources for other activities.

Request Number 2598- General Fund – Human Resources Department – HR Management and Employee Services Program 0534

- \$15,500 Additional appropriation in Materials and Services - Computer Software to purchase the Employee On-Boarding software module available through the City's employee recruitment software system NeoGov.

Request Number 2599 – General Fund – Municipal Court

- \$50,000 Additional appropriation in Materials and Services - Court Appointed Attorney Fees due to increased case load and defendant requests for court representation.

Request Number 2620 – General Fund – Police Department – Police Department Support Services Program 0621

- \$4,272 Additional appropriation in Materials and Services - Rents and Leases due to the re-negotiated lease expense for the long term use of the Canyon Road Neighborhood Resource Center.

Request Number 2622 – General Fund – Police Department – Police Department Support Services Program 0621

- \$781 Additional appropriation in Materials and Services - Computer Equipment for a replacement laptop for the Police Training Division.

Request Number 2638 – General Fund – Non-Departmental Division – The Beaverton Building Operations Program 0007

- \$9,500 Additional appropriation in Materials and Services - Parking Garage Expense for the City's pro-rata share of increased maintenance expenses on the Parking Garage at The Round.

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- \$1,135 Additional appropriation in Materials and Services - Computer Equipment \$895 and Data Communications Expense \$240 to purchase computer equipment and a data plan for the newly elected City Councilor.

Request Number 2642 – General Fund – City Council

- \$2,000 Additional appropriation in Materials and Services - Boards & Commissions Expenses due to venue and food service fee increases which were larger than planned for in the adopted budget.

Request Number 2645 – General Fund – Finance Department – Finance Operations Program 0548

- \$11,000 Additional appropriation in Materials and Services - Professional Services for increased investment advisory services and annual audit fees over the amounts that were estimated in the FY 2018-19 Adopted Budget.

Request Number 2652 – General Fund – Non-Departmental Program 0003 and Capital Development Project's Fund – PACWEST Gas Station Acquisition, Demolition and Remediation Project 3523

- \$890,000 Record Transfer In from the General Fund to the PACWEST Gas Station Acquisition, Demolition and Remediation Project 3523's Property Acquisition Account in the Capital Development Fund for the acquisition of the PACWEST Gas Station Site on the southeast corner of SW Hall and SW Allen Boulevards.

STREET FUND

Request Number 2584 – Street Fund

- \$700 Additional appropriation in Materials and Services - Special Expense for Beaverton School District facility use fees for neighborhood meetings. This is a new fee that had previously not been charged.

Request Number 2611 – Street Fund and Street Lighting Fund

- \$<550,964> Transfer into the Street Fund for the estimated residual balance to close out the Street Lighting Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund. The transaction is estimated transfer the entire budgeted contingency account balance of \$247,068 in the Street Lighting Fund.

Request Number 2630 – Street Fund and Capital Projects Fund – City Wide Fiber Connections Project 3413

- \$55,000 Additional appropriation in the Street Fund's Transfers out to the Capital Project Fund Account to provide additional construction funding for the Beaverton-Hillsdale Highway Fiber Connection Project.

Request Number 2631 - Street Fund and Capital Projects Fund – 155th Avenue Nora to Weir Project 3224

- <\$72,635> Transfer into the Street Fund from the Capital Projects Fund's 155th Avenue Nora to Weir Project to reflect the close out the project.

BUILDING FUND

Request Number 2574 – Building Fund

- \$100 Additional appropriation in Materials and Services - Meals and Related Expense for division teambuilding event.

Request Number 2575 – Building Fund

- \$6,000 Transfer Additional appropriation in Materials and Services - Bank Service Fees to cover an increase in credit card transaction fees due to an increase in permit activity.

Request Number 2578 – Building Fund

- \$6,250 Additional appropriation in Materials and Services - Professional Services to hire a recruiter for the Building Official position.

Request Number 2592 – Building Fund

- \$1,670 Additional appropriation in Materials and Services - Office Furniture & Equipment for a chair and keyboard tray for new Plans examiner I position, replacement keyboards, monitor arms and adjustable height work surfaces.

Request Number 2593 – Building Fund

- \$225 Additional appropriation in Materials and Services - Department Equipment Expense for calculator, scales, and ink stamps for new Plans Examiner I position.

Request Number 2594 – Building Fund

- \$1,040 Additional appropriation in Materials and Services - Membership Fees to cover unanticipated cost of State Building Official certifications required for two newly promoted staff, and State certifications for the new Plans Examiner 1 position.

TRANSIENT LODGING TAX FUND

Request Number 2607 – Transient Lodging Tax Fund and Capital Development Fund

- \$81,000 Additional appropriation in Transfers out to the Capital Development Fund to cover predevelopment expenses for the Patricia Reser Center for the Arts facility funded by a transfer from the Transient Lodging Tax Fund.

STREET LIGHTING FUND

Request Number 2611 – Street Fund and Street Lighting Fund

- \$247,068 decrease in the Street Lighting Fund's Contingency Account to reflect the transfer of the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and

recorded in separate program within the Street Fund. The transaction is estimated transfer the entire budgeted contingency account balance of \$247,068 in the Street Lighting Fund.

CAPITAL PROJECTS FUND

Request Number 2631 - Street Fund and Capital Projects Fund – 155th Avenue Nora to Weir Project 3224

- \$72,635 Additional appropriation in the Capital Projects Fund's 155th Avenue Nora to Weir Project's Transfers Out to the Street Fund to reflect the close out the project.

WATER FUND

Request Number 2628 – Water Fund, Sewer Fund and Storm Fund

- <\$250>, <\$125> and <\$125> Record reduction in Materials and Services - Communications Expense in the Water Sewer and Storm Funds as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.

Request Number 2644 – Water Fund, Sewer Fund and Storm Fund

- \$972 Additional appropriation each in the Water, Sewer and Storm Fund's Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.

Request Number 2647 – Water Fund

- <\$303,780> net increase to the Water Fund's Contingency Account reflecting \$383,000 Additional appropriation in Materials and Services - Water Wheeling Services - TVWD for the cost of wheeling water from the Joint Water Commission through the Tualatin Valley Water District (TVWD) for the 4,107 water accounts that were withdrawn from TVWD. This expense is offset by additional \$686,780 in water sales revenue for a net increase to the Water Fund's Contingency Account totaling \$303,780.

SEWER FUND

Request Number 2628 – Water Fund, Sewer Fund and Storm Fund

- <\$250>, <\$125> and <\$125> Record reduction in Materials and Services - Communications Expense in the Water Sewer and Storm Funds as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.

Request Number 2644 – Water Fund, Sewer Fund and Storm Fund

- \$972 Additional appropriation each in the Water, Sewer and Storm Fund's Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.

STORM DRAIN FUND

Request Number 2587 – Storm Drain Fund

- \$50,000 Additional appropriation in Materials and Services - Dumping Expenses due to an increase in dump fees and increased quantity of materials from the fall leaf drop off program and from street sweeping debris waste.

Request Number 2628 – Water Fund, Sewer Fund and Storm Fund

- <\$250>, <\$125> and <\$125> Record reduction in Materials and Services - Communications Expense in the Water Sewer and Storm Funds as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.

Request Number 2644 – Water Fund, Sewer Fund and Storm Fund

- \$972 Additional appropriation each in the Water, Sewer and Storm Fund's Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.

PUBLIC WORKS ADMINISTRATION FUND

Request Number 2579 – Public Works Administration Fund

- \$500 Additional appropriation in Materials and Services - Special Department Supplies to purchase various device batteries for the remainder of the fiscal year.

Request Number 2580 – Public Works Administration Fund

- \$1,224 Additional appropriation in Materials and Services - Other Expenses for an additional team building event.

Request Number 2589 – Public Works Administration Fund

- \$2,500 Additional appropriation in Materials and Services - Special Expense to cover the American Public Works Association's (APWA) accreditation expenses.

INSURANCE AGENCY FUND

Request Number 2588 – Insurance Agency Fund - General Liability and Comprehensive Insurance Program 0010

- \$35,000 Additional appropriation in Materials and Services - City Property Damage Claims due to increased property damage claims expense than was estimated in the FY 2018-19 Adopted Budget.

Request Number 2590 – Insurance Agency Fund - General Liability and Comprehensive Insurance Program 0010

- \$40,000 Additional appropriation in Materials and Services -Third Party Liability Claims due to increased claims expense than was estimated in the FY 2018-19 Adopted Budget.

BEAVERTON URBAN REDEVELOPMENT AGENCY GENERAL FUND

Request Number 2603 – Beaverton Urban Redevelopment Agency General Fund

- \$12,000 Additional appropriation in Materials and Services - Property Tax Expense for property taxes for the Ludeman's properties and Lot 2 at Beaverton Central at The Round

Request Number 2649 – Beaverton Urban Redevelopment Agency (BURA) General Fund, Capital Projects Fund and Debt Service Fund

- \$74,665 Record additional daylight loan proceeds in the Capital Project Fund from the City of Beaverton and appropriate the funding in the Capital Outlay – Construction Design to fund additional work on the Parking Garage design and appropriate funding for the subsequent repayment of the daylight loan from the BURA General Fund to the BURA Debt Service Fund.



City of Beaverton
CITY COUNCIL AGENDA

FINAL AGENDA

CITY COUNCIL CHAMBER
THE BEAVERTON BUILDING
12725 SW MILLIKAN WAY
BEAVERTON, OR 97005

SPECIAL MEETING
MAY 23, 2019
*Following Budget Committee
Meeting which starts at 6:00 p.m.*

CALL TO ORDER

ROLL CALL

PUBLIC HEARING

19110 Resolution No. 4576: A Resolution Adopting a Supplemental Budget (#S-19-2) for the Fiscal Year Commencing July 1, 2018, and Making Appropriations Therefrom

ADJOURNMENT

This information is available in large print or audio tape upon request. In addition, assistive listening devices, sign language interpreters, or qualified bilingual interpreters will be made available at any public meeting or program with three business days advance notice. To request these services, please call the City Recorder's Office at 503-526-2497, or send an e-mail to the City Recorder's Office at citymail@beavertonoregon.gov.

