



# MEMORANDUM

## CITY OF BEAVERTON

### FINANCE DEPARTMENT

**TO:** Dennis Doyle, Mayor  
City Council Members  
Budget Committee Members

**FROM:** Patrick O’Claire, Finance Director

**DATE:** May 14, 2020

**SUBJECT:** Transmittal of Supplemental Budget S-20-2

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Enclosed for your review are the following documents regarding Supplemental Budget S-20-2:

- The Budget Supplemental Summary Report S-20-2
- The Budget Amendment Journal - Sorted by Request Number Order.
- The Budget Amendment Journal – Sorted by Account Number, which presents the supplemental budget in Fund, Department and Account number order.

The purpose of this supplemental budget is to execute the following changes:

1. Adjust the Personnel Services, Materials and Services, Capital Outlay, and Inter-fund Transfer budgets of certain departments and programs to reflect a change in program plans.
2. Adjust the Personnel Services – Salary Accounts and Payroll Taxes and Fringe Benefits accounts of certain programs to take into consideration vacancies in positions requiring additional use of Temporary Employees, or Seasonal Employees, or Professional Services.
3. Record the proceeds and associated appropriations from the upcoming \$90 Million Special Revenue Bond Issue of which:
  - \$55 Million will be deposited into the BURA Funds to repay the \$19 Million line of credit, and deposit \$35 Million into the BURA Capital Projects Fund and \$1 Million into the BURA Program and Activities Fund,
  - \$21 Million into the Patricia Reser Center for the Arts Construction Program,
  - Up to \$7 Million in the Public Safety Center Building Construction Program,
  - \$2.5 Million in the City Park Fountain Improvements Program
  - \$1.64 Million in the Public Safety Center Plaza and Entry Way Construction Program
  - \$2.86 Million into the General Fund with up to \$1.1 Million dedicated to the Central Plant infrastructure upgrades to connect the new Parking Garage and PRCA Buildings to the Central Plant and the remaining funding of \$1.56 Million available for other General Fund contributions to upcoming capital projects such as the Railroad Quiet Zones project.
4. Reflect the transfer of \$11,696,000 in various Water Capacity Construction Projects from the Water Construction Fund to a new fund entitled “Water Infrastructure Financing and Innovation Act (WIFIA) Water Construction Fund” to separately account for those projects which are eligible for the low interest cost loan through the Federal Government.

5. Record additional \$413,479 Federal Grant Funding under the Community Development Block Grant program and the associated appropriations made available under the COVID-19 CARES Act.
6. Provide \$175,000 in appropriations for the City to address resource needs in responding to the COVID-19 Pandemic.
7. Provide \$50,000 in addition appropriations for Social Service Committee Funding Grants to increase the per capita allocation by \$0.40 from \$2.10 to \$2.50
8. Adjust the Personnel Services – Salary Accounts and Payroll Taxes and Fringe Benefits accounts of various Funds and Programs to take into consideration cash out of accrued leaves during the year, accrual of accrued leaves at year end, and payment of accrued leaves at separation of service.

The remaining portion of this memo will summarize the budgetary adjustments by each individual request. Although the requests are in sequential order, there will be gaps in the request numbers due to several factors; a request was not approved by the Department Head, a request was not approved by the Finance Director or a request may have been combined by the Finance Director into a previously approved request. The supplemental budget does not require a new tax levy.

The Budget Committee has also requested a subset of the supplemental budget requests that would only list the budget requests requiring an additional appropriation from contingency accounts or those that had not been previously approved by the City Council. Following this memorandum, there is such a separate list shown as Exhibit A beginning on Page 14.

#### **REVIEW OF SUPPLEMENTAL BUDGET REQUESTS IN REQUEST NUMBER ORDER:**

##### **Request Number 2923 – General Fund – Mayor’s Office Programs – City Recorder Program 0531**

- \$34,500 - Additional appropriation in Materials and Services - Public Meeting Broadcast Expense to replace the PureLink 8x8 switcher which is failing and the 18 year old AMX sound management central processor and touchscreen.

##### **Request Number 2925 – Information Systems Fund**

- \$15,000 - Transfer within existing Personnel Services appropriations to hire a temporary employee during vacancy of a Computer Service Technician position.

##### **Request Number 2926 – Street Fund**

- \$110,000 - Additional appropriation in Materials and Services - Arterial Reconstruction Expense to cover additional expenses for the Hall Boulevard arterial overlay.

##### **Request Number 2927 – Street Fund**

- \$10,000 - Transfer within existing Materials and Services appropriations for additional traffic signs to comply with federally mandated street name sign upgrades.

##### **Request Number 2928 – Public Works Admin Fund**

- \$1,000 - Additional Appropriation in Materials and Services - Office Expense for the remainder of the fiscal year.

**Request Number 2929 – Public Works Admin Fund**

- \$1,300 - Additional Appropriation in Materials and Services - Special Department Supplies for the remainder of the fiscal year.

**Request Number 2934 – General Fund – Finance Department – Purchasing Program 0542**

- \$1,463 - Additional appropriation in Materials and Services - Office Furniture & Equipment and Computer Software to purchase the following items for a new employee - chair \$500, electric desk base \$480, Sliding computer monitor arm attachments \$70, CPU Tower carriage/holder \$75, and Adobe Professional software \$338.

**Request Number 2936 - General Fund – Mayor’s Office Programs – Center for Mediation & Dialogue Program 0655**

- \$22,000 - Additional appropriation in Personnel Services - Temporary Employees and Payroll Taxes and Fringe Benefits for a retiring Program Coordinator to work halftime to help with the transition of the new employee and coverage during extended staff leaves.

**Request Number 2938 – Storm Drain Fund**

- \$4,978 - Additional appropriation in Capital Outlay - Vehicles due to the cost of a replacement vehicle being higher than originally budgeted.

**Request Number 2939 - General Fund – Finance Department – Purchasing Program 0542**

- \$500 - Additional appropriation in Materials and Services - Advertising, Recording & Filing for additional advertising cost due to the increased quantity of construction bids and request for proposal solicitations.

