

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The City of Beaverton (the city) is part of a consortium (Washington County, Hillsboro, Beaverton) of Community Development Block Grant (CDBG) entitlements who share planning platforms. Although our work may be viewed holistically, the city prepares its own Annual Action Plan with cross-consortium sections, and submits its plan to Washington County, the lead agency, for public comment and submission to HUD. The Annual Action Plan implements activities needed to reach objectives identified in a five-year plan known as the Consolidated Plan (Con Plan), also a consortium effort. The Con Plan objectives are determined through considerable research and community outreach efforts. This Annual Action Plan represents the consortium's fifth and last year of the 2015-2020 Con Plan. The activities specified in this plan are for the period from July 1, 2019 through June 30, 2020 (PY19). The Annual Action Plan is being amended to reflect the emergency allocation of funds received by the City of Beaverton through the CAREs stimulus funding (CDBG-CV) and to reflect the reallocation of City of Beaverton CDBG funds to address COVID-19 relief needs.

A significant component of each Annual Action Plan is the amount of CDBG funds available to meet Con Plan objectives. Because the city's CDBG annual entitlement (Federal Award) is based upon Congressional appropriation and formula, funding will vary year to year. The city will use the following as guidance with regards to funding activities, should the Entitlement be greater or lesser than anticipated.

*The city has budgeted a federal award of \$710,000 (this year's Entitlement was \$754,252). Should Entitlement be somewhat lower or higher than budgeted, the city will make activity funding changes that consider the following priorities, which are in order of importance.*

- *Con Plan/Annual Action Plan Objectives*
- *Priorities: homeless prevention, supportive services, housing rehabilitation and adaption, homeownership, and microenterprise activities*
- *Administrative burden*
- *Defined as adding a new activity*
- *Public Services support, capped at 15% of entitlement plus previous year's program income*
- *Homeless prevention and supportive services*

- *Housing adaption and rehabilitation*
- *Homeownership*

Post notice period and hearing: The city's CDBG entitlement exceeded budgeted entitlement by \$8,030. Public Services is at its budget cap, economic development was fully funded, and \$8,000 is too little to support and additional homeownership activity. The city is setting aside these funds for emergency rehab, such as a broken water or sewer main.

The City of Beaverton will also receive \$413,279 in CAREs stimulus funding (CDBG-CV). As the 15% Public Services cap has been lifted, the City of Beaverton anticipates focusing funding on critical needs, particularly rent and food assistance for the prevention, preparation for and response to the COVID-19 pandemic.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Beaverton is on target to meet and exceed all Con Plan objectives. The table just below provides Con Plan persons served to date against five year Con Plan objectives. With half of PY18 remaining and all of PY19 ahead staff are comfortable with meeting and exceeding objectives.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Beaverton is a relatively small entitlement with limited and proscribed Con Plan objectives. We tend to practice single-year only awards. There is no perpetually affordable homeownership competition, no family shelter, youth shelter, or emergency rent competition, and no housing rehab/adaption competition (we typically fund all four). Our Economic Development mandate is to provide microenterprise technical assistance to very small existing and developing businesses and over the years we have funded each of these project providers. The city will meet all of its Con Plan objectives subject to general normality in the market place.

We do have the opportunity to review a wider array of supportive services project submittals that meet Con Plan family and or children/youth objectives. During this Con Plan we have funded various projects that meet Con Plan objectives. This Annual Action Plan includes new projects (activities) not funded previously during this Con Plan. The CDBG Application Review Committee found child advocacy, youth gap foster care presentations to be very compelling and recommended funding for each.

Annually how well the community has been served using actual accomplishments to objectives may be viewed in a report we prepare known as the CAPER or Consolidated Annual Performance and Evaluation Report. The city is currently in its fourth Con Plan year, PY18, and no later than September 30, 2019 will submit its CAPER to share this year's achievements. HUD's approval of the CAPER is subject to public notice and hearing.

CDBG staff pride themselves on forecasting the likelihood of partners meeting objectives, financial control, and awareness of partner business practices.

### **4. Summary of Citizen Participation Process and consultation process**

NOTE: The amended 2015-2019 Citizen Participation Plan was approved by Beaverton City Council to move towards a five day public comment period. This five day public comment period is only applicable to plans that have been impacted by the COVID-19 pandemic. This PY19 Annual Action Plan is being amended in accordance to guidance from HUD and used a five day public comment period from May 1, 2020 to May 5, 2020 at 5 p.m.

Summary from citizen participation section of plan.

UPDATED: The city engages the community at various times, using various modes to keep abreast of the needs of its residents. The city shares comments made by residents pertaining to each Annual Action Plan. Generally, the city only duplicates responses that pertain to the Consolidated Plan.

