

Insurance Fund
(Gen. Liab & Workers Comp)

CITY OF BEAVERTON, OREGON
 FISCAL YEAR 2020-21 BUDGET
 CURRENT LEVEL OF SERVICES

FUND: 706 INSURANCE AGENCY FUND	DEPARTMENTS: CITY ATTORNEY
	DEPARTMENT HEAD: BILL KIRBY

MISSION STATEMENT:

Provide high-quality, cost-effective risk management services by making the organization safer and more resilient and safeguarding city resources from the adverse impact of loss. (*Council Goals #2: Use city resources efficiently to ensure long-term financial stability; #4: Provide responsive, cost-effective service to the community; #5: Assure a safe and healthy community; #8: Provide and support a highly-qualified and motivated city work force.*)

Services and Trends:

Services

The Insurance Agency Fund supports the city’s risk management program, which operates under the auspices of the city attorney’s office. The risk management program identifies, analyzes, evaluates and reduces the impact of risk on the city by managing and administering (1) the city’s safety and loss-control program and (2) its insurance coverages. The risk management program assists in safeguarding the city from the adverse impact of loss by purchasing insurance, responding to and resolving claims and developing programs, plans and procedures to make the organization safer and more resilient. By reducing the frequency and severity of injuries and claims, the risk management program helps reduce the financial impact those events can have on the city.

1. Safety and loss control. The city’s safety and loss control program assists city departments by consulting on safety and occupational health concerns. The risk management program surveys operations, evaluates exposures and the effectiveness of loss controls and offers suggestions where necessary. Safety training, education and motivation point the way to a safer, more productive work place.

2. Insurance coverages. The city self-insures against its workers’ compensation risks and has auto, property, general liability and cyber liability coverage through CIS and other insurers. The risk management program oversees all aspects of the city employee work-related injury program, including working with the third-party administrator for claims management and workers' compensation defense litigation. The risk management program receives, analyzes, and tracks all claims for auto, property or general liability claim asserted against the city. The city utilizes the services of CIS to investigate the claims, determine liability and resolve claims either through negotiation or litigation. Where appropriate, the risk management program pursues recovery of incurred losses caused by third parties.

Trends

The city’s risk management program became part of the city attorney’s office in July 2015. In October 2015, with the help of the finance department, we recommended to council that Brown and Brown Northwest (BBNW) become the city’s new insurance broker. A top priority for the risk management program is for BBNW to assist us in assessing the strengths and weaknesses of our existing risk management program and identifying opportunities and challenges for improvement. We will keep policymakers informed about the major findings and recommendations of the assessment.

BUDGET HIGHLIGHTS:

The insurance agency fund’s FY 2020-21 budget is a status quo budget, intended to provide the same insurance coverages and level of risk management services as in FY 2019-20. Insurance rates will increase compared to last year, especially the property rates according to our broker. The percentage increase projections for insurance rates for FY 2020-21 are:

- General Liability – 10% increase.
- Auto Liability – 10% increase.
- Property – 20% increase.
- Storage tank, Crime and Flood – 10% increase;
- Difference in Coverage – 10% increase.
- Workers’ Compensation Excess Policy –10% increase.
- Cyber Liability – 10% increase.

NOTE: Above percentage increases are estimates. Actual amounts expected to be announced before June 30.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 706 INSURANCE AGENCY FUND	DEPARTMENT: CITY ATTORNEY
PROGRAM: 0010 GENERAL LIABILITY	DEPARTMENT HEAD: BILL KIRBY

PROGRAM GOAL:

To minimize exposure to auto, property and general liability losses.

REQUIREMENTS	FY 2017-18 ACTUAL	FY 2018-19 ACTUAL	FY 2019-20 BUDGETED	FY 2020-21 PROPOSED	FY 2020-21 ADOPTED
POSITION	0.80	0.80	0.80	0.80	0.00
PERSONNEL SERVICES	\$124,309	\$130,871	\$124,652	\$139,148	\$0
MATERIALS & SERVICES	960,389	1,132,473	1,415,272	1,202,355	0
CAPITAL OUTLAY					
TRANSFERS	40,838	44,050	45,458	44,500	0
CONTINGENCY	0	0	274,400	602,775	0
RESERVE	0	0	1,500,000	1,500,000	0
TOTAL	\$1,125,536	\$1,307,394	\$3,359,782	\$3,488,778	\$0

Progress on FY 2019-20 Action Plan:

- Identify property claims for subrogation for 2019-20.
 - Risk management collected \$28,203 in no fault property claims from July 1, 2019 to February 29, 2020.
- Continue to educate and train all departments on claims and the city's exposure to loss. A special emphasis will remain with public works and the police department.
 - This is an ongoing effort. During monthly safety meetings all losses are discussed. Claim count for both departments is averaging higher than the previous year.
- Continue to research the benefits of becoming fully self-insured.
 - As the city's liability insurance premium increases, the appeal of becoming self-insured also increases. For now, we continue with our current insurance plan.
- Update city's risk management program policies.
 - The goal is to have policies revised within this fiscal year.

FY 2020-21 Action Plan:

- Identify property claims for subrogation for 2020-21.
- Continue to educate and train all departments on claims and the city's exposure to loss. A special emphasis will remain with public works and the police department.
- Continue to work with Brown & Brown and CIS regarding insurance coverages and continue to view claims and exposures.
- Translate city claim forms into Spanish.

