

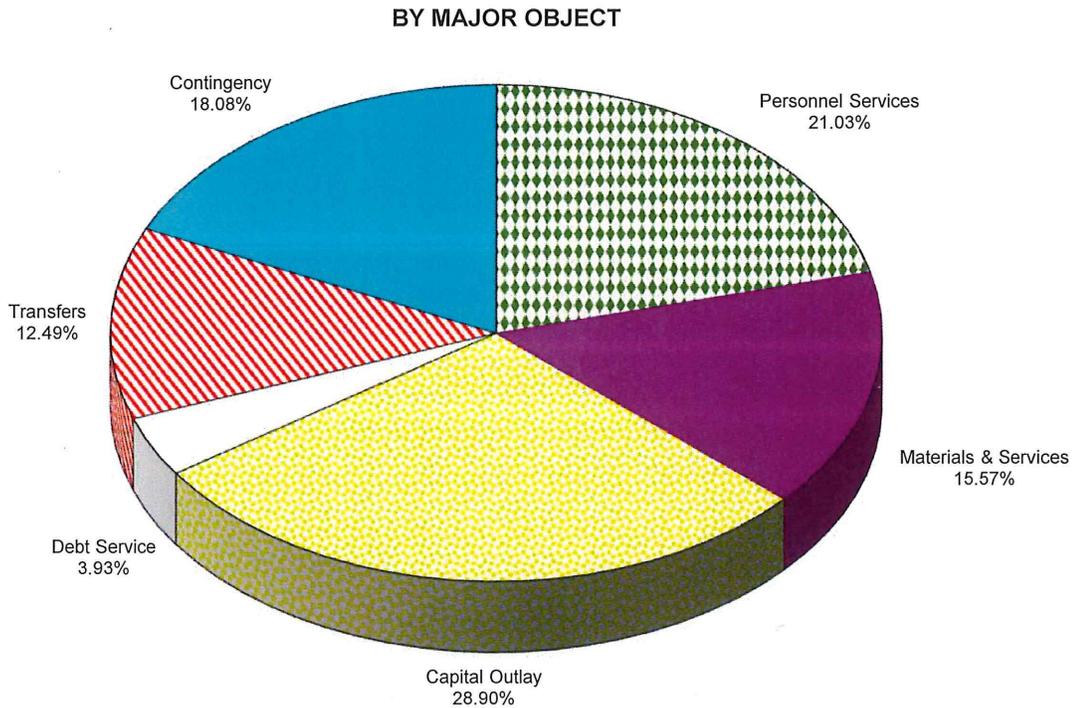
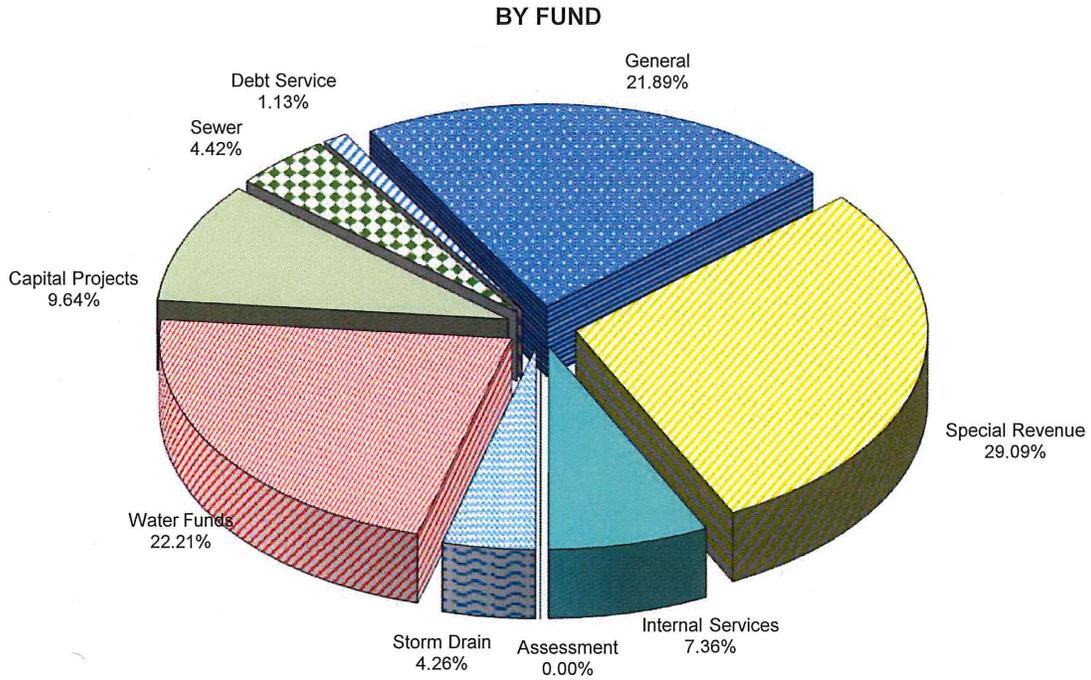


Financial Summaries

- All Funds and Fund Types Expenditures
- Summary of Revenues and Expenditures For Major Funds
- Summary of Revenues and Expenditures For Non Major Funds
- Summary of Increases and Decreases of Total Fund Balances
- Explanation of Increases and Decreases in Fund Balances
- Summary of Revenues – All Funds
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- Capital Outlay Requests
- Capital Asset Statistics by Function/Program
- Positions Summary
- Full-Time Equivalent City Government Employees by Function/Program

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

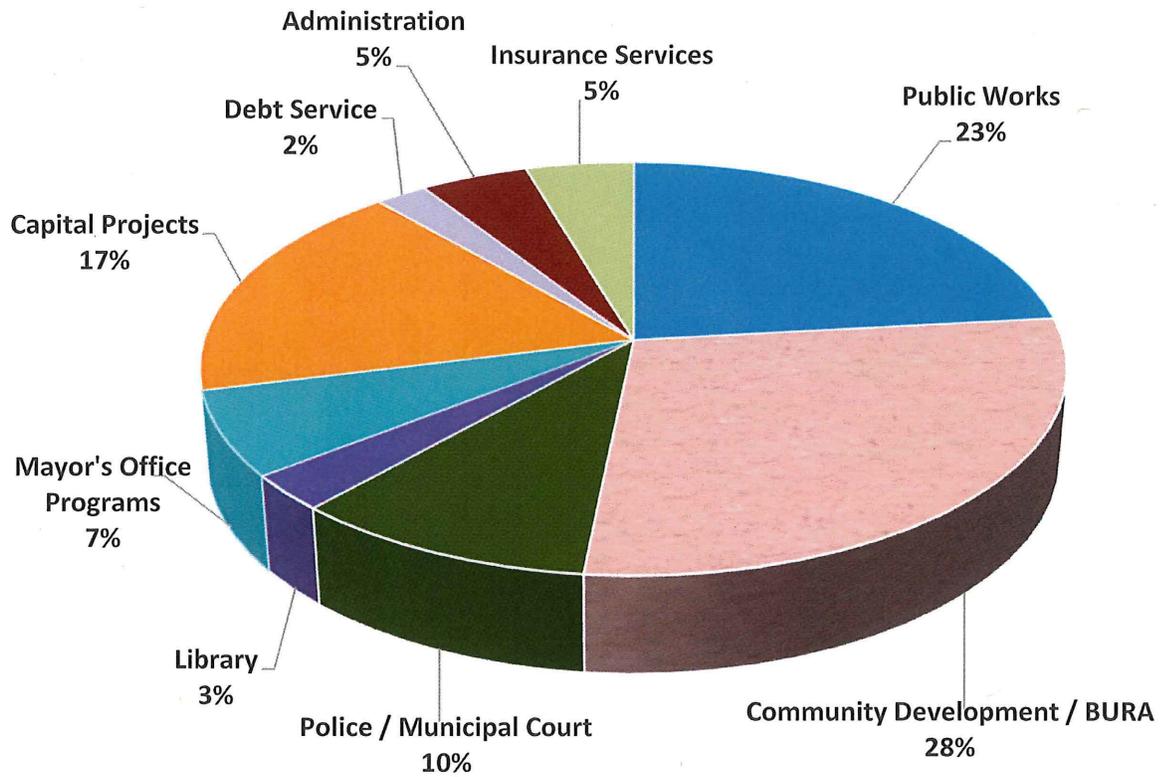
ALL FUNDS AND FUND TYPES
ADOPTED EXPENDITURES FY 2020-21 \$406,597,106



CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

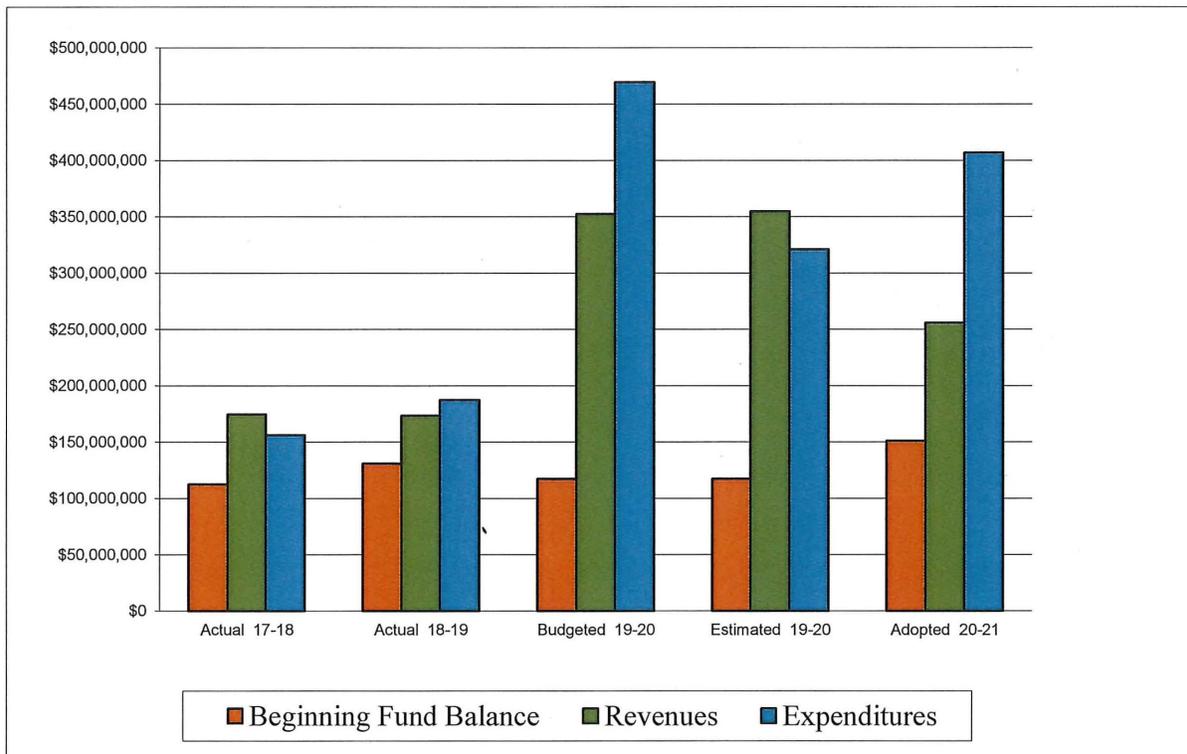
CITYWIDE SUMMARY

EXPENDITURES FY 2020-21

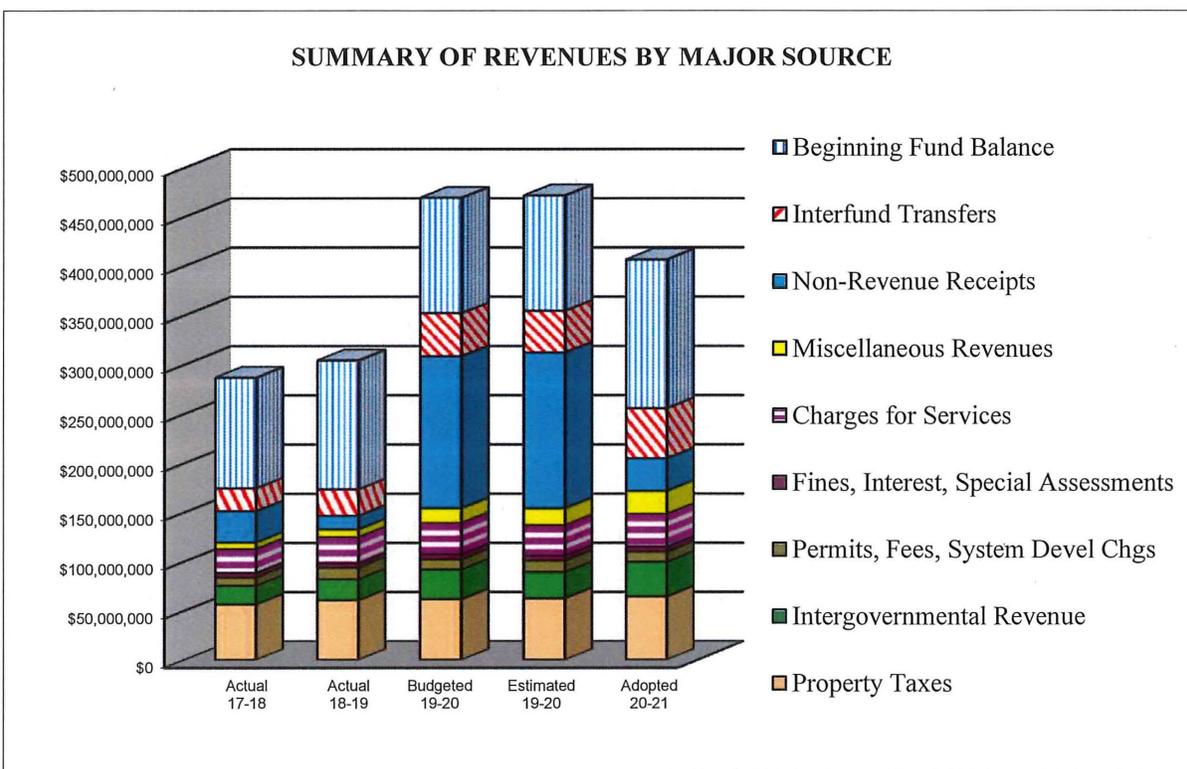


CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

SUMMARY OF REVENUES AND EXPENDITURES
ALL FUNDS AND FUND TYPES



SUMMARY OF REVENUES BY MAJOR SOURCE



CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES
ALL FUNDS AND FUND TYPES**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Budgeted</u>	<u>FY 2019-20 Estimated</u>	<u>FY 2020-21 Adopted</u>	<u>Percent of Total Revenue</u>
Revenues:						
Property taxes	\$45,134,518	\$48,757,566	\$49,608,206	\$49,153,089	\$50,845,695	24.83%
Intergovernmental	18,848,646	21,074,501	30,074,115	26,395,042	35,095,636	17.14%
Business licenses & permits	790,242	792,840	759,425	761,625	761,600	0.37%
Site development permits & fees	4,877,722	5,698,922	6,783,125	6,780,845	6,227,125	3.04%
Zoning & annexation fees	542,913	418,914	450,000	450,000	450,000	0.22%
System development charges	2,613,569	5,595,350	2,774,000	4,236,000	3,385,000	1.65%
Right-of-Way fees	10,148,846	10,582,564	10,836,619	12,138,055	12,161,400	5.94%
Fines & forfeitures	4,800,749	4,334,456	5,382,216	5,336,442	5,317,442	2.60%
Interest on investments	1,763,277	2,973,269	2,907,600	2,727,420	1,908,162	0.93%
Special assessments	6,409	4,908	3,500	3,400	1,300	0.00%
Charges for services	24,483,969	26,914,177	32,013,244	31,090,000	33,389,000	16.30%
Self-insurance charges	10,131,188	10,932,836	11,869,260	11,697,522	12,816,176	6.26%
Project engineering charges	832,514	1,152,143	890,000	1,185,000	1,230,000	0.60%
Bond/financing proceeds	21,879,201	3,001,332	142,746,084	146,683,080	20,425,826	9.97%
Miscellaneous	5,312,371	4,239,335	11,494,710	13,710,669	20,792,035	10.15%
*Sub Total Revenues	<u>\$152,166,134</u>	<u>\$146,473,113</u>	<u>\$308,592,104</u>	<u>\$312,348,189</u>	<u>\$204,806,397</u>	100.00%
Expenditures:						
Personnel services	\$66,991,204	\$71,855,780	\$80,668,511	\$77,661,530	\$85,501,755	
Materials & services	38,699,384	41,942,639	62,222,671	55,167,109	63,288,309	
Capital outlay	21,153,575	37,796,568	134,917,879	115,212,074	117,500,055	
*Sub Total Expenditures	<u>\$126,844,163</u>	<u>\$151,594,987</u>	<u>\$277,809,061</u>	<u>\$248,040,713</u>	<u>\$266,290,119</u>	
Revenues Over/Under Expenditures	\$25,321,971	(\$5,121,874)	\$30,783,043	\$64,307,476	(\$61,483,722)	
Other financing sources (uses):						
Transfers in	22,222,017	26,829,429	43,585,055	42,299,959	50,846,344	
Transfers out	(23,120,966)	(26,751,915)	(43,525,055)	(42,249,959)	(50,791,344)	
Debt Service - Principal	(3,170,436)	(3,797,164)	(3,689,481)	(3,689,481)	(8,151,959)	
Debt Service - Interest	(2,724,354)	(4,924,726)	(26,823,142)	(26,822,122)	(7,846,996)	
Debt Service Fees	0	0	0	0	0	
*Total Other Financing Sources (Uses):	<u>(\$6,793,739)</u>	<u>(\$8,644,376)</u>	<u>(\$30,452,623)</u>	<u>(\$30,461,603)</u>	<u>(\$15,943,955)</u>	
Net Change in Fund Balance	\$18,528,232	(\$13,766,250)	\$330,420	\$33,845,873	(\$77,427,677)	
Fund Balance/Working Capital						
Beginning of Year	<u>112,336,510</u>	<u>130,864,742</u>	<u>117,098,492</u>	<u>117,098,492</u>	<u>150,944,365</u>	
Fund Balance (Contingency)/Working						
Capital End of Year	<u>\$130,864,742</u>	<u>\$117,098,492</u>	<u>\$117,428,912</u>	<u>\$150,944,365</u>	<u>\$73,516,688</u>	