Highlights of the Citizen Participation Process and consultations in preparation of the PY15-PY19 Con Plan include:

- Formation of a ConPlan Work Group comprised of individuals representing diverse interests, including people who have not been involved in this planning process in the past.
- Conducting two sets of community workshops at strategic points in the planning process to meet with key stakeholders.
- Conducting focus groups with 35 low-income residents, including residents of color, to obtain their views about the challenges and barriers they face in their day-to-day lives.
- A public screening hosted to highlight the challenges and barriers faced by area residents for the general public through an award-winning documentary focused on the region.
- Coordination of a county-wide community needs survey by the City of Beaverton for Washington County citizens.
- Coordination of a county-wide community needs questionnaire from over fifty-five nonprofit agencies, citizens, cities and other applicants.
- Coordination with a County-sponsored housing preference study.
- Solicitation of responses from a community-wide survey with 1,260 completed surveys from residents about how they receive information about housing and community development programs and what areas of interest might get them to attend public meetings and public hearings.
- Presentations by key agencies on relevant plans at ConPlan Work Group meetings. Presentations were made by key agencies such the Washington County Department of Housing Services; Community Action; Washington County Department of Community Corrections; Fair Housing Council of Oregon; Community Alliance of Tenants; Community Partners for Affordable Housing; Enterprise Community Partners; WorkSystems; Washington County Department of Disability, Aging & Veterans Services; Cascade AIDS Project; Boys and Girls Aid Society; Virginia Garcia Memorial Health Clinic; Tri-Met and others. These presentations and the follow-up that ensued formed the core of Washington County's consultation process.

During the comment period for the draft plan (March 10 - April 9, 2015), two public hearings were held and additional comments were accepted by mail or e-mail.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Four official public comments were received from the period of March 10th – April 9th, 2015 from Ron Thompson, City Councilor for the City of Forest Grove; Bridget Cooke, Executive Director of Adelante Mujeres; Kathy Armstrong, Deputy Director of Proud Ground; and Lynn Boose, Executive Director of Community Services, Inc. Each comment received was addressed in writing by providing clarification of data and/or narrative contained within the plan, adding additional language to the Plan where applicable to better reflect the identified need described in the public comment, and acknowledging the importance of the need identified by those agencies and concerned citizens that provided public comment on the Plan. Copies of comments submitted in writing are contained in the Citizen Participation comments section of this plan, as well as a summary of comments received over the phone and reflected in public hearing meeting minutes.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments or views received were accepted with the exception of one: Public comment received from Bridget Cooke, Executive Director of Adelante Mujeres, advocated for priorities for farmworkers, LEP and GED learners who face barriers in obtaining housing and economic stability. Through the 18 month long process of data collection and analysis, the needs of all low-income populations were recognized and it was decided by the Con Plan Workgroup that prioritizing one population over another becomes difficult as it pits groups against one another. It was explained that the current priority in the 2015-2020 Consolidated Plan instead focuses on a system-wide initiative (the Ten Year Plan to End Homelessness) as opposed to one specific population over another. Within that system, needs of vulnerable populations as a whole are prioritized, including the special needs groups identified in this public comment by Adelante Mujeres. Copies of response letters to each public comment received are contained in the Citizen Participation comments section of this plan.

## **7. Summary**

The City of Beaverton is a Washington County HUD Consortium member and an annual CDBG entitlement. The city fully participates in the consortium's Consolidated Plan, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report. CDBG is audited by HUD when issues arise and historically annually by an independent audit firm. The city has a good track record of meeting community needs, within the scope of CDBG objectives, identified through extensive research and community outreach efforts. Please also see Washington County's, Executive Summary.



**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BEAVERTON	Community Development

**Table 1 – Responsible Agencies**

**Narrative**

Washington County is the lead HUD consortium agency.

**Consolidated Plan Public Contact Information**

Office of Community Development

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Hillsboro, OR 97123

503-846-8814 / [cdbg@co.washington.or.us](mailto:cdbg@co.washington.or.us)

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

Throughout the Annual Action Plan the city shares its collaboration efforts with other jurisdictions, internally, and through numerous committee activities. For more specifics see the Con Plan Summary of Consultations, Volume 2, Appendix B(3): <https://s3.amazonaws.com/washcomultimedia/assets/final-volume-2-of-the-2015-2020-con-plan.pdf>.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

- The city's CDBG staff are active networkers for the purposes of finding and improving approaches to affordable housing. The CDBG Coordinator continues to work directly with clients seeking housing beyond just a referral to the next bus stop. The coordinator takes a proactive approach with Beaverton resident housing distress referrals, from other city departments. Not only has the CDBG Coordinator been successful with housing placement this work has helped the coordinator better understand how the support system works and in particular where the gaps are. The work includes on-going attempts to bring awareness to silo approaches of the city and numerous others, including; housing services providers and support services providers. Improving outcomes requires both a willingness and ability to use operational performance lens. The CDBG Coordinator works closely subrecipients and other city departments as well as significant committee participation discussed further, just below.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The CDBG Coordinator works with Continuum of Care staff to address approaches to the needs of homeless persons including chronically homeless individuals and families, families with children, veterans, unaccompanied youth and persons at risk of homelessness. Please see the corresponding section in Washington County's Annual Action Plan. The County is the Continuum of Care provider.

### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Beaverton oversees CDBG only. Please see the corresponding section in Washington County's Annual Action Plan. The County is the Continuum of Care provider.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	WASHINGTON COUNTY
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Employment Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	See the matching Section in Washington County's Annual Action Plan.