DIVERSITY, EQUITY, AND INCLUSION:

Examples of priority areas that the legal services program accomplished in FY 2019-20 include:

- PE1.2 – The number of translated print material increases each year. Risk Management will translate liability claim form to Spanish in calendar year 2020.
- CB2.2 – City facilities are used by culturally diverse groups for community activities and meetings. Risk Management is actively involved in the planning and mitigation of events put on by the City or events that the City sponsors. Safety and insurance are important considerations for these events.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 706 INSURANCE AGENCY FUND	DEPARTMENT: CITY ATTORNEY
PROGRAM: 0010 GENERAL LIABILITY	DEPARTMENT HEAD: BILL KIRBY

PERFORMANCE MEASURES & DISCUSSION:

Property and Liability Claims:	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Budgeted/Revised	FY 2020-21 Proposed
Number of general liability claims filed	30	46	40 / 44	45
Average allocated cost per liability claim	\$5,859	\$4,250	\$6,000 / \$3,000	\$4,500
Number of city property damage claims received	83	83	90	90
Claims Paid:				
Damaged city property	\$117,188	\$164,278	\$150,000	\$150,000
Liability claims	\$174,846	\$191,823	\$175,000 / \$160,000	\$160,000
3 rd Party property damage	\$907	\$3,707	\$2,000	\$2,000

The actual number of 2018-19 liability claims totaled 46 (an average of 3.8 claims per month). This is more claims than we had in 2017-18. The average amount paid for the 46 claims (\$4,250) was similar than the originally projected average amount (\$4,000). As a result, the amount paid out for all liability claims in 2018-19 (\$195,530) was more than originally budgeted. We did receive reimbursement from CIS on one significant employee claim.

FY 2019-20 is trending to be similar to last year as to the number of reported claims: around 44 claims (an average of 3.6 claims per month). The average cost per claim has decreased so far in 2019-20. As of the end of December 2019, we had 22 new liability claims and 22 open liability claims with a payout of \$63,137 or \$2,870 per claim. If the trend continues, we anticipate the amount paid out for all liability claims in 2019-20 will be about \$160,000. This is a decrease to what we paid in 2018-19. We have received notice of a tort claim arising out of a police pursuit in which a bystander was injured and is seeking \$2M in damages against the city and the person the police were pursuing. The Oregon Tort Claims Act would limit our financial exposure of the city to a maximum of approximately \$1M if the city is found liable for plaintiff's personal injuries and property damages.

The number of 2018-19 property claims remained the same at 83 (an average of 6.9 claims per month). Over half of the claims (43) were property claims that were a result of an at fault claimant. The amount paid out for all property claims increased, from \$117,188 to \$164,278. That is \$1,979 per property claim in 2018-19.

For 2019-20, city property claims are higher for the first six months compared to 2018-19. We are averaging 7.5 claims per month with a total payout of \$63,134 or \$1,514 claim. We are currently dealing with a high value property claim for The Beaverton Building. The cost of the claim will exceed \$200,000. Our share will be the \$50,000 deductible. A separate line item (706-40-0010-457) has been created to capture the amount paid due to the loss.

Many of the city property damage claims are a result of accidents not caused by the city (2018-19 had 43 and 2019-20 has 23 so far). The city can recover money through subrogation for these sorts of accidents involving no fault of the city. This continues to be helpful in offsetting the paid claims that were the city's fault. In 2018-19 we collected \$69,621 through subrogation. For 2019-20 we have collected \$22,684 through December. That represents a recovery rate of 42% of all property claims in 2018-19 and 33% for the first half of 2019-20.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 706 INSURANCE AGENCY FUND	DEPARTMENT: CITY ATTORNEY
PROGRAM: 0014 WORKERS' COMPENSATION	PROGRAM MANAGER: BRIAN STROHL

Program Goal: To minimize the exposure to workers' compensation losses by administering and coordinating occupational health programs that adhere to laws, rules and regulations and ensure a safe and healthy work force.

REQUIREMENTS	FY 2017-18 ACTUAL	FY 2018-19 ACTUAL	FY 2019-20 BUDGETED	FY 2020-21 PROPOSED	FY 2020-21 ADOPTED
POSITION	0.85	0.85	0.85	0.85	0.00
PERSONNEL SERVICES	\$122,969	\$130,032	\$130,918	\$140,374	\$0
MATERIALS & SERVICES	497,097	310,548	363,776	359,000	0
CAPITAL OUTLAY					
TRANSFERS	29,460	31,500	32,045	32,605	0
CONTINGENCY	0	0	133,825	104,635	0
RESERVE	0	0	600,000	650,000	0
TOTAL	\$649,526	\$472,080	\$1,260,564	\$1,286,614	\$0

Services:

- Oversee all aspects of the city employee work-related injury program, including working with the third-party administrator for claims management and workers' compensation defense litigation.
- Ensure city-wide development, implementation and maintenance of safety and health programs to control and minimize hazards that could result in injury or illness to its workforce.
- Evaluate work environments, in conjunction with city departments, to review potential safety and health problems with departmental operations, procedures and facilities.
- Minimize potential risks for the city, and improve safety for the city and its residents.
- Assess and reduce public risks or liabilities associated with city programs, services and events.

Progress on FY 2019-20 Action Plan:

- Continue to work with the public works department and continue the ongoing training with police (defensive tactics, bike training, range, etc.) in an effort to reduce our claims count.
 - *Our claim count, including WC claims, is running a bit higher than normal. Many claims are very minor with no time off from work. Last year was a fantastic year. The City won the Gold Safety Award from the LOC and CIS based on claims that required time away from work. Our experience modifier is at an all-time low of .67.*
- Continue to provide necessary documentation for TRISTAR for collection through Employee at Injury Program (EAIP) and the necessary reports for the OSHA 300 Log.
 - *State audit reports continue to be very favorable. We have collected \$2,830 through EAIP so far for this FY. The necessary OSHA 300 Log reports have been filed.*
- Hold quarterly meetings with TRISTAR to discuss problem claims and trends.
 - *We hold scheduled meetings three times a year. Other meetings are held if needed.*
- Work with the Public Works Department to make sure all required training is completed and that the Safety Manual is being reviewed and updated. Follow-up on how Succeed is working out for public works safety training.
 - *Annual trainings are scheduled. Succeed is being used regularly at Public Works for safety training, as well as in other city departments.*
- Increased involvement with public works managers meeting and general facilities safety meeting.
 - *Plan to attend public works manager meeting in the next few months. Involvement with facilities safety meetings coordinated by Travis Taylor has increased.*