AGENDA BILL

**Beaverton City Council
Beaverton, Oregon**

SUBJECT: A Resolution Adopting a Supplemental Budget (#S-19-2) for the Fiscal Year Commencing July 1, 2018, and Making Appropriations Therefrom

FOR AGENDA OF: 05/23/19 **BILL NO:** 19110

Mayor's Approval: Denny Doyle

DEPARTMENT OF ORIGIN: Finance HO Cho

DATE SUBMITTED: May 2, 2019

CLEARANCES: City Attorney W. B. King
Mayor's Office [Signature]

PROCEEDING: Public Hearing

EXHIBITS: Resolution
Exhibit A – Supplemental
Summary Report

BUDGET IMPACT

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED \$-0-	BUDGETED \$-0-	REQUIRED "See Attached"

RECOMMENDED ACTION:

Council hold a public hearing and approve the attached resolution which adopts Supplemental Budget #S-19-2 for the current fiscal year and makes appropriations therefrom.

HISTORICAL PERSPECTIVE:

Earlier on the evening of May 23, 2019, Supplemental Budget #S-19-2 will have been reviewed and approved by the Budget Committee and forwarded to the City Council for formal action. State Statutes require that the City Council hold a public hearing prior to adopting the Supplemental Budget.

Supplemental Budget #S-19-2 will not increase taxes levied in this fiscal year.

INFORMATION FOR CONSIDERATION:

Attached is the resolution which amends the current fiscal year budget by adopting Supplemental Budget #S-19-2. The Supplemental Budget is presented in summary form in Exhibit A "Supplemental Budget Summary Report".

RESOLUTION NO. 4576

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET
FOR THE FISCAL YEAR COMMENCING JULY 1, 2018
AND MAKING APPROPRIATIONS THEREFROM

BE IT RESOLVED BY THE CITY OF BEAVERTON AS FOLLOWS:

Section 1. The City Council hereby adopts for the fiscal year 2018-19, the Supplemental Budget (#S-19-2), as approved after public hearing before the Council at its meeting of May 23, 2019, and now on file in the office of the City Recorder (attached hereto as Exhibit A and incorporated herein).

Section 2. For the reasons and purposes set forth in Exhibit A of Section 1 above, the Council finds and determines that it is necessary to make the amendments in appropriations as indicated in Exhibit A. These supplemental appropriations will not increase taxes levied in this fiscal year. Said supplemental appropriations are hereby authorized by the Council.

Section 3. The Finance Director or his designee shall make the appropriate entries in the books, accounts and records of the City to effect the purpose of this Resolution.

Adopted by the Council this ____ day of May, 2019.

Approved by the Mayor this ____ day of May, 2019.

Ayes: _____

Nays: _____

ATTEST:

APPROVED:

Catherine Jansen, City Recorder

Denny Doyle, Mayor

EXHIBIT A

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
GENERAL FUND			
REVENUE			
INTERGOVERNMENTAL REVENUE	\$4,225,689	\$4,100	\$4,229,789
TOTAL	\$4,225,689	\$4,100	\$4,229,789
CITY COUNCIL			
MATERIALS & SERVICES	\$37,356	\$3,135	\$40,491
TOTAL	\$37,356	\$3,135	\$40,491
MAYOR'S OFFICE			
MATERIALS & SERVICES	\$2,300,142	\$94,336	\$2,394,478
CAPITAL OUTLAY	\$25,000	\$126	\$25,126
TRANSFERS	\$686,416	(\$602)	\$685,814
TOTAL	\$3,011,558	\$93,860	\$3,105,418
NON-DEPARTMENTAL			
MATERIALS & SERVICES	\$3,293,503	\$9,500	\$3,303,003
TRANSFERS	\$4,555,197	\$890,000	\$5,445,197
FUND BAL/CONTINGENCY/RESERVES	\$5,678,754	(\$1,074,550)	\$4,604,204
TOTAL	\$13,527,454	(\$175,050)	\$13,352,404
HUMAN RESOURCES DEPARTMENT			
MATERIALS & SERVICES	\$379,916	\$15,500	\$395,416
TOTAL	\$379,916	\$15,500	\$395,416
FINANCE DEPARTMENT			
MATERIALS & SERVICES	\$144,956	\$11,000	\$155,956
TOTAL	\$144,956	\$11,000	\$155,956
MUNICIPAL COURT			
MATERIALS & SERVICES	\$892,818	\$50,000	\$942,818
TOTAL	\$892,818	\$50,000	\$942,818
POLICE DEPARTMENT			
MATERIALS & SERVICES	\$3,545,936	\$5,053	\$3,550,989
TRANSFERS	\$1,339,064	\$602	\$1,339,666
TOTAL	\$4,885,000	\$5,655	\$4,890,655
COMMUNITY DEVELOPMENT DEPT			
PERSONNEL SERVICES	\$6,912,976	\$0	\$6,912,976
MATERIALS & SERVICES	\$4,094,841	\$0	\$4,094,841
TOTAL	\$11,007,817	\$0	\$11,007,817

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
STREET FUND			
REVENUE			
INTERFUND TRANSFERS/LOANS		\$623,599	\$623,599
TOTAL		\$623,599	\$623,599
CAPITAL DEVELOPMNT-ENGINEERING			
MATERIALS & SERVICES	\$41,838	\$700	\$42,538
TOTAL	\$41,838	\$700	\$42,538
PUBLIC WORKS - OPERATIONS			
MATERIALS & SERVICES	\$4,015,905	\$0	\$4,015,905
TRANSFERS	\$3,734,561	\$55,000	\$3,789,561
FUND BAL/CONTINGENCY/RESERVES	\$2,224,667	\$567,899	\$2,792,566
TOTAL	\$9,975,133	\$622,899	\$10,598,032
BUILDING OPERATING FUND			
COMMUNITY DEVELOPMENT DEPT			
PERSONNEL SERVICES	\$3,257,684	(\$50,000)	\$3,207,684
MATERIALS & SERVICES	\$174,929	\$65,285	\$240,214
FUND BAL/CONTINGENCY/RESERVES	\$1,693,382	(\$15,285)	\$1,678,097
TOTAL	\$5,125,995	\$0	\$5,125,995
LODGING TAX (TLT) FUND			
FINANCE DEPARTMENT			
PERSONNEL SERVICES	\$683,649	\$2,800	\$686,449
MATERIALS & SERVICES	\$940,336	(\$2,800)	\$937,536
TRANSFERS	\$321,320	\$81,000	\$402,320
FUND BAL/CONTINGENCY/RESERVES	\$1,572,264	(\$81,000)	\$1,491,264
TOTAL	\$3,517,569	\$0	\$3,517,569
STREET LIGHTING FUND			
REVENUE			
MISCELLANEOUS REVENUES	\$20,200	\$160,000	\$180,200
TOTAL	\$20,200	\$160,000	\$180,200
PUBLIC WORKS - OPERATIONS			
PERSONNEL SERVICES	\$317,537	(\$135,000)	\$182,537
TRANSFERS	\$117,497	\$550,964	\$668,461
FUND BAL/CONTINGENCY/RESERVES	\$255,964	(\$255,964)	\$0
TOTAL	\$690,998	\$160,000	\$850,998

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
CAPITAL DEVELOPMENT FUND			
REVENUE			
INTERFUND TRANSFERS/LOANS	\$725,910	\$971,000	\$1,696,910
TOTAL	\$725,910	\$971,000	\$1,696,910
COMMUNITY DEVELOPMENT DEPT			
CAPITAL OUTLAY	\$37,465,274	\$971,000	\$38,436,274
TOTAL	\$37,465,274	\$971,000	\$38,436,274
CAPITAL PROJECTS FUND			
REVENUE			
INTERFUND TRANSFERS/LOANS	\$3,992,221	\$55,000	\$4,047,221
TOTAL	\$3,992,221	\$55,000	\$4,047,221
INFRASTRUCTURE PROJECTS			
CAPITAL OUTLAY	\$4,900,139	\$55,000	\$4,955,139
TRANSFERS		\$72,635	\$72,635
FUND BAL/CONTINGENCY/RESERVES	\$593,198	(\$72,635)	\$520,563
TOTAL	\$5,493,337	\$55,000	\$5,548,337
WATER FUND			
REVENUE			
SERVICE FEES	\$14,064,000	\$686,780	\$14,750,780
TOTAL	\$14,064,000	\$686,780	\$14,750,780
FINANCE DEPARTMENT			
MATERIALS & SERVICES	\$150,751	\$972	\$151,723
TOTAL	\$150,751	\$972	\$151,723
CAPITAL DEVELOPMNT-ENGINEERING			
MATERIALS & SERVICES	\$386,161	(\$250)	\$385,911
TOTAL	\$386,161	(\$250)	\$385,911
PUBLIC WORKS - OPERATIONS			
MATERIALS & SERVICES	\$4,161,693	\$383,000	\$4,544,693
FUND BAL/CONTINGENCY/RESERVES	\$8,784,269	\$303,058	\$9,087,327
TOTAL	\$12,945,962	\$686,058	\$13,632,020
SEWER FUND			
FINANCE DEPARTMENT			
MATERIALS & SERVICES	\$204,666	\$972	\$205,638
TOTAL	\$204,666	\$972	\$205,638

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
CAPITAL DEVELOPMNT-ENGINEERING			
MATERIALS & SERVICES	\$59,910	(\$125)	\$59,785
TOTAL	\$59,910	(\$125)	\$59,785
PUBLIC WORKS - OPERATIONS			
FUND BAL/CONTINGENCY/RESERVES	\$7,442,184	(\$847)	\$7,441,337
TOTAL	\$7,442,184	(\$847)	\$7,441,337
STORM DRAIN FUND			
FINANCE DEPARTMENT			
MATERIALS & SERVICES	\$204,663	\$972	\$205,635
TOTAL	\$204,663	\$972	\$205,635
CAPITAL DEVELOPMNT-ENGINEERING			
MATERIALS & SERVICES	\$35,910	(\$125)	\$35,785
TOTAL	\$35,910	(\$125)	\$35,785
PUBLIC WORKS - OPERATIONS			
MATERIALS & SERVICES	\$850,523	\$50,000	\$900,523
FUND BAL/CONTINGENCY/RESERVES	\$8,866,909	(\$50,847)	\$8,816,062
TOTAL	\$9,717,432	(\$847)	\$9,716,585
REPROGRAPHICS FUND			
REPROGRAPHICS DEPARTMENT			
PERSONNEL SERVICES	\$340,368	\$7,200	\$347,568
MATERIALS & SERVICES	\$796,218	(\$7,200)	\$789,018
TOTAL	\$1,136,586	\$0	\$1,136,586
INFORMATION SYSTEMS FUND			
INFORMATION SYSTEMS DEPARTMENT			
MATERIALS & SERVICES	\$1,706,581	\$0	\$1,706,581
TOTAL	\$1,706,581	\$0	\$1,706,581
PUBLIC WORKS ADMIN FUND			
PUBLIC WORKS - OPERATIONS			
MATERIALS & SERVICES	\$357,596	\$4,224	\$361,820
FUND BAL/CONTINGENCY/RESERVES	\$14,632	(\$4,224)	\$10,408
TOTAL	\$372,228	\$0	\$372,228