* Adjusted for rounding errors

For budgeted FY 2019-20 and adopted FY 2020-21, contingency is available for appropriation upon Council approval. The FY 2019-20 estimated column is used to project estimated ending fund balances based on updated revenue projections and spending plans. The estimated ending fund balances are carried forward to beginning fund balances available for FY 2020-21 operations. However, the FY 2019-20 budgeted column is still the legal level of appropriation.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**GENERAL FUND (MAJOR FUND)
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Budgeted	FY 2019-20 Estimated	FY 2020-21 Adopted
Revenues:					
Taxes	\$34,747,019	\$36,944,844	\$38,393,506	\$38,393,506	\$39,160,368
Intergovernmental	4,405,991	4,111,180	4,460,042	4,536,871	4,570,965
Business licenses & permits	790,242	792,840	759,425	761,625	761,600
Site Development permits & fees	983,657	1,755,553	1,700,000	2,030,845	1,100,000
Zoning & annexation fees	542,913	418,914	450,000	450,000	450,000
Right-of-Way fees	8,464,786	9,198,504	7,877,207	9,461,031	10,296,387
Fines & forfeitures	4,665,971	4,209,553	5,252,216	5,252,442	5,252,442
Interest on investments	250,625	497,458	521,400	521,400	335,800
Charges for services	932,842	963,518	970,000	970,000	970,000
Project engineering charges	563,975	663,294	600,000	820,000	820,000
Bond/financing proceeds	0	0	2,860,000	4,000,000	0
Miscellaneous	2,890,325	2,879,519	2,907,609	2,980,780	2,988,712
Sub Total Revenues	<u>\$59,238,346</u>	<u>\$62,435,177</u>	<u>\$66,751,405</u>	<u>\$70,178,500</u>	<u>\$66,706,274</u>
Expenditures:					
Personnel services	\$44,286,795	\$47,307,858	\$51,808,853	\$50,416,235	\$55,557,340
Materials & services	11,721,417	11,726,584	16,483,912	14,217,423	14,388,478
Capital outlay	1,097,934	725,134	2,200,664	1,344,809	1,594,975
Sub Total Expenditures	<u>\$57,106,146</u>	<u>\$59,759,576</u>	<u>\$70,493,429</u>	<u>\$65,978,467</u>	<u>\$71,540,793</u>
Revenues Over/Under Expenditures	\$2,132,200	\$2,675,601	(\$3,742,024)	\$4,200,033	(\$4,834,519)
Other financing sources (uses):					
Transfers in	\$4,909,941	\$5,706,232	\$5,916,457	\$5,909,485	\$6,831,087
Transfers out	(7,258,296)	(8,075,512)	(7,786,812)	(8,742,085)	(8,541,013)
Debt Service - Principal	0	0	0	0	0
Debt Service - Interest	(106,692)	(106,692)	(301,692)	(300,672)	0
Debt Service Fees	0	0	0	0	0
Total Other Financing Sources (Uses):	<u>(2,455,047)</u>	<u>(2,475,972)</u>	<u>(2,172,047)</u>	<u>(3,133,272)</u>	<u>(1,709,926)</u>
Net Change in Fund Balance	(\$322,847)	\$199,629	(\$5,914,071)	\$1,066,761	(\$6,544,445)
Fund Balance/Working Capital					
Beginning of Year	<u>14,540,400</u>	<u>14,217,553</u>	<u>14,417,182</u>	<u>14,417,182</u>	<u>15,483,943</u>
Fund Balance (Contingency)/Working Capital End of Year					
	<u>\$14,217,553</u>	<u>\$14,417,182</u>	<u>\$8,503,111</u>	<u>\$15,483,943</u>	<u>\$8,939,498</u>

Contingency for FY 2020-21 adopted budget is available for appropriation upon the City Council's approval. The contingency policy is to maintain a level equal to at least 11% of the General Fund expenditures on a budgetary basis and 17% on an actual basis. The adopted FY 2020-21 contingency of \$8,939,498 is equal to 12.5% of expenditures (using total expenditures and total other financing sources and uses) and includes \$1,180,710 dedicated for vehicle and equipment replacement, \$77,262 dedicated for tree replacement, \$141,110 dedicated for Operations Facility Replacement, \$300,000 dedicated to Housing Investment Fund, \$3,727,564 designated for future use by the City Council, which leaves \$3,512,852 as undesignated contingency.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**STREET FUND (MAJOR FUND)
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Budgeted</u>	<u>FY 2019-20</u> <u>Estimated</u>	<u>FY 2020-21</u> <u>Adopted</u>
Revenues:					
Intergovernmental	\$6,514,919	\$9,028,297	\$9,365,000	\$8,486,352	\$8,479,000
Interest on investments	51,095	86,716	94,000	94,000	51,900
Right-of-Way fees	600,000	300,000	1,515,732	1,515,732	1,865,013
Project engineering charges	15	0	0	70,000	70,000
Miscellaneous	116,952	96,042	156,000	156,000	75,000
Sub Total Revenues	<u>\$7,282,981</u>	<u>\$9,511,055</u>	<u>\$11,130,732</u>	<u>\$10,322,084</u>	<u>\$10,540,913</u>
Expenditures:					
Personnel services	\$2,068,694	\$2,154,633	\$3,182,464	\$3,011,466	\$3,435,915
Materials & services	2,572,160	3,611,432	4,560,267	4,268,153	4,120,075
Capital outlay	212,263	329,989	683,055	334,641	902,450
Sub Total Expenditures	<u>\$4,853,117</u>	<u>\$6,096,054</u>	<u>\$8,425,786</u>	<u>\$7,614,260</u>	<u>\$8,458,440</u>
Revenues Over/Under Expenditures	\$2,429,864	\$3,415,001	\$2,704,946	\$2,707,824	\$2,082,473
Other financing sources (uses):					
Transfers in	\$0	\$616,649	\$0	\$0	\$0
Transfers out	(2,548,798)	(3,381,851)	(3,668,007)	(3,527,007)	(3,361,923)
Total Other Financing Sources (Uses):	<u>(\$2,548,798)</u>	<u>(\$2,765,202)</u>	<u>(\$3,668,007)</u>	<u>(\$3,527,007)</u>	<u>(\$3,361,923)</u>
Net Change in Fund Balance	(\$118,934)	\$649,799	(\$963,061)	(\$819,183)	(\$1,279,450)
Fund Balance/Working Capital					
Beginning of Year	<u>3,780,729</u>	<u>3,661,795</u>	<u>4,311,594</u>	<u>4,311,594</u>	<u>3,492,411</u>
Fund Balance (Contingency)/Working Capital					
End of Year	<u>\$3,661,795</u>	<u>\$4,311,594</u>	<u>\$3,348,533</u>	<u>\$3,492,411</u>	<u>\$2,212,961</u>

Contingency for FY 2020-21 adopted budget is available for appropriation upon the City Council's approval. The contingency policy is to maintain a contingency of 11% of annual expenditures (including transfers out) on a budgetary basis and 17% on an actual basis. The fund's contingency totals \$2,212,961 which is 18.7% of operating expenditures.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**LIBRARY FUND (MAJOR FUND)
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Budgeted</u>	<u>FY 2019-20 Estimated</u>	<u>FY 2020-21 Adopted</u>
Revenues:					
Taxes	\$3,100,577	\$3,563,468	\$3,582,142	\$3,582,142	\$3,989,845
Intergovernmental	5,748,251	5,882,280	6,015,795	6,106,449	6,190,696
Fines & forfeitures	134,778	124,903	130,000	84,000	65,000
Interest on investments	30,340	50,358	46,800	46,800	32,500
Miscellaneous	143,559	50,773	38,000	42,700	41,200
Sub Total Revenues	<u>\$9,157,505</u>	<u>\$9,671,782</u>	<u>\$9,812,737</u>	<u>\$9,862,091</u>	<u>\$10,319,241</u>
Expenditures:					
Personnel services	\$6,119,421	\$6,292,150	\$6,992,620	\$6,810,166	\$7,301,487
Materials & services	1,468,041	1,631,122	1,815,218	1,611,083	1,756,900
Capital outlay	0	0	0	0	0
Sub Total Expenditures	<u>\$7,587,462</u>	<u>\$7,923,272</u>	<u>\$8,807,838</u>	<u>\$8,421,249</u>	<u>\$9,058,387</u>
Revenues Over/Under Expenditures	\$1,570,043	\$1,748,510	\$1,004,899	\$1,440,842	\$1,260,854
Other financing sources (uses):					
Transfers in	\$0	\$336,618	\$60,000	\$50,000	\$55,000
Transfers out	(1,598,646)	(1,673,062)	(1,826,308)	(1,826,308)	(1,799,915)
Total Other Financing Sources (Uses):	<u>(\$1,598,646)</u>	<u>(\$1,336,444)</u>	<u>(\$1,766,308)</u>	<u>(\$1,776,308)</u>	<u>(\$1,744,915)</u>
Net Change in Fund Balance	(\$28,603)	\$412,066	(\$761,409)	(\$335,466)	(\$484,061)
Fund Balance/Working Capital					
Beginning of Year	<u>1,149,194</u>	<u>1,120,591</u>	<u>1,532,657</u>	<u>1,532,657</u>	<u>1,197,191</u>
Fund Balance (Contingency)/Working Capital					
End of Year	<u>\$1,120,591</u>	<u>\$1,532,657</u>	<u>\$771,248</u>	<u>\$1,197,191</u>	<u>\$713,130</u>

Contingency for FY 2020-21 adopted budget is available for appropriation upon the City Council's approval. The contingency policy is to provide funding for continued operations equal to 11% of operating expenses (total expenditures and total other financing sources/uses) on a budgetary basis and 17% on an actual basis. The contingency of \$713,130 equals 9.8% of operating expenditures.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**CAPITAL PROJECTS FUND (MAJOR FUND)
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Budgeted</u>	<u>FY 2019-20</u> <u>Estimated</u>	<u>FY 2020-21</u> <u>Adopted</u>
Revenues:					
Intergovernmental	\$514,255	\$175,000	\$230,000	\$1,025,000	\$1,615,000
Interest on investments	9,658	13,826	12,500	13,700	7,100
Miscellaneous	0	0	0	0	0
Sub Total Revenues	<u>\$523,913</u>	<u>\$188,826</u>	<u>\$242,500</u>	<u>\$1,038,700</u>	<u>\$1,622,100</u>
Expenditures:					
Materials & services	\$0	\$0	\$0	\$0	\$0
Capital outlay	<u>2,721,243</u>	<u>2,372,183</u>	<u>5,463,077</u>	<u>3,003,928</u>	<u>5,442,000</u>
Sub Total Expenditures	<u>\$2,721,243</u>	<u>\$2,372,183</u>	<u>\$5,463,077</u>	<u>\$3,003,928</u>	<u>\$5,442,000</u>
Revenues Over/Under Expenditures	(\$2,197,330)	(\$2,183,357)	(\$5,220,577)	(\$1,965,228)	(\$3,819,900)
Other financing sources (uses):					
Transfers in	\$2,328,212	\$1,539,215	\$5,133,077	\$2,843,928	\$3,787,000
Transfers out	0	(72,635)	0	0	(65,906)
Total Other Financing Sources (Uses):	<u>\$2,328,212</u>	<u>\$1,466,580</u>	<u>\$5,133,077</u>	<u>\$2,843,928</u>	<u>\$3,721,094</u>
Net Change in Fund Balance	\$130,882	(\$716,777)	(\$87,500)	\$878,700	(\$98,806)
Fund Balance/Working Capital					
Beginning of Year	<u>1,208,233</u>	<u>1,339,115</u>	<u>622,338</u>	<u>622,338</u>	<u>1,501,038</u>
Fund Balance (Contingency)/Working Capital					
End of Year	<u>\$1,339,115</u>	<u>\$622,338</u>	<u>\$534,838</u>	<u>\$1,501,038</u>	<u>\$1,402,232</u>

This fund accounts for the construction of Street Projects. Contingencies accumulate from year to year and are designated for specific construction projects and will be appropriated in future years.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**WATER FUNDS COMBINED (501, 504, 505 and 506)*
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Budgeted</u>	<u>FY 2019-20 Estimated</u>	<u>FY 2020-21 Adopted</u>
Revenues:					
Interest on investments	\$218,563	\$637,570	\$661,200	\$603,220	\$505,552
Intergovernmental revenue	101,872	88,526	1,530,000	80,000	830,000
Charges for services	13,745,028	15,450,529	20,658,244	19,560,000	21,704,000
Project engineering charges	91,179	347,548	200,000	200,000	200,000
Miscellaneous	70,623	271,591	50,000	55,223	50,000
Bond/financing proceeds	21,152,912	0	31,272,000	35,208,996	16,425,826
System development charges	1,517,100	1,271,117	1,000,000	1,000,000	1,000,000
Sub Total Revenues	<u>\$36,897,277</u>	<u>\$18,066,881</u>	<u>\$55,371,444</u>	<u>\$56,707,439</u>	<u>\$40,715,378</u>
Expenditures:					
Personnel services	\$2,026,674	\$2,735,960	\$3,555,990	\$3,197,311	\$3,653,736
Materials & services	3,937,402	4,795,503	9,496,132	8,174,486	8,256,672
Capital outlay	9,840,512	13,687,739	43,576,937	35,103,556	47,187,569
Sub Total Expenditures	<u>\$15,804,588</u>	<u>\$21,219,202</u>	<u>\$56,629,059</u>	<u>\$46,475,353</u>	<u>\$59,097,977</u>
Revenues Over/Under Expenditures	\$21,092,689	(\$3,152,321)	(\$1,257,615)	\$10,232,086	(\$18,382,599)
Other financing sources (uses):					
Transfers in	\$1,978,426	\$3,184,994	\$14,530,994	\$14,530,994	\$18,292,809
Transfers out	(3,466,361)	(4,859,850)	(16,419,070)	(16,419,070)	(20,325,310)
Debt Service - Principal	(65,110)	(1,502,350)	(1,503,860)	(1,503,860)	(3,751,387)
Debt Service - Interest	(683,316)	(682,644)	(681,788)	(681,788)	(680,748)
Debt Service Fees	0	0	0	0	0
Total Other Financing Sources (Uses):	<u>(\$2,236,361)</u>	<u>(\$3,859,850)</u>	<u>(\$4,073,724)</u>	<u>(\$4,073,724)</u>	<u>(\$6,464,636)</u>
Net Change in Fund Balance	\$18,856,328	(\$7,012,171)	(\$5,331,339)	\$6,158,362	(\$24,847,235)
Fund Balance/Working Capital Beginning of Year	<u>13,297,869</u>	<u>32,154,197</u>	<u>25,142,026</u>	<u>25,142,026</u>	<u>31,300,388</u>
Fund Balance (Contingency)/Working Capital End of Year	<u>\$32,154,197</u>	<u>\$25,142,026</u>	<u>\$19,810,687</u>	<u>\$31,300,388</u>	<u>\$6,453,153</u>

* This is a combined statement of the following 4 individually budgeted water funds comprised of the Water Fund (Operating), Water Debt Service Fund, the Water Construction Fund, and the WIFIA Water Construction Fund. The individual fund schedules follow this combined schedule.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**WATER FUND (MAJOR FUND)
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Budgeted</u>	<u>FY 2019-20 Estimated</u>	<u>FY 2020-21 Adopted</u>
Revenues:					
Interest on investments	\$206,543	\$295,435	\$313,600	\$313,600	\$183,500
Intergovernmental revenue	101,872	88,526	80,000	80,000	80,000
Charges for services	13,745,028	15,450,529	20,658,244	19,560,000	21,704,000
Project engineering charges	91,179	347,548	200,000	200,000	200,000
Miscellaneous	70,623	75,770	50,000	55,223	50,000
Sub Total Revenues	<u>\$14,215,245</u>	<u>\$16,257,808</u>	<u>\$21,301,844</u>	<u>\$20,208,823</u>	<u>\$22,217,500</u>
Expenditures:					
Personnel services	\$2,026,674	\$2,735,960	\$3,555,990	\$3,197,311	\$3,653,736
Materials & services	3,937,402	4,795,503	9,396,132	8,074,486	8,156,672
Capital outlay	3,874,358	3,551,019	6,061,837	4,942,231	6,316,585
Sub Total Expenditures	<u>\$9,838,434</u>	<u>\$11,082,482</u>	<u>\$19,013,959</u>	<u>\$16,214,028</u>	<u>\$18,126,993</u>
Revenues Over/Under Expenditures	\$4,376,811	\$5,175,326	\$2,287,885	\$3,994,795	\$4,090,507
Other financing sources (uses):					
Transfers in	\$0	\$0	\$0	\$0	\$0
Transfers out	(3,466,361)	(4,859,850)	(6,193,070)	(6,193,070)	(9,094,636)
Total Other Financing Sources (Uses):	<u>(3,466,361)</u>	<u>(4,859,850)</u>	<u>(6,193,070)</u>	<u>(6,193,070)</u>	<u>(9,094,636)</u>
Net Change in Fund Balance	\$910,450	\$315,476	(\$3,905,185)	(\$2,198,275)	(\$5,004,129)
Fund Balance/Working Capital					
Beginning of Year	<u>12,236,827</u>	<u>13,147,277</u>	<u>13,462,753</u>	<u>13,462,753</u>	<u>11,264,478</u>
Fund Balance (Contingency)/Working Capital					
End of Year	<u>\$13,147,277</u>	<u>\$13,462,753</u>	<u>\$9,557,568</u>	<u>\$11,264,478</u>	<u>\$6,260,349</u>

Contingency for FY 2020-21 adopted budget is available for appropriation upon the City Council's approval. The contingency policy is to maintain a target of 42% of operating expenditures (personnel services and materials and services) in contingency for continuing operations. The FY 2020-21 general contingency totals \$5,160,349 and consists of \$4,403,124 operational contingency, \$513,491 for equipment and vehicle replacement, and \$243,734 for future replacement of the Operations facility. The general contingency represents 44% of the operational expenditures (personal services and materials and services). In addition, the Water Fund has separate reserves of \$500,000 for catastrophic loss reserve for the Joint Water Commission's operating plant and \$600,000 in a water revenue stabilization account

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**WATER DEBT SERVICE FUND (MAJOR FUND)
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Budgeted	FY 2019-20 Estimated	FY 2020-21 Adopted
Revenues:					
Interest on investments	\$977	\$674	\$1,000	\$120	\$52
Bond/financing proceeds	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Sub Total Revenues	<u>\$977</u>	<u>\$674</u>	<u>\$1,000</u>	<u>\$120</u>	<u>\$52</u>
Expenditures:					
Materials & services	0	0	0	0	0
Sub Total Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Revenues Over/Under Expenditures	\$977	\$674	\$1,000	\$120	\$52
Other financing sources (uses):					
Transfers in	\$748,426	\$2,184,994	\$2,184,994	\$2,184,994	\$4,432,135
Transfers out	0	0	0	0	0
Debt Service - Principal	(65,110)	(1,502,350)	(1,503,860)	(1,503,860)	(3,751,387)
Debt Service - Interest	(683,316)	(682,644)	(681,788)	(681,788)	(680,748)
Debt Service Fees	0	0	0	0	0
Total Other Financing Sources (Uses):	<u>\$0</u>	<u>\$0</u>	<u>(\$654)</u>	<u>(\$654)</u>	<u>\$0</u>
Net Change in Fund Balance	\$977	\$674	\$346	(\$534)	\$52
Fund Balance/Working Capital Beginning of Year	<u>68,321</u>	<u>69,298</u>	<u>69,972</u>	<u>69,972</u>	<u>69,438</u>
Fund Balance (Contingency)/Working Capital End of Year	<u>\$69,298</u>	<u>\$69,972</u>	<u>\$70,318</u>	<u>\$69,438</u>	<u>\$69,490</u>