**Identify any Agency Types not consulted and provide rationale for not consulting**

See the corresponding section in Washington County's Annual Action Plan. Created in collaboration with Washington County.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Washington County	Created in collaboration with Washington County; see Consolidated Plan.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

NOTE: The amended 2015-2019 Citizen Participation Plan was approved by Beaverton City Council to move towards a five day public comment period. This five day public comment period is only applicable to plans that have been impacted by the COVID-19 pandemic. This PY19 Annual Action Plan is being amended in accordance to guidance from HUD and used a five day public comment period from May 1, 2020 to May 5, 2020 at 5 p.m.

Washington County, the City of Hillsboro, and the City of Beaverton are committed to keeping all interested groups and individuals informed of each phase of the consolidated planning process, and of activities being proposed or undertaken under HUD entitlement programs. Opportunities to comment on or participate in planning community development and affordable housing activities and projects will be publicized and disseminated throughout the Washington County Consortium. To allow for convenient citizen access, the City of Beaverton makes all housing and community development plans and reports available via pages on our website. In addition the site provides access to our CDBG services and programs and links to supporting information including the county's website. Documents seeking public comment are posted on the site as well as in the Beaverton Valley Times. In terms of goal setting, the city hears from residents regularly about the need for more affordable housing and the city continues to prioritize that activity.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	Advertisement for upcoming Public Hearings.	No opportunity to comment at time of this writing. Updated, post time period.		
2	Public Hearing	Non-targeted/broad community	Hearing scheduled at Beaverton City Hall, 4/3/19, following Housing & Supportive Services Network Meeting  Hearing scheduled 5/1/20, via Zoom conference call	No opportunity to comment at time of this writing. Updated post hearing. Comments received supported proposed new roofing work and the AAP in general.  No comments received at time of writing for amended AAP scheduled public hearing		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Meeting	Non-targeted/broad community	Will be hosted via Zoom call on May 1, 2020	No comments received at time this plan was drafted.		

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

As of the public hearing the city estimated it's entitlement at \$710,000. Since the 30 day posting and hearing the entitlement was announced at \$718,030. The table in this section represents the actual entitlement. An additional \$413,279 were allocated through CAREs stimulus (CDBG-CV)

funding.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation and CAREs (CDBG-CV) funding: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,131,309	93,700	211,000	1,436,009	1,436,009	As of the public hearing the city estimated it's entitlement at \$710,000. Updated post notice period and hearing. Entitlement is \$718,030. CAREs (CDBG-CV) funding is \$413,279.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

- While CDBG has no matching requirement, CDBG activities this year are anticipated to leverage CDBG at a rate exceeding \$2 for every CDBG dollar. This year the city anticipates over \$1,800,000 of leverage funding. Generally the city is unable to fully fund projects, requiring subrecipients to provide funding from other sources to support services for Beaverton residents, at or below 80% of the Area Median Income (AMI). We capture budgeted leverage during our CDBG funding application round and report these amounts in HUD’s IDIS software, which rolls up into the Consolidated Annual Performance and Evaluation Report or CAPER.
- For the CAREs stimulus funding there is no matching requirement. However, both subrecipients the City of Beaverton anticipates funding receive funding from many other sources and will be able to use the CAREs funding as additional leverage.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

- The Longhorn Building provides Program Income to CDBG via rents collected, which provides the City a reasonably consistent income stream used to support Con Plan objectives and a reserve account for repair, maintenance, and vacancy.
- Community Action Organization rents the Longhorn building to provide early childhood education to low-income families through their Head Start program.
- CDBG also owns half of the city’s Community Services Building. The facility has been used to provide free rent to a nonprofit providing multiple support services.

**Discussion**

The need for affordable housing continues to exceed the supply in the Portland Metro area. This need has been exacerbated by the COVID-19 crisis. Wages continue to fall further against housing costs. Drug addiction deaths continue to increase and more children are becoming homeless. The gap between the wealthy and everyone else appears to be increasing. The cost of vouchers and entitlements, like social security, are rising faster than taxes and under constant threat. The cost of climate change will likely weigh more and more on annual federal deficit spending. With considerable resource shortfall we (the community) must consider looking harder at how we do business to discover cost saving efficiencies. The City of Beaverton supports the great work of our partners, most of which leverage CDBG and other city mission driven funding, providing services and housing to the less fortunate.



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Projects of 10-Year Plan to End Homelessness	2015	2020	Homeless	City of Beaverton	Homelessness	CDBG: \$75,000	Homeless Person Overnight Shelter: 78 Persons Assisted Homelessness Prevention: 173 Persons Assisted
2	Homebuyer Programs	2015	2020	Affordable Housing	City of Beaverton	Owner-Occupied Housing	CDBG: \$240,000	Direct Financial Assistance to Homebuyers: 3 Households Assisted
3	Owner-Occupied Housing Rehabilitation	2015	2020	Affordable Housing	City of Beaverton	Owner-Occupied Housing Rehabilitation	CDBG: \$195,000	Homeowner Housing Rehabilitated: 59 Household Housing Unit
4	Supportive Services	2015	2020	Non-Homeless Special Needs Non-Housing Community Development	City of Beaverton	Homelessness	CDBG: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit: 245 Persons Assisted
5	Micro Enterprise Technical Assistance	2015	2020	Non-Housing Community Development	City of Beaverton	Micro Enterprise Technical Assistance	CDBG: \$141,947	Businesses assisted: 80 Businesses Assisted
6	COVID-19 Response	NA	2020	NA	City of Beaverton	Rent & Food Assistance	CDBG-CV CAREs funding: \$413,279	Meals provided: One week of meals provided for 250 people Rent assisted: 458 households