CITY OF BEAVERTON SUPPLEMENTAL BUDGET SUMMARY

	BUDGET	SUPPLEMENTAL	REVISED
INSURANCE AGENCY FUND			
INSURANCE DIVISION			
MATERIALS & SERVICES	\$12,806,588	\$75,000	\$12,881,588
FUND BAL/CONTINGENCY/RESERVES	\$3,088,914	(\$75,000)	\$3,013,914
TOTAL	\$15,895,502	\$0	\$15,895,502
BURA GENERAL FUND			
URBAN RENEWAL AGENCY			
MATERIALS & SERVICES	\$2,151,843	\$12,000	\$2,163,843
TRANSFERS	\$3,688,443	\$74,665	\$3,763,108
FUND BAL/CONTINGENCY/RESERVES	\$2,608,039	(\$86,665)	\$2,521,374
TOTAL	\$8,448,325	\$0	\$8,448,325
BURA CAPITAL PROJECT FUND			
REVENUE			
NON-REVENUE RECEIPTS	\$3,383,427	\$74,665	\$3,458,092
TOTAL	\$3,383,427	\$74,665	\$3,458,092
URBAN RENEWAL AGENCY			
CAPITAL OUTLAY	\$3,383,427	\$74,665	\$3,458,092
TOTAL	\$3,383,427	\$74,665	\$3,458,092
BURA DEBT SERVICE FUND			
REVENUE			
INTERFUND TRANSFERS/LOANS	\$3,539,927	\$74,665	\$3,614,592
TOTAL	\$3,539,927	\$74,665	\$3,614,592
URBAN RENEWAL AGENCY			
DEBT SERVICE	\$3,539,927	\$74,665	\$3,614,592
TOTAL	\$3,539,927	\$74,665	\$3,614,592
GRAND TOTAL	\$191,778,608	\$5,299,618	\$197,078,226

SORTED IN REQUEST NUMBER ORDER

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2574		
105 70 0664 328 MEALS & RELATED EXPENSE	\$100	0.00
105 70 0664 991 CONTINGENCY - UNRESERVED	(\$100)	0.00
JUSTIFICATION:	Additional appropriation in Materials and Services - Meals and Related Expense for division teambuilding event.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2575		
105 70 0664 406 BANK SERVICE FEES	\$6,000	0.00
105 70 0664 991 CONTINGENCY - UNRESERVED	(\$6,000)	0.00
JUSTIFICATION:	Additional appropriation in Materials and Services - Bank Service Fees to cover an increase in credit card transaction fees due to an increase in permit activity.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2576		
105 70 0665 120 PLANS EXAMINER 2	(\$3,615)	0.00
105 70 0666 121 BUILDING INSPECTOR	\$3,615	0.00
JUSTIFICATION:	Transfer within existing Personnel Services appropriations for Building Inspector's overtime in assisting with plan review due to position vacancy in the Plans Examiner position 2.	
FUND INC-/DEC	\$0	0.00
REQUEST # 2578		
105 70 0664 511 PROFESSIONAL SERVICES	\$6,250	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
105 70 0664 991 CONTINGENCY - UNRESERVED	(\$6,250)	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Professional Services to hire a recruiter for the Building Official position.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2579		
605 85 0681 305 SPECIAL DEPARTMENT SUPPLIES	\$500	0.00
605 85 0681 991 CONTINGENCY - UNRESERVED	(\$500)	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Special Department Supplies to purchase various device batteries for the remainder of the fiscal year.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2580		
605 85 0681 481 OTHER EXPENSES	\$1,224	0.00
605 85 0681 991 CONTINGENCY - UNRESERVED	(\$1,224)	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Other Expenses for an additional team building event.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2581		
107 20 0528 275 TEMPORARY EMPLOYEES	\$2,500	0.00
107 20 0528 299 PAYROLL TAXES AND FRINGES	\$300	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
107 20 0528 461 SPECIAL EXPENSE	(\$2,800)	0.00

JUSTIFICATION: Transfer within existing appropriations from Special Expense to Personnel Services - Temporary Employees and Fringe Benefits for a temporary Special Project Assistant to assist with events.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2582

001 03 0000 327 GRANTS - FEDERAL	\$2,000	
001 10 0636 355 CERT PROGRAM EXPENSE	\$2,000	0.00

JUSTIFICATION: Carryover unspent FY16 Urban Area Security Initiative (UASI) Grant revenue and re-appropriate the unspent funds to CERT Program Expense.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2583

001 03 0000 327 GRANTS - FEDERAL	\$2,100	
001 10 0639 355 CERT PROGRAM EXPENSE	\$2,100	0.00

JUSTIFICATION: Carryover unspent FY17 State Homeland Security Program (SHSP) Grant revenue and re-appropriate the unspent funds to CERT Program Expense for Moulage Kits and training.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2584

101 72 0735 461 SPECIAL EXPENSE	\$700	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$700)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Special Expense for Beaverton School District facility use fees for neighborhood meetings. This is a new fee that had previously not been charged.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2587

513 85 0734 425 DUMPING EXPENSES	\$50,000	0.00
513 85 0734 991 CONTINGENCY - UNRESERVED	(\$50,000)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Dumping Expenses due to an increase in dump fees and increased quantity of materials from the fall leaf drop off program and from street sweeping debris waste

FUND INC-/DEC	\$0	0.00
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REQUEST # 2588

706 40 0010 520 CITY PROPERTY DAMAGE CLAIMS	\$35,000	0.00
706 40 0010 991 CONTINGENCY - UNRESERVED	(\$35,000)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - City Property Damage Claims due to increased property damage claims expense than was estimated in the FY 2018-19 Adopted Budget.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2589

605 85 0681 461 SPECIAL EXPENSE	\$2,500	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
605 85 0681 991 CONTINGENCY - UNRESERVED	(\$2,500)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Special Expense to cover APWA Accreditation expenses.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2590

706 40 0010 521 THIRD PARTY LIABILITY CLAIMS	\$40,000	0.00
706 40 0010 991 CONTINGENCY - UNRESERVED	(\$40,000)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services -Third Party Liability Claims due to increased claims expense than was estimated in the FY 2018-19 Adopted Budget.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2591

105 70 0664 511 PROFESSIONAL SERVICES	\$50,000	0.00
105 70 0665 120 PLANS EXAMINER 2	(\$35,000)	0.00
105 70 0665 150 STRUCTURAL PLANS EXAMINER	(\$15,000)	0.00

JUSTIFICATION: Transfer from existing Personnel Services appropriations to Materials and Services - Professional Services for additional resources for third party plan review services due to position vacancies in the Structural Plan Review program.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2592

105 70 0664 303 OFFICE FURNITURE & EQUIPMENT	\$1,670	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
105 70 0664 991 CONTINGENCY - UNRESERVED	(\$1,670)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Office Furniture & Equipment for a chair and keyboard tray for new Plans examiner I position, replacement keyboards, monitor arms and adjustable height work surfaces.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2593

105 70 0664 991 CONTINGENCY - UNRESERVED	(\$225)	0.00
105 70 0665 304 DEPARTMENT EQUIPMENT EXPENSE	\$225	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Department Equipment Expense for calculator, scales, and ink stamps for new Plans Examiner I position.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2594

105 70 0664 991 CONTINGENCY - UNRESERVED	(\$1,040)	0.00
105 70 0665 307 MEMBERSHIP FEES	\$1,040	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Membership Fees to cover unanticipated cost of State Building Official certifications required for two newly promoted staff, and State certifications for the new Plans Examiner 1 position.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2597

001 10 0635 304 DEPARTMENT EQUIPMENT EXPENSE	\$90,362	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$90,362)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Department Equipment Expense to purchase 12 portable barricades that can be used to block potential vehicle routes during city events/situations requiring temporary road closures. The City uses police vehicles and police officers to perform these functions and using the barricades will release these police resources for other activities.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2598

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$15,500)	0.00
001 15 0534 318 COMPUTER SOFTWARE	\$15,500	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Computer Software to purchase the Employee On-Boarding software module available through the City's employee recruitment software system NeoGov.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2599

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$50,000)	0.00
001 45 0571 501 COURT APPOINTED ATTORNEY FEES	\$50,000	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Court Appointed Attorney Fees due to increased case load and defendant requests for court representation.

FUND INC-/DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2600		
001 10 0657 511 PROFESSIONAL SERVICES	(\$126)	0.00
001 10 0657 641 VEHICLES	\$126	0.00
JUSTIFICATION: Transfer within existing appropriations from Materials and Services to Capital Outlay - Vehicles due to vehicle cost and options being higher than projected in the adopted budget.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2601		
601 25 0721 275 TEMPORARY EMPLOYEES	\$7,200	0.00
601 25 0721 302 POSTAGE EXPENSE	(\$7,200)	0.00
JUSTIFICATION: Transfer within existing appropriations from Materials and Services to Personnel Services - Temporary Employees to cover anticipated expense for an on-call/temporary employee in Reprographics to meet workload demand during staff absences and occasional peak workload periods.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2603		
901 95 0691 480 PROPERTY TAX EXPENSE	\$12,000	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$12,000)	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Property Tax Expense for property taxes for Ludeman's and Lot 2 at Beaverton Central at The Round.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2605		
001 70 0662 303 OFFICE FURNITURE & EQUIPMENT	\$200	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 70 0662 511 PROFESSIONAL SERVICES	(\$200)	0.00

JUSTIFICATION: Transfer within existing Materials and Services appropriations to purchase chair arm extensions and keyboard tray.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2606

001 70 0654 325 COMMUNITY EVENTS EXPENSE	\$2,000	0.00
001 70 0654 511 PROFESSIONAL SERVICES	(\$2,000)	0.00

JUSTIFICATION: Transfer within existing Materials and Services appropriations for Community Events Expense related to housing, real estate, and parking events.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2607

107 20 0528 991 CONTINGENCY - UNRESERVED	(\$81,000)	0.00
107 20 0802 815 TRSFERS TO CAPITAL DEV. FUND	\$81,000	0.00
301 03 3521 442 TRANSFER FROM THE TLT FUND	\$81,000	
301 70 3521 683 CONST DESIGN & ENGR INSPECTION	\$81,000	0.00

JUSTIFICATION: Additional appropriation in Transfers out to the Capital Development Fund to cover predevelopment expenses for the Patricia Reser Center for the Arts facility funded by a transfer from the Transient Lodging Tax Fund.