Funding for debt service is provided from transfers from the Water Operating Fund and fluctuates from year to year depending upon debt service requirements.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**WATER CONSTRUCTION FUND (MAJOR FUND)
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Budgeted</u>	<u>FY 2019-20 Estimated</u>	<u>FY 2020-21 Adopted</u>
Revenues:					
System development charges	\$1,517,100	\$1,271,117	\$1,000,000	\$1,000,000	\$1,000,000
Intergovernmental revenue	0	0	0	0	0
Interest on investments	11,043	341,461	346,600	289,500	322,000
Bond/financing proceeds	21,152,912	0	31,272,000	33,758,996	0
Miscellaneous	0	195,821	0	0	0
Sub Total Revenues	<u>\$22,681,055</u>	<u>\$1,808,399</u>	<u>\$32,618,600</u>	<u>\$35,048,496</u>	<u>\$1,322,000</u>
Expenditures:					
Materials & services	0	0	0	0	0
Capital outlay	5,966,154	10,136,720	25,819,100	18,465,325	11,934,484
Sub Total Expenditures	<u>\$5,966,154</u>	<u>\$10,136,720</u>	<u>\$25,819,100</u>	<u>\$18,465,325</u>	<u>\$11,934,484</u>
Revenues Over/Under Expenditures	16,714,901	(8,328,321)	6,799,500	16,583,171	(10,612,484)
Other financing sources (uses):					
Transfers in	\$1,230,000	\$1,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Transfers out	0	0	(10,226,000)	(10,226,000)	(11,230,674)
Total Other Financing Sources (Uses):	<u>\$1,230,000</u>	<u>\$1,000,000</u>	<u>(\$8,226,000)</u>	<u>(\$8,226,000)</u>	<u>(\$9,230,674)</u>
Net Change in Fund Balance	\$17,944,901	(\$7,328,321)	(\$1,426,500)	\$8,357,171	(\$19,843,158)
Fund Balance/Working Capital					
Beginning of Year	<u>992,721</u>	<u>18,937,622</u>	<u>11,609,301</u>	<u>11,609,301</u>	<u>19,966,472</u>
Fund Balance (Contingency)/Working Capital					
End of Year	<u>\$18,937,622</u>	<u>\$11,609,301</u>	<u>\$10,182,801</u>	<u>\$19,966,472</u>	<u>\$123,314</u>

This fund accounts for water system construction costs funded through bond proceeds system development charges, and transfers from the water operating fund. Contingency represents the unused system development charges and bond sale proceeds which are available and allocated for construction projects in future years as identified in the City's Capital Improvement Plan.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**WIFIA WATER CONSTRUCTION FUND (MAJOR FUND)
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Budgeted</u>	<u>FY 2019-20 Estimated</u>	<u>FY 2020-21 Adopted</u>
Revenues:					
Intergovernmental revenue	\$0	\$0	\$1,450,000	\$0	\$750,000
Bond/financing proceeds	0	0	0	1,450,000	16,425,826
Miscellaneous	0	0	0	0	0
Sub Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$1,450,000</u>	<u>\$1,450,000</u>	<u>\$17,175,826</u>
Expenditures:					
Materials & services	\$0	\$0	\$100,000	\$100,000	\$100,000
Capital outlay	0	0	11,696,000	11,696,000	28,936,500
Sub Total Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$11,796,000</u>	<u>\$11,796,000</u>	<u>\$29,036,500</u>
Revenues Over/Under Expenditures	\$0	\$0	(\$10,346,000)	(\$10,346,000)	(\$11,860,674)
Other financing sources (uses):					
Transfers in	\$0	\$0	\$10,346,000	\$10,346,000	\$11,860,674
Transfers out	0	0	0	0	0
Total Other Financing Sources (Uses):	<u>\$0</u>	<u>\$0</u>	<u>\$10,346,000</u>	<u>\$10,346,000</u>	<u>\$11,860,674</u>
Net Change in Fund Balance	\$0	\$0	\$0	\$0	\$0
Fund Balance/Working Capital Beginning of Year	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund Balance (Contingency)/Working Capital End of Year	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

This fund accounts for water system construction costs funded by the a low interest loan from the federal government's Water Infrastructure Financing and Innovation Act, State of Oregon Loans and transfers from the Water Construction Fund. This fund does not have a separately funded contingency account as it is considered an extension of the Water Construction Fund.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**SEWER FUND (MAJOR FUND)
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Budgeted	FY 2019-20 Estimated	FY 2020-21 Adopted
Revenues:					
Interest on investments	\$196,658	\$261,588	\$265,300	\$265,300	\$195,500
Intergovernmental revenue	0	0	2,211,000	493,800	2,710,000
Charges for services	4,210,748	4,454,393	4,410,000	4,385,000	4,390,000
Project engineering charges	159,122	133,941	80,000	80,000	130,000
Miscellaneous	127,948	160,115	28,000	55,968	28,000
Sub Total Revenues	<u>\$4,694,476</u>	<u>\$5,010,037</u>	<u>\$6,994,300</u>	<u>\$5,280,068</u>	<u>\$7,453,500</u>
Expenditures:					
Personnel services	\$1,549,782	\$1,676,879	\$2,054,656	\$1,745,492	\$2,064,081
Materials & services	581,264	633,771	823,386	637,112	793,245
Capital outlay	1,422,365	916,588	2,834,000	699,768	3,918,500
Sub Total Expenditures	<u>\$3,553,411</u>	<u>\$3,227,238</u>	<u>\$5,712,042</u>	<u>\$3,082,372</u>	<u>\$6,775,826</u>
Revenues Over/Under Expenditures	\$1,141,065	\$1,782,799	\$1,282,258	\$2,197,696	\$677,674
Other financing sources (uses):					
Transfers in	\$0	\$0	\$0	\$0	\$0
Transfers out	(1,120,304)	(1,146,473)	(1,335,401)	(1,335,401)	(1,292,370)
Total Other Financing Sources (Uses):	<u>(\$1,120,304)</u>	<u>(\$1,146,473)</u>	<u>(\$1,335,401)</u>	<u>(\$1,335,401)</u>	<u>(\$1,292,370)</u>
Net Change in Fund Balance	\$20,761	\$636,326	(\$53,143)	\$862,295	(\$614,696)
Fund Balance/Working Capital Beginning of Year	<u>8,995,209</u>	<u>9,015,970</u>	<u>9,652,296</u>	<u>9,652,296</u>	<u>10,514,591</u>
Fund Balance (Contingency)/Working Capital End of Year	<u>\$9,015,970</u>	<u>\$9,652,296</u>	<u>\$9,599,153</u>	<u>\$10,514,591</u>	<u>\$9,899,895</u>

The contingency policy is to maintain a target of 42% of operating expenditures in contingency for continuing operations. Contingency for FY 2020-21 adopted budget is available for appropriation upon the City Council's approval. The FY 2020-21 general contingency totals \$3,167,066 and consists of \$2,503,981 operational contingency, \$532,624 for equipment and vehicle replacement, and \$130,461 for future replacement of the Operations facility. The general contingency represents 111% of the operational expenditures (personal services and materials and services). In addition the Sewer Fund has reserves of \$5,706,623 for future system replacement projects, and \$1,026,206 for future system capacity improvements funded from system development fees.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**STORM DRAIN FUND (MAJOR FUND)
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Budgeted</u>	<u>FY 2019-20 Estimated</u>	<u>FY 2020-21 Adopted</u>
Revenues:					
System development charges	\$324,623	\$812,260	\$274,000	\$736,000	\$385,000
Interest on investments	171,996	241,167	251,100	251,100	163,400
Intergovernmental revenue	0	0	0	0	0
Charges for services	5,595,351	6,045,737	5,975,000	6,175,000	6,325,000
Project engineering charges	18,223	7,360	10,000	15,000	10,000
Miscellaneous	138,179	31,179	7,350	1,613	7,000
Sub Total Revenues	<u>\$6,248,372</u>	<u>\$7,137,703</u>	<u>\$6,517,450</u>	<u>\$7,178,713</u>	<u>\$6,890,400</u>
Expenditures:					
Personnel services	\$2,290,632	\$2,355,891	\$2,834,657	\$2,568,973	\$2,903,492
Materials & services	930,164	947,347	1,184,648	927,849	1,171,417
Capital outlay	1,180,881	2,101,946	5,775,328	3,575,516	2,443,200
Sub Total Expenditures	<u>\$4,401,677</u>	<u>\$5,405,184</u>	<u>\$9,794,633</u>	<u>\$7,072,338</u>	<u>\$6,518,109</u>
Revenues Over/Under Expenditures	\$1,846,695	\$1,732,519	(\$3,277,183)	\$106,375	\$372,291
Other financing sources (uses):					
Transfers in	\$7,053	\$5,648	\$94,700	\$92,850	\$800
Transfers out	(1,226,953)	(1,316,044)	(1,391,524)	(1,391,524)	(1,484,238)
Total Other Financing Sources (Uses):	<u>(\$1,219,900)</u>	<u>(\$1,310,396)</u>	<u>(\$1,296,824)</u>	<u>(\$1,298,674)</u>	<u>(\$1,483,438)</u>
Net Change in Fund Balance	\$626,795	\$422,123	(\$4,574,007)	(\$1,192,299)	(\$1,111,147)
Fund Balance/Working Capital					
Beginning of Year	<u>10,570,842</u>	<u>11,197,637</u>	<u>11,619,760</u>	<u>11,619,760</u>	<u>10,427,461</u>
Fund Balance (Contingency)/Working Capital					
End of Year	<u>\$11,197,637</u>	<u>\$11,619,760</u>	<u>\$7,045,753</u>	<u>\$10,427,461</u>	<u>\$9,316,314</u>

The contingency policy is to maintain a target of 42% of operating expenditures in contingency for continuing operations. Contingency for FY 2020-21 adopted budget is available for appropriation upon the City Council's approval. The FY 2020-21 general contingency totals 5,542,429 and consists of \$4,245,508 operational contingency, \$1,107,383 for equipment and vehicle replacement, and \$219,538 for future replacement of the Operations facility. The general contingency represents 136% of the operational expenditures (personal services and materials and services). In addition the Storm Drain Fund has reserves of \$428,408 for future system replacement projects, and \$3,345,477 for future system capacity improvements funded from system development fees.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES
ALL NON MAJOR FUNDS**

	<u>FY 2017-18</u> Actual	<u>FY 2018-19</u> Actual	<u>FY 2019-20</u> Budgeted	<u>FY 2019-20</u> Estimated	<u>FY 2020-21</u> Adopted
Revenues:					
Property taxes	\$7,286,922	\$8,249,254	\$7,632,558	\$7,177,441	\$7,695,482
Intergovernmental	1,563,358	1,789,218	6,262,278	5,666,570	10,699,975
Site development permits & fees	3,894,065	3,943,369	5,083,125	4,750,000	5,127,125
System development charges	771,845	3,511,973	1,500,000	2,500,000	2,000,000
Right-of-Way fees	1,084,060	1,084,060	1,443,680	1,161,292	0
Interest on investments	834,339	1,184,588	1,055,300	931,900	616,410
Bond/financing proceeds	726,289	3,001,332	36,257,150	35,117,150	4,000,000
Special assessments	6,409	4,908	3,500	3,400	1,300
Self-insurance charges	10,131,188	10,932,836	11,869,260	11,697,522	12,816,176
Project engineering charges	0	0	0	0	0
Miscellaneous	1,824,784	750,120	7,557,751	10,418,385	17,602,123
Sub Total Revenues	<u>\$28,123,259</u>	<u>\$34,451,658</u>	<u>\$78,664,602</u>	<u>\$79,423,660</u>	<u>\$60,558,591</u>
Expenditures:					
Personnel services	\$8,649,206	\$9,332,409	\$10,239,271	\$9,911,887	\$10,585,704
Materials & services	17,488,936	18,596,880	27,859,108	25,331,003	32,801,522
Capital outlay	4,678,377	17,662,989	55,277,884	50,706,396	56,011,361
Sub Total Expenditures	<u>\$30,816,519</u>	<u>\$45,592,278</u>	<u>\$93,376,263</u>	<u>\$85,949,286</u>	<u>\$99,398,587</u>
Revenues Over/Under Expenditures	(\$2,693,260)	(\$11,140,620)	(\$14,711,661)	(\$6,525,626)	(\$38,839,996)
Other financing sources (uses):					
Transfers in	\$12,998,386	\$15,440,067	\$12,213,843	\$13,236,718	\$21,879,648
Transfers out	(5,901,604)	(6,226,488)	(11,097,933)	(9,008,564)	(13,920,669)
Debt Service - Principal	(1,619,815)	(5,203,698)	(2,237,030)	(2,237,030)	(10,460,648)
Debt Service - Interest	(3,419,857)	(1,226,506)	(1,152,269)	(1,152,269)	(1,106,172)
Debt Service - Fees	0	0	0	0	0
Total Other Financing Sources (Uses):	<u>\$2,057,110</u>	<u>\$2,783,375</u>	<u>(\$2,273,389)</u>	<u>\$838,855</u>	<u>(\$3,607,841)</u>
Net Change in Fund Balance	(\$636,150)	(\$8,357,245)	(\$16,985,050)	(\$5,686,771)	(\$42,447,837)
Fund Balance/Working Capital					
Beginning of Year	<u>58,794,034</u>	<u>58,157,884</u>	<u>49,800,639</u>	<u>49,800,639</u>	<u>44,113,868</u>
Fund Balance (Contingency)/Working Capital					
End of Year	<u>\$58,157,884</u>	<u>\$49,800,639</u>	<u>\$32,815,589</u>	<u>\$44,113,868</u>	<u>\$1,666,031</u>

For budgeted FY 2019-20 and adopted FY 2020-21, contingency is available for appropriation upon Council approval.

The FY 2019-20 estimated column is used to project estimated ending fund balances based on updated revenue projections and spending plans. The estimated ending fund balances are carried forward to beginning fund balances available for FY 2020-21 operations. However, the FY 2019-20 budgeted column is still the legal level of appropriation.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**SUMMARY OF INCREASES AND DECREASES OF TOTAL FUND BALANCES
ALL FUNDS BY FUND TYPE**

FUND	Beginning Fund Balance	Revenues	Expenditures	Increase/(Decrease) to Beginning Fund Balance		Ending Fund Balance
				Amount	%	
Governmental Funds:						
Major Funds:						
General	\$15,483,943	\$73,537,361	\$80,081,806	(\$6,544,445)	-42%	\$8,939,498
Street	3,492,411	10,540,913	11,820,363	(1,279,450)	-37%	2,212,961
Library	1,197,191	10,374,241	10,858,302	(484,061)	-40%	713,130
Capital Projects	1,501,038	5,409,100	5,507,906	(98,806)	-7%	1,402,232
Sub-Total	\$21,674,583	\$99,861,615	\$108,268,377	(\$8,406,762)		\$13,267,821
Non Major Funds:						
Metro Affordable Housing Bond	0	9,000,000	9,000,000	0	0%	0
Building Operating	1,217,115	5,058,925	5,128,876	(69,951)	-6%	1,147,164
Community Dev. Block Grant	10,743	884,362	884,362	0	0%	10,743
Lodging Tax (TLT) Fund	2,202,041	2,250,214	3,145,714	(895,500)	-41%	1,306,541
Transportation System Dev. Charge	242,547	208,700	0	208,700	86%	451,247
Traffic Impact / Development Tax	14,553,446	2,502,912	2,895,222	(392,310)	-3%	14,161,136
General Bonded Debt	165,245	2,036,510	2,006,172	30,338	18%	195,583
Special Revenue Debt Fund	0	2,394,400	2,394,400	0	0%	0
Capital Development	14,877,633	17,410,034	32,287,667	(14,877,633)	-100%	0
Special Assessment #1	0	2,085	2,085	0	0%	0
BURA Tax Increment Fund	2,903,462	4,703,851	7,166,248	(2,462,397)	-85%	441,065
BURA Capital Project Fund	32,913,474	0	22,900,000	(22,900,000)	-70%	10,013,474
BURA Programs & Activities Fund	2,715,064	4,133,400	4,111,606	21,794	1%	2,736,858
BURA Debt Service Fund	0	7,166,248	7,166,248	0	0%	0
Sub-Total	\$71,800,770	\$57,751,641	\$99,088,600	(\$41,336,959)	-58%	\$30,463,811
Total Governmental Funds	\$93,475,353	\$157,613,256	\$207,356,977	(\$49,743,721)		\$43,731,632
Proprietary Funds:						
Major Funds:						
Water	\$11,264,478	\$22,217,500	\$27,221,629	(\$5,004,129)	-44%	\$6,260,349
Water Debt Service	69,438	4,432,187	4,432,135	52	0.1%	69,490
Water Construction	19,966,472	3,322,000	23,165,158	(19,843,158)	-99%	123,314
WIFIA Water Construction	0	29,036,500				
Sewer	10,514,591	7,453,500	8,068,196	(614,696)	-5.8%	9,899,895
Storm Drain	10,427,461	6,891,200	8,002,347	(1,111,147)	-11%	9,316,314
Sub-Total	\$52,242,440	\$73,352,887	\$70,889,465	(\$26,573,078)		\$25,669,362
Internal Service Funds, Non Major:						
Reprographics	\$150,817	\$1,155,940	\$1,212,795	(\$56,855)	-38%	\$93,962
Garage	259,527	2,155,889	2,328,962	(173,073)	-67%	86,454
Information Systems	620,832	5,297,896	5,764,596	(466,700)	-75%	154,132
Public Works Administration	167,045	1,317,598	1,412,209	(94,611)	-57%	72,434
Insurance Agency	4,028,351	14,759,275	15,078,914	(319,639)	-7.9%	3,708,712
Sub-Total	\$5,226,572	\$24,686,598	\$25,797,476	(\$1,110,878)	-21%	\$4,115,694
Total Proprietary Funds	\$57,469,012	\$98,039,485	\$96,686,941	(\$27,683,956)		\$29,785,056
TOTALS CITYWIDE	\$150,944,365	\$255,652,741	\$304,043,918	(\$77,427,677)		\$73,516,688

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

Explanation of Increases or Decreases in Fund Balances Greater than 10 Percent and Over \$100,000

Governmental Major Funds

General Fund: The General Fund accounts for most of the general operating costs of the City, which includes, the Mayor's office and programs (cultural inclusion, events, community services, facilities maintenance, public information, city recorder's office, emergency management, community dispute resolution, recycling, sustainability, neighborhood and public involvement), Police, Community Development, City Attorney, Municipal Court, Finance, Human Resources, General Engineering, Site Development and Landscaping. The projected 42% (\$6,544,445) decrease in fund balance is due to:

- Assuming that the City will expend 100% of the \$80 million in appropriations, when on an actual basis over the past 18 years the city has actually spend 95% of the budget which would result in an underspending estimated at \$4 million,
- Conservative budgeting in revenues when on an actual basis over the past 18 years the city has received 3.4% more in revenues than budgeted which would result in additional revenues estimated at \$2.5 million,
- 5.7 additional staff positions,
- Transferring \$645,000 from the General Fund to a newly created fund for FY 2016-17 called the Lodging Tax Fund to fund the Art's Program,
- \$396,000 to purchase development review process software,
- The Mayor, Council and Budget Committee's desire to not raise the General Fund's portion of the city's tax rate.

Street Fund: The Street Fund accounts for the operations and maintenance of the City's street system including traffic signals. The projected 37% (\$1,279,450) decrease in fund balances is mainly due to projected decreased revenues due to the COVID-19 pandemic. The single largest revenue source for this fund is allocation to all cities in Oregon by the State of the statewide fuel taxes and vehicle registration fees. Due to the COVID-19 pandemic and reduced traffic travel volumes, the State of Oregon estimates that revenues from fuel taxes will be reduced in the last months of FY 2019-20 and through FY 2020-21 by up to 40%. Therefore the City has reduced revenue estimates totaling \$1.6 Million over the two year period which accounts for the decreased fund balance. We will continue to review the monthly gas tax revenue stream and if the decrease continues in future years, the city will need to reduce its street maintenance expenditures.