**Request Number 2941 – General Fund – Non Departmental – Beaverton Central Plant Program 0006**

- \$38,000 - Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for a consultant to oversee the construction and implementation of the Central Plant's heating and cooling systems construction to serve the PRCA & Parking Garage.

**Request Number 2942 - General Fund – Non Departmental – Beaverton Central Plant Program 0006**

- \$19,550 - Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection to incorporate the Central Plant piping, equipment and controls into the maser construction contracts for the PRCA & Parking Garage.

**Request Number 2943 - General Fund – Non Departmental – Beaverton Building Operations Program 0007**

- \$33,000 - Additional appropriation in Materials and Services - Professional Services to develop a janitorial program evaluation and analysis overview to aid in observing and analyzing the current janitorial program and provide an assessment to improve the program.

**Request Number 2944 – General Fund – Human Resources Department – Management & Employee Services Program 0534**

- \$40,000 - Additional appropriation in Materials and Services - Professional Services to due to higher costs of conducting employee investigations and classification compensation consulting services.

**Request Number 2945 – General Fund – Police Department – Police Dept. Field Services Program 0622**

- \$14,162 - Additional appropriation in Materials and Services - K-9 Unit Expenses and Travel, Training & Subsistence to purchase a replacement K-9 due to the retirement of K-9 Ike, including supplies, equipment, housing to accommodate new K-9, and associated travel expenses.

**Request Number 2948 – General Fund – Mayor’s Office Programs – Events Program 0527**

- \$4,800 - Additional appropriation in Materials and Services - Community Events Expense due to Bike Beaverton moving to May 2020 instead of the historical September time, making additional funding necessary for this fiscal year.

**Request Number 2950 – General Fund – Municipal Court – Municipal Court Services Program 0571**

- \$94,000 - Additional appropriation in Personnel Services - Associate Judge for payment of accumulated accrued absences and separation agreement at end of assignment.

**Request Number 2953 - General Fund – Human Resources Department – Management & Employee Services Program 0534**

- \$8,000 - Additional appropriation in Materials and Services - Employee Recruitment Expense to cover partial moving expenses for the new Public Works Director.

**Request Number 2955 – Public Works Admin Fund**

- \$2,878 - Additional appropriation in Personnel Services - Temporary Employees for the retired Public Works Director’s temporary assistance during the transition to the new Public Works Director.

**Request Number 2956 – Storm Drain Fund**

- \$11,000 - Transfer within existing Personnel Services appropriations to Temporary Employees to hire a temporary position during vacancy of a Public Works Technician position.

**Request Number 2957 – Storm Drain Fund**

- \$8,000 - Additional appropriation in Materials and Services - Department Equipment Expense to purchase a replacement GPS unit due to the old one being damaged and too costly to repair.

**Request Number 2958 – Sewer Fund**

- \$600 - Additional appropriation in Materials and Services - Computer Equipment to cover the cost that exceeds the amount that was included in the adopted budget to purchase a new laptop computer.

**Request Number 2961 – General Fund – Mayor’s Office Programs – Community Services Program 0529**

- \$50,000 - Additional appropriation in Materials and Services - Social Service Committee Funding Grants to increase the per capita allocation by \$0.40 from \$2.10 to \$2.50.

**Request Number 2962 – General Fund – Community Development Department – Development Program 0662**

- \$25,000 - Additional appropriation in Materials and Services – Development Feasibility Assistance for pre-development grant funds for the Wishcamper project in South Cooper Mountain.

**Request Number 2964 - General Fund – Human Resources Department – Management & Employee Services Program 0534**

- \$5,700 - Additional appropriation in Materials and Services – Office Furniture and Equipment to furnish the Human Resources Director's office.

**Request Number 2965 – Street Fund**

- \$790 - Transfer within existing Materials and Services appropriations to purchase a monitor and mount for the traffic maintenance shop that will be used to view construction plans and perform work within the city works work order and inventory programs.

**Request Number 2966 – General Fund – Mayor’s Office Programs – Events Program 0527 and Neighborhood & Public Involvement Program 0659**

- \$18,225 - Transfer within existing Personnel Services appropriations for Temporary Employee assistance during the time that the Support Specialist 2 position was vacant.

**Request Number 2967 – Street Fund**

- \$14,200 - Transfer within existing Personnel Services appropriations for Temporary Employee services to assist staff with completing a street sign update project.

**Request Number 2968 - General Fund – Municipal Court – Municipal Court Services Program 0571**

- \$52,000 - Additional appropriation in Materials and Services - Bank Service Fees for web payment processing fees for new court system. All on-line court fine payments are now

processed real time through the web payment portal provided with the new eCourt software system.

**Request Number 2970 – Building Operating Fund**

- \$49,825 - Transfer from two unfilled Personnel Services Plans Examiner positions to reflect continued vacancy in the positions and re-appropriate the funding to Temporary Employees services (\$27,500), Overtime (\$1,825), and Materials and Services - Professional Services for 3rd party review of plans (\$20,000) and Office Furniture and Equipment (\$500).

**Request Number 2971 – Water Fund, Sewer Fund, and Storm Drain Fund**

- \$3,000 - Additional appropriation in Personnel Services - Temporary Employees to hire a temporary employee to assist with special projects in the Utility Billing division of the Finance Department.

**Request Number 2973 – General Fund – Mayor’s Office Programs – City Recorder Program 0531**

- \$500 - Transfer within existing Materials and Services appropriations to cover unexpected legal advertising costs for New Charter Ballot Measure (public hearings and election advertising).

**Request Number 2974 – General Fund – Community Development Department – Transportation Planning Program 0738**

- \$2,600 - Transfer within existing Material and Services appropriations to purchase computer equipment for the new Transportation Planner position.

**Request Number 2975 - General Fund – Community Development Department – Transportation Planning Program 0738**

- \$1,600 - Transfer within existing Materials and Services appropriations to for cell phone communications expense and computer software for the new Transportation Planner position.