FUND INC-/DEC	\$0	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
REQUEST # 2610		
001 10 0523 817 TRSFERS TO GARAGE FUND	(\$602)	0.00
001 60 0622 817 TRSFERS TO GARAGE FUND	\$602	0.00

JUSTIFICATION: Transfer within existing Transfers Out to the Garage Fund to correct Supplemental Request 2367 in the first supplemental budget S-19-1 that inadvertently added funds for Transfers to the Garage Fund to the Municipal Code Services Program in Department 10 when the program had been transferred to the Police Department Program 0622.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2611		
101 03 0000 440 TRSFERS FR STREET LIGHTING FUND	\$550,964	
101 85 0732 991 CONTINGENCY - UNRESERVED	\$550,964	0.00
111 03 0000 389 MISCELLANEOUS REVENUES	\$160,000	
111 85 0811 126 TRAFFIC SIGNAL MAINT TECH	(\$68,000)	0.00
111 85 0811 299 PAYROLL TAXES AND FRINGES	(\$67,000)	0.00
111 85 0811 810 TRSFERS TO STREET FUND	\$550,964	0.00
111 85 0811 991 CONTINGENCY - UNRESERVED	(\$247,068)	0.00
111 85 0811 996 RESERVE - EQUIPMENT REPLACEMT	(\$8,896)	0.00

JUSTIFICATION: Transfer the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2614		
603 30 0678 536 MAINTENANCE CONTRACTS	\$50,000	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
603 30 0712 536 MAINTENANCE CONTRACTS	(\$50,000)	0.00

JUSTIFICATION: Transfer within existing Materials and Services appropriations to reverse Supplemental Budget Request Number 2319 in the November Supplemental Budget as it was not needed.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2616

001 70 0661 303 OFFICE FURNITURE & EQUIPMENT	\$3,000	0.00
001 70 0661 511 PROFESSIONAL SERVICES	(\$3,000)	0.00

JUSTIFICATION: Transfer within existing Materials and Services appropriations for one Varidesk, four sit-stand desks, and five sets of monitor arms.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2618

101 85 0732 371 EQUIPMENT OPER & MAINT EXPENSE	\$13,538	0.00
101 85 0732 422 STREET RECONSTRUCTION EXPENSE	(\$13,538)	0.00

JUSTIFICATION: Transfer within existing Materials and Services to Equipment Operation and Maintenance Expense for repairs and maintenance to large paving machine, 14-504, PO #99588.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2619

001 60 0622 317 COMPUTER EQUIPMENT	\$3,678	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 60 0622 360 VEHICLE SET-UP EXPENSE	(\$3,678)	0.00

JUSTIFICATION: Transfer within existing Materials and Services appropriations to Computer Equipment to purchase ten printers for Patrol vehicles to replace older in-car printers that no longer function with the updated mobile traffic citation issuance system.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2620

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$4,272)	0.00
001 60 0621 551 RENTS AND LEASES	\$4,272	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Rents and Leases due to the re-negotiated lease expense for the long term use of the Canyon Road Neighborhood Resource Center.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2621

001 60 0622 304 DEPARTMENT EQUIPMENT EXPENSE	(\$2,020)	0.00
001 60 0622 318 COMPUTER SOFTWARE	\$2,020	0.00

JUSTIFICATION: Transfer within existing Materials and Services appropriations to Computer Software to purchase training software to track Police Department's employee training hours and equipment inventory which is needed due to a recent increase in reporting mandates and new officer hires.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2622

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$781)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 60 0621 317 COMPUTER EQUIPMENT	\$781	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Computer Equipment for a replacement laptop for the Police Training Division.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2623

001 70 0661 076 OFFICE SUPERVISOR	(\$10,000)	0.00
001 70 0661 221 SUPPORT SPECIALIST 2	(\$7,000)	0.00
001 70 0661 275 TEMPORARY EMPLOYEES	\$17,000	0.00

JUSTIFICATION: Transfer within existing Personnel Services appropriations to cover cost of a temporary receptionist due to a long-term vacancy in the position.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2626

001 70 0701 317 COMPUTER EQUIPMENT	(\$1,600)	0.00
001 70 0701 342 DATA COMMUNICATION EXPENSE	\$1,600	0.00

JUSTIFICATION: Transfer within existing Materials and Services to Data Communications Expense for the monthly data plan charges for three new iPads recently purchased. The iPads and data plans will permit the Site Development Inspectors to conduct work on-site.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2628

501 72 0740 341 COMMUNICATIONS EXPENSE	(\$250)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order
Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
501 85 0741 991 CONTINGENCY - UNRESERVED	\$250	0.00
502 72 0740 341 COMMUNICATIONS EXPENSE	(\$125)	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	\$125	0.00
513 72 0740 341 COMMUNICATIONS EXPENSE	(\$125)	0.00
513 85 0734 991 CONTINGENCY - UNRESERVED	\$125	0.00

JUSTIFICATION: Record reduction in Materials and Services - Communications Expense as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.

FUND INC-/DEC \$0 0.00

REQUEST # 2630

101 85 0732 814 TRSFERS TO CAPITAL PROJ. FUND	\$55,000	0.00
101 85 0732 991 CONTINGENCY - UNRESERVED	(\$55,000)	0.00
310 03 3413 412 TRSFERS FROM STREET FUND	\$55,000	
310 75 3413 682 CONSTRUCTION	\$55,000	0.00

JUSTIFICATION: Additional appropriation in Transfers out to the Capital Project Fund for the Beaverton-Hillsdale Highway Fiber Connection Project.

FUND INC-/DEC \$0 0.00

REQUEST # 2631

101 03 0000 416 TRSFERS FROM CAPITAL PROJECTS FUND	\$72,635	
101 85 0732 991 CONTINGENCY - UNRESERVED	\$72,635	0.00
310 75 3224 810 TRSFERS TO STREET FUND	\$72,635	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
310 75 3224 991 CONTINGENCY - UNRESERVED	(\$72,635)	0.00

JUSTIFICATION: Additional appropriation in Transfers Out to the Street Fund to reflect the close out the 155th Ave - Nora to Weir Project 3224.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2632

101 85 0732 422 STREET RECONSTRUCTION EXPENSE	(\$1,200,000)	0.00
101 85 0732 449 ADA RAMPS RETROFIT EXPENSE	\$1,200,000	0.00

JUSTIFICATION: Transfer within existing Materials and Services appropriations to establish a new ADA Ramp Retrofit Expense Account Number 449 to separately account for these expenses from the Street Reconstruction Expense Account Number 422.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2633

501 85 0742 317 COMPUTER EQUIPMENT	\$1,246	0.00
501 85 0742 441 LINE MAINTENANCE	(\$1,246)	0.00

JUSTIFICATION: Transfer within existing Materials and Services appropriations to purchase a new computer and monitor for staff.

FUND INC-/DEC	\$0	0.00
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REQUEST # 2638

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$9,500)	0.00
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BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
001 13 0007 385 PARKING GARAGE EXPENSE	\$9,500	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Parking Garage Expense for the City's pro-rata share of increased maintenance expenses on the Parking Garage at The Round.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2640		
001 05 0511 317 COMPUTER EQUIPMENT	\$895	0.00
001 05 0511 341 COMMUNICATIONS EXPENSE	\$240	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$1,135)	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Computer Equipment \$895 and Data Communications Expense \$240 to purchase computer equipment and a data plan for the newly elected City Councilor.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2642		
001 05 0511 523 BOARDS & COMMISSIONS EXPENSES	\$2,000	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$2,000)	0.00
JUSTIFICATION: Additional appropriation in Materials and Services - Boards & Commissions Expenses due to venue and food service fee increases which were larger than planned for in the adopted budget.		
FUND INC-/DEC	\$0	0.00
REQUEST # 2644		
501 20 0545 303 OFFICE FURNITURE & EQUIPMENT	\$972	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC-/DEC	FTE ADJ
501 85 0741 991 CONTINGENCY - UNRESERVED	(\$972)	0.00
502 20 0545 303 OFFICE FURNITURE & EQUIPMENT	\$972	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	(\$972)	0.00
513 20 0545 303 OFFICE FURNITURE & EQUIPMENT	\$972	0.00
513 85 0734 991 CONTINGENCY - UNRESERVED	(\$972)	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.

FUND INC-/DEC \$0 0.00

REQUEST # 2645

001 13 0003 991 CONTINGENCY - UNRESERVED	(\$11,000)	0.00
001 20 0548 511 PROFESSIONAL SERVICES	\$11,000	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Professional Services for increased investment advisory services and annual audit fees over the amounts that were estimated in the FY 218-19 Adopted Budget.

FUND INC-/DEC \$0 0.00

REQUEST # 2647

501 03 0000 361 WATER SALES	\$686,780	
501 85 0741 439 WATER WHEELING SERVICES - TVWD	\$383,000	0.00
501 85 0741 991 CONTINGENCY - UNRESERVED	\$303,780	0.00

JUSTIFICATION: Additional appropriation in Materials and Services - Water Wheeling Services - TVWD for the cost of wheeling water from the Joint Water Commission through the Tualatin Valley Water District (TVWD) for the 4,107 water accounts that were withdrawn from TVWD. This expense is offset by additional \$686,780 in water sales revenue.

FUND INC-/DEC \$0 0.00

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
REQUEST # 2649		
901 95 0691 839 TRANSFER TO BURA DEBT SVC FUND	\$74,665	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	(\$74,665)	0.00
902 03 0000 453 LOAN FRM CITY OF BEAVERTON	\$74,665	
902 95 6501 683 CONST DESIGN & ENGR INSPECTION	\$74,665	0.00
904 03 0000 444 TRSFR FROM BURA GENERAL FUND	\$74,665	
904 95 0693 748 REPMT SHORT TERM LOAN FROM COB	\$74,665	0.00

JUSTIFICATION: Record additional daylight loan proceeds from the City of Beaverton to fund additional work on the Parking Garage design and the subsequent repayment of the daylight loan.

FUND INC/-DEC \$0 0.00

REQUEST # 2650		
001 15 0534 322 EMPLOYEE RECRUITMENT EXPENSE	(\$1,415)	0.00
001 15 0534 461 SPECIAL EXPENSE	\$1,415	0.00

JUSTIFICATION: Transfer within existing appropriations in Materials and Services to cover expense related to new employee orientation supplies.