**Table 6 – Goals Summary**  
Annual Action Plan  
2019

## Goal Descriptions

1	<b>Goal Name</b>	Projects of 10-Year Plan to End Homelessness
	<b>Goal Description</b>	This goal supports projects that implement strategies from the Washington County 10-Year Plan to End Homelessness. Homeless families served with transitional shelter. Homeless youth served with transitional shelter. Households at risk of homelessness.
2	<b>Goal Name</b>	Homebuyer Programs
	<b>Goal Description</b>	The city supports the land trust approach to homeownership, supporting long term affordability.
3	<b>Goal Name</b>	Owner-Occupied Housing Rehabilitation
	<b>Goal Description</b>	Goal is to provide support for rehabilitation of housing that is owned and occupied by low-income households (includes mobile homes) to include, but not limited to, rehabilitation, weatherization and accessibility adaptations.
4	<b>Goal Name</b>	Supportive Services
	<b>Goal Description</b>	This goal is to provide a vast array of supportive services designed to assist low-to-moderate income persons to help overcome barriers in an effort to achieve self-sufficiency. Youth and or families served with enrichment and well-being programs.

5	<b>Goal Name</b>	Micro Enterprise Technical Assistance
	<b>Goal Description</b>	Micro Enterprise Technical Assistance provided to low-to-moderate income persons and businesses with culturally competent services and staff.
6	<b>Goal Name</b>	To Prevent and Prepare for and Respond COVID-19 Response
	<b>Goal Description</b>	Allocating resources and support to low income households negatively impacted by COVID-19 to support COVID-19 recovery and long term community stability.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

Four Consolidated Plan goals are high priority needs (needs that fall under Washington County’s 10-Year Plan to End Homelessness) and one goal is a lower priority need. These goals serve as the basis for our PY19 and fiscal year 2019-2020 CDBG projects. The goals are listed below in no particular order or ranking:

- Prioritize programs and opportunities that prevent homelessness, which is in line with Washington County’s 10-Year Plan to End Homelessness. Of special interest and consideration is to serve high school age and young adults with opportunities that will alleviate or prevent homelessness.
- Increase the number of affordable homes in Beaverton by reducing the cost to low income qualified borrowers to purchase a home (This language replaces Consolidated Plan language that indicated the city provides direct down payment assistance. This is not a substantial change as the net impact is the same and therefore no amendment is required).
- Provide housing rehabilitation loans and grants for low income Beaverton residents that own their home for accessibility, health and safety modifications and repair.
- Provide technical assistance to help low income persons desiring business start-up, business expansion, and business sustainability support. The technical assistance is expected to increase the self-sufficiency of Beaverton workers and families by creating new jobs and increased income to low income households.
- Rehabilitation of public facilities and infrastructure projects are considered when it will help to better serve clients, and to develop or improve a variety of public facilities that benefit income-qualifying neighborhoods or income qualified populations. (The City will consider funding infrastructure projects of income-qualified areas to ensure the health and safety of communities, and to increase neighborhood pride and viability, particularly when related to other real-estate development projects.) This goal is low priority when not addressing needs outlined in the 10-Year Plan to End Homelessness.

The projects listed on the table just below represent projects preliminarily awarded with PY19 funding to provide services that meet Con Plan objectives.

#	Project Name
1	Boys & Girls Aid
2	Good Neighbor Center
3	Community Action - Emergency Rent/Energy Payment
4	Southwest Community Health Center

#	Project Name
5	CPAH
6	Child Advocates (CASAs)
7	Rebuilding Together Washington County
8	Willamette West Habitat for Humanity
9	Unlimited Choices, Inc.
10	Community Action - Housing Rehabilitation/Weatherization
11	Proud Ground
12	Adelante Mujeres
13	Micro Enterprise Services of Oregon
14	Longhorn Reserves
15	CDBG Administration
16	Community Action – Emergency Rent/Energy Payment for COVID-19 relief
17	Meals on Wheels – Emergency food assistance for housebound low income communities

**Table 7 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The city utilizes the HUD annual allocation for:

- Up to 20% for Administration Costs
- Up to 15% for Public Services (UPDATE: the Public Services cap was lifted due to COVID-19 emergency needs, hence additional funding allocated for Public Service agencies to Prevent, Prepare for and Respond COVID-19)
- The remainder is split between homeownership, homeowner rehabilitation, economic development, public facilities and infrastructure.

Currently, social distancing policies and procedures pose a significant obstacle to service delivery. The city has contacted all current and future subrecipients to determine how subrecipients are overcoming and adapting to these needs.

Historically the city has not planned activities for all CDBG funds. This allows the city to take advantage of opportunity as it may arise and as it aligns with the Consolidated Plan. We may find a entitlement to be short funded or very late. In PY17 we amended Unlimited Choices, Inc.'s agreement to fund an emergency underground water problem for a low income homeowner. Several housing initiatives are in planning stages each providing permanent housing. Please note that the city meets HUD's funding carryover requirements every year.