**Request Number 2977 – General Fund – Mayor’s Office Programs – Public Information Marketing & Communications Program 0537**

- \$8,962 - Additional appropriation in Materials and Services - Special Expense to purchase 74 banners with 50 banner brackets for advertising city events and activities on the city's street light poles.

**Request Number 2978 – Building Operating Fund**

- \$2,500 - Transfer within existing Materials and Services appropriations to purchase additional computer equipment.

**Request Number 2980 - General Fund – Community Development Department – Development Program 0662**

- \$720 - Additional appropriation in Materials and Services - Computer Software for two subscriptions to MS Project.

**Request Number 2981 - General Fund – Community Development Department – Site Development Program 0701**

- \$620 - Additional appropriation in Materials and Services - Computer Equipment to purchase an iPad for new construction inspector to conduct and document inspections in the field.

**Request Number 2982 - General Fund – Community Development Department – Dept. Admin & Support Program 0661**

- \$400 - Transfer within existing Materials and Services appropriations to cover department wide working lunch expenses.

**Request Number 2983 – General Fund – City Attorney’s Office – General Legal Services Program 0581**

- \$10,000 - Transfer within existing Personnel Services appropriations for Temporary Employee services for assistance with city prosecutions due to a vacancy in the Assistant City Attorney 1 position.

**Request Number 2984 – General Fund - City Attorney’s Office – General Legal Services Program 0581**

- \$70,000 - Additional Appropriation in Materials and Services - External Legal Services Expense for potential Right of Way Fee collection matters as approved by City Council.

**Request Number 2985 - General Fund - City Attorney’s Office – General Legal Services Program 0581 and Insurance Agency Fund – General Liability & Comprehensive Insurance Coverage Program 0010 and Self-Insurance Workers Comp. Insurance Program 0014**

- \$156,591 - Transfer from existing Materials and Services - External Legal Services Expense to Personnel Services - City Attorney 3 Expense to reflect the reversal of Transfer Resolution T-20-00005 to contract legal services from the incumbent City Attorney 3 leaving the City's employment. Instead the employee chose not to leave the City.

**Request Number 2986 - General Fund – Police Department – Police Dept. Field Services Program 0622**

- \$2,255 - Additional appropriation in Capital Outlay - Vehicle purchase to due to the unexpected price increase and for the purchase of winter tires.

**Request Number 2988 - General Fund – Police Department – Police Dept. Support Services Program 0621**

- \$19,200 - Additional appropriation in Materials and Services - Professional Services for management consulting services for the Interim Chief of Police.

**Request Number 2989 - General Fund – Mayor’s Office Programs – Events Program 0527**

- \$3,618 - Additional appropriation in Materials and Services - Community Events Expense for lift rentals for the holiday tree lighting.

**Request Number 2992 - General Fund – Human Resources Department – Management & Employee Services Program 0534 Organizational Development Program 0536**

- \$17,964 - Transfer within existing Personnel Services appropriations for Temporary Employee services due to a vacancy of the HR Assistant position.

**Request Number 2993 - General Fund – Mayor’s Office Programs – Events Program 0527**

- \$10,000 - Additional appropriation in Materials and Services - Community Events Expense for the Public Safety Center Grand Opening.

**Request Number 2994 – Capital Development Fund – Public Safety Center Program 3509**

- \$24,779 - Transfer within existing Capital Outlay appropriations from Capital Outlay - Construction to Capital Outlay - Office Machines and Equipment for the new Public Safety Building.

**Request Number 2997 - Water Fund, Sewer Fund, and Storm Drain Fund**

- \$2,850 - Additional appropriation in Materials and Services - Computer Equipment to purchase laptops for three new Engineering Associates.

**Request Number 2999 – General Fund – City Attorney’s Office – Records Management Program 0533**

- \$4,000 - Transfer within existing Materials and Services appropriations for additional expenses on the Harvest Court space lease.

**Request Number 3000 - Capital Development Fund – Public Safety Center Program 3509**

- \$671,462 - Transfer within existing Capital Outlay appropriations from Capital Outlay - Construction to Capital Outlay - Office Furniture to purchase furniture for the Public Safety Building.

**Request Number 3001 – Water Fund**

- \$359 - Transfer within existing Materials and Services appropriations to purchase the full version of Adobe Software for the Water Distribution Lead position.

**Request Number 3002 - General Fund – Human Resources Department – Management & Employee Services Program 0534**

- \$3,000 - Additional appropriation in Materials and Services - Special Expense due to unexpected expenses which included the flood day expenses and refreshments for the Beaverton Building staff and marketing materials.

**Request Number 3003 - General Fund – Human Resources Department – Management & Employee Services Program 0534**

- \$547 - Additional appropriation in Materials and Services - Other Expenses to cover teambuilding expenses that exceed the amount included in the adopted budget.

**Request Number 3004 - General Fund – Human Resources Department – Organizational Development Program 0536**

- \$200 - Additional appropriation in Materials and Services - Mileage Reimbursement due to mileage reimbursement expenses exceeding the amount included in the adopted budget.

**Request Number 3006 – General Fund – Mayor’s Office Programs – Mayor’s Administration Program 0521**

- \$20,000 - Transfer from existing Personnel Services appropriations to Materials and Services – Professional Services to provide regional/local government relations services after the retirement of the City’s Government Relations Manager.

**Request Number 3008 - General Fund – Mayor’s Office Programs – Emergency Management Program 0635**

- \$100,000 - Additional appropriation in Materials and Services - Emergency Incident Activation Expense for COVID-19 emergency response expenses.

**Request Number 3009 – Water Fund**

- \$148,501 - Additional appropriation in Materials and Services - Underwriter's Discount Expense for the issuance of the 2020 Water Revenue Bonds and adjust the Bond Issuance Costs to actual.