FY 2020-21 Action Plan:

- Continue to work with the public works department and continue the ongoing training with police (defensive tactics, bike training, range, etc.) in an effort to reduce our claims count.
- Continue to provide necessary documentation for TRISTAR for collection through EAIP and the necessary reports for the OSHA 300 Log.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 706 INSURANCE AGENCY FUND	DEPARTMENT: CITY ATTORNEY
PROGRAM: 0014 WORKERS' COMPENSATION	PROGRAM MANAGER: BRIAN STROHL

- Hold quarterly meetings with TRISTAR to discuss problem claims and trends.
- Work with the Public Works Department to make sure all required training is completed and that the Safety Manual is being reviewed and updated. Follow-up on how Succeed is working out for public works safety training.
- Increased involvement with Public Works Managers Meeting and General Facilities Safety Meeting.

Performance Measures & Discussion:

Workers' Compensation Claims Data:	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Budgeted/Revised	Proposed
Workers' compensation claims filed	25	25	25 / 46	32
Value of paid workers compensation claims	\$306,634	\$126,907	\$150,000 / \$125,000	\$150,000
Lost workdays	1	145	100	80
Experience rating modifier: Target = <1.0	.88	.86	.86 / .67	.67

The city's work related injuries for FY 2018-19 remained the same from the previous year. In 2018-19, we paid ~\$5,076/claim and averaged 2.1 claims/month. In 2019-20 thus far, we are averaging \$2,231 claim and we are getting 3.8 claims/month. The number of claims is much higher than FY 2018-19 and not typical to what we normally see. We currently have 1 claim that requires legal attention (these are the files that make our payout numbers spike). Keep in mind that the payment of claims also includes claims reported in previous years, so the true amount paid per claim is not very accurate.

On-going safety training for the employees is done on a regular basis and they are constantly made aware of our policies and what is required of them to help alleviate injuries on the job. Ergonomic evaluations continue to be done and will continue into the next fiscal year. Several variations of stand-up desk units have been purchased over the last several years

The city continues to pay for time loss through salary continuation. This procedure helps keep things simple for the injured employee as well as for payroll administration. TRISTAR assists in obtaining necessary documentation for risk management's required reports (OSHA 300). They also are very good about collecting on EAIP claims and on workers' compensation restitution. For 2018-19 we collected \$18,783 through EAIP. This is lower than last FY due to injuries requiring less light duty days.

Our experience rating modifier has decreased from .86 to .67, which is fantastic. An experience rating modifier below 1.0 reflects that our claim payout and claim severity history is better than most of our comparable entities. We are hopeful that we will continue to see a lower modifier.

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 03 REVENUE
 PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE

OBJ	2018 - ACTUAL		2019 - ACTUAL		2020 BUDGETED		2020	2021 - PROPOSED		2021 - RECOMD		2021 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
CLASS: 05 BEGINNING WORKING CAPITAL													
301	BEGINNING WORKING CAPITAL												
	1,366,362		1,538,305		1,585,283		1,585,283	1,820,798		1,870,379			
TOTAL CLASS: 05 BEGINNING WORKING CAPITAL													
	1,366,362		1,538,305		1,585,283		1,585,283	1,820,798		1,870,379			
CLASS: 35 MISCELLANEOUS REVENUES													
384	INVESTMENT INTEREST EARNINGS												
	17,168		24,820		26,700		18,500	12,200		8,600			
386	3RD PARTY SUBROGATION												
	15,829		30,702		35,000		35,000	35,000		35,000			
399	REIMBURSEMENTS - OTHER												
	4,450		38,908		138,000		187,581						
757	MED/LIFE INS PREM REFUND DISTRIBUTION												
	94												
TOTAL CLASS: 35 MISCELLANEOUS REVENUES													
	37,541		94,430		199,700		241,081	47,200		43,600			
CLASS: 40 INTERFUND TRANSFERS/LOANS													
411	TRSFERS FROM GENERAL FUND												
	411,381		411,381		514,226		514,226	514,226		514,226			
412	TRSFERS FROM STREET FUND												
	152,760		152,760		199,452		199,452	199,452		199,452			
419	TRSFERS FROM WATER FUND												
	228,792		228,792		285,990		285,990	285,990		285,990			
421	TRSFERS FROM SEWER FUND												
	164,637		164,637		205,671		205,671	205,671		205,671			
424	TRSFERS FROM REPROGRAPHICS FUND												
	6,121		6,121		7,651		7,651	7,651		7,651			
425	TRSFERS FROM GARAGE FUND												
	46,998		46,998		58,747		58,747	58,747		58,747			
426	TRSFERS FROM ISD												
	6,625		6,625		8,281		8,281	8,281		8,281			
430	TRANSFER FROM LIBRARY FUND												
	111,572		111,572		139,465		139,465	139,465		139,465			
440	TRSFERS FR STREET LIGHTING FUND												
	6,802		6,802										
441	TRSFERS FR STORM DRAIN FUND												
	124,253		124,253		155,316		155,316	155,316		155,316			