Library Fund: The Library Fund accounts for the operation of our main library facility and a branch library. The projected 40% (\$484,061) decrease in fund balance is mainly due to the continuing increase in personnel costs (both salaries and fringe benefits), the elimination of library fines for children in FY 2018-19 and effective July 1, 2020 completely eliminating library fines for overdue items. To assist in addressing these issues, the City Council approved allocating an additional 3 cents in the property tax rate which generates approximately \$304,044 in additional revenue to the Library Fund.

Governmental Funds – Non Major Aggregate

The fund balances of the non-major governmental funds decreased by 58% or \$41,336,959. The first cause of the decrease is spending \$14.9 Million on various civic projects; the Public Safety Center, the Patricia Reser Center for the Arts, the Safety Center Plaza and Gateway, and the City Park Fountain Replacement. These projects were funded from a \$14 Million Special Revenue Bond issued in late June 2020. The second cause of the decrease is spending \$22.9 Million on various Beaverton Urban Redevelopment Agency projects including the 350 space Parking Garage and land acquisitions. These projects were funded from a \$55 Million Special Revenue Bond that was also issued in late June 2020.

Proprietary Major Funds

Water Operating Fund: The Water Operating Fund accounts for the maintenance and operations of the city's water system. The projected 44% (\$5,004,129) decrease in fund balance is mainly due to transferring \$1.6 million to the Water Construction Fund and WIFIA Water Construction Fund and spending an additional \$2.3 million in water rehabilitation and replacement projects over the normal annual amount. In addition, in response to the COVID-19 pandemic, the City Council decided to delay planned water rate increases from occurring on July 1, 2020 to December 1, 2020 which reduced revenues by \$450,000.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

Water Construction Fund: The Water Construction Fund accounts for capital construction that increases the system's capacity and is not used for rehabilitation and replacement of existing facilities which is accounted for in the Water Operating Fund. This fund receives its revenues from development activity through System Development Charges (SDC's) for connecting to the City's water system, from external funding sources such as revenue bonds or state infrastructure loans, and transfers from the Water Operating Fund. This fund's balance is projected to decrease by 99% or \$19,843,158. The large \$20 million Beginning Fund Balance is due to proceeds from a \$28 million water revenue bond issued in March 2020 and is expected to be spent down to fund the water construction projects.

Storm Drain Fund: The Storm Drain Fund accounts for the various surface water management activities including system operations and maintenance, reconstruction and rehabilitation of existing capital facilities, and new facility construction that increases the system's capacity. This fund's balance is projected to decrease by 11% or \$1,111,147 and is due to the increased funding for this year's capital improvements program when compared to previous years. This year's capital program will use \$970,000 of accumulated reserves dedicated to rehabilitate existing facilities that are deficient and \$163,000 of accumulated reserves dedicated to fund projects that increase the system's capacity. The fund's ending fund balance is projected to be \$9,316,314.

Internal Service Funds – Non Major Aggregate

The fund balances of the non-major internal service funds decreased by 21% or \$1,110,878 in the aggregate. The main cause of the decrease is the operations of the Information Systems Fund and the Insurance Agency Fund.

Garage Fund: This fund provides the maintenance, repair and fuel for the city's fleet. This fund's balance is projected to decrease by 67% or \$173,073 to a projected ending balance of \$86,454. This was a conscious decision to decrease the fund's balance to a more reasonable level especially with the stabilization of fuel prices.

Information Systems Fund: This fund provides all personal computer infrastructure, communications (data and voice) and systems programming for all city operations. This fund's balance is projected to decrease by 75% or \$466,700 to a projected ending balance of \$154,132. This fund's beginning working capital of \$650,832 includes \$230,697 in grant funding in late FY 2019-20 and will be spent this fiscal year.

Insurance Agency Fund: This fund provides for the funding of the City's insurance services; Liability and Property Insurance, Workers Compensation Insurance, Unemployment Insurance, and Medical/Dental Insurances. This fund's balance is projected to decrease by 7.9% or \$319,639 to a projected ending balance of \$3,708,712. This was a conscious decision to decrease the fund's various program balances to more reasonable levels.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**SUMMARY OF REVENUES
ALL FUNDS - BY MAJOR SOURCE**

FUND	Property Taxes	Intergovernmental Revenue	Permits, Fees & System Devel Chgs	Fines, Interest & Special Assessments
General	\$39,160,368	\$4,570,965	\$12,607,987	\$5,588,242
Street	0	8,479,000	1,865,013	51,900
Metro Affordable Housing Bond	0	9,000,000	0	0
Building Operating	0	0	4,927,125	31,800
Community Devel. Block Grant	0	786,162	0	0
Lodging Tax (TLT) Fund	974,121	606,901	0	24,000
Transportation System Dev. Charge	0	0	200,000	8,700
Traffic Impact / Development Tax	0	306,912	2,000,000	196,000
Library	3,989,845	6,190,696	0	97,500
General Bonded Debt	2,022,010	0	0	12,700
Special Revenue Debt Fund	0	0	0	0
Capital Development	0	0	0	208,210
Capital Projects	0	1,615,000	0	7,100
Special Assessment #1	0	0	0	1,300
Water	0	80,000	0	183,500
Sewer	0	2,710,000	0	195,500
Water Debt Service	0	0	0	52
Water Construction	0	0	1,000,000	322,000
WIFIA Water Construction	0	750,000	0	0
Storm Drain	0	0	385,000	163,400
Reprographics	0	0	0	2,100
Garage	0	0	0	2,100
Information Systems	0	0	0	9,000
Public Works Administration	0	0	0	3,100
Insurance Agency	0	0	0	33,300
BURA Tax Increment Fund	4,699,351 *	0	0	0
BURA Capital Project Fund	0	0	0	0
BURA Programs & Activities Fund	0	0	0	85,400
BURA Debt Service Fund	0	0	0	0
TOTAL REVENUES BY MAJOR SOURCE	\$50,845,695	\$35,095,636	\$22,985,125	\$7,226,904

* The property taxes for the BURA Tax Increment Fund represent funding from a division of tax increment.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**SUMMARY OF REVENUES
ALL FUNDS - BY MAJOR SOURCE**

Charges for Services	Miscellaneous	Inter Fund Transfers	Beginning Fund Balance	Total Available Revenue
\$1,790,000	\$2,988,712	\$6,831,087	\$15,483,943	\$89,021,304
70,000	75,000	0	3,492,411	14,033,324
0	0	0	0	9,000,000
0	100,000	0	1,217,115	6,276,040
0	98,200	0	10,743	895,105
0	0	645,192	2,202,041	4,452,255
0	0	0	242,547	451,247
0	0	0	14,553,446	17,056,358
0	41,200	55,000	1,197,191	11,571,432
0	1,800	0	165,245	2,201,755
0	0	2,394,400	0	2,394,400
0	17,013,838	187,986	14,877,633	32,287,667
0	0	3,787,000	1,501,038	6,910,138
0	785	0	0	2,085
21,904,000	50,000	0	11,264,478	33,481,978
4,520,000	28,000	0	10,514,591	17,968,091
0	0	4,432,135	69,438	4,501,625
0	0	2,000,000	19,966,472	23,288,472
0	16,425,826	11,860,674	0	29,036,500
6,335,000	7,000	800	10,427,461	17,318,661
0	0	1,153,840	150,817	1,306,757
0	0	2,153,789	259,527	2,415,416
0	0	5,288,896	620,832	5,918,728
0	0	1,314,498	167,045	1,484,643
12,816,176	335,000	1,574,799	4,028,351	18,787,626
0	4,500	0	2,903,462	7,607,313
0	0	0	32,913,474	32,913,474
0	4,048,000	0	2,715,064	6,848,464
0	0	7,166,248	0	7,166,248
\$47,435,176	\$41,217,861	\$50,846,344	\$150,944,365	\$406,597,106

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**SUMMARY OF EXPENDITURES
ALL FUNDS - BY MAJOR OBJECT**

FUND	Personnel Services	Materials & Services	Capital Outlay
General	\$55,557,340	\$14,388,478	\$1,594,975
Street	3,435,915	4,120,075	902,450
Metro Affordable Housing Bond	0	9,000,000	0
Building Operating	3,487,566	218,669	250,000
Community Devel. Block Grant	145,131	738,070	0
Lodging Tax (TLT) Fund	368,651	1,369,894	0
Transportation System Devel. Charge	0	0	0
Traffic Impact / Development Tax	197,018	0	361,073
Library	7,301,487	1,756,900	0
General Bonded Debt	0	0	0
Special Revenue Debt Fund	0	0	0
Capital Development	0	0	32,287,667
Capital Projects	0	0	5,442,000
Special Assessment #1	0	0	0
Water	3,653,736	8,156,672	6,316,585
Sewer	2,064,081	793,245	3,918,500
Water Debt Service	0	0	0
Water Construction	0	0	11,934,484
WIFIA Water Construction	0	100,000	28,936,500
Storm Drain	2,903,492	1,171,417	2,443,200
Reprographics	394,561	769,825	0
Garage	1,069,588	914,247	91,000
Information Systems	3,698,486	1,932,724	121,621
Public Works Administration	772,985	337,119	0
Insurance Agency	451,718	14,507,324	0
BURA Tax Increment Fund	0	0	0
BURA Capital Project Fund	0	0	22,900,000
BURA Programs & Activities Fund	0	3,013,650	0
BURA Debt Service Fund	0	0	0
TOTAL EXPENDITURES BY MAJOR OBJECT	\$85,501,755	\$63,288,309	\$117,500,055

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**SUMMARY OF EXPENDITURES
ALL FUNDS - BY MAJOR OBJECT**

Debt Service	Inter Fund Transfers	Contingency & Reserve	Total
\$0	\$8,541,013	\$8,939,498	\$89,021,304
0	3,361,923	2,212,961	14,033,324
0	0	0	9,000,000
0	1,172,641	1,147,164	6,276,040
0	1,161	10,743	895,105
0	1,407,169	1,306,541	4,452,255
0	0	451,247	451,247
0	2,337,131	14,161,136	17,056,358
0	1,799,915	713,130	11,571,432
2,006,172	0	195,583	2,201,755
2,394,400	0	0	2,394,400
0	0	0	32,287,667
0	65,906	1,402,232	6,910,138
0	2,085	0	2,085
0	9,094,636	6,260,349	33,481,978
0	1,292,370	9,899,895	17,968,091
4,432,135	0	69,490	4,501,625
0	11,230,674	123,314	23,288,472
0	0	0	29,036,500
0	1,484,238	9,316,314	17,318,661
0	48,409	93,962	1,306,757
0	254,127	86,454	2,415,416
0	11,765	154,132	5,918,728
0	302,105	72,434	1,484,643
0	119,872	3,708,712	18,787,626
0	7,166,248	441,065	7,607,313
0	0	10,013,474	32,913,474
0	1,097,956	2,736,858	6,848,464
7,166,248	0	0	7,166,248
\$15,998,955	\$50,791,344	\$73,516,688	\$406,597,106

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

REVENUE TRENDS AND ASSUMPTIONS

This revenue trend analysis provides a narrative review of the major revenue categories that are presented on the Summary of Revenues and Expenditures and other Financing Sources and Uses for All Funds and Fund Types schedule on page 40. For some of the major categories of revenues, ten-year trend graphs are presented. FY 2020-21 Adopted Revenues have been adjusted downward due to the expected impacts of the COVID-19 pandemic

**PROPERTY TAX LEVY
TEN YEAR HISTORY**

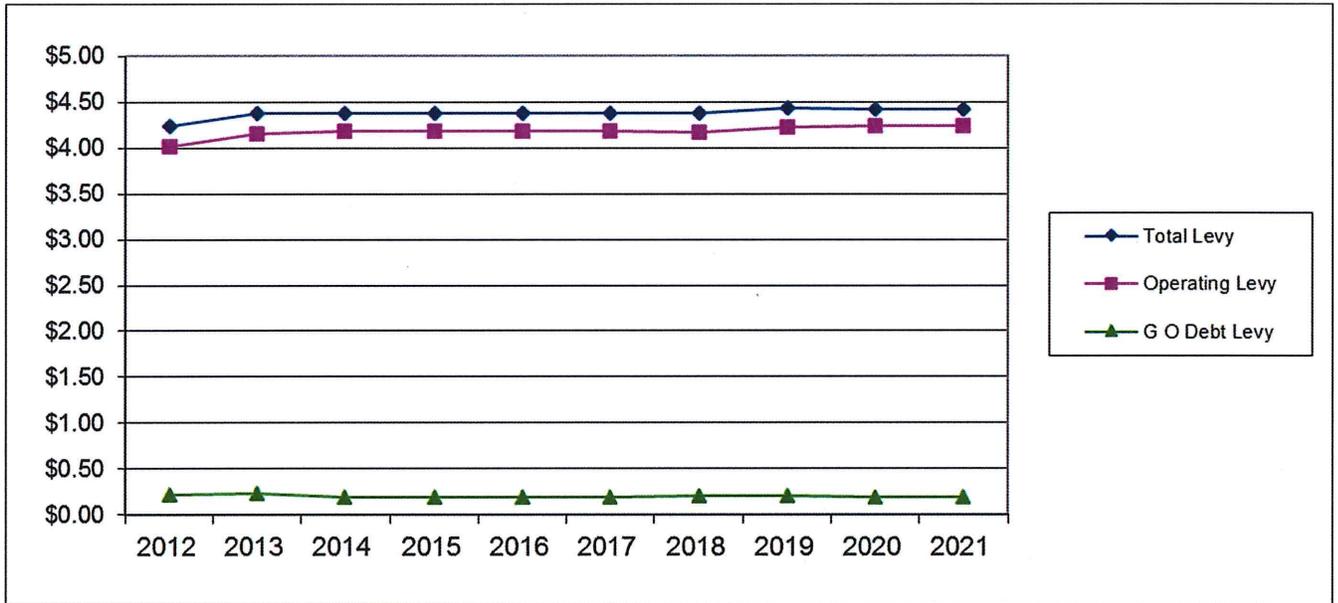


Figure 1

PROPERTY TAXES

Property Taxes are assessed using a levy rate on each \$1,000 of Taxable Assessed Valuation (TAV). The City’s TAV is established by the Washington County Assessor’s Office and is not the same as a property’s market value. On average a property’s TAV is approximately 73% of a property’s market value.

The City levies two types of property taxes, one for general governmental operations and the second for voted general obligation debt repayment. The adopted budget reflects net property tax receipts of \$44.8 million net of 5% allowance for non-collections, which is comprised of \$42.8 million for general government operations (General Fund \$38.9 million and the Library Fund \$3.9 million) and \$2 million for voter approved general obligation debt repayment.

General Operating Levy –Permanent Rate

The City’s permanent tax rate is \$4.62 per thousand of assessed valuation (the permanent rate does not include taxes for payment of general obligation debt). For FY 2020-21, the City is levying \$4.23, which is equivalent to 92% of the \$4.62 permanent levy rate. The \$4.23 levy rate will generate approximately \$45.1 million in gross property taxes when applied to the City’s FY 2020-21 estimated taxable assessed valuation. The increment between the current levy rate and the permanent levy rate is \$0.39 and it will provide a very stable tax revenue source for the next several years to meet the City’s projected operating expenses for future public safety enhancements. The \$0.39 would be equal to an additional \$4.2 million in property tax revenue for general operations. Beaverton is one of the few taxing jurisdictions in Oregon that has not levied its full permanent rate.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

General Obligation Debt Levy

The general obligation debt levy provides revenues for the repayment of the City’s general obligation bonds. The City has one general obligation bond issues outstanding:

- 2017 Public Safety Building GO Bonds – 20 Year bond issued with a \$35 Million Principal Amount and matures in June 2037 with FY 2020-21 debt service being \$2,010,010.

**INTERGOVERNMENTAL REVENUE
TEN YEAR HISTORY**

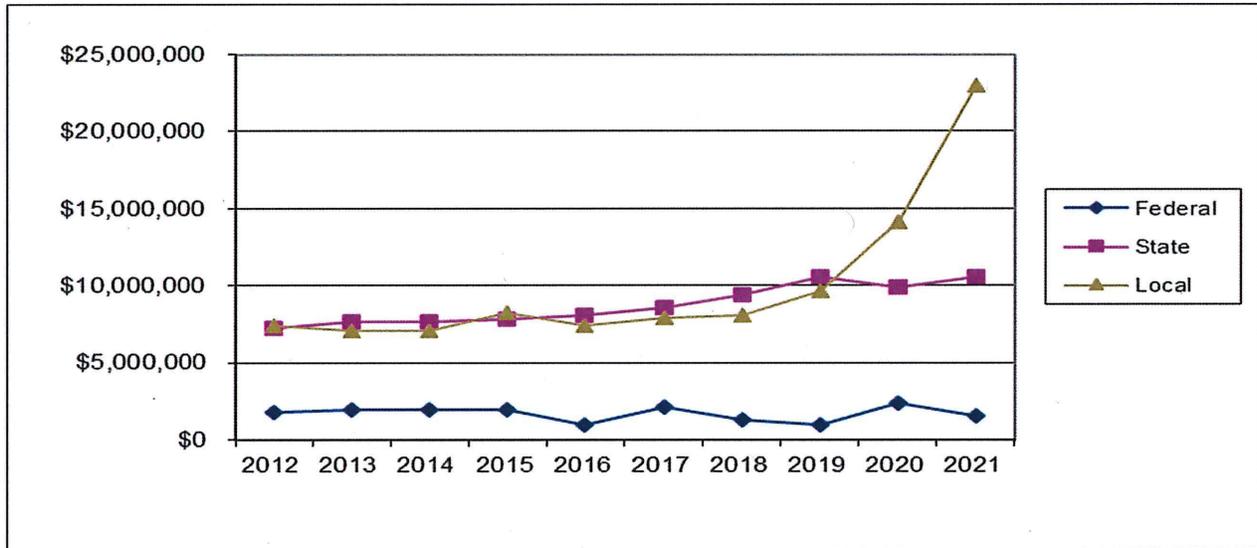


Figure 2

INTERGOVERNMENTAL

Intergovernmental revenue totals \$35,095,636 and is comprised of Federal, State, and Local revenues, and State Shared Revenues received from the State of Oregon. All the grant revenues directly support specific programs, and the programs are reviewed annually and adjusted to incorporate any changes in grant funding levels.

The Federal grant revenues total \$1,510,209 and is mainly comprised of Community Development Block Grant funding totaling \$786,162. Other Federal grant revenues includes; \$306,912 in highway construction, \$50,000 for brownfield cleanup, \$125,000 in specialty court grants, \$104,135 in emergency management grants and \$135,000 in various grants to the police department for highway safety programs (DUII Blood Draws and patrols, pedestrian safety, seat belt, distracted driving etc). For the foreseeable future, the City expects that it will continue to be an entitlement community and the block grant funding will remain at or near this level.