UPDATED:

The city estimates a remaining year-end balance of just over \$139,000. The admin and Longhorn

Building reserves have been entered in the resources cell and should now appear in the Summary section reducing the carryover amount.

The city has no continuations of previous year's activities in the PY19 Annual Action Plan. Each activity is closed out after the end of the program year. The city is and has funded the same organizations year over year.

Staff actively manages the CDBG fund and its public services budget. Based upon more recent projections, the city will fall short of budgeted Program Income. As a result the city will be reducing the public services budget ~\$3,000. Good Neighbor Center is the activity most likely to have its award reduced.

UPDATE 5/1/20: This year (PY19) the city has allocated our carryover/uncommitted funds to Community Action for emergency rent and utility assistance to prevent, prepare for and respond to COVID-19 for folks impacted

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Boys & Girls Aid
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Projects of 10-Year Plan to End Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	At risk youth offered shelter in college-dorm style bedrooms. Rec room, common area, meals.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 Youth at or below 80% AMI
	<b>Location Description</b>	City of Hillsboro
<b>Planned Activities</b>	One on one case management provided and connections to counseling, public resources, school and GED programs, and helping youth repair or build support systems. Skill building group sessions offered with topics such as communication, school work, organization, stress management, relationship building, health and well-being, and community resources. There are also recreational activities as well.	
2	<b>Project Name</b>	Good Neighbor Center
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Projects of 10-Year Plan to End Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$22,000
	<b>Description</b>	Family Homeless Shelter
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	53 persons / 17 households at or below 80% AMI
	<b>Location Description</b>	Just outside of City of Beaverton limits.

	<b>Planned Activities</b>	Up to six weeks shelter stays for families, includes meals and participants are referred to other transitional and permanent housing programs, and employment and training programs. Participants must participate in weekly mandatory life skills classes, the Rent Well curriculum, and will be provided access to public benefits. Children in school may receive counseling, participate in a daily homework club, get individualized tutoring, and go to a ten week full day summer school. Adult GED services are available.
<b>3</b>	<b>Project Name</b>	Community Action - Emergency Rent/Energy Payment
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Projects of 10-Year Plan to End Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$28,000
	<b>Description</b>	One-time emergency rent or energy bill payment.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	173 persons below 80% AMI
	<b>Location Description</b>	City of Hillsboro
	<b>Planned Activities</b>	One time energy cost or emergency rent assistance payment. All households are assessed for other programs and services for which they may be eligible, such as energy assistance and long term rent assistance.
<b>4</b>	<b>Project Name</b>	Southwest Community Health Center
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	no cost health care
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	35 Youth below 80% AMI
	<b>Location Description</b>	City of Portland
	<b>Planned Activities</b>	A stable, safe home allows the student to focus on academic success and take advantage of educational opportunities, apply to college and find scholarships and employment. Stable housing leads directly to improved educational outcomes. These outcomes in turn, lead to stronger employment potential, better health and mental/emotional well-being, and a more developed sense of self-worth, empowerment and belonging.
5	<b>Project Name</b>	CPAH
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	115 persons served below 80% AMI
	<b>Location Description</b>	City of Portland
	<b>Planned Activities</b>	Services are focused on youth and school success, including programming that serves the entire family, as well as eviction prevention and stability services that are aimed to prevent homelessness and increase health and wellness on-site. This project focuses primarily on Spencer House (48 apartments) and the Barcelona at Beaverton (47 apartments.) Additionally, CPAH is able to provide some support to young people at Fircrest Manor- owned by another company - so that those kids can access resources provided to youth at CPAH properties.
	<b>Project Name</b>	Child Advocates (CASAs)

6	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	CASA For Children's mission is to improve and protect the mental and physical health of children who have been abused and neglected and removed from their families. In court, at a critical inflection point in the life of a child, a Court Appointed Special Advocate (CASA) takes actions that are strictly in the child's best interest, for example: maintaining a stable living situation; linking them to essential services at partner social service agencies, schools, and other government agencies; and, helping to find a safe, permanent home.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	95 children at or below 80% AMI
	<b>Location Description</b>	City of Portland
	<b>Planned Activities</b>	Funds will be used for the Court Appointed Special Advocates (CASAs) for the City of Beaverton with the goal of sustaining the number of children served this year. In FYE June 30, 2018, we served 374 children/194 family groups in Washington County generally, with approximately 25% in the City of Beaverton. In 2019-20 depending on the judges' assignments, we expect to serve approximately 95 children in Beaverton. (The number of children served this year is approximate because we cannot predict how many children will be removed from their families.)
7	<b>Project Name</b>	Rebuilding Together Washington County
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Owner-Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	Owner-Occupied Housing Rehabilitation
	<b>Funding</b>	CDBG: \$15,000