**Request Number 3010 – General Fund – Non Departmental – Beaverton Building Operations Program 0007**

- \$8,973 - Additional appropriation in Materials and Services - Parking Garage Expense to cover the increase in monthly expenses for the security cameras.

**Request Number 3011 – General Fund – Mayor’s Office Programs – City Recorder Program 0531**

- \$2,500 - Additional appropriation in Materials and Services - Public Meeting Broadcast Expense for Granicus onsite "Train the Trainer" training for the implementation of the Granicus ILegislate platform for electronic packets for Council, Planning Commission and potentially the Traffic Commission.

**Request Number 3012 – General Fund, Street Fund, Building Operating Fund, TIF Fund, Water Fund, Sewer Fund, and Storm Drain Fund**

- \$38,235 - Additional appropriation in Transfers Out to the General Fund for an early payoff of 2013 Special Revenue Bonds issued for the Beaverton Building.

**Request Number 3013 – Community Development Block Grant Fund**

- \$413,479 - Record additional Federal Grant Funding for the Community Block Grant Program made available under the COVID-19 CARES Act and appropriate related grant expenditures for COVID-19 assistance.

**Request Number 3014 – General Fund and Special Revenue Debt Fund**

- \$359,620 - Additional appropriation in the Right of Way Allocation from the General Fund to the Special Revenue Debt Service Fund for the early payoff of 2013 Special Revenue Bonds.

**Request Number 3016 – General Fund – Non Departmental Program 0003**

- \$47,050 - Additional appropriation in Materials and Services - Debt Issuance Cost and Underwriters Discount expense for the 2020A-2 Special Revenue Bonds.

**Request Number 3017 - Capital Development Fund – Public Safety Center Program 3509**

- \$7,000,000 - Record 2020A-2 Special Revenue Bonds proceeds in the Public Safety Center program (3509) and appropriate additional expenditures in Materials and Services - Debt issuance costs, and in Capital Outlay - Construction.

**Request Number 3019 – Capital Development Fund – City Park Fountain Improvements Program 3522**

- \$2,500,000 - Record 2020A-2 Special Revenue Bonds proceeds in the City Park Fountain Improvements program (3522) and appropriate additional expenditures in Materials and Services - Debt issuance costs; and increase contingency to be carried over to FY2021 construction expense.

**Request Number 3020 – Capital Development Fund – Patricia Reser Center for the Arts Program 3521**

- \$186,000 - Additional appropriation in Materials and Services - Underwriters Discount, Bond and adjust Debt issuance cost for the 2020A-1 Special Revenue Bonds for the Patricia Reser Center for the Arts program (3521).

**Request Number 3021 – BURA Tax Increment Fund and BURA Program Activity Fund**

- \$405,585 - Move various Materials and Services and Transfer appropriations from the BURA Tax Increment Fund (901) the BURA Program Activity Fund (903)

**Request Number 3022 – BURA Debt Service Fund**

- \$19,000,000 - Record \$19 Million of the \$55 Million 2020B BURA Revenue Bond issuance in the Debt Service Fund to fund the Debt Service Expense to re-pay the \$19 Million Line of Credit with Key Bank.

**Request Number 3024 – BURA Capital Projects Fund**

- \$35,000,000 - Record \$35 Million of the \$55 Million 2020B BURA Revenue Bond issuance to provide funding for future BURA Capital Projects.

**Request Number 3026 – BURA Program & Activities Fund**

- \$1,000,000 - Record \$1 Million of the \$55 Million 2020B BURA Revenue Bond issuance in the BURA Program and Activities Fund to provide resources for the fund's future operations.

**Request Number 3027 – BURA Program & Activities Fund**

- \$588,000 - Additional appropriation in Materials and Services - Debt Issuance Cost and Underwriters Discount for the \$55 Million 2020B BURA Revenue Bonds.

**Request Number 3028 – General Fund – Mayor’s Office Programs – Emergency Management Program 0635**

- \$75,000 - Additional appropriation in Materials and Services - Emergency Incident Activation Expense due to the city's COVID-19 emergency response.

**Request Number 3032 – Water Construction Fund and WIFIA Water Construction Fund:**

- \$1,195,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund and the associated revenue to account for capital projects funded by WIFIA Loan. CIP # 4021G.

**Request Number 3033 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$3,815,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4058A.

**Request Number 3034 - Water Fund and WIFIA Water Construction Fund:**

- \$120,000 - Transfer appropriation and associated revenues from 501 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4078C.

**Request Number 3035 – Capital Development Fund – Public Safety Center Plaza and Entryway Program 3523**

- \$1,640,000 - Record \$1,640,000 of the \$14 Million 2020A2 Special Revenue Bond proceeds and to fund the construction of the Public Plaza and Entry Way at the Public Safety Building site and eliminate the transfer in from the General Fund; Project (3523).

**Request Number 3036 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$2,545,000 - Transfer appropriations and associate revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4107.

**Request Number 3037 – General Fund – Beaverton Central Plant Program 0006**

- \$2,860,000 - Record \$2,860,000 of the \$14 Million 2020A2 Special Revenue Bond proceeds and appropriate additional expenditures in Capital Outlay - Construction (\$400,000) and Design and Engineering Account (\$100,000) for the Central Plant and place the remaining \$2,360,000 in the General Fund Contingency account for other upcoming Capital Projects.

**Request Number 3038 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$38,500 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4154.

**Request Number 3039 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$300,500 - Transfer appropriations associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4197.

**Request Number 3040 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$1,450,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund and add appropriation to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA and IFA Loan. CIP #4021D.

**Request Number 3041 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$404,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4021H.

**Request Number 3042 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$75,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4143.

**Request Number 3043 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$290,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4171.

**Request Number 3044 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$420,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4175.

**Request Number 3045 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$140,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4175.

**Request Number 3046 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$23,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #5105.

**Request Number 3047 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$775,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4172.

**Request Number 3048 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$75,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4174.

**Request Number 3049 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$30,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4142.