The State revenue totals \$11,525,051 and is mainly comprised of State Shared Revenues that are distributed by the State of Oregon totaling \$9,786,000 and \$1,501,916 in various state grants. The State collects the following taxes and shares them with its political subdivisions based upon a per capita distribution:

- \$6,463,000 in the Street Fund from the state-wide gas tax
- \$1,677,000 in the General Fund from the state-wide liquor taxes
- \$1,169,000 in the General Fund from state-wide liquor sales (state revenue sharing formula)
- \$ 370,000 in the General Fund from the state-wide marijuana tax
- \$ 107,000 in the General Fund from state-wide cigarette tax

The State grants consists of:

- \$750,000 in the WIFIA Water Construction Fund for the Purple Pipe Project
- \$700,000 in the Capital Projects Fund for the Fanno Creek Trail
- \$ 36,220 in the General Fund for dispute resolution services
- \$ 15,696 in the Library Fund for the Ready to Read program.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

The trend over the past three years is that these revenues are slightly increasing each year (except for cigarette taxes) and this trend is expected to continue. The increase from FY 2016 levels reflect an additional 4 cents gas tax increase beginning January 2018 and another 2 cents effective January 1, 2020. The state legislature has approved future 2 cent increases to the gas tax to be effective January of 2022 and 2024. The slight reduction in FY 2020 state revenues reflects reduced gas tax generation due to the COVID-19 pandemic causing reduced driving.

Local Intergovernmental revenue totals \$22,997,511 with the majority (\$9,712,901) provided by Washington County for the following:

- \$6,175,000 in the Library Fund from a county wide property tax levy for consolidated library services
- \$1,700,000 in the Street fund From a new county-wide motor vehicle registration fee
- \$ 606,901 in the Transient Lodging Tax Fund for the city’s portion of a county-wide transient lodging tax
- \$ 316,000 in the Street Fund from a 1 cent count-wide gas tax
- \$ 915,000 in the Capital Improvement Fund for street construction projects

In addition the city receives grant funding from the regional government consortium Metro totaling \$9,638,000 for the following:

- \$9,145,000 for assistance with a affordable housing projects
- \$ 278,000 for planning grants
- \$ 215,000 in recycling grants.

All of these local revenues are ongoing and are expected to continue in future year’s budgets.

Beginning in FY 2010 the budget includes contributions from the regional sewer system provider (Clean Water Services) towards sewer rehabilitation projects to reduce groundwater inflow and infiltration. CWS’s contributions have been as follows:

- \$1.7 million in FY 2012
- \$777,000 in FY 2013
- \$1 million in FY 2014
- \$1.7 million in FY 2015
- \$2.7 million in FY 2021

**FEES, LICENSES, AND PERMITS
TEN YEAR HISTORY**

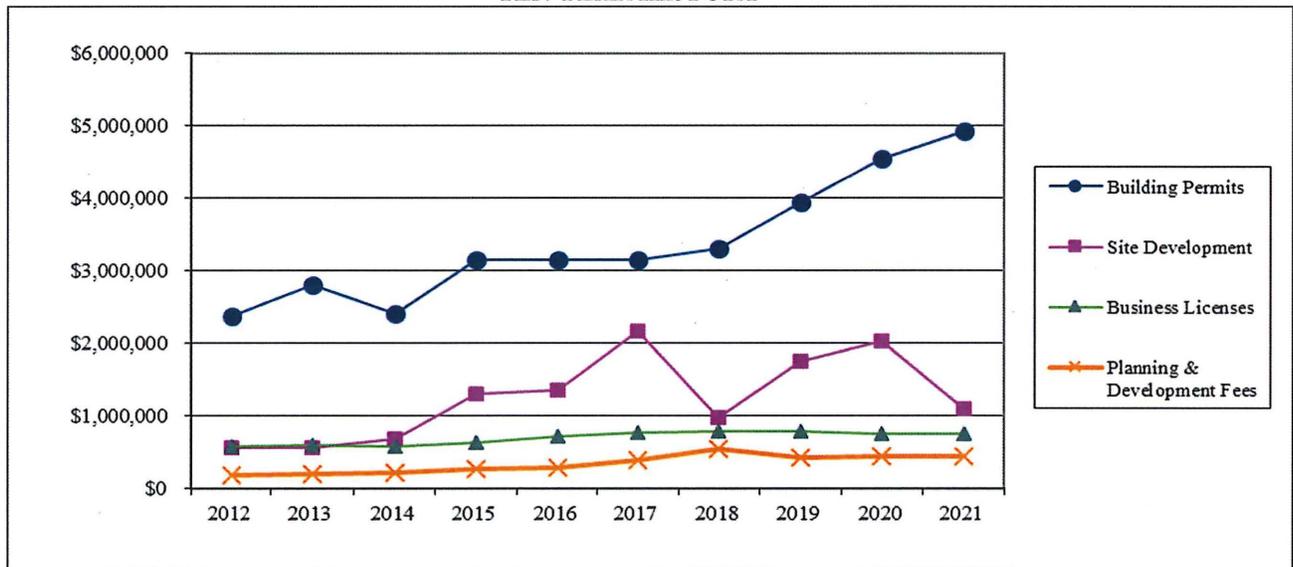


Figure 3

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

FEES, LICENSES, AND PERMITS

This revenue category includes business license fees, building permits and fees, and planning development review fees. Since FY 2012, revenues have increased in relation to the slowly improving economy. FY 2021 revenues, like FY 2020, will be increasing due to new subdivisions developments are based on issuing permits for 200 single-family dwelling units, 747 multi-family units and 10 commercial buildings.

For Beaverton’s future development, approximately 544 acres of Urban Reserve Area 6B (total 1,776 acres), known as South Cooper Mountain (SCM), was annexed into the City in 2013. This 544 acre area will provide the community a potential of approximately 3,500 future housing units, a new high school and a small neighborhood commercial area. The first to develop is the intersection of Scholls Ferry Road and 175th Avenue with a new high school and an apartment and townhouse complex underway. Allowing another year for initial construction, it is likely that permit fees from building permits issued in the SCM area could result in significant increases in revenue streams starting FY 2020-21 and continuing through FY 2025-2026.

The remaining 1,236 acres in Urban Reserve Area 6B is subject to future Metro Urban Growth Boundary (UGB) expansion decisions. Assuming the remainder of the area is added to the UGB in the next 10 years, the same kind of detailed community plan would need to be developed prior to urbanization.

Business license fees are stable and show a general increase from the low point in FY 2010 as the general economy continues to slightly improve, as reflected in Figure 3. Beginning FY 2015-16 there was a slight increase in the license fee that generated an additional \$130,000 in revenues annually.

**SYSTEM DEVELOPMENT CHARGES AND TRAFFIC IMPACT FEES
TEN YEAR HISTORY**

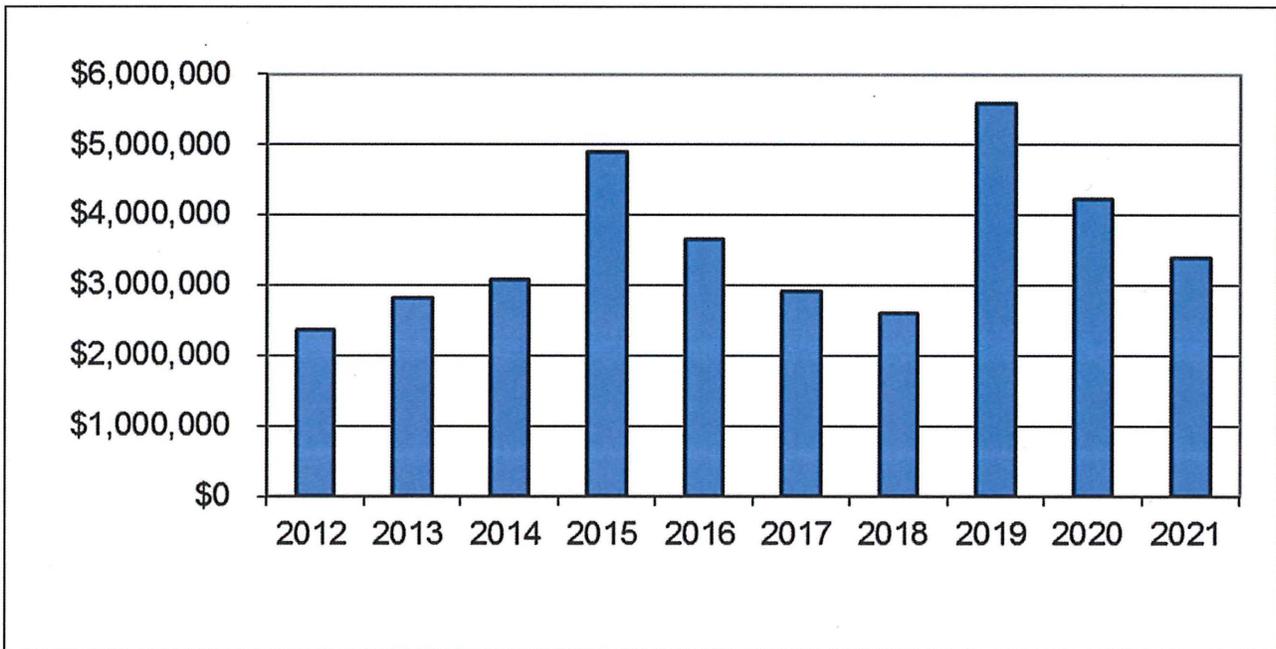


Figure 4

SYSTEM DEVELOPMENT CHARGES AND TRAFFIC IMPACT FEES

System Development Charges (SDCs) are assessed on new commercial and residential properties to connect to and use the existing capacities of the water, sewer and storm drain systems. Traffic Impact Fees (TIF) and the successor Transportation Development Tax (TDT) are similar to the SDCs in that they are assessed on new commercial and residential development based upon the number of traffic trips that the development will generate. The City can use the SDC and TDT revenue only for system capacity improvements.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

The revenue trend, presented in Figure 4, has fluctuated in similar relation to the fluctuations in building permit, site development, and planning fee revenues. For FY 2021, SDC and TDT revenue is estimated using the same assumptions as the building permit revenues, which are based upon 200 single-family dwelling units and 747 multi-family units and 10 commercial buildings. FY 2015 and FY 2019 shows significant increases which was due to the re-development of a large commercial properties and site development fees in the new South Cooper Mountain residential development. Water SDCs and the TDT rates were held below scheduled levels for the past several years in order to not be a burden on new development.

**RIGHT-OF-WAY FEES
TEN YEAR HISTORY**

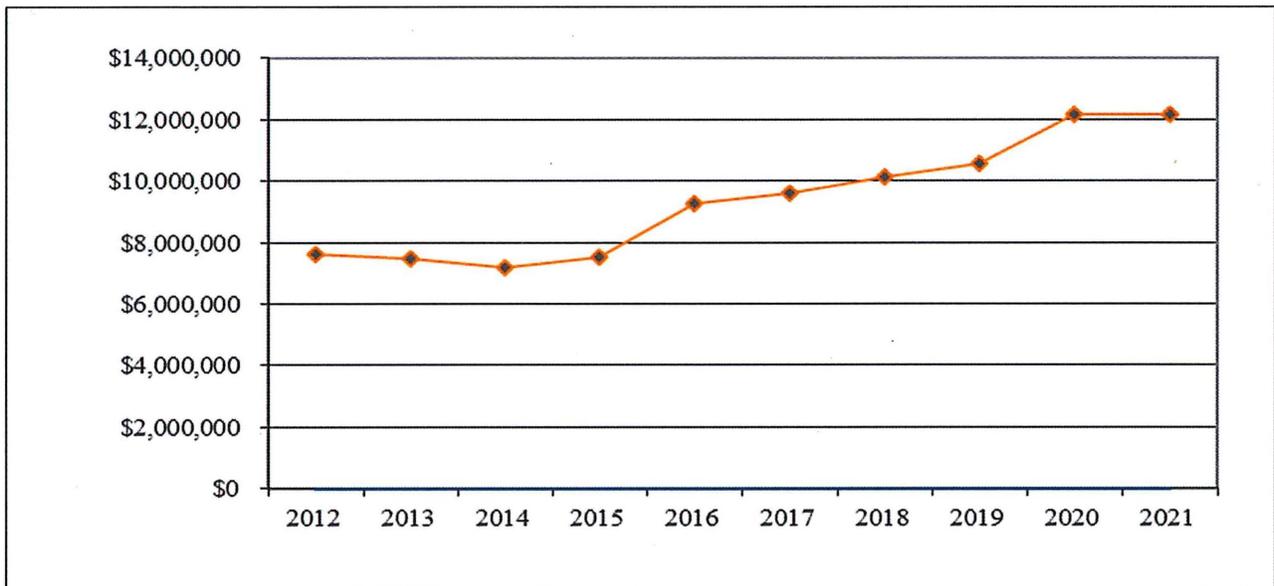


Figure 5

RIGHT OF WAY FEES

Right of Way fees are assessed on the various utilities that use the City's right of way and totals \$12,161,400. The fees are collected based upon rates applied to the gross utility operating revenues generated within the City's corporate limits. The Right of Way fee rate is generally 5%. The electrical utility generates the largest share of the right of way fee revenue (\$4,099,000) and with electricity usage being weather sensitive, fluctuations can occur from year to year. The significant increase for FY 2015-16 is due to increasing the right of way fee tax on natural gas from the previous 3.0% to 5.0% and on electricity from the previous 3.5% to 5.0%. This increased right of way revenues by \$1.4 million annually. The general increase beginning in FY 2017 reflects the City enacting a general Right of Way Ordinance (ROW) on all utilities and telecom providers including other governmental water districts operating in the City, with a large increase occurring in FY 2019-20, when Comcast began paying the 5% ROW fee on its telecommunications services generating approximately \$1.3 million in additional revenues.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**FINES AND FORFEITURES
TEN YEAR HISTORY**

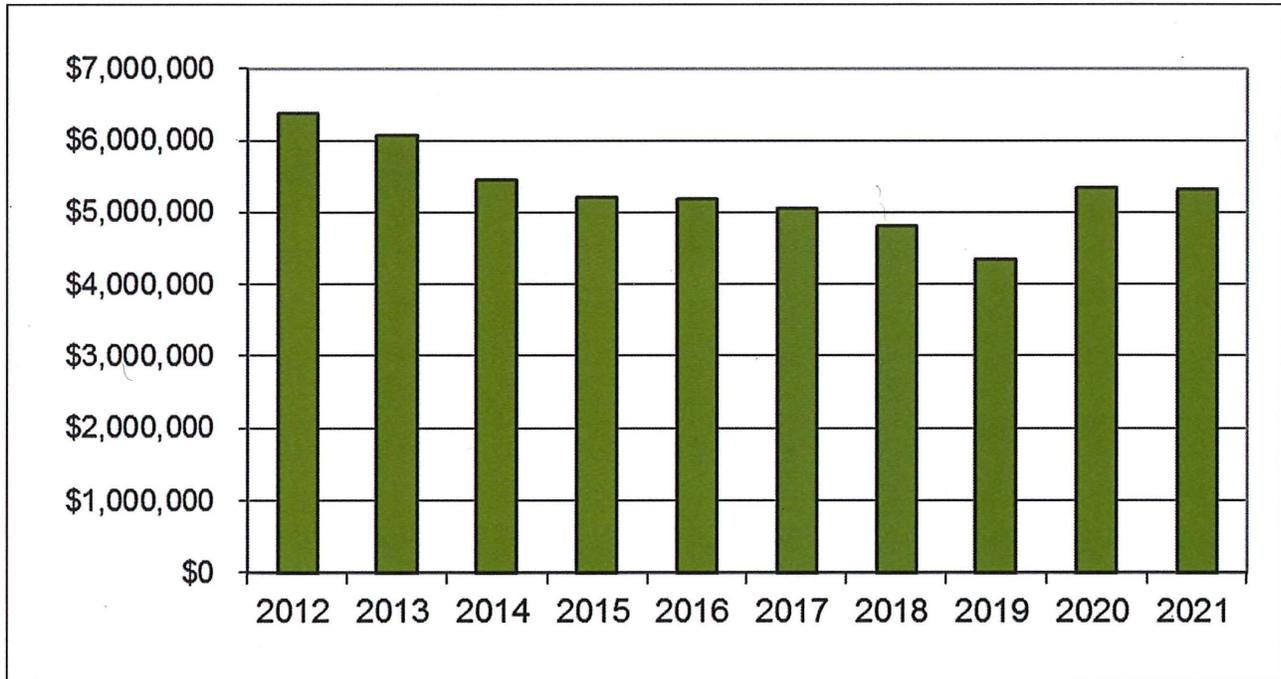


Figure 6

FINES AND FORFEITURES

Fine and Forfeiture revenues are received from the City's Municipal Court operations. Citations are generated from three sources, citations issued by the regular traffic patrol division, citations issued through ten red light cameras that are deployed at four intersections, and through two photo radar speed vans that are deployed at various locations throughout the city.

For FY 2014, the City saw a decrease in revenues from FY 2012 levels as the State Legislature changed the fine structure for all traffic violations issued after December 31, 2011. The Legislative change removed local jurisdictional control of setting fine amounts within a fine range structure established by the State to a set state-wide uniform single fine amount based on the class of violation. Prior to the change, Beaverton had set its various fine amounts at rates that were greater than the now statewide uniform fine amounts. Therefore, citation revenues will continue to decrease from the levels experienced in FY 2012. FY 2015 through FY 2019 reflects the leveling off of the citation revenues to the trend that is expected in future years. FY 2020 and 21 shows a significant increase due to enacting photo intersection speed citation on the four intersections that were monitoring red light violations. Citations are issued when a vehicle is travelling through an intersection at greater than 10 miles per hour over the posted speed limit.