FUND INC/-DEC \$0 0.00

REQUEST # 2652		
001 13 0003 815 TRSFERS TO CAPITAL DEV. FUND	\$890,000	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	(\$890,000)	0.00
301 03 3523 411 TRSFERS FROM GENERAL FUND	\$890,000	

BUDGET AMENDMENT JOURNAL - Sorted in Request Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	INC/-DEC	FTE ADJ
301 70 3523 651 PROPERTY ACQUISTION(LAND/BLDG)	\$890,000	0.00

JUSTIFICATION: Record Transfer In from the General Fund for the acquisition of the PACWEST Gas Station Site on the southeast corner of SW Hall and SW Allen Boulevards.

FUND INC/-DEC	\$0	0.00
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TOTAL INC/-DEC	\$0	0.00
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SORTED IN ACCOUNT NUMBER ORDER

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
GENERAL FUND						
001 03 0000 327 GRANTS - FEDERAL	S	\$303,267				
REQUEST # 2583			\$2,100			
JUSTIFICATION			Carryover unspent FY17 State Homeland Security Program (SHSP) Grant revenue and re-appropriate the unspent funds to CERT Program Expense for Moulage Kits and training.			
REQUEST # 2582			\$2,000			
JUSTIFICATION			Carryover unspent FY16 Urban Area Security Initiative (UASI) Grant revenue and re-appropriate the unspent funds to CERT Program Expense.			
ACCOUNT TOTAL				\$307,367	0	0
001 05 0511 317 COMPUTER EQUIPMENT	S	\$0				
REQUEST # 2640			\$895		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Equipment \$895 and Data Communications Expense \$240 to purchase computer equipment and a data plan for the newly elected City Councilor.			
ACCOUNT TOTAL				\$895	0.00	0.00
001 05 0511 341 COMMUNICATIONS EXPENSE		\$876				
REQUEST # 2640			\$240		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Computer Equipment \$895 and Data Communications Expense \$240 to purchase computer equipment and a data plan for the newly elected City Councilor.			
ACCOUNT TOTAL				\$1,116	0.00	0.00
001 05 0511 523 BOARDS & COMMISSIONS EXPENSES	S	\$18,200				
REQUEST # 2642			\$2,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Boards & Commissions Expenses due to venue and food service fee increases which were larger than planned for in the adopted budget.			
ACCOUNT TOTAL				\$20,200	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 10 0523 817 TRSFRS TO GARAGE FUND	S	\$602				
REQUEST # 2610			(\$602)		0.00	0.00
JUSTIFICATION		Transfer within existing Transfers Out to the Garage Fund to correct Supplemental Request 2367 in the first supplemental budget S-19-1 that inadvertently added funds for Transfers to the Garage Fund to the Municipal Code Services Program in Department 10 when the program had been transferred to the Police Department Program 0622.				
ACCOUNT TOTAL				\$0	0.00	0.00
001 10 0635 304 DEPARTMENT EQUIPMENT EXPENSE	S	\$12,215				
REQUEST # 2597			\$90,362		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Department Equipment Expense to purchase 12 portable barricades that can be used to block potential vehicle routes during city events/situations requiring temporary road closures. The City uses police vehicles and police officers to perform these functions and using the barricades will release these police resources for other activities.				
ACCOUNT TOTAL				\$102,577	0.00	0.00
001 10 0636 355 CERT PROGRAM EXPENSE	S	\$0				
REQUEST # 2582			\$2,000		0.00	0.00
JUSTIFICATION		Carryover unspent FY16 Urban Area Security Initiative (UASI) Grant revenue and re-appropriate the unspent funds to CERT Program Expense.				
ACCOUNT TOTAL				\$2,000	0.00	0.00
001 10 0639 355 CERT PROGRAM EXPENSE	S	\$8,400				
REQUEST # 2583			\$2,100		0.00	0.00
JUSTIFICATION		Carryover unspent FY17 State Homeland Security Program (SHSP) Grant revenue and re-appropriate the unspent funds to CERT Program Expense for Moulage Kits and training.				
ACCOUNT TOTAL				\$10,500	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 10 0657 511 PROFESSIONAL SERVICES	S	\$38,000				
REQUEST # 2600			(\$126)		0.00	0.00
JUSTIFICATION		Transfer within existing appropriations from Materials and Services to Capital Outlay - Vehicles due to vehicle cost and options being higher than projected in the adopted budget.				
ACCOUNT TOTAL				\$37,874	0.00	0.00
001 10 0657 641 VEHICLES	S	\$25,000				
REQUEST # 2600			\$126		0.00	0.00
JUSTIFICATION		Transfer within existing appropriations from Materials and Services to Capital Outlay - Vehicles due to vehicle cost and options being higher than projected in the adopted budget.				
ACCOUNT TOTAL				\$25,126	0.00	0.00
001 13 0003 815 TRSFERS TO CAPITAL DEV. FUND	S	\$312,575				
REQUEST # 2652			\$890,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Transfer Out to the Capital Development Fund for the acquisition of the PACWEST Gas Station Site on the southeast corner of SW Hall and SW Allen Boulevards.				
ACCOUNT TOTAL				\$1,202,575	0.00	0.00
001 13 0003 991 CONTINGENCY - UNRESERVED	S	\$3,185,853				
REQUEST # 2652			(\$890,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Transfer Out to the Capital Development Fund for the acquisition of the PACWEST Gas Station Site on the southeast corner of SW Hall and SW Allen Boulevards.				
REQUEST # 2645			(\$11,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Professional Services for increased investment advisory services and annual audit fees over the amounts that were estimated in the FY 218-19 Adopted Budget.				
REQUEST # 2642			(\$2,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Boards & Commissions Expenses due to venue and food service fee increases which were larger than planned for in the adopted budget.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2640			(\$1,135)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Equipment \$895 and Data Communications Expense \$240 to purchase computer equipment and a data plan for the newly elected City Councilor.				
REQUEST # 2638			(\$9,500)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Parking Garage Expense for the City's pro-rata share of increased maintenance expenses on the Parking Garage at The Round.				
REQUEST # 2622			(\$781)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Equipment for a replacement laptop for the Police Training Division.				
REQUEST # 2620			(\$4,272)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Rents and Leases due to the re-negotiated lease expense for the long term use of the Canyon Road Neighborhood Resource Center.				
REQUEST # 2597			(\$90,362)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Department Equipment Expense to purchase 12 portable barricades that can be used to block potential vehicle routes during city events/situations requiring temporary road closures. The City uses police vehicles and police officers to perform these functions and using the barricades will release these police resources for other activities.				
REQUEST # 2598			(\$15,500)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Software to purchase the Employee On-Boarding software module available through the City's employee recruitment software system NeoGov.				
REQUEST # 2599			(\$50,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Court Appointed Attorney Fees due to increased case load and defendant requests for court representation.				
ACCOUNT TOTAL				\$2,111,303	0.00	0.00
001 13 0007 385 PARKING GARAGE EXPENSE	S	\$36,732				
REQUEST # 2638			\$9,500		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Parking Garage Expense for the City's pro-rata share of increased maintenance expenses on the Parking Garage at The Round.				
ACCOUNT TOTAL				\$46,232	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 15 0534 318 COMPUTER SOFTWARE	S	\$0				
REQUEST # 2598			\$15,500		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Software to purchase the Employee On-Boarding software module available through the City's employee recruitment software system NeoGov.				
ACCOUNT TOTAL				\$15,500	0.00	0.00
001 15 0534 322 EMPLOYEE RECRUITMENT EXPENSE	S	\$40,250				
REQUEST # 2650			(\$1,415)		0.00	0.00
JUSTIFICATION		Transfer within existing appropriations in Materials and Services to cover expense related to new employee orientation supplies.				
ACCOUNT TOTAL				\$38,835	0.00	0.00
001 15 0534 461 SPECIAL EXPENSE	S	\$5,300				
REQUEST # 2650			\$1,415		0.00	0.00
JUSTIFICATION		Transfer within existing appropriations in Materials and Services to cover expense related to new employee orientation supplies.				
ACCOUNT TOTAL				\$6,715	0.00	0.00
001 20 0548 511 PROFESSIONAL SERVICES	S	\$104,360				
REQUEST # 2645			\$11,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Professional Services for increased investment advisory services and annual audit fees over the amounts that were estimated in the FY 218-19 Adopted Budget.				
ACCOUNT TOTAL				\$115,360	0.00	0.00
001 45 0571 501 COURT APPOINTED ATTORNEY FEES	S	\$370,000				