**Request Number 3050 – Water Fund:**

- \$393,024 - Additional appropriation in Materials and Services - Willamette Water Supply Project Non-Capital Expense for the interest cost paid to TVWD for the WWSP's project costs on Beaverton's 5 Percent Buy-In of the project.

**Request Number 3051 – Water Fund:**

- \$100,000 - Additional appropriation in Materials and Services - Willamette Water Supply System's (WWSS) administrative expenses to account for the WWSS Commission, Management, Finance and Operations Committees expenses that cannot be capitalized as a project construction cost.

**Request Number 3052 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$100,000 - Additional Appropriation in Materials and Services - WIFIA Administration Expense for the Federal Loan Program's application fee funded by a transfer from the Water Construction Fund.

**Request Number 3053 – BURA Program & Activities Fund**

- \$103,000 - Transfer within existing Materials and Services appropriations to fund additional Storefront Tenant Improvement grants.

**Request Number 3054 – General Fund, Building Operating Fund, and TIF Fund:**

- \$72,500 - Additional appropriation in Personnel Services - Payroll Taxes and Fringe Benefits in the General Fund's City Attorney and Finance Administration Programs, the Building Fund, and the Traffic Impact/Development Tax Fund to fully fund anticipated year-end accruals of compensated absences (personal time off and compensatory time) and PTO payout at retirement at June 30, 2020.

**Exhibit A**  
**Listing of Those Supplemental Budget Requests That Require an Additional  
 Appropriation From General Contingency Accounts**

Total value of supplemental budget requests that require funding from contingency accounts is \$2,608,286 and the following is the breakdown by Fund

General Fund	\$1,173,140
Street Fund	113,861
Building Fund	26,534
Transportation Impact/Development Tax Fund	3,159
Capital Development Fund	42,200
Water Fund	531,168
Sewer Fund	8,284
Water Construction Fund	<\$11,596,000> <sup>(1)</sup>
WIFIA Water Construction Fund	\$11,696,000
Storm Drain Fund	16,762
Public Works Administration Fund	5,178
BURA Tax Increment Fund	<\$405,585> <sup>(2)</sup>
BURA Program and Activities Fund	993,585
<b>GRAND TOTAL</b>	<b>\$2,606,286</b>

1 The <11,596,000> figure shown above in the Water Construction Fund represents the construction projects that are being transferred to the new WIFIA Water Construction Fund  
 2 The <\$405,585> figure shown above in the BURA Tax Increment Fund that the most of the activities in the Tax Increment Fund are being transferred to the BURA Program and Activities Fund.

Below are the detailed requests in Fund Order:

**GENERAL FUND**

**Request Number 2923 – General Fund – Mayor’s Office Programs – City Recorder Program 0531**

- \$34,500 - Additional appropriation in Materials and Services - Public Meeting Broadcast Expense to replace the PureLink 8x8 switcher which is failing and the 18 year old AMX sound management central processor and touchscreen.

**Request Number 2934 – General Fund – Finance Department – Purchasing Program 0542**

- \$1,463 - Additional appropriation in Materials and Services - Office Furniture & Equipment and Computer Software to purchase the following items for a new employee - chair \$500, electric desk base \$480, Sliding computer monitor arm attachments \$70, CPU Tower carriage/holder \$75, and Adobe Professional software \$338.

**Request Number 2936 - General Fund – Mayor’s Office Programs – Center for Mediation & Dialogue Program 0655**

- \$22,000 - Additional appropriation in Personnel Services - Temporary Employees and Payroll Taxes and Fringe Benefits for a retiring Program Coordinator to work halftime to help with the transition of the new employee and coverage during extended staff leaves.

**Request Number 2939 - General Fund – Finance Department – Purchasing Program 0542**

- \$500 - Additional appropriation in Materials and Services - Advertising, Recording & Filing for additional advertising cost due to the increased quantity of construction bids and request for proposal solicitations.

**Request Number 2941 – General Fund – Non Departmental – Beaverton Central Plant Program 0006**

- \$38,000 - Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection for a consultant to oversee the construction and implementation of the Central Plant's heating and cooling systems construction to serve the PRCA & Parking Garage.

**Request Number 2942 - General Fund – Non Departmental – Beaverton Central Plant Program 0006**

- \$19,550 - Additional appropriation in Capital Outlay - Construction Design & Engineering Inspection to incorporate the Central Plant piping, equipment and controls into the maser construction contracts for the PRCA & Parking Garage.

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- \$33,000 - Additional appropriation in Materials and Services - Professional Services to develop a janitorial program evaluation and analysis overview to aid in observing and analyzing the current janitorial program and provide an assessment to improve the program.

**Request Number 2944 – General Fund – Human Resources Department – Management & Employee Services Program 0534**

- \$40,000 - Additional appropriation in Materials and Services - Professional Services to due to higher costs of conducting employee investigations and classification compensation consulting services.

**Request Number 2945 – General Fund – Police Department – Police Dept. Field Services Program 0622**

- \$14,162 - Additional appropriation in Materials and Services - K-9 Unit Expenses and Travel, Training & Subsistence to purchase a replacement K-9 due to the retirement of K-9 Ike, including supplies, equipment, housing to accommodate new K-9, and associated travel expenses.

**Request Number 2948 – General Fund – Mayor’s Office Programs – Events Program 0527**

- \$4,800 - Additional appropriation in Materials and Services - Community Events Expense due to Bike Beaverton moving to May 2020 instead of the historical September time, making additional funding necessary for this fiscal year.

**Request Number 2950 – General Fund – Municipal Court – Municipal Court Services Program 0571**

- \$94,000 - Additional appropriation in Personnel Services - Associate Judge for payment of accumulated accrued absences and separation agreement at end of assignment.

**Request Number 2953 - General Fund – Human Resources Department – Management & Employee Services Program 0534**

- \$8,000 - Additional appropriation in Materials and Services - Employee Recruitment Expense to cover partial moving expenses for the new Public Works Director.