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**INTEREST ON INVESTMENTS
TEN YEAR HISTORY**

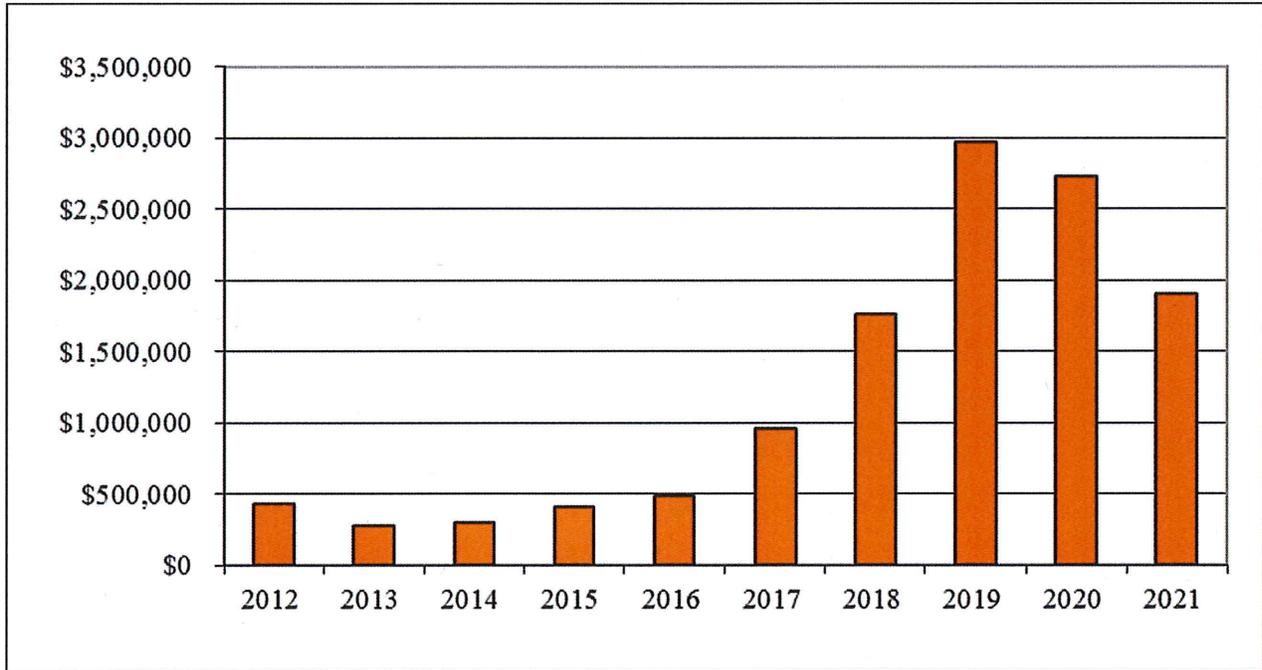


Figure 7

INTEREST ON INVESTMENTS

This revenue source is dependent on two factors, the short-term interest rates and the amount of resources available for investment. Since the financial crisis in FY 2008, the City's investment portfolio's interest earnings have significantly decreased and started to increase in FY 2015 as shown in the above graph. The amount of resources invested has remained stable over the past three years as fund contingencies have reached their preferred targets. On average the City has approximately \$85 million in its investment portfolio. Therefore, the volatility of interest earnings (Figure 7) is due to the fluctuation of interest rates through FY 2017. Beginning in FY 2018, the portfolio increased by \$35 Million from Bond Sale Proceed on the Public Safety Building and FY 2019 reflects an additional \$18 Million in Bond Sale Proceeds from the recent Water Revenue Bond Issue. For FY 2021, interest earnings are estimated based upon using 1.40% average interest earnings rate which will be re-evaluated mid-year due to the recent downturn in investment earnings due to the COVID-19 pandemic.

SPECIAL ASSESSMENTS

This revenue is the annual portion (principal and interest) that property owners pay on their special assessments. Special assessments are liens against the benefiting property for constructing certain improvements through local improvement districts. The trend reveals a continuing decline reflecting that most of the special assessments have been paid off. The amount budgeted for FY 2021 represents the actual amount of annual special assessment payments that are due during the fiscal year.

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UTILITY SERVICE REVENUES
TEN YEAR HISTORY

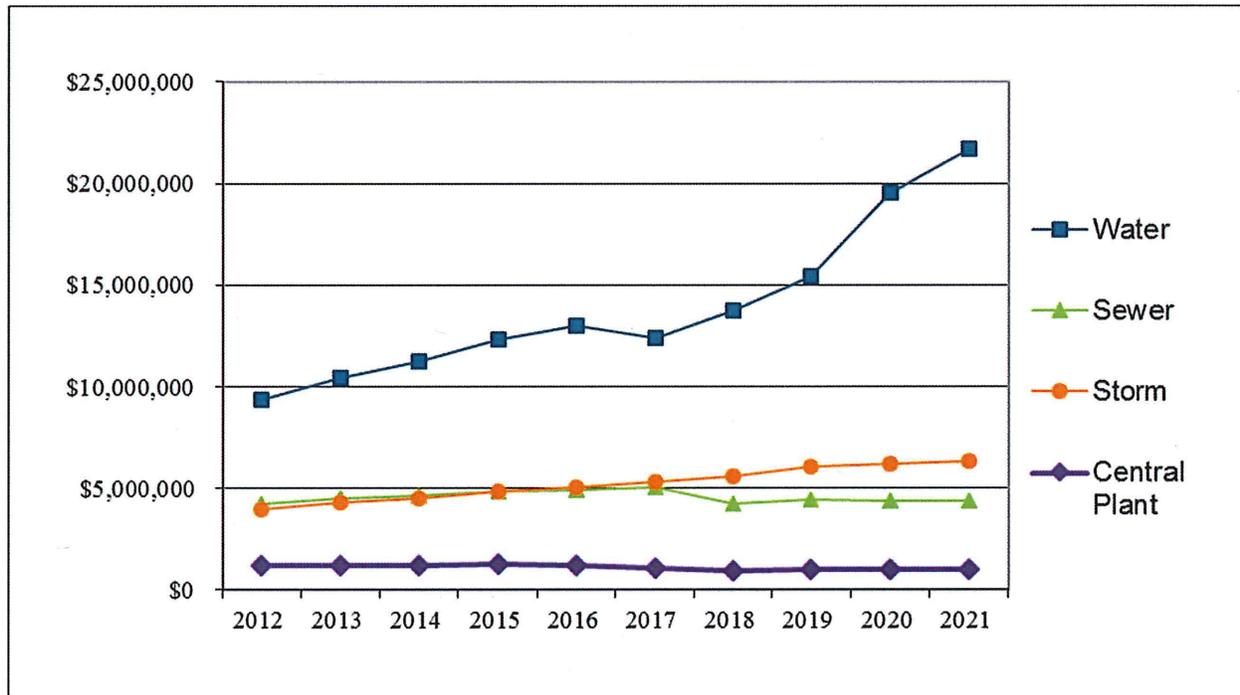


Figure 8

CHARGES FOR SERVICES - UTILITY SERVICE CHARGES

Utility Service Charges represent citizens' payments to the City for utility services (water, sewer and storm drain). Revenues from utility service charges have increased due to increases in our customer base and in certain utility rates, as reflected in Figure 8. The number of customer increases between .50% and .75% per year for all utilities, annually.

The Water Fund's FY 2021 adopted budget reflects an annual 10 cent rate increase that has occurred since FY 2009 except for one year FY 2017 in which the City Council opted not to enact the annual rate increase as reflected in the trend line. In addition the FY 2021 adopted budget includes an additional 56 cent rate increase effective December 2020 for debt service on a new \$28 million water revenue bond that was issued in April 2020 and also an upcoming loan from the State for \$20 million. This trend line also reflects that FY 2017 was a cooler year for summertime irrigation. FY 2021's summer weather pattern is expected to be normal and with the water consumption rate 3.25% increase water revenues are expected to increase.

In addition to the water consumption rate, the City also charges a monthly demand charge (sometimes called a meter charge or a base charge) that is based upon the meter size. FY 2021 includes a 6.25% increase to the monthly meter demand charge, with the largest number of meters being 5/8 inch meters. This meter size serves single-family residences and the monthly rate increase by \$1.00 from the previous \$16.00 rate to the new \$17.00 rate. These revenues are used to continue the City's water system rehabilitation program to replace aging waterline in the City's older sections. In the past nine years, the City has spent \$17 million on rehabilitation projects.

The City's sewer rates are set by a regional agency, Clean Water Services (CWS), with the revenues shared between CWS and the 7 cities in the sewer district. The cities retain 16.4% of the revenues collected and remit 83.6% to CWS. FY 2021 reflects a 0% increase to the sewer rates authorized by the CWS Board of Directors. CWS operates the treatment plant, pump stations and trunk lines larger than 21 inches. The cities maintain sewer lines up to 21 inches within their corporate boundaries.

In addition to the sewer rates set by CWS, the City has enacted a \$2.00 surcharge per Equivalent Dwelling Units. The \$2 surcharge raises an additional \$1.3 million annually. The surcharge revenue is used to fund a rehabilitation and

CITY OF BEAVERTON, OREGON
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replacement program. This program will upgrade current existing systems that are failing or deficient and FY 2021 includes \$1 Million in construction projects for the rehabilitation and replacement program.

The monthly base storm drain rate is also set by CWS with the revenues shared between CWS and the City. The base charge established by CWS is \$9.75 per Equivalent Service Unit (a single family resident is one ESU) which reflects a \$0.50 increase over last year's rate of \$9.25. Of the base charge, 25% (\$2.44) is remitted to CWS and the City retains the balance 75% (\$7.31) which is used for operating the storm drain system. The storm revenue trend line in Figure 8 reflects steady increases from the annual rate increases as approved by CWS board of directors and also similar to the Sewer Rate, reflects that for FY 2021a 0% rate increase on the storm water rates.

In addition to the \$9.75 base monthly charge, the City has enacted a \$2.00 storm drain surcharge per ESU. The \$2 surcharge raises an additional \$1.4 million annually. The surcharge revenue is used to fund a rehabilitation and replacement program. This program will upgrade current existing systems that are failing or deficient and FY 2021 includes \$3.7 million in construction projects for the rehabilitation and replacement program.

The Central Plant is a heating and cooling system that has the current capacity to provide these services to 1 million square feet of office and residential space. Currently the plant is servicing only 330,000 square feet to 5 buildings in The Round development. The ultimate build out of The Round development is designed to include an additional 5 buildings with up to 572,000 square feet of conditioned space. As reflected in the trend graph, the revenue has been stable and no change will occur until additional office and residential space is constructed.

SELF INSURANCE CHARGES

The Self-Insurance Charges represent payments from the City's operating funds for the various insurance coverages; general liability, property casualty, and employee medical, dental, unemployment and worker's compensation. The medical insurance coverage represents the major component of these charges. The City has been able to minimize rate increases by restructuring our medical plan coverage. The City has incorporated all employee groups (2 unions and management) under the same medical benefit program. The medical program is comprised of two plans:

1. Kaiser Permanente (HMO)
2. Preferred Provider Plan (P500)

The City covers 100% of the HMO and 95% of the P500 premium for all employees. The FY 2021 budget reflects a medical benefits package that will result in an overall 6.93% increase in medical insurance expenses over FY 2020's levels.

BOND/FINANCING PROCEEDS

FY 2017 reflects a total of \$38,452,459 in financing proceeds comprised of:

- \$34,999,828 Voter Approved General Obligation bonds to finance building a new Police Public Safety Building. Prior to this new bond issue, the city had last issued Voter Approved GO bonds in FY 1999 for the construction of a new Library Building.
- \$347,645 in loan proceeds from the State's Infrastructure Finance Authority to assist the city in construction Aquifer Storage and Recovery Well Number 5. The total loan amount is \$5 million with \$750,000 being forgivable resulting in a net future payable of \$4,250,000 at a 2.96% interest rate
- \$2,921,900 in line of credit proceeds for the Urban Redevelopment Agency to fund development incentives (\$1,121,900), land acquisition (\$1,800,000).
- \$183,086 in short term borrowing for the Urban Redevelopment Agency to fund design stages of the parking garage on Lot 2 at The Round project.

FY 2018 reflects a total of \$21,879,201 in financing proceeds comprised of:

- \$21,152,912 in Water Revenue Bonds to finance water system capacity improvements.
- \$726,289 in short term borrowing for the Urban Redevelopment Agency to fund design stages of the parking garage on Lot 2 at The Round project (\$202,604) and for land acquisitions (\$523,685).

FY 2019 Estimate reflects a total of \$3,823,592 in financing proceeds comprised of:

- \$3,001,332 in short term borrowing for the Urban Redevelopment Agency to fund design stages of the parking garage on Lot 2 at The Round project (\$577,563) and for land acquisitions (\$2,423,769).

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FY 2020 Budget reflects a total of \$146,762,405 in financing proceeds comprised of:

- \$55,000,000 in Special Revenue Bonds for the Beaverton Urban Redevelopment Agency (BURA) to provide \$35 Million for construction projects, \$19 Million to repay the Line of Credit facility and \$1 Million for BURA operations of which \$426,068 was for the cost of the bond issuance.
- \$33,758,996 in Water Revenue Bond Issue to finance water system capacity improvements.
- \$21,152,996 in Special Revenue Bonds to finance the City's share of the construction of the Patricia Reser Center for the Arts facility. The project's total cost is approximately \$46 million of which Ms. Reser has pledged \$13 million and the remaining funding has been raised through a capital campaign.
- \$16,078,100 in line of credit proceeds for the Urban Redevelopment Agency to fund the construction of a parking garage on Lot 2 of The Round development project.
- \$14,104,329 in Special Revenue Bonds for City Civic Construction projects for:
 - \$7,052,165 for the Public Safety Center's construction funding gap,
 - \$2,518,630 for the City Park Fountain reconstruction
 - \$1,640,000 for the Public Safety Center Plaza and Gateway
 - \$1,200,000 for the Central Plant expansion to serve the PRCA and Parking Garage
 - \$1,693,534 for other City projects of which \$33,735 was used for bond issuance costs and the remaining \$1,659,799 available for future projects such as the Griffith Park building remodel or Rail Road Quite Zones.
- \$1,272,000 in loan proceeds from the State's Infrastructure Finance Authority to assist the city in construction Aquifer Storage and Recovery Well Number 5. The total loan amount is \$5 million with \$750,000 being forgivable resulting in a net future payable of \$4,250,000 at a 2.96% interest rate.
- \$5,395,984 in short term borrowing for the Urban Redevelopment Agency to fund the expenditures budgeted in the BURA Program and Activities Fund 903 (\$3,117,150), property acquisitions (\$2,203,834) and parking pay station project (\$75,000).

FY 2021 Budget reflects a total of \$20,425,826 in financing proceeds comprised of:

- \$11,299,471 in loan proceeds from the Federal Government's Water Infrastructure Financing and Innovation Act for water construction projects.
- \$2,452,355 in loan proceeds from the State of Oregon's Infrastructure Financing Authority for the water systems Aquifer Storage and Recover Well Number 5
- \$1,337,000 in loan proceeds from the State of Oregon's Infrastructure Financing Authority for the water system's North Transmission Line
- \$1,337,000 in loan proceeds from the State of Oregon's Public Works Fund also for the water system's North Transmission Line.
- \$4,000,000 in short term borrowing for the Urban Redevelopment Agency to fund the expenditures budgeted in the BURA Program and Activities Fund 903

MISCELLANEOUS

FY 2020 Miscellaneous Revenue levels are higher than other years due to receiving \$6 million from private donors for the construction of the Patricia Reser Center for the Arts Facility.

INTER-FUND TRANSFERS

Inter-fund Transfers comprise of charges to the City's operating funds for services provided and include; reprographics, garage fleet maintenance, information systems, geographic information systems (GIS), and facility administration. The revenues are determined based upon the cost of providing the internal services. The costs are apportioned to each operating fund based upon its usage of the services.

Inter-fund transfers also consist of capital construction transfers from the General Fund, Storm Drain Fund, Street Fund and Transportation Development Fund to the Capital Projects Fund and the Capital Development Fund. The transfers are designated for specific street, utility and civic construction projects through the Capital Improvement Plan, which is summarized later in this section.

A complete detail of each Fund's Inter-fund transfers is presented on pages 493 to 496.

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CAPITAL OUTLAY SPENDING AND CAPITAL IMPROVEMENTS PROJECT FUNDING

As part of the budget process, City departments request operating capital needs to meet the following objectives; safety requirements, replacement schedules, and improved operational efficiencies. All capital requests are reviewed by the Mayor, and the Finance Director and then prioritized and recommended for funding based upon these objectives. This year's available capital outlay funding was sufficient to fund all the necessary requests. The complete list of operating capital (mainly vehicles and equipment) along with capital infrastructure improvements is presented on pages 74 through 83.

In conjunction with the budget process, the City prepares a separate ten-year Capital Improvements Plan (CIP). Appropriations for the Fiscal Year (FY) 2020-21 CIP projects are incorporated into the FY 2020-21 budget. The complete CIP is presented in a separate document. The CIP is an essential implementation tool for managing our growing city's assets in a collaborative manner that incorporates city plans and policies, with the Comprehensive Plan being the overarching plan that includes all master plans and strategic documents that are key to the CIP. The City's CIP can be found on our website at <https://www.beavertonoregon.gov/225/Capital-Projects>. To obtain a copy, please contact the Finance Department by mail at PO Box 4755, Beaverton, Oregon, 97076-4755, by email at financemail@beavertonoregon.gov, or by phone at 503-526-2241. The following is the CIP document's introduction section, which explains the process and highlights the various construction projects.

Highlights of the CIP for FY 2020-21 follow.

Introduction to the Fiscal Year 2020-21 CIP

The Capital Improvement Plan (CIP) is developed annually by City staff from multiple departments and adopted by the Beaverton City Council. The CIP is the road map for capital projects that will be planned, designed, and constructed over the next decade to meet the Council's priorities. These projects are varied and support community development, rehabilitate and expand on existing utility infrastructure, and promote safety and accessibility in the City's transportation system. While priorities, timelines, and project scopes can change over the years, the focus of the CIP will always be to build a better Beaverton. Civic work is focusing the completion on large transformative projects in the City. The Public Safety Center will be completed early in FY 20-21 and the Patricia Reser Center for the Arts will be completed in FY 21-22. After these two large projects are completed, the civic CIP will begin to switch focus toward Beaverton Urban Redevelopment Agency (BURA) projects. The City also plans to rebuild the Library Fountain in the coming fiscal year. Most transportation work will focus on design and right-of-way acquisition for upcoming projects. Some larger transportation projects, including the Westgate/Dawson Intersection Realignment, Western Ave, and Allen Blvd (Scholls to 92nd) projects, will begin construction in the latter half of FY 20-21 and will be completed in the following fiscal year. Staff continue to design and construct active transportation and traffic calming projects throughout the City. Water projects continue to be a focus of City engineering staff. Several large water capital projects are in various stages of design or construction and this will continue for the next 10 years. The continued development of South Cooper Mountain, future annexation of Cooper Mountain Urban Growth Boundary (UGB) expansion, investment in our aquifer storage and recovery (ASR) system, partnership in the Willamette Water Supply Program (WWSP), and transfer of Tualatin Valley Water District (TVWD) customers to the City water service all require significant capital and staff time investments. In 2020, Public Works staff coordinated with Finance department staff to apply for a federal Water Infrastructure Finance and Innovation Act (WIFIA) loan that will help to fund many of these large projects over the next decade. Sewer projects will mostly focus on pipe rehabilitation and Inflow and Infiltration (I&I) reduction in the coming years. The Erickson Trunk Sewer Trunk Upsizing project is an example of this type of work, and that project be constructed in two phases in the upcoming fiscal years. Future annexation of the Cooper Mountain UGB expansion will require capital improvements and pipe sizing projects that will allow for large residential developments. The types of storm drainage projects vary greatly in FY 20-21. The focus of staff will be on the first citywide stormwater master plan since 1994 and the Cooper Mountain Utility Plan. These two master plans will guide the stormwater CIP over the next several years. Staff will also continue to work on pipe rehabilitation projects and the Watson Stormwater Outfall facility construction that will help to facilitate development within the BURA limits.