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

301 BEGINNING WORKING CAPITAL

384 INVESTMENT INTEREST EARNINGS

INTEREST EARNINGS IS BASED ON AVAILABLE CASH BALANCES AND INTEREST RATES:
 FY 16-17 BUDGETED INTEREST EARNINGS ARE BASED UPON .55%
 FY 17-18 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.10%
 FY 18-19 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.75%
 FY 19-20 BUDGETED INTEREST EARNINGS ARE BASED UPON 3.00% FY 20-21 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.40% \$8,600

386 3RD PARTY SUBROGATION

REVENUES FROM SUBROGATING CLAIMS TO 3RD PARTIES \$35,000

399 REIMBURSEMENTS - OTHER

FY 2016-17 REFLECTS:
 INSURANCE REIMBURSEMENT EQUIPMENT DAMAGED IN BEAVERTON BUILDING WATER DAMAGES \$19,425
 INSURANCE REIMBURSEMENT VACTOR TRUCK DAMAGE \$52,800

757 MED/LIFE INS PREM REFUND DISTRIBUTION

MODA MEDICAL INSURANCE PREMIUM EXPERIENCE REBATE DISTRIBUTION TO OPERATING FUNDS

411 TRSFERS FROM GENERAL FUND

ALLOCATION OF CHARGES FOR GENERAL LIABILITY AND PROPERTY INSURANCE TO ALL FUNDS \$514,226

412 TRSFERS FROM STREET FUND

419 TRSFERS FROM WATER FUND

421 TRSFERS FROM SEWER FUND

424 TRSFERS FROM REPROGRAPHICS FUND

425 TRSFERS FROM GARAGE FUND

426 TRSFERS FROM ISD

430 TRANSFER FROM LIBRARY FUND

440 TRSFERS FR STREET LIGHTING FUND

441 TRSFERS FR STORM DRAIN FUND

City of Beaverton - Finance
 Budget Preparation - 2021

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND

DEPT: 03 REVENUE

PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE

OBJ	2018 - ACTUAL		2019 - ACTUAL		2020 BUDGETED		2020	2021 - PROPOSED		2021 - RECOMD		2021 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE

TOTAL CLASS: 40 INTERFUND TRANSFERS/LOANS

1,259,941	1,259,941	1,574,799	1,574,799	1,574,799	1,574,799
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TOTAL PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE

2,663,844	2,892,676	3,359,782	3,401,163	3,442,797	3,488,778
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City of Beaverton - Finance
Budget Preparation - 2021

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND

DEPT: 03 REVENUE

PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 40 INSURANCE DIVISION
 PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE

OBJ	2018 - ACTUAL		2019 - ACTUAL		2020 BUDGETED		2020	2021 - PROPOSED		2021 - RECOMD		2021 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONNEL SERVICES

030	RISK & SAFETY OFFICER												
	34,613	.40	36,029	.40	37,193	.40	37,194	38,025	.40	38,025	.40		
031	CITY ATTORNEY												
	19,096	.10	18,852	.10	19,126	.10	23,553	18,492	.10	18,492	.10		
056	RECORDS MANAGER												
	4,485	.05	4,584	.05	5,012	.05	4,740	5,122	.05	5,122	.05		
182	LEGAL SERVICES MANAGER												
	7,924	.10	8,365	.10	9,301	.10	9,132	9,506	.10	9,506	.10		
192	ASSISTANT CITY ATTORNEY 3												
	11,901	.10	13,958	.10	3,450	.10	9,413	12,097	.10	12,097	.10		
221	SUPPORT SPECIALIST 2												
	2,732	.05	2,894	.05	3,020	.05	3,010	3,087	.05	3,087	.05		
299	PAYROLL TAXES AND FRINGES												
	43,558		46,189		47,550		50,008	52,819		52,819			

TOTAL CLASS: 05 PERSONNEL SERVICES

	124,309	.80	130,871	.80	124,652	.80	137,050	139,148	.80	139,148	.80		
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CLASS: 10 MATERIALS & SERVICES

303	OFFICE FURNITURE & EQUIPMENT												
	11,208		7,549		10,000		10,000	10,000		10,000			
305	SPECIAL DEPARTMENT SUPPLIES												
	3,130		2,856		5,000		5,000	5,000		5,000			
307	MEMBERSHIP FEES												
	820		820		900		900	900		900			
321	TRAVEL, TRAINING & SUBSISTENCE												
	692		684		1,500		1,500	1,500		1,500			
328	MEALS & RELATED EXPENSE												
					100		100	100		100			
330	MILEAGE REIMBURSEMENT												
	97		80		150		150	150		150			

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 40 INSURANCE DIVISION
 PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE

OBJ	OBJECT DESCRIPTION	JUSTIFICATIONS
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- 030 RISK & SAFETY OFFICER

- 031 CITY ATTORNEY
 POSITION ALLOCATION: TO 85% GENERAL FUND AND 15% INSURANCE FUND
 (10% GENERAL LIABILITY / 5% WORKERS COMP)
 FY 2019-20 REFLECTS 633 HRS PTO CASH-IN.

- 056 RECORDS MANAGER
 POSITION ALLOCATION: 90% GENERAL FUND AND 10% INSURANCE FUND
 (5% GENERAL LIABILITY / 5% WORKERS COMP)
 FY 2020-21 REFLECTS 120 HRS PTO CASH-IN.

- 182 LEGAL SERVICES MANAGER
 POSITION ALLOCATION: 85% GENERAL FUND AND 15% INSURANCE FUND
 (10% GENERAL LIABILITY / 5% WORKERS COMP)
 FY 2019-20 REFLECTS 40 HRS PTO CASH-IN AND FY 2020-21 120 HR PTO CASH-IN.

