



RESIDENTIAL SPECIAL INSPECTION AGREEMENT

Based upon the work shown in the project drawings, and the provisions in Chapter 17 of the 2014 Oregon Structural Specialty Code (OSSC), the inspections listed in Part A below are required for this project.

To address these required inspections, this Agreement must be completed and approved in order to issue a permit for this project. Please review this form and have the owner, or owner's authorized agent, complete parts B and C below.

Permit Number: _____ **Date:** _____

Project Name: _____

Project Address: _____

Name of Architect or Designer (Firm): _____ **Phone:** _____

Name of Engineer of Record (Firm): _____ **Phone:** _____

This agreement presents the requirements for special inspection, testing and structural observation for residential construction designed following the 2014 Oregon Structural Specialty Code (the 2012 International Building Code with 2014 Oregon amendments)

In accordance with OSSC Sections 107.1, 1704.2, 1704.3, and 1704.5, special inspections and testing are required for the types of construction shown in the approved project drawings. These tests and inspections shall be determined and performed following the provisions in these Code sections.

Special Inspector Duties

The special inspector shall comply with the duties and responsibilities presented in Sections II and V of the OBOA Special Inspection Program and shall observe and document the work for conformance with the approved plans and specifications. All written results of these inspections or tests, including noncompliance lists and final summary letters, shall be provided to the Building Official and the registered design professional in responsible charge.

Sequencing

Special inspections are in addition to, and do not replace, inspections required to be performed by City inspectors. Before proceeding with the project, City inspectors must approve all work after a report by the special inspector has been provided. Example: Prior to placing concrete in a footing/foundation, approval by BOTH the special inspector and City inspector must be obtained.

The final special inspection report shall be submitted to the Building Services Division a **minimum of two days prior to requesting a final inspection.** A final inspection request will not be granted until the final special inspection report has been deemed acceptable by the Building Services Division.

A. REQUIRED SPECIAL INSPECTIONS (To be completed by plans examiner)

In accordance with OSSC Section 1704 the following inspections are required for this project:

- Steel Construction (OSSC 1705.2)
- Concrete Construction (OSSC 1705.3)
- Masonry Construction (OSSC 1705.4)
- Post-Installed Anchors (OSSC 1705.1.1(3))
- In accordance with OSSC Section 1705.1.1, the building official has determined that the following *Special Case* inspections are required:
- Helical Pile Foundations (OSSC 1705.9)
- Soils (OSSC 1705.6)
- Wood Construction (OSSC 1705.5)

B. SELECTION OF THE INSPECTION AGENCY OR SPECIAL INSPECTOR (To be completed by applicant)

A special inspection agency may be chosen from any of the approved inspector lists accepted by the Building Services Division. The Building Services Division recognizes the agency lists published by the Oregon Building Officials Association (OBOA), and the Washington Association of Building Officials (WABO).

Please indicate the approved special inspection agency that will perform the required special inspections as noted in Part A above. The OBOA registered agency list is provided below for your convenience.

- ACS Testing Inc. (503) 443-3799
- Carlson Testing Inc. (503) 684-3460
- Clair Company, Inc. (800) 383-8855
- Kleinfelder, Inc. (503) 644-9447
- FEI Testing and Inspections, Inc. (541) 757-4698
- Krazan & Associates, Inc. (425) 485-5519
- Mayes Testing Engineers, Inc. (503) 281-7515
- Northwest Geotechnical Inc. (503) 682-1880
- Professional Service Industries, Inc. (503) 289-1778
- KPFF (503) 227-3251 – Inspections Only

If the agency you desire to employ is not included within the list above, use the “Other” box to indicate the agency or inspector you intend to use. A written request to use this agency, or individual, must also be submitted for the Building Official’s review and approval. Include with this request the agency’s qualifications, national certifications, and validations demonstrating competence to perform inspections for the type of construction in question.

Other: _____ Phone Number: _____

C. SIGNATURE (To be completed by applicant)

The owner/authorized agent has reviewed the Special Inspection requirements presented in this *Agreement* and agrees to comply with the terms and conditions of the program, and to employ a special inspector or special inspection agency to perform the above-noted special inspections in conformance with the guidelines presented in Chapter 17 of the 2014 OSSC.

Owner/Authorized Agent: _____ Date: _____

D. ACCEPTED FOR THE BUILDING DIVISION

Plans Examiner: _____ Date: _____