REQUEST # 2599			\$50,000		0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION		Additional appropriation in Materials and Services - Court Appointed Attorney Fees due to increased case load and defendant requests for court representation.				
ACCOUNT TOTAL				\$420,000		0.00
001 60 0621 317 COMPUTER EQUIPMENT	S	\$0				
REQUEST # 2622			\$781		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Computer Equipment for a replacement laptop for the Police Training Division.				
ACCOUNT TOTAL			\$781			0.00
001 60 0621 551 RENTS AND LEASES	S	\$84,293				
REQUEST # 2620			\$4,272		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Rents and Leases due to the re-negotiated lease expense for the long term use of the Canyon Road Neighborhood Resource Center.				
ACCOUNT TOTAL			\$88,565			0.00
001 60 0622 304 DEPARTMENT EQUIPMENT EXPENSE	S	\$202,015				
REQUEST # 2621			(\$2,020)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations to Computer Software to purchase training software to track Police Department's employee training hours and equipment inventory which is needed due to a recent increase in reporting mandates and new officer hires.				
ACCOUNT TOTAL			\$199,995			0.00
001 60 0622 317 COMPUTER EQUIPMENT	S	\$91,333				
REQUEST # 2619			\$3,678		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations to Computer Equipment to purchase ten printers for Patrol vehicles to replace older in-car printers that no longer function with the updated mobile traffic citation issuance system.				
ACCOUNT TOTAL			\$95,011			0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 60 0622 318 COMPUTER SOFTWARE	S					
REQUEST # 2621			\$2,020		0.00	0.00
JUSTIFICATION			Transfer within existing Materials and Services appropriations to Computer Software to purchase training software to track Police Department's employee training hours and equipment inventory which is needed due to a recent increase in reporting mandates and new officer hires.			
ACCOUNT TOTAL				\$2,020	0.00	0.00
001 60 0622 360 VEHICLE SET-UP EXPENSE	S	\$180,192				
REQUEST # 2619			(\$3,678)		0.00	0.00
JUSTIFICATION			Transfer within existing Materials and Services appropriations to Computer Equipment to purchase ten printers for Patrol vehicles to replace older in-car printers that no longer function with the updated mobile traffic citation issuance system.			
ACCOUNT TOTAL				\$176,514	0.00	0.00
001 60 0622 817 TRSFERS TO GARAGE FUND	S	\$773,463				
REQUEST # 2610			\$602		0.00	0.00
JUSTIFICATION			Transfer within existing Transfers Out to the Garage Fund to correct Supplemental Request 2367 in the first supplemental budget S-19-1 that inadvertently added funds for Transfers to the Garage Fund to the Municipal Code Services Program in Department 10 when the program had been transferred to the Police Department Program 0622.			
ACCOUNT TOTAL				\$774,065	0.00	0.00
001 70 0654 325 COMMUNITY EVENTS EXPENSE	S	\$38,900				
REQUEST # 2606			\$2,000		0.00	0.00
JUSTIFICATION			Transfer within existing Materials and Services appropriations for Community Events Expense related to housing, real estate, and parking events.			
ACCOUNT TOTAL				\$40,900	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
001 70 0654 511 PROFESSIONAL SERVICES	S	\$150,657				
REQUEST # 2606			(\$2,000)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations for Community Events Expense related to housing, real estate, and parking events.				
ACCOUNT TOTAL				\$148,657	0.00	0.00
001 70 0661 076 OFFICE SUPERVISOR	S	\$67,710				
REQUEST # 2623			(\$10,000)		0.90	0.00
JUSTIFICATION		Transfer within existing Personnel Services appropriations to cover cost of a temporary receptionist due to a long-term vacancy in the position.				
ACCOUNT TOTAL				\$57,710	0.90	0.00
001 70 0661 221 SUPPORT SPECIALIST 2	S	\$245,957				
REQUEST # 2623			(\$7,000)		4.80	0.00
JUSTIFICATION		Transfer within existing Personnel Services appropriations to cover cost of a temporary receptionist due to a long-term vacancy in the position.				
ACCOUNT TOTAL				\$238,957	4.80	0.00
001 70 0661 275 TEMPORARY EMPLOYEES	S	\$4,000				
REQUEST # 2623			\$17,000		0.00	0.00
JUSTIFICATION		Transfer within existing Personnel Services appropriations to cover cost of a temporary receptionist due to a long-term vacancy in the position.				
ACCOUNT TOTAL				\$21,000	0.00	0.00
001 70 0661 303 OFFICE FURNITURE & EQUIPMENT	S	\$850				
REQUEST # 2616			\$3,000		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations for one Varidesk, four sit-stand desks, and five sets of monitor arms.				
ACCOUNT TOTAL				\$3,850	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-DEC	AMENDED	FTE	FTE ADJ
001 70 0661 511 PROFESSIONAL SERVICES	S	\$151,351				
REQUEST # 2616			(\$3,000)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations for one Varidesk, four sit-stand desks, and five sets of monitor arms.				
ACCOUNT TOTAL				\$148,351	0.00	0.00
001 70 0662 303 OFFICE FURNITURE & EQUIPMENT	S	\$3,415				
REQUEST # 2605			\$200		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations to purchase chair arm extensions and keyboard tray.				
ACCOUNT TOTAL				\$3,615	0.00	0.00
001 70 0662 511 PROFESSIONAL SERVICES	S	\$155,357				
REQUEST # 2605			(\$200)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations to purchase chair arm extensions and keyboard tray.				
ACCOUNT TOTAL				\$155,157	0.00	0.00
001 70 0701 317 COMPUTER EQUIPMENT	S	\$7,952				
REQUEST # 2626			(\$1,600)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services to Data Communications Expense for the monthly data plan charges for three new iPads recently purchased. The iPads and data plans will permit the Site Development Inspectors to conduct work on-site.				
ACCOUNT TOTAL				\$6,352	0.00	0.00
001 70 0701 342 DATA COMMUNICATION EXPENSE	S	\$280				
REQUEST # 2626			\$1,600		0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION	Transfer within existing Materials and Services to Data Communications Expense for the monthly data plan charges for three new iPads recently purchased. The iPads and data plans will permit the Site Development Inspectors to conduct work on-site.					
ACCOUNT TOTAL				\$1,880		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
STREET FUND						
101 03 0000 416 TRSFERS FROM CAPITAL PROJECTS FUND	S					
REQUEST # 2631			\$72,635			
JUSTIFICATION		Additional appropriation in Transfers Out to the Street Fund to reflect the close out the 155th Ave - Nora to Weir Project 3224.				
ACCOUNT TOTAL				\$72,635	0	0
101 03 0000 440 TRSFERS FR STREET LIGHTING FUND						
REQUEST # 2611			\$550,964			
JUSTIFICATION		Transfer the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund.				
ACCOUNT TOTAL				\$550,964	0	0
101 72 0735 461 SPECIAL EXPENSE	S	\$0				
REQUEST # 2584			\$700		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Special Expense for Beaverton School District facility use fees for neighborhood meetings. This is a new fee that had previously not been charged.				
ACCOUNT TOTAL				\$700	0.00	0.00
101 85 0732 371 EQUIPMENT OPER & MAINT EXPENSE	S	\$0				
REQUEST # 2618			\$13,538		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services to Equipment Operation and Maintenance Expense for repairs and maintenance to large paving machine, 14-504, PO #99588.				
ACCOUNT TOTAL				\$13,538	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
101 85 0732 422 STREET RECONSTRUCTION EXPENSE	S	\$3,218,000				
REQUEST # 2618			(\$13,538)		0.00	0.00
JUSTIFICATION			Transfer within existing Materials and Services to Equipment Operation and Maintenance Expense for repairs and maintenance to large paving machine, 14-504, PO #99588.			
REQUEST # 2632			(\$1,200,000)		0.00	0.00
JUSTIFICATION			Transfer within existing Materials and Services appropriations to establish a new ADA Ramp Retrofit Expense Account Number 449 to separately account for these expenses from the Street Reconstruction Expense Account Number 422.			
ACCOUNT TOTAL				\$2,004,462	0.00	0.00
101 85 0732 449 ADA RAMPS RETROFIT EXPENSE	S					
REQUEST # 2632			\$1,200,000		0.00	0.00
JUSTIFICATION			Transfer within existing Materials and Services appropriations to establish a new ADA Ramp Retrofit Expense Account Number 449 to separately account for these expenses from the Street Reconstruction Expense Account Number 422.			
ACCOUNT TOTAL				\$1,200,000	0.00	0.00
101 85 0732 814 TRSFERS TO CAPITAL PROJ. FUND	S	\$1,440,112				
REQUEST # 2630			\$55,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Transfers out to the Capital Project Fund for the Beaverton-Hillsdale Highway Fiber Connection Project.			
ACCOUNT TOTAL				\$1,495,112	0.00	0.00
101 85 0732 991 CONTINGENCY - UNRESERVED	S	\$1,129,566				
REQUEST # 2631			\$72,635		0.00	0.00
JUSTIFICATION			Additional appropriation in Transfers Out to the Street Fund to reflect the close out the 155th Ave - Nora to Weir Project 3224.			
REQUEST # 2630			(\$55,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Transfers out to the Capital Project Fund for the Beaverton-Hillsdale Highway Fiber Connection Project.			