- 192 ASSISTANT CITY ATTORNEY 3
 POSITION ALLOCATION: 85% GENERAL FUND AND 15% INSURANCE FUND
 (10% GENERAL LIABILITY / 5% WORKERS COMP)

- 221 SUPPORT SPECIALIST 2
 POSITION ALLOCATION: 90% GENERAL FUND AND 10% INSURANCE FUND
 (5% GENERAL LIABILITY / 5% WORKERS COMP)
 FY 2019-20 REFLECTS 40 HRS PTO CASH-IN AND FY 2020-21 REFLECTS 120 HRS PTO CASH-IN.

- 299 PAYROLL TAXES AND FRINGES
 PAYROLL TAXES AND FRINGE BENEFITS EXPRESSED AS A PERCENTAGE OF SALARY
 TOTALS 58.14% AS A CITY-WIDE AVERAGE AND CONSISTS OF THE FOLLOWING:
 34.14% IN PAYROLL TAXES CONSISTING OF 7.65% FICA, AVERAGE OF 23.22% FOR
 RETIREMENT CONTRIBUTIONS (28.45% PERS. 19.45% OPSRP GENERAL OR
 24.08% OPSRP POLICE), AND 3.27% IN OTHER TAXES (UNEMPLOYMENT,
 LONG TERM DISABILITY, WORKERS COMPENSATION, PEHP, AND TRIMET)
 24.00% AS THE AVERAGE COST OF MEDICAL, DENTAL, LIFE AND AD&D INSURANCES

- 303 OFFICE FURNITURE & EQUIPMENT
 ERGONOMIC EQUIPMENT: TRAYS, KEYBOARDS, CHAIRS, MONITOR ARMS AND DESKS (STAND UP UNITS) \$7,000
 ADA ACCOMMODATIONS (EE) \$3,000

- 305 SPECIAL DEPARTMENT SUPPLIES
 AED SUPPLIES (BATTERIES, REPLACEMENT PADS), FIRST AID SUPPLIES \$5,000

- 307 MEMBERSHIP FEES
 RISK AND INSURANCE MANAGEMENT SOCIETY (RIMS) \$700
 SOCIETY (PRIMA) OREGON CHAPTER \$200

- 321 TRAVEL, TRAINING & SUBSISTENCE
 PUBLIC RISK MGT ASSOC REGIONAL CONFERENCE \$300
 OSHA CONFERENCE \$200
 CIS CONFERENCE \$200
 LODGING \$300
 MISC CONF EXPENSE/ARM CLASS \$500

- 328 MEALS & RELATED EXPENSE
 LUNCH AND DINNER BUSINESS MEETINGS \$100

- 330 MILEAGE REIMBURSEMENT
 MILEAGE REIMBURSEMENT FOR EMPLOYEE USE OF PERSONAL VEHICLE \$150

City of Beaverton - Finance
 Budget Preparation - 2021

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 40 INSURANCE DIVISION
 PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE

OBJ	2018 - ACTUAL		2019 - ACTUAL		2020 BUDGETED		2020	2021 - PROPOSED		2021 - RECOMD		2021 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
387	GENERAL LIABILITY INSURANCE												
	446,494		547,926		604,705		586,580	613,290		613,290			
388	PROPERTY INSURANCE												
	152,194		158,582		192,050		200,000	207,915		207,915			
390	PUBLIC EMPLOYEES BOND												
	500		400		500		500	500		500			
457	BVTN BLDG FLOOD DAMAGE EXPENSE												
					197,896		197,896						
462	ADA COMPLIANCE EXPENSE												
					3,000		1,500	3,000		3,000			
483	EXTERNAL LEGAL SERVICES EXP												
					15,321		15,000	15,000		15,000			
511	PROFESSIONAL SERVICES												
	52,313		53,768		57,150		57,150	58,000		58,000			
520	CITY PROPERTY DAMAGE CLAIMS												
	117,188		164,278		150,000		120,000	125,000		125,000			
521	THIRD PARTY LIABILITY CLAIMS												
	174,846		191,823		175,000		150,000	160,000		160,000			
527	THIRD PARTY PROPERTY CLAIMS												
	907		3,707		2,000		2,000	2,000		2,000			
TOTAL CLASS: 10 MATERIALS & SERVICES													
	960,389		1,132,473		1,415,272		1,348,276	1,202,355		1,202,355			
CLASS: 25 TRANSFERS													
801	TRSFR TO GENERAL FD - OVERHEAD												
	17,181		18,663		19,206		19,206	18,186		18,186			
802	TRSFR TO GENERAL FD-ACCOUNTING												
	11,842		12,229		12,521		12,521	12,925		12,925			
816	TRSFRS TO REPROGRAPHICS FUND												
	452		539		550		550	580		580			
818	TRSFRS TO ISD-ALLOCATED												
	11,363		12,619		13,181		13,181	12,419		12,809			
TOTAL CLASS: 25 TRANSFERS													
	40,838		44,050		45,458		45,458	44,110		44,500			
CLASS: 30 FUND BAL/CONTINGENCY/RESERVES													
991	CONTINGENCY - UNRESERVED												
					274,400			557,184		602,775			

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 40 INSURANCE DIVISION
 PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