**Request Number 2961 – General Fund – Mayor’s Office Programs – Community Services Program 0529**

- \$50,000 - Additional appropriation in Materials and Services - Social Service Committee Funding Grants to increase the per capita allocation by \$0.40 from \$2.10 to \$2.50.

**Request Number 2962 – General Fund – Community Development Department – Development Program 0662**

- \$25,000 - Additional appropriation in Materials and Services – Development Feasibility Assistance for pre-development grant funds for the Wishcamper project in South Cooper Mountain.

**Request Number 2964 - General Fund – Human Resources Department – Management & Employee Services Program 0534**

- \$5,700 - Additional appropriation in Materials and Services – Office Furniture and Equipment to furnish the Human Resources Director's office.

**Request Number 2968 - General Fund – Municipal Court – Municipal Court Services Program 0571**

- \$52,000 - Additional appropriation in Materials and Services - Bank Service Fees for web payment processing fees for new court system. All on-line court fine payments are now processed real time through the web payment portal provided with the new eCourt software system.

**Request Number 2977 – General Fund – Mayor’s Office Programs – Public Information Marketing & Communications Program 0537**

- \$8,962 - Additional appropriation in Materials and Services - Special Expense to purchase 74 banners with 50 banner brackets for advertising city events and activities on the city’s street light poles.

**Request Number 2980 - General Fund – Community Development Department – Development Program 0662**

- \$720 - Additional appropriation in Materials and Services - Computer Software for two subscriptions to MS Project.

**Request Number 2981 - General Fund – Community Development Department – Site Development Program 0701**

- \$620 - Additional appropriation in Materials and Services - Computer Equipment to purchase an iPad for new construction inspector to conduct and document inspections in the field.

**Request Number 2984 – General Fund - City Attorney’s Office – General Legal Services Program 0581**

- \$70,000 - Additional Appropriation in Materials and Services - External Legal Services Expense for potential Right of Way Fee collection matters as approved by City Council.

**Request Number 2986 - General Fund – Police Department – Police Dept. Field Services Program 0622**

- \$2,255 - Additional appropriation in Capital Outlay - Vehicle purchase to due to the unexpected price increase and for the purchase of winter tires.

**Request Number 2988 - General Fund – Police Department – Police Dept. Support Services Program 0621**

- \$19,200 - Additional appropriation in Materials and Services - Professional Services for management consulting services for the Interim Chief of Police.

**Request Number 2989 - General Fund – Mayor’s Office Programs – Events Program 0527**

- \$3,618 - Additional appropriation in Materials and Services - Community Events Expense for lift rentals for the holiday tree lighting.

**Request Number 2993 - General Fund – Mayor’s Office Programs – Events Program 0527**

- \$10,000 - Additional appropriation in Materials and Services - Community Events Expense for the Public Safety Center Grand Opening.

**Request Number 3002 - General Fund – Human Resources Department – Management & Employee Services Program 0534**

- \$3,000 - Additional appropriation in Materials and Services - Special Expense due to unexpected expenses which included the flood day expenses and refreshments for the Beaverton Building staff and marketing materials.

**Request Number 3003 - General Fund – Human Resources Department – Management & Employee Services Program 0534**

- \$547 - Additional appropriation in Materials and Services - Other Expenses to cover teambuilding expenses that exceed the amount included in the adopted budget.

**Request Number 3004 - General Fund – Human Resources Department – Organizational Development Program 0536**

- \$200 - Additional appropriation in Materials and Services - Mileage Reimbursement due to mileage reimbursement expenses exceeding the amount included in the adopted budget.

**Request Number 3008 - General Fund – Mayor’s Office Programs – Emergency Management Program 0635**

- \$100,000 - Additional appropriation in Materials and Services - Emergency Incident Activation Expense for COVID-19 emergency response expenses.

**Request Number 3010 – General Fund – Non Departmental – Beaverton Building Operations Program 0007**

- \$8,973 - Additional appropriation in Materials and Services - Parking Garage Expense to cover the increase in monthly expenses for the security cameras.

**Request Number 3011 – General Fund – Mayor’s Office Programs – City Recorder Program 0531**

- \$2,500 - Additional appropriation in Materials and Services - Public Meeting Broadcast Expense for Granicus onsite "Train the Trainer" training for the implementation of the Granicus ILegislate platform for electronic packets for Council, Planning Commission and potentially the Traffic Commission.

**Request Number 3014 – General Fund and Special Revenue Debt Fund**

- \$359,620 - Additional appropriation in the Right of Way Allocation from the General Fund to the Special Revenue Debt Service Fund for the early payoff of 2013 Special Revenue Bonds.

**Request Number 3016 – General Fund – Non Departmental Program 0003**

- \$47,050 - Additional appropriation in Materials and Services - Debt Issuance Cost and Underwriters Discount expense for the 2020A-2 Special Revenue Bonds.

**Request Number 3028 – General Fund – Mayor’s Office Programs – Emergency Management Program 0635**

- \$75,000 - Additional appropriation in Materials and Services - Emergency Incident Activation Expense due to the city's COVID-19 emergency response.

**Request Number 3054 – General Fund, Building Operating Fund, and TIF Fund:**

- \$72,500 - Additional appropriation in Personnel Services - Payroll Taxes and Fringe Benefits in the General Fund's City Attorney and Finance Administration Programs, the Building Fund, and the Traffic Impact/Development Tax Fund to fully fund anticipated year-end accruals of compensated absences (personal time off and compensatory time) and PTO payout at retirement at June 30, 2020. General Fund’s portion \$65,000 Building Fund \$5,500 and TIF Fund \$2,000.

**STREET FUND**

**Request Number 2926 – Street Fund**

- \$110,000 - Additional appropriation in Materials and Services - Arterial Reconstruction Expense to cover additional expenses for the Hall Boulevard arterial overlay.