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Fiscal Year 2020-21 New Projects List:

Civic

None

Transportation

3416	Downtown Beaverton Rail Safety Improvement Project (Rail Quiet Zones)
5206	Hall & Sabin Crossing Improvement
5207	Beard Rd & 151st Crossing Improvement
5208	Bonnie Brae (Murray Blvd to Menlo Dr) Traffic Calming
5209	Barlow Rd (Murray Blvd to Wilson Ave) Traffic Calming
5210	Hall Blvd (Ridgecrest Dr - Hwy 217) Overlay

Water

4135	Griffith Dr 8-Inch Waterline
4169A	Nimbus North - Hall to Denney Commerce Center (System Upgrade) - Phase 1
4169B	Nimbus North - Hall to Denney Commerce Center (System Upgrade) - Phase 2
4169C	Nimbus North - Hall to Denney Commerce Center (System Upgrade) - Phase 3
4198	SW Wilson Ct (Kimberly - Hart) Waterline Replacement
4199	PRV Decommissioning

Sanitary

6105	Erickson Trunk Basin I&J Reduction Project
6106	Sewer in ODOT HWY 217 ROW Improvements

Storm

None

Public Involvement

Hundreds of needed capital projects have been identified through the Community Vision Access Plan, master plans, and the BURA Action Plan. All of these plans had public involvement to some degree. The City's CIP is comprised of the highest priority capital projects from these adopted documents. On January 7, 2020, staff presented City Council with a schedule for the FY 2020-2021 CIP, which included a tentative public involvement plan for the CIP process that staff are continuing to refine. The CIP public involvement plan has two primary objectives:

1. Inform stakeholders that the City is taking steps to implement existing adopted plans, which were developed with their input.
2. Consult with stakeholders to listen, acknowledge possible concerns, and gain feedback on draft proposals.

Staff connect with multiple stakeholders during the CIP process. These stakeholders include: Beaverton residents, business organizations (such as the Westside Economic Alliance and Beaverton Downtown Association); neighborhood associations; City boards and commissions; and partner agencies such as Washington County, Tualatin Hills Park & Recreation District, Beaverton School District, Joint Water Commission, Clean Water Services, Oregon Department of Transportation, TriMet, Willamette Water Supply Program, and the Tualatin Valley Water District. With so many different types of stakeholders, staff must connect with them in different ways. Tools that staff use include interested parties/project mailings lists, newsletters, fact sheet handouts, mailers, map-based online public comment, project websites, City calendar, presentations, in-person and virtual open houses, and social media. Staff will continue to look for additional ways to connect with stakeholders in the future. The CIP project team will follow up with stakeholders who have provided input during the CIP process to relay how their input was used, and whether it influenced decisions. The same tools used to connect with stakeholders will be used to follow up.

Funding

The funding for CIP projects planned for Fiscal Year 20-21 are facing a unique challenge in the COVID-19 pandemic. City staff are expecting reductions in revenues for the many funds that support the construction of capital

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improvements, and extent and of the reductions is impossible to predict currently. Staff will be continually monitoring revenues and will remain flexible in the planned schedule of projects. Some projects could be delayed to later years while others will have to maintain their schedules due to many factors. While delaying some projects may be necessary, it has a domino effect in later years and, at this time, staff are confident in the ability to responsibly deliver the projects proposed in the CIP. The reductions in revenues has magnified some funding challenges that already existed prior to the COVID-19 pandemic. Because of this, staff will be doing in depth revenue and expenditures predictions for the next ten years in each of the enterprise funds and the street fund. An in-depth analysis was already done for the water fund in preparation of the City's WIFIA loan application that will serve as the blueprint for the analysis of the other funds. Staff will be bringing each of these analyses to City Council for review and discussion in FY 20-21.

Modifications and the Future of the CIP

The CIP project team is always searching for ways to improve and innovate the CIP document and process. In FY 2020-21, the team chose to focus on four areas of improvement:

1. Expansion to a 10-year CIP – Engineering staff have continued to expand the future projects list out to ten years where possible and incorporating future revenue and funding projections.
2. Include all aspects of the right-of-way – At the direction of City Council, staff are striving to include all aspects of infrastructure work within the right-of-way in the CIP (e.g., ramps, sidewalks, bike lanes, and street lights).
3. Optimize the CIP online database – The CIP project team worked with City Finance and Information Services Division (ISD) staff to refine the online database. The online database now communicates with financial software and will help with future project accounting and management.
4. Creation of a CIP Web Map – The project team worked with City GIS and Web Team staff to create a new interactive web map in the City's map center. This map allows City residents to see all current and future CIP projects in the City, and allows Project Managers to make daily updates to project webpages to keep residents informed of the progress of these projects.

City staff are excited about building upon these CIP improvements and continuing to innovate and refine the CIP. Expanding to a 10-year CIP and including all aspects of infrastructure in the right-of-way will lead to better coordination between utilities and transportation, and will encourage projects to package together design and construction work. Converting the CIP to an online database that is updated by individual project managers has allowed the CIP team to keep the database up-to-date and store more information about projects for future analysis. A push for more sustainability may ultimately lead to an online only document that will be more accessible for Beaverton residents. Going forward, the CIP will not only be an outline of improvement projects for streets, utilities and neighborhoods, but one that includes more active participation from the community as well. As the City moves further into a paper-free, digital age, staff recognize that our CIP needs to follow the same path. A new and improved website with real-time project updates, and an interactive map will help residents easily identify projects in their area to keep them informed on project news that affects their neighborhood and commute. Tools like these are leading to more public involvement and engagement with the community.

Residents Requests

So far in FY 2020-21, there have been twenty (20) resident CIP nominations. Most of the requests were for construction of transportation projects in different areas of the City. Eleven of the nominations were for sidewalk projects, including four for a sidewalk on Marjorie Ln between Scholls Ferry Rd and 101st Ave. There were two nominations for the extension of 125th Ave. There were also single nominations each for broadband, drainage, irrigation, and rail crossing projects. Residents may recommend projects to be considered in future CIP budgets by sending their requests to the City's Public Works Department through the City website at: <http://apps.beavertonoregon.gov/CapitalProjects/projectrequestform.aspx>. Upon receipt, City staff will evaluate each request and respond to the requestor in writing with the course of action proposed by the City. The City is particularly interested in recommendations that help eliminate or reduce the risk of personal injury or damage to private property, such as perennial flooding problems. The FY 2020-21 CIP budget includes maintenance and repair projects that address known and unreasonable risks to private property. Additional information on the City's CIP is available on the City's website (www.beavertonoregon.gov). The CIP Interactive Map continues to be the easiest way to see what and where CIP projects are proposed.

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General Fund 5-Year Projections 2021-2025

	FY 2020-21 Adopted	FY 2021-22 Projected	FY 2022-23 Projected	FY 2023-24 Projected	FY 2024-25 Projected	FY 2025-26 Projected
Revenues:						
Taxes	\$ 39,851,368	\$ 39,869,981	\$ 41,120,920	\$ 42,434,254	\$ 43,761,104	\$ 45,127,622
Intergovernmental	4,580,965	4,737,795	4,599,540	4,714,984	4,834,247	4,957,455
Business licenses & permits	761,600	783,162	804,915	827,302	850,342	874,054
Zoning/Annex/Site Dev fees	1,550,000	1,592,000	1,635,170	1,679,544	1,725,155	1,772,039
Franchise fees	4,359,887	4,626,381	4,894,086	5,163,376	5,434,622	5,708,187
ROW Fees	5,930,500	6,108,875	6,285,877	6,468,695	6,657,523	6,852,562
Service Fees	1,886,436	1,919,315	1,952,778	1,986,838	2,021,503	2,056,784
Fine & forfeitures	5,217,000	5,339,830	5,465,849	5,595,144	5,727,806	5,863,930
Interest on investments	335,800	239,030	87,357	(126,953)	(399,992)	(742,133)
Lien Searches & Passports	233,000	239,030	245,232	251,610	258,170	264,917
TriMet Reimbursements	693,476	714,280	735,708	757,779	780,512	803,927
Services Provided Other Funds	820,000	550,000	550,000	550,000	550,000	550,000
Miscellaneous	486,242	477,742	484,231	490,915	497,799	504,890
Inter fund transfers	6,831,087	7,041,543	7,252,751	7,470,296	7,694,366	7,925,158
Sub Total Revenues	\$ 73,537,361	\$ 74,238,964	\$ 76,114,414	\$ 78,263,784	\$ 80,393,157	\$ 82,519,392
Expenditures:						
Personal services	\$55,557,340	\$58,329,934	\$61,241,157	\$64,297,941	\$67,507,565	\$70,877,670
Materials & services	14,388,478	13,777,798	14,257,424	14,754,754	15,270,485	15,805,343
Capital outlay	1,594,975	947,652	938,182	949,177	1,025,653	1,032,622
Transfers	8,541,013	9,269,670	9,523,197	9,778,277	10,045,388	10,323,513
Debt Service	-	-	-	-	-	-
Sub Total Expenditures	\$ 80,081,806	\$ 82,325,054	\$ 85,959,960	\$ 89,780,149	\$ 93,849,091	\$ 98,039,148
Revenues Over/Under Expenditures	\$ (6,544,445)	\$ (8,086,090)	\$ (9,845,546)	\$ (11,516,365)	\$ (13,455,934)	\$ (15,519,756)
Est. Underspending from Budget to Actual	4,216,715	4,294,277	4,487,800	4,690,372	4,902,427	5,124,418
Net Revenue Over (Under Expenditures)	\$ (2,327,730)	\$ (3,791,813)	\$ (5,357,746)	\$ (6,825,993)	\$ (8,553,507)	\$ (10,395,338)
Beginning Fund Balance	15,483,943	13,156,213	9,364,400	4,006,654	(2,819,339)	(11,372,846)
Ending Fund Balance	\$ 13,156,213	\$ 9,364,400	\$ 4,006,654	\$ (2,819,339)	\$ (11,372,846)	\$ (21,768,184)
Percent of Contingency to Net Expenditure:	7.88%	2.80%	-3.90%	-11.75%	-20.86%	-31.16%

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**CAPITAL OUTLAY REQUESTS
BY PROGRAM**

FUND/DEPARTMENT	PROGRAM	FY 2020-21 BUDGETED	FY 2021-22 PROPOSED	DESCRIPTION
General Fund				
City Council	No requests submitted			
Mayor's Office	No requests submitted			
Non-Departmental	Non-Departmental	31,200	N/A	Replacement vehicle
	Beaverton Central Plant	550,200	300,000	Upgrade to Central Plant for the Patricia Reser Center for the Arts (PRCA)
		75,000	100,000	Upgrade to Central Plant and pump room equipment for the Parking Garage
Human Resources	No requests submitted			
Finance Department	No requests submitted			
Municipal Court	Municipal Court Services	40,000	N/A	Enhancements for the Ecourt software
City Attorney	No requests submitted			
Police Department	Field Services	426,600	430,000	Replace six patrol vehicles, one CID vehicle, one PIO vehicle, One K9 SUV and two motorcycles
Community Development	Admin & Support	396,000	250,000	Replace development review process electronic permitting system
Capital Development - Engineering	No requests submitted			
Public Works Department	Landscape Maintenance	41,700	N/A	Replacement pick-up truck
		13,325	N/A	Replacement trailer
		20,950	N/A	Additional equipment - stump grinder
Total General Fund		\$ 1,594,975	\$ 1,080,000	

Impact on Operating Budget:

The equipment and vehicle purchases mainly replace existing stock and systems and future budgets will not have additional cost impact for their operations and the annual contribution to their eventual replacement. The upgrades to the Beaverton Central Plant will have an impact on its operating expenses of approximately 7% valued at \$17,000 and would be recovered from increased heating and cooling service revenues. The new permit software system will have an annual software maintenance expense beginning in FY 2021-22 estimated at \$86,250 per year.

CITY OF BEAVERTON, OREGON
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**CAPITAL OUTLAY REQUESTS
BY PROGRAM (continued)**

FUND/DEPARTMENT	PROGRAM	FY 2020-21 BUDGETED	FY 2021-22 PROPOSED	DESCRIPTION
Street Fund				
Capital Development - Engineering	No requests submitted			
Public Works Department	Street Maintenance	25,100	N/A	Additional caterpillar loader (cost split between Street, Storm Drain and Water Funds)
		198,500	N/A	Replacement dump truck
	Traffic Control & Maintenance	10,500	N/A	One line lazer road striping applicator
		18,350	N/A	One large format inkjet sign cutter and printer
		150,000	N/A	Installation of optic fiber on the Murray Blvd. extension and on Barrows Road for traffic signal communications
	Street Lighting & Maintenance	500,000	500,000	Continued retrofitting of existing street lighting from high pressure sodium to LED
Total Street Fund		\$ 902,450	\$ 500,000	
Impact on Operating Budget:				
Most of the equipment and vehicle purchases replace existing stock and future budgets will not have additional cost impact to this year or future years for their operations and the annual contribution to their eventual replacement. The installation of fiber optic lines for street signalization timing and communications will have a net cost savings as future continued on-site at traffic signals will be significantly reduced. The street light replacement project with LED fixtures is expected to reduce the annual cost of the street light systems maintenance as LED fixtures require significantly less ongoing annual maintenance than the current high pressure sodium light fixtures.				
Building Operating Fund	Bldg. Division Admin.	250,000	N/A	Replacement electronic permitting software.
Total Building Operating Fund		\$ 250,000		
Impact on Operating Budget:				
The new permit software system will have an annual software maintenance expense beginning in FY 2021-22 estimated at \$28,750 per year.				
Lodging Tax Fund	No requests submitted			

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**CAPITAL OUTLAY REQUESTS
BY PROGRAM (continued)**

FUND/DEPARTMENT	PROGRAM	FY 2020-21 BUDGETED	FY 2021-22 PROPOSED	DESCRIPTION
Traffic Impact/Dev Tax Fund		361,073	N/A	Improvements to traffic signal system at Allen Blvd.
<p>The signalization improvements along SW Allen Boulevard will install adaptive traffic signal improvements for signalization communications for better traffic flows. These improvements will result in a net cost savings as future continued on-site at traffic signals will be significantly reduced.</p>				
Library Fund	No requests submitted			
Capital Development Fund	Project 3509	917,600	N/A	Public Safety Center (PSC)
	Project 3513	406,019	N/A	Property Acquisition Program
	Project 3521	27,269,448	N/A	Patricia Reser Center for the Arts
	Project 3522	2,994,600	N/A	City Park Fountain Improvements
	Project 3523	700,000	N/A	PSC Plaza and Entryway
Total Capital Dev. Fund		\$ 32,287,667	\$ -	

Impact on Operating Budget:

Project 3509 will build a new police 70,000 square foot operations building which is scheduled to be occupied in August 2021 and the current adopted budget includes \$624,034 as the cost to operate the new building and will be ongoing in future budgets. If needed this cost can be absorbed by un-levied property taxes, which is currently valued at \$3.9 Million annually. Project 3513 will have a minimal impact on the General Fund for vacant property management estimated at \$10,000 per year. Project 3521 will build a 550 Seat Performing Arts facility which should be operational in November 2021, The annual cost to operate this facility is estimated at \$2.5 Million and will be funded by currently levied and collected Transient Lodging Taxes. Project 3522 will re-habilitate the existing City Park Fountain which is currently an underground water pumping and recycling system which requires confined space entry requirement. The new park fountain's water pumping and recycling will be housed in an above ground building and will be much easier to maintain resulting in a net savings on continued operations. Project 3523 will be completed in November 2020 and will have additional landscaping and maintenance costs estimated at \$10,000 per year.

Capital Projects Fund	Project 3112	900,000	1,200,000	Shared use path connection on Allen Blvd (92nd to Scholls Ferry Road)
	Project 3113	237,000	1,070,000	Sidewalk on Laurelwood Ave. (Scholls Ferry to Apple Way)
	Project 3143	60,000	N/A	Active Transportation Projects
	Project 3189	120,000	N/A	Traffic Calming Projects
	Project 3321	1,565,000	N/A	Westgate/Cedar Hills/Dawson Intersection Realignment
	Project 3327	550,000	1,000,000	Millikan Way Extension (Watson to Lombard)
	Project 3328	575,000	631,000	Western Ave. Improvements (5th St. to Allen Blvd.)

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**CAPITAL OUTLAY REQUESTS
BY PROGRAM (continued)**

FUND/DEPARTMENT	PROGRAM	FY 2020-21 BUDGETED	FY 2021-22 PROPOSED	DESCRIPTION
Capital Projects Fund (continued)				
	Project 3408	650,000	1,260,000	Hocken Avenue Widening (RR to TV Hwy)
	Project 3413	150,000	N/A	Citywide fiber connections
	Project 3416	175,000	1,000,000	Quiet zones
	Project 3417	190,000	N/A	Fanno Creek trail - Allen to Denney Road
	Project 3519	270,000	236,000	Canyon Road intersection improvement
Total Capital Projects Fund		\$ 5,442,000	\$ 6,397,000	

Impact on Operating Budget:

This fund accounts for improvements to the transportation system. The majority of the projects address either a system improvement or safety issue for vehicular, pedestrian or bicycle traffic and the impact to future operations is minimal. The Sidewalk Improvement project (3112 and 3113) will fill in gaps in the City's sidewalk infrastructure to alleviate safety concerns. The Traffic Safety Improvement Projects and the Western Avenue Project will not have a material impact on future operating costs. Project 3321 will eventually add one traffic signal that will require annual maintenance estimated at 10,000 annually. Project 3408 the Hocken Avenue Rail Road Crossing will alleviate a traffic safety issue and provide enhanced traffic circulation without additional increased operating costs. Project 3327 will add approximately .35 miles to the street road maintenance system and will cost an estimated \$12,000 annually in maintenance costs.

Water Fund	Project 3611 - Joint Water Commission (JWC) Projects	1,084,005	1,183,520	Miscellaneous JWC capital repair / replacement
	Project 3701 - Water System Improvements	4,534,000	N/A	Water system improvements
	Water System Distribution	51,300	N/A	One replacement truck with a dump body and safety lighting
		30,280	N/A	One new additional transit van for customer service (includes shelving and safety lighting)
		235,000	N/A	Heavy duty crane (includes lighting, reels, water tank generator and shelving)
		25,100	N/A	Additional caterpillar loader (cost split between Street, Storm Drain and Water Funds)
		33,400	N/A	Additional equipment - enclosed trailer for concrete saw and tank
		180,000	N/A	Additional equipment - large loader

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**CAPITAL OUTLAY REQUESTS
BY PROGRAM (continued)**

FUND/DEPARTMENT	PROGRAM	FY 2020-21 BUDGETED	FY 2021-22 PROPOSED	DESCRIPTION
Water Fund (continued)				
	Water System Quality	35,500	N/A	Replacement pick-up truck with crew cab (includes safety lighting and canopy)
		4,000	N/A	Auto flushing stations
		104,000	N/A	Replace aging telemetry equipment at four sites
Total Water Fund		\$ 6,316,585	\$ 1,183,520	

Impact on Operating Budget:

The water line replacement and system improvement programs are designed to replace sections of water lines that have a high frequency of repair and maintenance needs. Each year funding is dedicated to this program. This program will reduce the activities for emergency water line repairs and the staff resources can be reallocated to enhance other maintenance activities. After each project is completed, the Water Fund will be required to maintain the infrastructure; however, since we are replacing failing waterlines, it is anticipated that the required annual maintenance and emergency repairs will decrease. With regards to the equipment purchase, the two additional fleet vehicles will add approximately \$10,000 in annual maintenance/fuel costs and \$48,600 in annual replacement costs over a ten-year period.