- 387 GENERAL LIABILITY INSURANCE
 - GENERAL LIABILITY (10% INCREASE) \$508,000
 - AUTO LIABILITY (10%) \$90,200
 - THREE TANKS AT PUBLIC WORKS GARAGE (10%) \$1,625
 - EXCESS CRIME (10%) \$3,465
 - CYBER LIABILITY (10%) - AIG DEDICATED LIMITS OF \$1M \$10,000
- 388 PROPERTY INSURANCE
 - PROPERTY INSURANCE INCLUDING \$50M QUAKE AND FLOOD (20%) APPRAISED VALUE INCREASED BY 35M \$97,500
 - AUTO PHYSICAL DAMAGE (10%) \$11,200
 - NATIONAL FLOOD INSURANCE - 1 LOCATION (10%) \$4,765
 - PROPERTY INSURANCE EXCESS EARTHQUAKE (DIC) (10%) \$94,450
- 390 PUBLIC EMPLOYEES BOND
 - PUBLIC EMPLOYEE BLANKET BOND \$100
 - DEQ BONDS (4 X \$100) \$400
- 457 BVTN BLDG FLOOD DAMAGE EXPENSE
- 462 ADA COMPLIANCE EXPENSE
 - MINOR ADA BUILDING/ACCESS IMPROVEMENTS AS NECESSARY \$3,000
- 483 EXTERNAL LEGAL SERVICES EXP
 - ATTORNEY FEES FOR OUTSIDE COUNSEL \$15,000
- 511 PROFESSIONAL SERVICES
 - DMV (\$750) AND BACKGROUND CHECKS (\$10/PERSON X 200) \$2,000
 - AGENT OF RECORD FEES (3% INCREASE) \$56,000
- 520 CITY PROPERTY DAMAGE CLAIMS
 - ESTIMATED PROPERTY CLAIMS LOSSES AND DAMAGES TO CITY OWNED PROPERTY \$125,000
 - SUBROGATION NOT INCLUDED IN AMOUNT PROPOSED
- 521 THIRD PARTY LIABILITY CLAIMS
 - ESTIMATED LOSSES DUE TO LIABILITY CLAIMS AGAINST THE CITY \$160,000
 - (\$160,000 ANNUAL AGGREGATE DEDUCTIBLE)
- 527 THIRD PARTY PROPERTY CLAIMS
 - ESTIMATED LOSSES DUE TO THIRD PARTY PROPERTY CLAIMS AGAINST THE CITY \$2,000
 - (LOST PROPERTY, FENCE REPAIRS, ETC.)

- 801 TRSFR TO GENERAL FD - OVERHEAD
 - ALLOCATION OF OVERHEAD SERVICES PROVIDED BY THE GENERAL FUND \$18,186
- 802 TRSFR TO GENERAL FD-ACCOUNTING
 - ALLOCATION OF ACCOUNTING SERVICES PROVIDED BY THE GENERAL FUND \$12,925
- 816 TRSFRS TO REPROGRAPHICS FUND
 - ALLOCATION OF COPIER, GRAPHICS, PRINTING, MAILING, & POSTAGE CHARGES THROUGH REPROGRAPHICS \$580
- 818 TRSFRS TO ISD-ALLOCATED
 - ALLOCATION OF SERVICES PROVIDED BY THE INFORMATION SYSTEMS FUND \$12,809

991 CONTINGENCY - UNRESERVED

City of Beaverton - Finance
 Budget Preparation - 2021

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 40 INSURANCE DIVISION
 PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE

OBJ	2018 - ACTUAL		2019 - ACTUAL		2020 BUDGETED		2020	2021 - PROPOSED		2021 - RECOMD		2021 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
998	RESERVE				1,500,000			1,500,000		1,500,000			
TOTAL CLASS: 30 FUND BAL/CONTINGENCY/RESERVES													
					1,774,400			2,057,184		2,102,775			
TOTAL PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE													
	1,125,536	.80	1,307,394	.80	3,359,782	.80	1,530,784	3,442,797	.80	3,488,778	.80		

City of Beaverton - Finance
Budget Preparation - 2021

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
DEPT: 40 INSURANCE DIVISION
PROGRAM: 0010 GEN LIAB & COMP INS COVERAGE

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

998 RESERVE
RESERVE FOR CATASTROPHIC LOSS \$1,500,000



BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 03 REVENUE
 PROGRAM: 0014 SELF-INS WORKERS COMP INS

OBJ	2018 - ACTUAL		2019 - ACTUAL		2020 BUDGETED		2020	2021 - PROPOSED		2021 - RECOMD		2021 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 BEGINNING WORKING CAPITAL

301	BEGINNING WORKING CAPITAL												
		794,183		726,082		724,164		724,164		758,014			758,014

TOTAL CLASS: 05 BEGINNING WORKING CAPITAL

		794,183		726,082		724,164		724,164		758,014			758,014
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CLASS: 35 MISCELLANEOUS REVENUES

384	INVESTMENT INTEREST EARNINGS												
		9,810		14,073		16,400		13,700		12,200			8,600

399	REIMBURSEMENTS - OTHER												
		20,530		19,610				2,830					

757	MED/LIFE INS PREM REFUND DISTRIBUTION												
	94												

TOTAL CLASS: 35 MISCELLANEOUS REVENUES

		30,434		33,683		16,400		16,530		12,200			8,600
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CLASS: 40 INTERFUND TRANSFERS/LOANS

421	TRSFERS FROM SEWER FUND												
						77,400							

TOTAL CLASS: 40 INTERFUND TRANSFERS/LOANS

						77,400							
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CLASS: 45 NON-REVENUE RECEIPTS

464	SELF-INS. WORKERS COMP - CITY												
		473,592		436,477		520,000		520,000		520,000			520,000

TOTAL CLASS: 45 NON-REVENUE RECEIPTS

		473,592		436,477		520,000		520,000		520,000			520,000
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TOTAL PROGRAM: 0014 SELF-INS WORKERS COMP INS

		1,375,609		1,196,242		1,260,564		1,260,694		1,290,214			1,286,614
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OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

301 BEGINNING WORKING CAPITAL

384 INVESTMENT INTEREST EARNINGS

INTEREST EARNINGS IS BASED ON AVAILABLE CASH BALANCES AND INTEREST RATES:
 FY 16-17 BUDGETED INTEREST EARNINGS ARE BASED UPON .55%
 FY 17-18 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.10%
 FY 18-19 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.75%
 FY 19-20 BUDGETED INTEREST EARNINGS ARE BASED UPON 3.00% FY 20-21 BUDGETED INTEREST EARNINGS ARE BASED UPON 1.40% \$8,600

399 REIMBURSEMENTS - OTHER

REIMBURSEMENT FROM STATE OF OREGON EMPLOYEE AT WORK INJURY PROGRAM

757 MED/LIFE INS PREM REFUND DISTRIBUTION

MODA MEDICAL INSURANCE PREMIUM EXPERIENCE REBATE DISTRIBUTION TO OPERATING FUNDS

421 TRSFERS FROM SEWER FUND

FY 2017-18 REFLECTS FUNDING OF A WORKERS COMPENSATION CLAIM SETTLEMENT DIRECTLY LIABLE TO THE SEWER FUND.