	<b>Description</b>	Administrative support only for small project urgent and critical needs repair and accessibility adaptations.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 Households at or below 80% AMI
	<b>Location Description</b>	City of Beaverton
	<b>Planned Activities</b>	Urgent and Critical Needs repairs, volunteer based, serving owner occupied including mobile homes. Serving incomes at or below 80% with priority for seniors and special needs. Includes ramps, handholds, and toilet modifications as needed.
<b>8</b>	<b>Project Name</b>	Willamette West Habitat for Humanity
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Owner-Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	Owner-Occupied Housing Rehabilitation
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	New roofing to be provided, may convert to admin only.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Four households needing new roofs each below 80% AMI
	<b>Location Description</b>	City of Hillsboro
	<b>Planned Activities</b>	Critical need owner-occupied new roofing. Volunteer based grant, fee, and loan program. Does not include mobile homes.
<b>9</b>	<b>Project Name</b>	Unlimited Choices, Inc.
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Owner-Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	Owner-Occupied Housing Rehabilitation
	<b>Funding</b>	CDBG: \$50,000

	<b>Description</b>	Accessibility adaptations including bathroom and kitchen modifications.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 Households to be served below 80% AMI
	<b>Location Description</b>	City of Portland
	<b>Planned Activities</b>	Critical need Accessibility Adaption.
<b>10</b>	<b>Project Name</b>	Community Action - Housing Rehabilitation/Weatherization
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Owner-Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	Owner-Occupied Housing Rehabilitation
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Large and small project repairs, including mobile homes.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 Households below 80% AMI.
	<b>Location Description</b>	City of Hillsboro
<b>Planned Activities</b>	Critical need owner-occupied rehab, small and large projects. Contractor based grant program, includes mobile homes.	
<b>11</b>	<b>Project Name</b>	Proud Ground
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Homebuyer Programs
	<b>Needs Addressed</b>	Owner-Occupied Housing
	<b>Funding</b>	CDBG: \$240,000
	<b>Description</b>	Reduced cost home acquisition
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 Households below 80% AMI
	<b>Location Description</b>	City of Portland
	<b>Planned Activities</b>	Support homeownership through acquisition and necessary repairs/replacements. Provide homeownership education and counseling. Land portion placed into land trust to reduce cost to buyer and to insure permanent affordability.
<b>12</b>	<b>Project Name</b>	Adelante Mujeres
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Micro Enterprise Technical Assistance
	<b>Needs Addressed</b>	Micro Enterprise Technical Assistance
	<b>Funding</b>	CDBG: \$61,947
	<b>Description</b>	Small Business Development.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 persons served at or below 80% AMI
	<b>Location Description</b>	City of Forest Grove, with by appointment office in Beaverton.
	<b>Planned Activities</b>	Enhanced small business development services, including an extensive Spanish language business course, one-on-one technical assistance, customized business coaching, access to capital, and access to market for Latino micro entrepreneurs.
<b>13</b>	<b>Project Name</b>	Micro Enterprise Services of Oregon
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Micro Enterprise Technical Assistance
	<b>Needs Addressed</b>	Micro Enterprise Technical Assistance
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Small Business Development.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 persons seeking to start or improve a business, below 80% AMI.
	<b>Location Description</b>	City of Beaverton
	<b>Planned Activities</b>	Work with members of the community to support the economic advancement of Latinos and others. Provide business development, business sustainability, and business expansion skills to Latino and other clients that are in pre-business, start-up, or business stages at the time of intake. Work includes one-on-one technical assistance, classroom services, and providing loans. Many business owners are expected to participate in an Individual Development Account (IDA) to increase their assets.
14	<b>Project Name</b>	Longhorn Reserves
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Homelessness Public Facility & Infrastructure
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Supports a reserve account. This reserve account covers repair and maintenance, and any vacancy management needed which would include; hazard insurance, any loss deductible, security to protect the asset, and marketing.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	City of Beaverton
<b>Planned Activities</b>	A significant source of Program Income, beginning this year is rental income from a CDBG owned building providing Head Start services. A reserve is established to cover repair and maintenance along with hazard insurance and security should the building no longer be occupied.	
	<b>Project Name</b>	CDBG Administration

15	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Projects of 10-Year Plan to End Homelessness Homebuyer Programs Owner-Occupied Housing Rehabilitation Supportive Services Micro Enterprise Technical Assistance
	<b>Needs Addressed</b>	Homelessness Owner-Occupied Housing Owner-Occupied Housing Rehabilitation Micro Enterprise Technical Assistance Public Facility & Infrastructure
	<b>Funding</b>	CDBG: \$152,183
	<b>Description</b>	Administration of CDBG Program, Fair Housing impediments work and Con Plan work.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Administration of CDBG is complicated requiring subrecipient performance and compliance monitoring, invoice processing, considerable record keeping, reporting, audit prep, workouts, on-going community participation, planning, budgeting, and community support. This year CDBG staff will also be participating in Con Plan and Fair Housing Plan work.
	16	<b>Project Name</b>
<b>Target Area</b>		City of Beaverton
<b>Goals Supported</b>		Supportive Services to Prevent Prepare for and Respond to COVID-19 Relief
<b>Needs Addressed</b>		Homelessness Prevention Low income household stability
<b>Funding</b>		CDBG: \$600,000 (\$400,000 CAREs Act funding, \$200,000 reallocating Beaverton CDBG resources)