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2611			\$550,964		0.00	0.00
JUSTIFICATION	Transfer the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund.					
REQUEST # 2584			(\$700)		0.00	0.00
JUSTIFICATION	Additional appropriation in Materials and Services - Special Expense for Beaverton School District facility use fees for neighborhood meetings. This is a new fee that had previously not been charged.					
ACCOUNT TOTAL				\$1,697,465	0.00	0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
BUILDING OPERATING FUND						
105 70 0664 303 OFFICE FURNITURE & EQUIPMENT	S					
REQUEST # 2592			\$1,670		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Office Furniture & Equipment for a chair and keyboard tray for new Plans examiner I position, replacement keyboards, monitor arms and adjustable height work surfaces.			
ACCOUNT TOTAL				\$1,670	0.00	0.00
105 70 0664 328 MEALS & RELATED EXPENSE	S	\$125				
REQUEST # 2574			\$100		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Meals and Related Expense for division teambuilding event.			
ACCOUNT TOTAL				\$225	0.00	0.00
105 70 0664 406 BANK SERVICE FEES	S	\$35,000				
REQUEST # 2575			\$6,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Bank Service Fees to cover an increase in credit card transaction fees due to an increase in permit activity.			
ACCOUNT TOTAL				\$41,000	0.00	0.00
105 70 0664 511 PROFESSIONAL SERVICES	S	\$72,500				
REQUEST # 2578			\$6,250		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Professional Services to hire a recruiter for the Building Official position.			
REQUEST # 2591			\$50,000		0.00	0.00
JUSTIFICATION			Transfer from existing Personnel Services appropriations to Materials and Services - Professional Services for additional resources for third party plan review services due to position vacancies in the Structural Plan Review program.			
ACCOUNT TOTAL				\$128,750	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
105 70 0664 991 CONTINGENCY - UNRESERVED	S	\$1,605,275				
REQUEST # 2592			(\$1,670)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Office Furniture & Equipment for a chair and keyboard tray for new Plans examiner I position, replacement keyboards, monitor arms and adjustable height work surfaces.				
REQUEST # 2594			(\$1,040)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Membership Fees to cover unanticipated cost of State Building Official certifications required for two newly promoted staff, and State certifications for the new Plans Examiner 1 position.				
REQUEST # 2593			(\$225)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Department Equipment Expense for calculator, scales, and ink stamps for new Plans Examiner I position.				
REQUEST # 2578			(\$6,250)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Professional Services to hire a recruiter for the Building Official position.				
REQUEST # 2575			(\$6,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Bank Service Fees to cover an increase in credit card transaction fees due to an increase in permit activity.				
REQUEST # 2574			(\$100)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Meals and Related Expense for division teambuilding event.				
ACCOUNT TOTAL				\$1,589,990	0.00	0.00
105 70 0665 120 PLANS EXAMINER 2		\$282,842				
REQUEST # 2591			(\$35,000)		3.00	0.00
JUSTIFICATION		Transfer from existing Personnel Services appropriations to Materials and Services - Professional Services for additional resources for third party plan review services due to position vacancies in the Structural Plan Review program.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2576			(\$3,615)		3.00	0.00
JUSTIFICATION	Transfer within existing Personnel Services appropriations for Building Inspector's overtime in assisting with plan review due to position vacancy in the Plans Examiner position 2.					
ACCOUNT TOTAL				\$244,227	6.00	
105 70 0665 150 STRUCTURAL PLANS EXAMINER		\$88,312				
REQUEST # 2591			(\$15,000)		1.00	0.00
JUSTIFICATION	Transfer from existing Personnel Services appropriations to Materials and Services - Professional Services for additional resources for third party plan review services due to position vacancies in the Structural Plan Review program.					
ACCOUNT TOTAL				\$73,312	1.00	
105 70 0665 304 DEPARTMENT EQUIPMENT EXPENSE	S	\$125				
REQUEST # 2593			\$225		0.00	0.00
JUSTIFICATION	Additional appropriation in Materials and Services - Department Equipment Expense for calculator, scales, and ink stamps for new Plans Examiner I position.					
ACCOUNT TOTAL				\$350	0.00	
105 70 0665 307 MEMBERSHIP FEES	S	\$920				
REQUEST # 2594			\$1,040		0.00	0.00
JUSTIFICATION	Additional appropriation in Materials and Services - Membership Fees to cover unanticipated cost of State Building Official certifications required for two newly promoted staff, and State certifications for the new Plans Examiner 1 position.					
ACCOUNT TOTAL				\$1,960	0.00	
105 70 0666 121 BUILDING INSPECTOR		\$465,554				
REQUEST # 2576			\$3,615		5.00	0.00
JUSTIFICATION	Transfer within existing Personnel Services appropriations for Building Inspector's overtime in assisting with plan review due to position vacancy in the Plans Examiner position 2.					
ACCOUNT TOTAL				\$469,169	5.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order
Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
	FUND INC/- DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order
Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
LODGING TAX (TLT) FUND						
107 20 0528 275 TEMPORARY EMPLOYEES	S	\$5,600				
REQUEST # 2581			\$2,500		0.00	0.00
JUSTIFICATION			Transfer within existing appropriations from Special Expense to Personnel Services - Temporary Employees and Fringe Benefits for a temporary Special Project Assistant to assist with events.			
ACCOUNT TOTAL				\$8,100	0.00	0.00
107 20 0528 299 PAYROLL TAXES AND FRINGES	S	\$121,497				
REQUEST # 2581			\$300		0.00	0.00
JUSTIFICATION			Transfer within existing appropriations from Special Expense to Personnel Services - Temporary Employees and Fringe Benefits for a temporary Special Project Assistant to assist with events.			
ACCOUNT TOTAL				\$121,797	0.00	0.00
107 20 0528 461 SPECIAL EXPENSE	S	\$11,000				
REQUEST # 2581			(\$2,800)		0.00	0.00
JUSTIFICATION			Transfer within existing appropriations from Special Expense to Personnel Services - Temporary Employees and Fringe Benefits for a temporary Special Project Assistant to assist with events.			
ACCOUNT TOTAL				\$8,200	0.00	0.00
107 20 0528 991 CONTINGENCY - UNRESERVED	S	\$1,572,264				
REQUEST # 2607			(\$81,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Transfers out to the Capital Development Fund to cover predevelopment expenses for the Patricia Reser Center for the Arts facility funded by a transfer from the Transient Lodging Tax Fund.			
ACCOUNT TOTAL				\$1,491,264	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order
Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
107 20 0802 815 TRSFERS TO CAPITAL DEV. FUND	S	\$297,085				
REQUEST # 2607			\$81,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Transfers out to the Capital Development Fund to cover predevelopment expenses for the Patricia Reser Center for the Arts facility funded by a transfer from the Transient Lodging Tax Fund.				
ACCOUNT TOTAL				\$378,085		0.00
	FUND INC/- DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
STREET LIGHTING FUND						
111 03 0000 389 MISCELLANEOUS REVENUES	S	\$5,000				
REQUEST # 2611			\$160,000			
JUSTIFICATION		Transfer the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund.				
ACCOUNT TOTAL				\$165,000	0	0
111 85 0811 126 TRAFFIC SIGNAL MAINT TECH	S	\$102,385				
REQUEST # 2611			(\$68,000)		1.50	0.00
JUSTIFICATION		Transfer the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund.				
ACCOUNT TOTAL				\$34,385	1.50	0.00
111 85 0811 299 PAYROLL TAXES AND FRINGES	S	\$135,174				
REQUEST # 2611			(\$67,000)		0.00	0.00
JUSTIFICATION		Transfer the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund.				
ACCOUNT TOTAL				\$68,174	0.00	0.00
111 85 0811 810 TRSFERS TO STREET FUND	S					
REQUEST # 2611			\$550,964		0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION			Transfer the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund.			
ACCOUNT TOTAL				\$550,964	0.00	0.00
111 85 0811 991 CONTINGENCY - UNRESERVED	S	\$247,068				
REQUEST # 2611			(\$247,068)		0.00	0.00
JUSTIFICATION			Transfer the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund.			
ACCOUNT TOTAL				\$0	0.00	0.00
111 85 0811 996 RESERVE - EQUIPMENT REPLACEMT	S	\$8,896				
REQUEST # 2611			(\$8,896)		0.00	0.00
JUSTIFICATION			Transfer the estimated residual balance to close out the Street Lighting Fund into the Street Fund as of 6/30/2019. Beginning July 1, 2019, the street lighting functions be accounted for and recorded in separate program within the Street Fund.			
ACCOUNT TOTAL				\$0	0.00	0.00
	FUND INC-/DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
CAPITAL DEVELOPMENT FUND						
301 03 3521 442 TRANSFER FROM THE TLT FUND	S	\$297,085				
REQUEST # 2607			\$81,000			
JUSTIFICATION		Additional appropriation in Transfers out to the Capital Development Fund to cover predevelopment expenses for the Patricia Reser Center for the Arts facility funded by a transfer from the Transient Lodging Tax Fund.				
ACCOUNT TOTAL				\$378,085	0	0
301 03 3523 411 TRSFERS FROM GENERAL FUND	S					
REQUEST # 2652			\$890,000			
JUSTIFICATION		Record Transfer In from the General Fund for the acquisition of the PACWEST Gas Station Site on the southeast corner of SW Hall and SW Allen Boulevards.				
ACCOUNT TOTAL				\$890,000	0	0
301 70 3521 683 CONST DESIGN & ENGR INSPECTION	S	\$1,709,546				
REQUEST # 2607			\$81,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Transfers out to the Capital Development Fund to cover predevelopment expenses for the Patricia Reser Center for the Arts facility funded by a transfer from the Transient Lodging Tax Fund.				
ACCOUNT TOTAL				\$1,790,546	0.00	0.00
301 70 3523 651 PROPERTY ACQUISTION(LAND/BLDG)	S	\$0				
REQUEST # 2652			\$890,000		0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
JUSTIFICATION	Additional appropriation in Capital Outlay - Property Acqjiston Land and Buildings for the acquisition of the PACWEST Gas Station Site on the southeast corner of SW Hall and SW Allen Boulevards funded by a Transfer the General Fund					
ACCOUNT TOTAL				\$890,000		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC/-DEC	AMENDED	FTE	FTE ADJ
CAPITAL PROJECTS FUND						
310 03 3413 412 TRSFERS FROM STREET FUND		\$68,847				
REQUEST # 2630			\$55,000			
JUSTIFICATION		Additional appropriation in Capital Outlay - Construction for the Beaverton-Hillsdale Highway Fiber Connection Project funded by a Transfer In from the Street Fund.				
ACCOUNT TOTAL				\$123,847	0	0
310 75 3224 810 TRSFERS TO STREET FUND	S					
REQUEST # 2631			\$72,635		0.00	0.00
JUSTIFICATION		Additional appropriation in Transfers Out to the Street Fund to reflect the close out the 155th Ave - Nora to Weir Project 3224.				
ACCOUNT TOTAL				\$72,635	0.00	0.00
310 75 3224 991 CONTINGENCY - UNRESERVED	S	\$72,635				
REQUEST # 2631			(\$72,635)		0.00	0.00
JUSTIFICATION		Additional appropriation in Transfers Out to the Street Fund to reflect the close out the 155th Ave - Nora to Weir Project 3224.				
ACCOUNT TOTAL				\$0	0.00	0.00
310 75 3413 682 CONSTRUCTION		\$66,847				
REQUEST # 2630			\$55,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Capital Outlay - Construction for the Beaverton-Hillsdale Highway Fiber Connection Project funded by a Transfer In from the Street Fund.				
ACCOUNT TOTAL				\$121,847	0.00	0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order
Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
WATER FUND						
501 03 0000 361 WATER SALES	S	\$10,200,000				
REQUEST # 2647			\$686,780			
JUSTIFICATION		Additional appropriation in Materials and Services - Water Wheeling Services - TVWD for the cost of wheeling water from the Joint Water Commission through the Tualatin Valley Water District (TVWD) for the 4,107 water accounts that were withdrawn from TVWD. This expense is offset by additional \$686,780 in water sales revenue.				
ACCOUNT TOTAL				\$10,886,780	0	0
501 20 0545 303 OFFICE FURNITURE & EQUIPMENT	S	\$467				
REQUEST # 2644			\$972		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.				
ACCOUNT TOTAL				\$1,439	0.00	0.00
501 72 0740 341 COMMUNICATIONS EXPENSE	S	\$250				
REQUEST # 2628			(\$250)		0.00	0.00
JUSTIFICATION		Record reduction in Materials and Services - Communications Expense as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.				
ACCOUNT TOTAL				\$0	0.00	0.00
501 85 0741 439 WATER WHEELING SERVICES - TVWD	S	\$0				
REQUEST # 2647			\$383,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Water Wheeling Services - TVWD for the cost of wheeling water from the Joint Water Commission through the Tualatin Valley Water District (TVWD) for the 4,107 water accounts that were withdrawn from TVWD. This expense is offset by additional \$686,780 in water sales revenue.				
ACCOUNT TOTAL				\$383,000	0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
501 85 0741 991 CONTINGENCY - UNRESERVED		\$7,342,101				
REQUEST # 2647			\$303,780		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Water Wheeling Services - TVWD for the cost of wheeling water from the Joint Water Commission through the Tualatin Valley Water District (TVWD) for the 4,107 water accounts that were withdrawn from TVWD. This expense is offset by additional \$686,780 in water sales revenue.				
REQUEST # 2628			\$250		0.00	0.00
JUSTIFICATION		Record reduction in Materials and Services - Communications Expense as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.				
REQUEST # 2644			(\$972)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.				
ACCOUNT TOTAL				\$7,645,159	0.00	0.00
501 85 0742 317 COMPUTER EQUIPMENT	S					
REQUEST # 2633			\$1,246		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations to purchase a new computer and monitor for staff.				
ACCOUNT TOTAL				\$1,246	0.00	0.00
501 85 0742 441 LINE MAINTENANCE	S	\$160,475				
REQUEST # 2633			(\$1,246)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations to purchase a new computer and monitor for staff.				
ACCOUNT TOTAL				\$159,229	0.00	0.00
	FUND INC-/DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
SEWER FUND						
502 20 0545 303 OFFICE FURNITURE & EQUIPMENT	S	\$467				
REQUEST # 2644			\$972		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.				
ACCOUNT TOTAL				\$1,439	0.00	0.00
502 72 0740 341 COMMUNICATIONS EXPENSE	S	\$125				
REQUEST # 2628			(\$125)		0.00	0.00
JUSTIFICATION		Record reduction in Materials and Services - Communications Expense as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.				
ACCOUNT TOTAL				\$0	0.00	0.00
502 85 0753 991 CONTINGENCY - UNRESERVED	S	\$2,197,141				
REQUEST # 2628			\$125		0.00	0.00
JUSTIFICATION		Record reduction in Materials and Services - Communications Expense as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.				
REQUEST # 2644			(\$972)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.				
ACCOUNT TOTAL				\$2,196,294	0.00	0.00
	FUND INC-/DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
STORM DRAIN FUND						
513 20 0545 303 OFFICE FURNITURE & EQUIPMENT	S	\$466				
REQUEST # 2644			\$972		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.				
ACCOUNT TOTAL				\$1,438	0.00	0.00
513 72 0740 341 COMMUNICATIONS EXPENSE	S	\$125				
REQUEST # 2628			(\$125)		0.00	0.00
JUSTIFICATION		Record reduction in Materials and Services - Communications Expense as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.				
ACCOUNT TOTAL				\$0	0.00	0.00
513 85 0734 425 DUMPING EXPENSES	S	\$100,000				
REQUEST # 2587			\$50,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Dumping Expenses due to an increase in dump fees and increased quantity of materials from the fall leaf drop off program and from street sweeping debris waste				
ACCOUNT TOTAL				\$150,000	0.00	0.00
513 85 0734 991 CONTINGENCY - UNRESERVED	S	\$2,631,943				
REQUEST # 2587			(\$50,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Dumping Expenses due to an increase in dump fees and increased quantity of materials from the fall leaf drop off program and from street sweeping debris waste				
REQUEST # 2628			\$125		0.00	0.00
JUSTIFICATION		Record reduction in Materials and Services - Communications Expense as communication expenses for all public works divisions is accounted for in the Public Works Administration Fund.				