464 SELF-INS. WORKERS COMP - CITY

CHARGES PER EMPLOYEE FOR WORKERS COMPENSATION COSTS PROCESSED THROUGH THE PAYROLL SYSTEM. MAINTAIN A \$500,000 RESERVE TO COVER THE MAXIMUM EXPOSURE ON A SEVERE INJURY CASES \$520,000

City of Beaverton - Finance
 Budget Preparation - 2021

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 40 INSURANCE DIVISION
 PROGRAM: 0014 SELF-INS WORKERS COMP INS

OBJ	2018 - ACTUAL		2019 - ACTUAL		2020 BUDGETED		2020	2021 - PROPOSED		2021 - RECOMD		2021 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONNEL SERVICES

030	RISK & SAFETY OFFICER												
	51,919	.60	54,043	.60	55,791	.60	55,787	57,032	.60	57,032	.60		
031	CITY ATTORNEY												
	9,547	.05	9,428	.05	9,565	.05	11,779	9,245	.05	9,245	.05		
056	RECORDS MANAGER												
	4,482	.05	4,586	.05	5,012	.05	4,740	5,122	.05	5,122	.05		
182	LEGAL SERVICES MANAGER												
	3,961	.05	4,181	.05	4,650	.05	4,563	4,754	.05	4,754	.05		
192	ASSISTANT CITY ATTORNEY 3												
	5,949	.05	6,979	.05	1,724	.05	4,705	6,051	.05	6,051	.05		
221	SUPPORT SPECIALIST 2												
	2,732	.05	2,892	.05	3,020	.05	3,010	3,087	.05	3,087	.05		
299	PAYROLL TAXES AND FRINGES												
	44,379		47,923		51,156		52,205	55,083		55,083			

TOTAL CLASS: 05 PERSONNEL SERVICES

	122,969	.85	130,032	.85	130,918	.85	136,789	140,374	.85	140,374	.85		
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CLASS: 10 MATERIALS & SERVICES

321	TRAVEL, TRAINING & SUBSISTENCE												
					250		250	250		250			
326	CITYWIDE TRAINING												
	8,360		9,308		11,000		11,000	11,000		11,000			
328	MEALS & RELATED EXPENSE												
	97		15		100		100	100		100			
330	MILEAGE REIMBURSEMENT												
	75		86		150		150	150		150			
389	W/C EXCESS INSURANCE COVERAGE												
	108,870		103,352		113,680		104,000	104,000		104,000			
393	WORKERS COMP STATE ASSESSMENT												
	35,444		20,790		25,000		30,000	30,000		30,000			
395	PERFORMANCE BOND INSURANCE												
	3,915		3,915		4,000		4,000	4,000		4,000			

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 40 INSURANCE DIVISION
 PROGRAM: 0014 SELF-INS WORKERS COMP INS

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

030 RISK & SAFETY OFFICER
 FY 2019-20 REFLECTS 40 HRS PTO CASH-IN AND FY 2020-21 REFLECTS 120 HRS PTO CASH-IN.

031 CITY ATTORNEY
 POSITION ALLOCATION: 85% GENERAL FUND AND 15% INSURANCE FUND
 (10% GENERAL LIABILITY / 5% WORKERS COMP)

056 RECORDS MANAGER
 POSITION ALLOCATION: 90% GENERAL FUND AND 10% INSURANCE FUND
 (5% GENERAL LIABILITY / 5% WORKERS COMP)

182 LEGAL SERVICES MANAGER
 POSITION ALLOCATION: 85% GENERAL FUND AND 15% INSURANCE FUND
 (10% GENERAL LIABILITY / 5% WORKERS COMP)

192 ASSISTANT CITY ATTORNEY 3
 POSITION ALLOCATION: 85% GENERAL FUND AND 15% INSURANCE FUND
 (10% GENERAL LIABILITY / 5% WORKERS COMP)
 FY 2020-21 REFLECTS 40 HRS PTO CASH-IN.

221 SUPPORT SPECIALIST 2
 POSITION ALLOCATION: 90% GENERAL FUND AND 10% INSURANCE FUND
 (5% GENERAL LIABILITY / 5% WORKERS COMP)
 FY 2019-20 REFLECTS 40 HRS PTO CASH-IN AND FY 2020-21 REFLECTS 120 HRS PTO CASH-IN.