	<b>Description</b>	Rent/utility assistance for low income households who have been negatively impacted by COVID-19
	<b>Target Date</b>	12/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	458 households
	<b>Location Description</b>	throughout Beaverton
	<b>Planned Activities</b>	Rent assistance and utility assistance that is paid directly to the landlord or service provider after tenant shows proof that they are low income, negatively impacted by COVID-19, and late on paying their rent or utilities.
17	<b>Project Name</b>	Meals on Wheels – emergency food assistance
	<b>Target Area</b>	City of Beaverton
	<b>Goals Supported</b>	Supportive Services to Prevent Prepare for and Respond to COVID-19 Relief
	<b>Needs Addressed</b>	Low income household stability Food insecurity for housebound seniors
	<b>Funding</b>	CDBG: \$13,279 (CAREs stimulus funding)
	<b>Description</b>	Food delivery for housebound seniors during COVID-19 pandemic
	<b>Target Date</b>	12/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 households with one week of meals
	<b>Location Description</b>	throughout Beaverton
	<b>Planned Activities</b>	Meal delivery for low income housebound seniors during COVID-19 pandemic.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Geographic service area is within the Beaverton city limits.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City of Beaverton	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The city has not designated any particular geographic area as a priority. The services we provide using CDBG funds will benefit persons with incomes at or below 80% AMI that reside or do business within the city limits of Beaverton.

### **Discussion**

Activities/Projects use city provided mapping to verify persons seeking services live within City of Beaverton limits. CDBG staff spot checks addresses for compliance.



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

*The City of Beaverton shares barriers adversely affecting public policies for affordable housing and residential investment, with Washington County. These include Tier 1 and Tier 2 barriers. Tier 1 barriers are barriers that Washington County is unable to address locally, while Tier 2 barriers are barriers that Washington County can affect locally. Beaverton Tier 1 barriers include the following: inadequate federal funding for affordable housing and support services, likely reduced appetite for Low Income Housing Tax Credits (LIHTC) due to corporate tax reductions, lack of alternatives to the LIHTC program, low focus on wage earners between 60%-80% AMI, aligning the timing of the multiple sources of funding needed to make a deal work, the color of one's skin, language, high turnover due to low wages at the delivery level, lack of connectivity, poor life skills, and so much more.*

*Tier 2 barriers in Beaverton include the following: multiple reporting requirements from multiple funding sources, the cost of system development charges, the difficulty of providing service-enriched housing, multiple jurisdictions and multiple development pathways with each jurisdiction having its own planning and permitting process, affordable housing location, size, and design barriers, high cost of land, little applicable vacant land. Strategies to address Tier 2 barriers appear in Chapter 6 of the Consolidated Plan under Strategic Plan.*

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

- City collaboration with housing developers. Tax exemptions. Partial or full land contributions to developers for affordable housing.

Development review and building permit fee waivers. Development review and permitting turnaround time. Allocation of funding for off-site improvements in low income neighborhoods. Allocation of funding for on/near housing supportive services. Funding support to the Community Housing Fund (a non-profit that provides preconstruction and bridge loans for affordable housing)Determining impediments to Fair Housing

## **Discussion**

*The city is very excited to be getting the jump on over 280 units of affordable housing due to our Metro Bond allocation. In addition the city is working with council to form a new housing advisory committee. Preliminarily this group will up of nonprofit and for-profit housing professionals, a tenant, concerned citizens, and others.*

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

Following are other actions the city plans to take during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

The city will continue to; provide housing navigation services for Beaverton residents, pursue improved connectivity within the housing delivery system, and push for more training at the direct services level. The CDBG Coordinator is very involved in discussions around meeting needs. The coordinator is a member of the Washington County Housing and Supportive Services Network. Also a member of the National Community Development Association and member of the Northwest Association of Community Development Managers the coordinator attends trainings and roundtables where obstacles to meeting underserved needs are discussed/addressed.

### **Actions planned to foster and maintain affordable housing**

#### **Actions planned to foster and maintain affordable housing**

The Consolidated Plan guides the city with regards to the annual activities it undertakes to meet objectives outlined in the Consolidated Plan. The Consolidated Plan also provides the strategies and approaches the city plans to use to implement Annual Action Plan objectives. The Projects outlined in AP-38 include affordable housing objectives.

The city will continue to provide homeownership opportunities to moderate-income residents as well maintaining its ongoing housing rehabilitation program providing services to low- and moderate-income homeowners and eligible tenants in eligible properties. Work includes critical small, medium, and large repair, replacement, modification, and accessibility adaptations.

In addition to CDBG-funded activities, the city allocates general fund resources to support affordable housing development including efforts to establish the improvement and preservation of naturally occurring affordable housing. The city also provides property tax exemption for nonprofit regulated housing. As mentioned previously we are planning for more than 280 units of new affordable housing and the city will be adding/supporting another affordable housing provider, increasing access to

homeownership.