**Request Number 3012 – Street Fund, Building Operating Fund, TIF Fund, Water Fund, Sewer Fund, and Storm Drain Fund**

- \$38,235 - Additional appropriation in Transfers Out to the General Fund for an early payoff of 2013 Special Revenue Bonds issued for the Beaverton Building as follows: Street Fund \$3,861 Building Fund \$21,034, TIF Fund \$1,159, Water Fund \$5,793, Sewer Fund \$3,734 and Storm Drain Fund \$2,834.

**BUILDING FUND**

**Request Number 3012 – Street Fund, Building Operating Fund, TIF Fund, Water Fund, Sewer Fund, and Storm Drain Fund**

- \$38,235 - Additional appropriation in Transfers Out to the General Fund for an early payoff of 2013 Special Revenue Bonds issued for the Beaverton Building as follows: Street Fund \$3,861 Building Fund \$21,034, TIF Fund \$1,159, Water Fund \$5,793, Sewer Fund \$3,734 and Storm Drain Fund \$2,834.

**Request Number 3054 – General Fund, Building Operating Fund, and TIF Fund:**

- \$72,500 - Additional appropriation in Personnel Services - Payroll Taxes and Fringe Benefits in the General Fund's City Attorney and Finance Administration Programs, the Building Fund, and the Traffic Impact/Development Tax Fund to fully fund anticipated year-end accruals of compensated absences (personal time off and compensatory time) and PTO payout at retirement at June 30, 2020. General Fund’s portion \$65,000 Building Fund \$5,500 and TIF Fund \$2,000.

**TRANSPORTATION IMPACT/DEVELOPMENT TAX FUND**

**Request Number 3012 – Street Fund, Building Operating Fund, TIF Fund, Water Fund, Sewer Fund, and Storm Drain Fund**

- \$38,235 - Additional appropriation in Transfers Out to the General Fund for an early payoff of 2013 Special Revenue Bonds issued for the Beaverton Building as follows: Street Fund \$3,861 Building Fund \$21,034, TIF Fund \$1,159, Water Fund \$5,793, Sewer Fund \$3,734 and Storm Drain Fund \$2,834.

**Request Number 3054 – General Fund, Building Operating Fund, and TIF Fund:**

- \$72,500 - Additional appropriation in Personnel Services - Payroll Taxes and Fringe Benefits in the General Fund's City Attorney and Finance Administration Programs, the Building Fund, and the Traffic Impact/Development Tax Fund to fully fund anticipated year-end accruals of compensated absences (personal time off and compensatory time) and PTO payout at retirement at June 30, 2020. General Fund's portion \$65,000 Building Fund \$5,500 and TIF Fund \$2,000.

### **CAPITAL DEVELOPMENT FUND**

**Request Number 3020 – Capital Development Fund – Patricia Reser Center for the Arts Program 3521**

- \$42,200 Additional appropriation and \$143,800 Transfer of existing appropriations in Materials and Services - Underwriters Discount, Bond and adjust Debt issuance cost for the 2020A-1 Special Revenue Bonds for the Patricia Reser Center for the Arts program (3521).

### **WATER FUND**

**Request Number 2971 – Water Fund, Sewer Fund, and Storm Drain Fund**

- \$3,000 - Additional appropriation in Personnel Services - Temporary Employees to hire a temporary employee to assist with special projects in the Utility Billing division of the Finance Department (\$1,000 for each of the 3 Funds).

**Request Number 2997 - Water Fund, Sewer Fund, and Storm Drain Fund**

- \$2,850 - Additional appropriation in Materials and Services - Computer Equipment to purchase laptops for three new Engineering Associates at \$950 for each of the three funds).

**Request Number 3009 – Water Fund**

- \$148,501 - Additional appropriation in Materials and Services - Underwriter's Discount Expense for the issuance of the 2020 Water Revenue Bonds and adjust the Bond Issuance Costs to actual.

**Request Number 3012 – Street Fund, Building Operating Fund, TIF Fund, Water Fund, Sewer Fund, and Storm Drain Fund**

- \$38,235 - Additional appropriation in Transfers Out to the General Fund for an early payoff of 2013 Special Revenue Bonds issued for the Beaverton Building as follows: Street Fund \$3,861 Building Fund \$21,034, TIF Fund \$1,159, Water Fund \$5,793, Sewer Fund \$3,734 and Storm Drain Fund \$2,834.

**Request Number 3034 - Water Fund and WIFIA Water Construction Fund:**

- <\$120,000> Transfer appropriation and associated revenues from 501 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4078C

**Request Number 3050 – Water Fund:**

- \$393,024 - Additional appropriation in Materials and Services - Willamette Water Supply Project Non-Capital Expense for the interest cost paid to TVWD for the WWSP's project costs on Beaverton's 5 Percent Buy-In of the project.

**Request Number 3051 – Water Fund:**

- \$100,000 - Additional appropriation in Materials and Services - Willamette Water Supply System's (WWSS) administrative expenses to account for the WWSS Commission, Management, Finance and Operations Committees expenses that cannot be capitalized as a project construction cost.

**SEWER FUND**

**Request Number 2958 – Sewer Fund**

- \$600 - Additional appropriation in Materials and Services - Computer Equipment to cover the cost that exceeds the amount that was included in the adopted budget to purchase a new laptop computer.

**Request Number 2971 – Water Fund, Sewer Fund, and Storm Drain Fund**

- \$3,000 - Additional appropriation in Personnel Services - Temporary Employees to hire a temporary employee to assist with special projects in the Utility Billing division of the Finance Department (\$1,000 for each of the 3 Funds).

**Request Number 2997 - Water Fund, Sewer Fund, and Storm Drain Fund**

- \$2,850 - Additional appropriation in Materials and Services - Computer Equipment to purchase laptops for three new Engineering Associates at \$950 for each of the three funds).

**Request Number 3012 – Street Fund, Building Operating Fund, TIF Fund, Water Fund, Sewer Fund, and Storm Drain Fund**

- \$38,235 - Additional appropriation in Transfers Out to the General Fund for an early payoff of 2013 Special Revenue Bonds issued for the Beaverton Building as follows: Street Fund \$3,861 Building Fund \$21,034, TIF Fund \$1,159, Water Fund \$5,793, Sewer Fund \$3,734 and Storm Drain Fund \$2,834.