299 PAYROLL TAXES AND FRINGES
 PAYROLL TAXES AND FRINGE BENEFITS EXPRESSED AS A PERCENTAGE OF SALARY
 TOTALS 58.14% AS A CITY-WIDE AVERAGE AND CONSISTS OF THE FOLLOWING:
 34.14% IN PAYROLL TAXES CONSISTING OF 7.65% FICA, AVERAGE OF 23.22% FOR
 RETIREMENT CONTRIBUTIONS (28.45% PERS. 19.45% OPSRP GENERAL OR
 24.08% OPSRP POLICE), AND 3.27% IN OTHER TAXES (UNEMPLOYMENT,
 LONG TERM DISABILITY, WORKERS COMPENSATION, PEHP, AND TRIMET)
 24.00% AS THE AVERAGE COST OF MEDICAL, DENTAL, LIFE AND AD&D INSURANCES

321 TRAVEL, TRAINING & SUBSISTENCE
 MISC TRAVEL \$250

326 CITYWIDE TRAINING
 PUBLIC WORKS - ALL OSHA REQUIRED COURSES: DEFENSIVE DRIVING, CONFINED SPACE, FORKLIFT, \$7,000
 BLOODBORNE PATHOGEN, COMPETENT PERSON, LOCKOUT/TAGOUT, FALL PROTECTION, ETC
 AED, CPR, 1ST AID \$4,000

328 MEALS & RELATED EXPENSE
 SAFETY COMMITTEE LUNCHES AND BROWN BAGS \$100

330 MILEAGE REIMBURSEMENT
 MILEAGE REIMBURSEMENT FOR EMPLOYEE USE OF PERSONAL VEHICLE (WC HEARINGS AND CONFERENCES) \$150

389 W/C EXCESS INSURANCE COVERAGE
 WORKERS COMPENSATION EXCESS INSURANCE (\$650K RETENTION) - FIXED UNTIL 7/2021 \$104,000

393 WORKERS COMP STATE ASSESSMENT
 STATE COMPENSATION ASSESSMENT; INCLUDES EMPLOYEES AND VOLUNTEERS \$30,000
 OUR EXPERIENCE RATING IS NOW AT 67

395 PERFORMANCE BOND INSURANCE
 WORKERS COMPENSATION SELF-INSURANCE SURETY BOND. \$4,000
 BOND AMOUNT LOWERED TO \$300,000

City of Beaverton - Finance
 Budget Preparation - 2021

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 40 INSURANCE DIVISION
 PROGRAM: 0014 SELF-INS WORKERS COMP INS

OBJ	2018 - ACTUAL		2019 - ACTUAL		2020 BUDGETED		2020	2021 - PROPOSED		2021 - RECOMD		2021 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
461	SPECIAL EXPENSE												
	436		449		1,500		1,500	1,500		1,500		1,500	
483	EXTERNAL LEGAL SERVICES EXP												
					7,846		7,846	8,000		8,000		8,000	
511	PROFESSIONAL SERVICES												
	33,266		45,726		50,250		50,000	50,000		50,000		50,000	
528	WORKERS COMP CLAIMS												
	306,634		126,907		150,000		125,000	150,000		150,000		150,000	
TOTAL CLASS: 10 MATERIALS & SERVICES													
	497,097		310,548		363,776		333,846	359,000		359,000		359,000	
CLASS: 25 TRANSFERS													
801	TRSFER TO GENERAL FD - OVERHEAD												
	17,163		18,741		18,974		18,974	19,100		19,100		19,100	
802	TRSFER TO GENERAL FD-ACCOUNTING												
	11,842		12,229		12,521		12,521	12,925		12,925		12,925	
816	TRSFERS TO REPROGRAPHICS FUND												
	455		530		550		550	580		580		580	
TOTAL CLASS: 25 TRANSFERS													
	29,460		31,500		32,045		32,045	32,605		32,605		32,605	
CLASS: 30 FUND BAL/CONTINGENCY/RESERVES													
991	CONTINGENCY - UNRESERVED												
					133,825			58,235		104,635		104,635	
998	RESERVE												
					600,000			700,000		650,000		650,000	
TOTAL CLASS: 30 FUND BAL/CONTINGENCY/RESERVES													
					733,825			758,235		754,635		754,635	
TOTAL PROGRAM: 0014 SELF-INS WORKERS COMP INS													
	649,526	.85	472,080	.85	1,260,564	.85	502,680	1,290,214	.85	1,286,614	.85	1,286,614	.85

BP WORKSHEET & JUSTIFICATION

FUND: 706 INSURANCE AGENCY FUND
 DEPT: 40 INSURANCE DIVISION
 PROGRAM: 0014 SELF-INS WORKERS COMP INS

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

461	SPECIAL EXPENSE SAFETY INCENTIVE PROGRAM AT PUBLIC WORKS, 2018 NEW PROGRAM \$1,500
483	EXTERNAL LEGAL SERVICES EXP ATTORNEY FEES FOR OUTSIDE COUNSEL \$8,000
511	PROFESSIONAL SERVICES OSHA REQUIRED HEARING TESTS @ APPROX. (250X \$36) \$9,000 OSHW CONTRACT \$4,000 WC ADMIN FEES (TRISTAR (\$16,800), PROVIDENCE MCO AND KAISER MCO, PRE CERTIFICATIONS) \$17,000 BBP/VACCINATIONS (250 X \$50) \$12,500 WC HEARINGS, ADDITIONAL ADMIN FEES, ETC \$7,500
528	WORKERS COMP CLAIMS EXPECTED PAYMENTS FOR WORKERS COMPENSATION CLAIMS \$150,000
801	TRSFER TO GENERAL FD - OVERHEAD ALLOCATION OF OVERHEAD SERVICES PROVIDED BY THE GENERAL FUND \$19,100
802	TRSFER TO GENERAL FD-ACCOUNTING ALLOCATION OF ACCOUNTING SERVICES PROVIDED BY THE GENERAL FUND \$12,925
816	TRSFERS TO REPROGRAPHICS FUND ALLOCATION OF COPIER, GRAPHICS, PRINTING, MAILING, & POSTAGE CHARGES THROUGH REPROGRAPHICS \$580
991	CONTINGENCY - UNRESERVED
998	RESERVE CONTINGENCY RESERVE ESTABLISHED \$650,000 TO COVER THE MAXIMUM EXPOSURE FROM SEVERE INJURY CASE. \$650,000