### **Actions planned to reduce lead-based paint hazards**

The city has a long standing and successful housing rehabilitation program. The city requires projects providing rehab to have staff trained in the recognition, handling, and removal of lead-based paint. City actions planned to reduce lead-based paint hazards are addressed in the Con Plan. These actions may be found in the 2015-2020 Consolidated Plan for Washington County, Beaverton, and Hillsboro at Volume 1, pages 294-296, or by viewing the PDF version of this section at the following link: <http://www.beavertonoregon.gov/DocumentCenter/View/17393>

### **Actions planned to reduce the number of poverty-level families**

The city is on-line to meet all Con Plan objectives. Throughout this document city objectives are shared that are intended to reduce the number of poverty level families; family and youth shelters, youth foster care, emergency rent, youth legal advocacy, and increasing income via microenterprise. In addition to meeting Con Plan objectives CDBG staff support any efforts to reduce the cost of service delivery. It is hoped one such effort would include homeless data sharing restrictions. For example when John Smith arrives on the door step of Beaverton, from outside of Washington County, needing homeless services he is directed to Community Connect for intake and help. Through intake he is entered into HUD's (national) Homeless Management Information System, or HMIS. Neither Community Connect staff or eventual case management staff have access to previously provided services if those services were provided outside of Washington County. Those outside areas might include Eugene, Medford, Bend, Portland, Clackamas County, or another state. In fact intake and service objectives start anew each time Mr. Smith travels. This makes little sense in terms of efficiency/cost and effectiveness. While HIPAA (Health Insurance Portability and Accountability Act of 1996) is United States legislation that provides data privacy and security provisions for safeguarding medical information is most often cited as the barrier, not all information is medically related and there is opportunity for releases. Changes to this structure should not fall upon the lead care agencies in any county or city. Federal guidance would be helpful.

UPDATE: Due to COVID-19 more families are experiencing poverty in the Beaverton community than data over the last several years would suggest (at least since the 2008 Recession). With that in mind it is more important than ever to allocate resources to supporting folks in poverty with assistance to ensure they can meet their basic needs including: rent, food, and healthcare. While healthcare is somewhat out of the CDBG realm the City of Beaverton is allocating significant resources to rent and food assistance.

### **Actions planned to develop institutional structure**

UPDATED: Since 2018, The City hired its first Housing Manager who oversees the CDBG program, the

Metro Affordable Housing Bond implementation, and other affordable housing initiatives/activities. CDBG staff continues with its internal collaboration, the community services division of the Mayor's office, the Blue-Ribbon Homeless Committee, and Housing Implementation Team are examples. Recent work has resulted in a safe parking program for homeless sleeping in their cars and a family shelter program. Home Share, a highly collaborative initiative by the cities of Beaverton, Hillsboro, Tigard, and Washington County will be implemented by September 2019. Staff collaborated (close to one year) to secure funding for this program which matches housing seekers with housing providers (primarily single-family homeowners).

The city's housing work is guided by the city's Housing Action Plan, a five-year plan which includes an annual performance report.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The city believes results do not take place in a vacuum. CDBG staff and Community Services staff work with nonprofits throughout the year. Community Services typically budgets \$200,000 to support community services provided by nonprofits. Other city staff attend housing developer forums, which often include a fair housing lens. The CDBG Coordinator is a member of the Washington County Housing and Supportive Services Network and is part of the city's Housing Implementation Team.

A good example of a city led coordinated effort is an initiative that seeks to match persons needing very affordable housing with homeowners offering rooms for rent. The HomeShare program currently serves Clackamas County and Portland. Development, policy, support, and performance are shared by the City of Beaverton, the City of Tigard, the Housing Authority of Washington County, and likely the City of Hillsboro. Outcomes should improve due to collaborative and efficient approaches. To the best of this author's knowledge this is a first in Washington County and a potential platform for future endeavors.

UPDATE: The City of Beaverton also just completed a consultation process that included over 50 agencies and nonprofits with Washington County and the City of Hillsboro to determine how best to allocate the CAREs Act funding.

### **Discussion**

The CDBG Coordinator has firsthand knowledge, learned through housing navigation work, of the need for ongoing efforts to improve coordination between service providers, between service providers and jurisdictions, and between jurisdictions in Washington County.

It is difficult to look internally at how we do business and how well we effectively interlink with others sharing similar objectives. Capacity is likely the tallest barrier. The permanent housing and supportive services system is stressed. Federal funding has not met need/demand in Washington County and as a result our mission driven partners are primarily focused on funding, compliance, meeting objectives, and

in many cases staff retention. What room is there for self-assessment? Meanwhile the Continuum of Care lead brings providers together regularly to seek improvement in coordination. Some 40 staff of nonprofit services providers in Washington County as well staff from the Housing Authority of Washington County, Hillsboro, Beaverton, and Washington County Community Services come together each month.

# Program Specific Requirements

## AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

### Introduction

The city is required to describe activities planned with respect to all CDBG funds expected to be available during the program year (including program income that will have been received before the start of the next program year), except that an amount generally not to exceed ten percent of such total available CDBG funds may be excluded from the funds for which eligible activities are described if it has been identified for the contingency of cost overruns.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	93,700
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>93,700</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

## **Discussion**

A minimum overall benefit of 70% of CDBG funds may be used to benefit persons with household incomes at or below 80% AMI, but the city goal is 100%.

CAREs funds (CDBG-CV) will be allocated in their entirety to those with incomes at 80% and below.