**WATER CONSTRUCTION FUND**

**Request Number 3032 – Water Construction Fund and WIFIA Water Construction Fund:**

- <\$1,195,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund and the associated revenue to account for capital projects funded by WIFIA Loan. CIP # 4021G.

**Request Number 3033 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$3,815,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4058A.

**Request Number 3034 - Water Fund and WIFIA Water Construction Fund:**

- <\$120,000> Transfer appropriation and associated revenues from 501 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4078C

**Request Number 3036 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$2,545,000> - Transfer appropriations and associate revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4107

**Request Number 3038 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$38,500> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4154

**Request Number 3039 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$300,500> - Transfer appropriations associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4197

**Request Number 3040 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$1,450,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund and add appropriation to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA and IFA Loan. CIP #4021D.

**Request Number 3041 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$404,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4021H.

**Request Number 3042 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$75,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4143.

**Request Number 3043 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$290,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4171.

**Request Number 3044 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$420,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4175.

**Request Number 3045 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$140,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4175.

**Request Number 3046 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$23,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #5105.

**Request Number 3047 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$775,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4172.

**Request Number 3048 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$75,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4174.

**Request Number 3049 - Water Construction Fund and WIFIA Water Construction Fund:**

- <\$30,000> - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4142.

**Request Number 3052 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$100,000 - Additional Appropriation in Materials and Services - WIFIA Administration Expense for the Federal Loan Program's application fee funded by a transfer from the Water Construction Fund.

**WIFIA WATER CONSTRUCTION FUND**

**Request Number 3032 – Water Construction Fund and WIFIA Water Construction Fund:**

- \$1,195,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund and the associated revenue to account for capital projects funded by WIFIA Loan. CIP # 4021G.

**Request Number 3033 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$3,815,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4058A.

**Request Number 3034 - Water Fund and WIFIA Water Construction Fund:**

- \$120,000 Transfer appropriation and associated revenues from 501 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4078C

**Request Number 3036 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$2,545,000 - Transfer appropriations and associate revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4107

**Request Number 3038 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$38,500 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4154

**Request Number 3039 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$300,500 - Transfer appropriations associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4197

**Request Number 3040 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$1,450,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund and add appropriation to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA and IFA Loan. CIP #4021D.

**Request Number 3041 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$404,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4021H.

**Request Number 3042 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$75,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4143.

**Request Number 3043 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$290,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4171.

**Request Number 3044 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$420,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4175.

**Request Number 3045 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$140,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4175.

**Request Number 3046 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$23,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #5105.

**Request Number 3047 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$775,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4172.

**Request Number 3048 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$75,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4174.

**Request Number 3049 - Water Construction Fund and WIFIA Water Construction Fund:**

- \$30,000 - Transfer appropriations and associated revenues from 505 Water Construction Fund to 506 WIFIA Construction Fund to account for capital projects funded by WIFIA Loan. CIP #4142.

**STORM DRAIN FUND**

**Request Number 2938 – Storm Drain Fund**

- \$4,978 - Additional appropriation in Capital Outlay - Vehicles due to the cost of a replacement vehicle being higher than originally budgeted.

**Request Number 2957 – Storm Drain Fund**

- \$8,000 - Additional appropriation in Materials and Services - Department Equipment Expense to purchase a replacement GPS unit due to the old one being damaged and too costly to repair.

**Request Number 2971 – Water Fund, Sewer Fund, and Storm Drain Fund**

- \$3,000 - Additional appropriation in Personnel Services - Temporary Employees to hire a temporary employee to assist with special projects in the Utility Billing division of the Finance Department (\$1,000 for each of the 3 Funds).

**Request Number 2997 - Water Fund, Sewer Fund, and Storm Drain Fund**

- \$2,850 - Additional appropriation in Materials and Services - Computer Equipment to purchase laptops for three new Engineering Associates at \$950 for each of the three funds).

**Request Number 3012 – Street Fund, Building Operating Fund, TIF Fund, Water Fund, Sewer Fund, and Storm Drain Fund**

- \$38,235 - Additional appropriation in Transfers Out to the General Fund for an early payoff of 2013 Special Revenue Bonds issued for the Beaverton Building as follows: Street Fund

\$3,861 Building Fund \$21,034, TIF Fund \$1,159, Water Fund \$5,793, Sewer Fund \$3,734 and Storm Drain Fund \$2,834.

**PUBLIC WORKS ADMINISTRATION FUND**

**Request Number 2928 – Public Works Admin Fund**

- \$1,000 - Additional Appropriation in Materials and Services - Office Expense for the remainder of the fiscal year.

**Request Number 2929 – Public Works Admin Fund**

- \$1,300 - Additional Appropriation in Materials and Services - Special Department Supplies for the remainder of the fiscal year.

**Request Number 2955 – Public Works Admin Fund**

- \$2,878 - Additional appropriation in Personnel Services - Temporary Employees for the retired Public Works Director's temporary assistance during the transition to the new Public Works Director.

**BURA TAX INCREMENT FUND**

**Request Number 3021 – BURA Tax Increment Fund and BURA Program Activity Fund**

- <\$405,585> - Move various Materials and Services and Transfer appropriations from the BURA Tax Increment Fund (901) the BURA Program Activity Fund (903)

**BURA PROGRAM AND ACTIVITIES FUND**

**Request Number 3021 – BURA Tax Increment Fund and BURA Program Activity Fund**

- \$405,585 - Move various Materials and Services and Transfer appropriations from the BURA Tax Increment Fund (901) the BURA Program Activity Fund (903).

**Request Number 3027 – BURA Program & Activities Fund**

- \$588,000 - Additional appropriation in Materials and Services - Debt Issuance Cost and Underwriters Discount for the \$55 Million 2020B BURA Revenue Bonds.