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REQUEST # 2644			(\$972)		0.00	0.00
JUSTIFICATION	Additional appropriation in Materials and Services - Office Furniture & Equipment to purchase a large screen monitor for the Utility Billing new phone system (\$900), five headsets (\$816), and new chairs for two new staff (\$1,200) shared equally between the Water, Sewer and Storm Funds at \$972 each.					
ACCOUNT TOTAL				\$2,581,096		0.00
	FUND INC/-	\$0			0.00	
	DEC					
	BALANCE					

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
REPROGRAPHICS FUND						
601 25 0721 275 TEMPORARY EMPLOYEES	S	\$0				
REQUEST # 2601			\$7,200		0.00	0.00
JUSTIFICATION		Transfer within existing appropriations from Materials and Services to Personnel Services - Temporary Employees to cover anticipated expense for an on-call/temporary employee in Reprographics to meet workload demand during staff absences and occasional peak workload periods.				
ACCOUNT TOTAL				\$7,200	0.00	0.00
601 25 0721 302 POSTAGE EXPENSE	S	\$253,575				
REQUEST # 2601			(\$7,200)		0.00	0.00
JUSTIFICATION		Transfer within existing appropriations from Materials and Services to Personnel Services - Temporary Employees to cover anticipated expense for an on-call/temporary employee in Reprographics to meet workload demand during staff absences and occasional peak workload periods.				
ACCOUNT TOTAL				\$246,375	0.00	0.00
	FUND INC-/DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order
Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
INFORMATION SYSTEMS FUND						
603 30 0678 536 MAINTENANCE CONTRACTS	S	\$0				
REQUEST # 2614			\$50,000		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations to reverse Supplemental Budget Request Number 2319 in the November Supplemental Budget as it was not needed.				
ACCOUNT TOTAL				\$50,000	0.00	0.00
603 30 0712 536 MAINTENANCE CONTRACTS	S	\$718,280				
REQUEST # 2614			(\$50,000)		0.00	0.00
JUSTIFICATION		Transfer within existing Materials and Services appropriations to reverse Supplemental Budget Request Number 2319 in the November Supplemental Budget as it was not needed.				
ACCOUNT TOTAL				\$668,280	0.00	0.00
	FUND INC-/DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-DEC	AMENDED	FTE	FTE ADJ
PUBLIC WORKS ADMIN FUND						
605 85 0681 305 SPECIAL DEPARTMENT SUPPLIES	S	\$2,500				
REQUEST # 2579			\$500		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Special Department Supplies to purchase various device batteries for the remainder of the fiscal year.				
ACCOUNT TOTAL				\$3,000	0.00	0.00
605 85 0681 461 SPECIAL EXPENSE	S	\$195				
REQUEST # 2589			\$2,500		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Special Expense to cover APWA Accreditation expenses.				
ACCOUNT TOTAL				\$2,695	0.00	0.00
605 85 0681 481 OTHER EXPENSES	S	\$4,296				
REQUEST # 2580			\$1,224		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Other Expenses for an additional team building event.				
ACCOUNT TOTAL				\$5,520	0.00	0.00
605 85 0681 991 CONTINGENCY - UNRESERVED	S	\$14,632				
REQUEST # 2580			(\$1,224)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Other Expenses for an additional team building event.				
REQUEST # 2579			(\$500)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - Special Department Supplies to purchase various device batteries for the remainder of the fiscal year.				
REQUEST # 2589			(\$2,500)		0.00	0.00

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
INSURANCE AGENCY FUND						
706 40 0010 520 CITY PROPERTY DAMAGE CLAIMS	S	\$125,000				
REQUEST # 2588			\$35,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - City Property Damage Claims due to increased property damage claims expense than was estimated in the FY 2018-19 Adopted Budget.				
ACCOUNT TOTAL				\$160,000	0.00	0.00
706 40 0010 521 THIRD PARTY LIABILITY CLAIMS	S	\$160,000				
REQUEST # 2590			\$40,000		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services -Third Party Liability Claims due to increased claims expense than was estimated in the FY 2018-19 Adopted Budget.				
ACCOUNT TOTAL				\$200,000	0.00	0.00
706 40 0010 991 CONTINGENCY - UNRESERVED		\$86,182				
REQUEST # 2588			(\$35,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services - City Property Damage Claims due to increased property damage claims expense than was estimated in the FY 2018-19 Adopted Budget.				
REQUEST # 2590			(\$40,000)		0.00	0.00
JUSTIFICATION		Additional appropriation in Materials and Services -Third Party Liability Claims due to increased claims expense than was estimated in the FY 2018-19 Adopted Budget.				
ACCOUNT TOTAL				\$11,182	0.00	0.00
	FUND INC-/DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
BURA GENERAL FUND						
901 95 0691 480 PROPERTY TAX EXPENSE	S	\$30,000				
REQUEST # 2603			\$12,000		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Property Tax Expense for property taxes for Ludeman's and Lot 2 at Beaverton Central at The Round.			
ACCOUNT TOTAL				\$42,000	0.00	0.00
901 95 0691 839 TRANSFER TO BURA DEBT SVC FUND	S	\$3,539,927				
REQUEST # 2649			\$74,665		0.00	0.00
JUSTIFICATION			Record additional daylight loan proceeds from the City of Beaverton to fund additional work on the Parking Garage design and the subsequent repayment of the daylight loan.			
ACCOUNT TOTAL				\$3,614,592	0.00	0.00
901 95 0691 991 CONTINGENCY - UNRESERVED	S	\$2,608,039				
REQUEST # 2649			(\$74,665)		0.00	0.00
JUSTIFICATION			Record additional daylight loan proceeds from the City of Beaverton to fund additional work on the Parking Garage design and the subsequent repayment of the daylight loan.			
REQUEST # 2603			(\$12,000)		0.00	0.00
JUSTIFICATION			Additional appropriation in Materials and Services - Property Tax Expense for property taxes for Ludeman's and Lot 2 at Beaverton Central at The Round.			
ACCOUNT TOTAL				\$2,521,374	0.00	0.00
	FUND INC-/DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
BURA CAPITAL PROJECT FUND						
902 03 0000 453 LOAN FRM CITY OF BEAVERTON	S	\$3,383,427				
REQUEST # 2649			\$74,665			
JUSTIFICATION		Record additional daylight loan proceeds from the City of Beaverton to fund additional work on the Parking Garage design and the subsequent repayment of the daylight loan.				
ACCOUNT TOTAL				\$3,458,092	0	
902 95 6501 683 CONST DESIGN & ENGR INSPECTION		\$519,593				
REQUEST # 2649			\$74,665		0.00	0.00
JUSTIFICATION		Record additional daylight loan proceeds from the City of Beaverton to fund additional work on the Parking Garage design and the subsequent repayment of the daylight loan.				
ACCOUNT TOTAL				\$594,258	0.00	
	FUND INC-/DEC BALANCE	\$0			0.00	

BUDGET AMENDMENT JOURNAL - Sorted in Fund, Department, and Account Number Order

Preliminary (Subject to Budget Committee Approval)

FUN-DP-PROG-OBJ TITLE	C	REVISED	INC-/DEC	AMENDED	FTE	FTE ADJ
BURA DEBT SERVICE FUND						
904 03 0000 444 TRSFR FROM BURA GENERAL FUND	S	\$3,539,927				
REQUEST # 2649			\$74,665			
JUSTIFICATION		Record additional daylight loan proceeds from the City of Beaverton to fund additional work on the Parking Garage design and the subsequent repayment of the daylight loan.				
ACCOUNT TOTAL				\$3,614,592	0	
904 95 0693 748 REPMT SHORT TERM LOAN FROM COB	S	\$3,383,427				
REQUEST # 2649			\$74,665		0.00	0.00
JUSTIFICATION		Record additional daylight loan proceeds from the City of Beaverton to fund additional work on the Parking Garage design and the subsequent repayment of the daylight loan.				
ACCOUNT TOTAL				\$3,458,092	0.00	
	FUND INC/- DEC BALANCE	\$0			0.00	
TOTAL INC-/DEC		\$0			0.00	