Sewer Fund	Project 3811 - Collection System Improvement (SDC Projects)	2,710,000	N/A	Erickson trunk upsizing (6th Street to 10th Street)
	Project 3813 - 6B Area Cooper Mtn. Sewer Infrastructure Project	62,000	50,000	South Cooper Mtn. (West) Additional Capacity Improvement
	Project 3850 - Maint. & Replacement Program	10,000	N/A	Canyon Road intersection improvements
		100,000	440,000	McKay Subdivision Utility Improvement Phase 1
		130,000	250,000	Utility Improvements at Dover Lane near Oleson Rd (North)
		170,000	N/A	Utility Improvements at Dover Lane near Oleson Rd (South)
		280,000	N/A	Sewer in ODOT Right-of-way on Hwy. 217
		100,000	200,000	Erickson trunk basin
		300,000	N/A	Watson Avenue sewer work associated with pump station and Millikan extension

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**CAPITAL OUTLAY REQUESTS
BY PROGRAM (continued)**

FUND/DEPARTMENT	PROGRAM	FY 2020-21 BUDGETED	FY 2021-22 PROPOSED	DESCRIPTION
Sewer Fund (continued)	Sewer System Maintenance	31,500	N/A	Replacement vehicle - small SUV plug-in vehicle with safety lighting
		25,000	N/A	Equipment - CCTV transporter
Total Sewer Fund		<u>\$ 3,918,500</u>	<u>\$ 940,000</u>	
Impact on Operating Budget:				
<p>The sewer construction projects either replace or upgrade existing sewer lines and will reduce required maintenance activities that can be shifted to other maintenance programs. Most of these projects replace existing lines (Project 3850) and are funded from current sewer service charges and from sewer system development charges. This program will reduce the activities for emergency sewer line repairs and the staff resources can be reallocated to enhance other maintenance activities. Project 3811's Erickson Avenue project will increase the capacity of existing sewer lines. The additional capacity will require approximately \$8,000 in annual maintenance and operations costs. Project 3813 will add approximately 10,000 lineal feet of new sewer lines to serve 3,000 new accounts over the next five years. Annual maintenance costs for these new lines is approximately \$30,000 and will be funded through revenues from 3,000 new utility service accounts.</p>				
Water Construction Fund	Project 3620 - Water Extra Capacity Supply System	20,000	N/A	Water line capacity increase projects
	Project 3622	4,115,000	N/A	Cooper Mtn Reservoir #2 (5 MG) and waterlines
	Project 3627	722,500	N/A	Withdrawal of areas from the Tualatin Valley Water District (TVWD) - Jenkins waterline extension
	Project 3636	3,000	50,000	Scoggins Dam Raise Project
	Project 3643	299,545	220,000	Willamette Water Supply Program (intake facility)
	Project 3645	2,000	N/A	Willamette Water System Intertie
	Project 3646	6,772,439	8,212,912	Willamette Water System Project - Treatment, Storage, and Transmission
Total Water Construction Fund		<u>\$ 11,934,484</u>	<u>\$ 8,482,912</u>	

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**CAPITAL OUTLAY REQUESTS
BY PROGRAM (continued)**

FUND/DEPARTMENT	PROGRAM	FY 2020-21 BUDGETED	FY 2021-22 PROPOSED	DESCRIPTION
Water Construction Fund (continued)				
Impact on Operating Budget:				
The projects listed are for water system capacity improvements. The capacity projects are funded by system development charges, a loan from the state's infrastructure improvement program and an annual \$1,230,000 transfer from the Water Operating Fund and a recent \$33 Million Revenue Bond Issue. There is generally no impact on the operating budget to fund the construction of these projects; however, after each project is completed, the Water Fund will be required to maintain the infrastructure at an estimated cost of \$41,700 per year and \$100,000 to operate a new reservoir and \$50,000 to operate Aquifer Storage and Recovery Well No. 5. Project 3623 the Non-Potable Irrigation system will require approximately \$80,000 to operate. Project 3627 - Withdrawal Areas From TVWD is a place holder to fund separations of the systems. Until that occurs, TVWD will wheel the City's water through their system to these customers. Funding for these additional operating costs will be funded through revenues from 3,000 new utility service accounts and the 4,107 water accounts transferred from TVWD. Projects 3643, 3645 and 3646 will provide an additional 5 Million Gallons Per Day new water source on the Willamette River as part of a joint partnership with the City of Hillsboro and the Tualatin Valley Water District. The City is a 5% owner and its total estimated project construction cost is \$74 million. The project is scheduled to be operational in FY 2026 and the water rate impacts for this project and its operations has been reviewed by the City Council.				
WIFIA Water Construction Fund	Project 3680	15,018,500	7,992,289	South Cooper Mtn. Improvements
	Project 3682	9,737,000	1,264,164	ASR Improvements
	Project 3683	1,635,000	5,022,320	North Transmission Intertie
	Project 3684	841,000	2,355,246	North Transmission Intertie Connections
	Project 3685	905,000	3,384,854	East Transmission Intertie
	Project 3686	800,000	N/A	Tile Flat Fluoridation and Pump Station
Total WIFIA Water Construction Fund		\$ 28,936,500	\$ 20,018,873	

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**CAPITAL OUTLAY REQUESTS
BY PROGRAM (continued)**

FUND/DEPARTMENT	PROGRAM	FY 2020-21 BUDGETED	FY 2021-22 PROPOSED	DESCRIPTION
WIFIA Water Construction Fund (continued)				
Impact on Operating Budget:				
This is a new fund for the City's Water System to account for projects funded by a low interest loan under the Federal Government's Water Infrastructure Financing and Innovation Act (WIFIA). The projects listed are for water system capacity improvements. The capacity projects are funded by the WIFIA loan and loan from the state's infrastructure improvement program and an transfers from the Water Construction Fund. There is generally no impact on the operating budget to fund the construction of these projects; however, after each project is completed, the Water Fund will be required to maintain the infrastructure at an estimated cost of \$60,000 per year. Project 3680 South Cooper Mountain Reservoir approximately \$100,000 to operate.				
Storm Drain Fund	Project 3915 - Misc. Conveyances (SDC) Project	453,500	N/A	Storm Water Conveyance Projects, Engineering services, and in-house overhead charges
	Project 3916 - Misc. Quantity (SDC) Project	35,000	N/A	Storm Water capacity expansion projects, engineering services, in-house overhead charges.
	Project 3917 - Misc. Quality (SDC) Project	60,000	180,000	Storm Water Quality Projects, outside engineering services, and in-house overhead charges
	Project 3950 - Maintenance & Replacement Project	1,822,000	1,660,000	Storm Water Quality Projects, outside engineering services, and in-house overhead charges
	Storm Drainage Maintenance	68,700	N/A	Additional caterpillar loader (cost split between Street, Storm Drain and Water Funds)
			4,000	N/A
Total Storm Drain Fund		\$ 2,443,200	\$ 1,840,000	

Impact on Operating Budget:

The capital projects will replace or upgrade existing storm water lines that are deteriorating or failing. The projects are funded through the current storm drain charges and the \$2.00 surcharge for the maintenance and rehabilitation program (Project 3950). The projects will result in improvements to sections that will reduce the periodic emergency responses to flooding conditions. After each rehabilitation project is completed, the Storm Drain Fund will continue to maintain the infrastructure. SDC Projects 3915 and 3916 are designed to provide additional capacity improvements to the storm system. Once completed, the infrastructure will be maintained by the storm drain crews at an estimated annual cost of \$10,150 per year. The ongoing maintenance costs and replacement costs for the caterpillar loader would be approximately \$5,000 per year for maintenance and \$20,000 per year for replacement on a ten-year basis.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**CAPITAL OUTLAY REQUESTS
BY PROGRAM (continued)**

FUND/DEPARTMENT	PROGRAM	FY 2020-21 BUDGETED	FY 2021-22 PROPOSED	DESCRIPTION
Reprographics Fund	No requests submitted			
Garage Fund	Fleet Maintenance	91,000	N/A	Replace fuel card reader system
Information Systems Fund	ISD System Operations	33,433	N/A	Funding from MACC Grant for wireless network for Public Works
		38,188	N/A	Storage area network
		40,000	N/A	Infrastructure additions and replacements
	ISD New Projects	10,000	N/A	Miscellaneous equipment replacements or new equipment
Total Information Systems Fund		\$ 121,621		
Impact on Operating Budget:				
Most of the new equipment replaces existing equipment or systems. The impact to future operating budgets will be minimal.				
Public Works Admin Fund	No requests submitted			
BURA - Beaverton Urban Redevelopment Agency	Short-term Capital Projects	500,000	N/A	Design phase of Lot 2 Parking Garage Project
		12,000,000	N/A	Construction of Lot 2 Parking Garage Project
	BURA Land Acquisition Program	10,000,000	N/A	Property and building acquisition
	Parking Pay Stations	200,000	200,000	Parking pay stations in Old Town and Beaverton Central
	Hall/Watson Loop Improvements Phase 1	200,000	2,500,000	Phase one improvements at Hall and Crescent
Total BURA Fund		\$ 22,900,000	\$ 2,700,000	

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

**CAPITAL OUTLAY REQUESTS
BY PROGRAM (continued)**

FUND/DEPARTMENT	PROGRAM	FY 2020-21 BUDGETED	FY 2021-22 PROPOSED	DESCRIPTION
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**BURA - Beaverton Urban
Redevelopment Agency
(continued)**

Impact on Operating Budget:

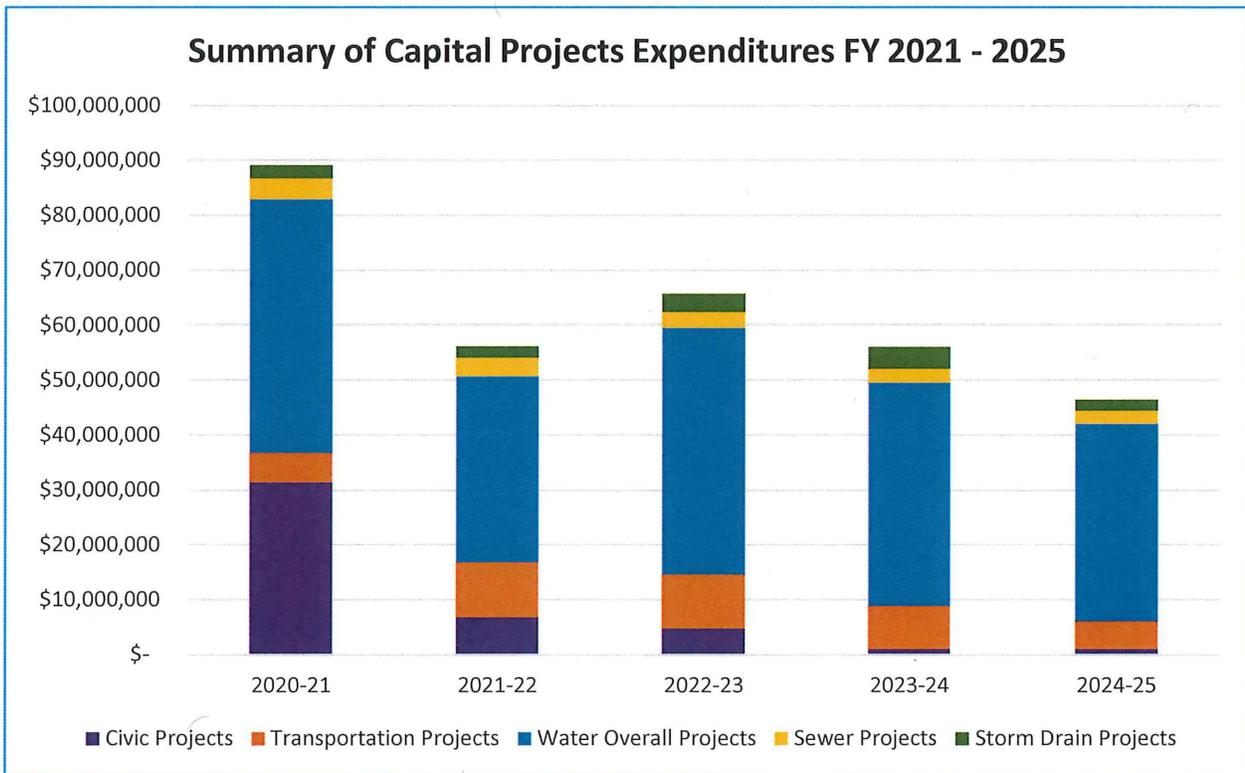
With regards to the parking garage structure, when it is built the ongoing maintenance costs would be approximately \$60,000 to \$100,000 per year and this cost would be budgeted as an operating cost of the Redevelopment Agency's Program and Activities Fund. The \$10 Million budgeted for land acquisition is for a land purchases that may become available during the year \$9.1 Million and for contract payments (\$900,000) from land acquired in prior fiscal years and the ongoing property management expense is \$141,000. This year \$1 Million is designated for additional land acquisitions that may become available during the year. If additional land is purchased, there would be ongoing maintenance costs estimated at \$50,000 per year.

GRAND TOTAL ALL FUNDS	<u>\$ 117,500,055</u>	<u>\$ 41,562,305</u>	
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Summary Capital Program's Impact on Operating Budgets

Fund	Annual Impact On Operating Budget	
General Fund	\$ 106,250	\$650,000 impact for new police station began in FY 2021
Street Fund	22,000	
Building Operating Fund	-	
Lodging Tax Fund	2,500,000	\$2.5 Million future impact for operating new Performing Arts Center
Library Fund	-	
Capital Development Fund	-	\$1.2 Million future impact to construct a public plaza
Capital Project Fund	20,000	Impact to the Street Fund
Water Fund	100,300	
Sewer Fund	38,000	
Water Construction Fund	150,000	Impact to the Water Fund
WIFIA Water Construction Fun	240,000	Impact to the Water Fund
Storm Drain Fund	40,150	
Reprographics Fund	-	
Garage Fund	-	
Information Systems Fund	-	
Public Works Admin Fund	-	
BURA	291,000	\$100,000 impact for new parking garage begins in FY 2022
Grand Total Operating Impact	<u>\$ 3,507,700</u>	

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET



CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM
Last Ten Fiscal Years
(Unaudited)

<u>Function/Program</u>	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Governmental Activities:										
General government										
Number of user groups - Beaverton Comm. Ctr.	228	235	237	210	199	148	242	283	267	252
Public Safety										
Number of Neighborhood Resource Centers	3	3	3	3	3	3	3	3	3	3
Number of jail facilities (holding cells)	4	4	4	4	4	4	4	4	4	4
Number of vehicular patrol units (1)	42	43	44	45	48	49	50	50	47	49
Highways and streets										
Miles of streets	220	222	220	220	220	221	223	222	222	224
Number of traffic signals	122	123	123	123	124	124	124	125	127	128
Numbers of street lighting fixtures	6,952	6,990	6,991	7,046	7,117	7,200	7,237	7,178	7,190	7,321
Education										
Library building	1	1	1	1	1	1	1	1	1	1
Library bookstore	1	1	1	1	1	1	1	1	1	1
Branch Library	1	1	1	1	1	1	1	1	1	1
Business-type activities:										
Water										
Total City ONLY above-ground water reservoir capacity (in millions of gallons)	28.25	28.25	28.25	28.25	28.25	28.25	28.25	28.25	28.5	28.0
Total city-owned capacity of multi-jurisdictional storage reservoir (in millions of gallons)	10	10	10	10	10	10	10	10	10	10
Annual Ground Water Storage (Treated Surface Water ASR) and Native Ground Water (in million gallons)	1,200	1,160	1,160	1,160	1,160	1,160	1,511	1,350	1,657	1,850
Sanitary Sewer and Storm:										
Miles of sanitary sewer lines	271	274	275	274	279	284	290	275	277	278

Sources: Various City of Beaverton departments.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY

Staff additions, changes, or deletions are numerically indicated following each fund and department.

	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Budgeted</u>	<u>FY 2020-21</u> <u>Proposed</u>	<u>FY 2020-21</u> <u>Adopted</u>
Summary by Fund:					
General Fund	350.83	357.08	374.65	377.38	380.38
Street Fund	19.15	19.90	24.80	25.30	25.30
Building Operating Fund	22.35	23.35	23.60	23.60	23.60
Community Development Block Grant	1.15	1.15	1.40	1.15	1.15
Lodging Tax (TLT) Fund	5.00	5.00	5.00	4.00	3.00
Street Lighting Fund	2.30	2.30	0.00	0.00	0.00
Traffic Impact/Development Tax Fund	1.30	1.30	1.30	1.30	1.30
Library Fund	68.55	70.58	70.63	71.63	71.63
Water Fund	21.69	26.88	27.63	28.63	28.63
Sewer Fund	13.34	14.17	16.47	16.72	16.72
Storm Drain Fund	20.17	20.95	22.45	22.70	22.70
Reprographics Fund	3.40	3.40	3.40	3.40	3.40
Garage Fund	6.00	8.00	8.00	9.00	9.00
Information Systems Fund	18.50	23.50	24.00	24.00	27.00
Geographic Information Systems Fund	5.00	0.00	0.00	0.00	0.00
Public Works Administration Fund	6.00	6.00	6.00	6.00	6.00
Insurance Agency Fund	2.90	2.90	2.93	2.95	2.95
	<u>567.63</u>	<u>586.46</u>	<u>612.26</u>	<u>617.76</u>	<u>622.76</u>

Detail by Fund:
GENERAL FUND

Mayor's Office:

Mayor	1.00	1.00	1.00	1.00	1.00
Media & Communications Officer	0.00	0.00	1.00	1.00	1.00
Government Relations Manager	0.00	1.00	1.00	1.00	1.00
Mayor's Office Director	0.00	1.00	1.00	1.00	1.00
Asst. Director - General Services	1.00	1.00	1.00	1.00	1.00
Emergency Manager	1.00	1.00	1.00	1.00	1.00
Public Engagement Manager	1.00	1.00	1.00	1.00	1.00
Deputy City Recorder	1.00	1.00	1.00	1.00	1.00
City Recorder	1.00	1.00	1.00	1.00	1.00
Property & Facilities Manager	1.00	1.00	1.00	1.00	1.00
Chief Administrative Officer	1.00	0.00	0.00	0.00	0.00
Program Manager (1)	5.00	4.00	4.00	5.00	5.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Senior Program Manager	0.60	0.60	0.60	0.60	0.60
Management Analyst	1.00	1.00	1.00	1.00	1.00
Web Manager (2)	0.00	0.00	0.00	1.00	1.00
Public Information Coordinator	2.00	2.00	1.00	1.00	1.00
Facilities Maintenance Lead	1.00	1.00	0.00	0.00	0.00
Facilities Maintenance Tech (3)	4.00	4.00	4.00	3.00	3.00
Program Coordinator	7.00	7.00	7.00	7.00	7.00

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY

(Continued)

	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Budgeted</u>	<u>FY 2020-21</u> <u>Proposed</u>	<u>FY 2020-21</u> <u>Adopted</u>
Mayor's Office (continued):					
Web Analyst (2)	0.00	0.00	0.00	1.00	1.00
Events Coordinator	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	0.00	0.00	0.00	0.00
Emergency Management Officer	1.00	1.00	1.00	1.00	1.00
Emergency Mgmt Program Specialist	1.00	1.00	1.00	1.00	1.00
Support Specialist 2 (1) (2) (4)	8.63	8.63	8.63	7.63	7.63
Code Compliance Officer	2.00	0.00	0.00	0.00	0.00
Facilities Supervisor	0.00	0.00	1.00	1.00	1.00
Project Specialist (4)	0.00	0.00	0.00	1.00	1.00
Sustainability Analyst	0.00	0.00	1.00	1.00	1.00
	<u>43.23</u>	<u>41.23</u>	<u>42.23</u>	<u>44.23</u>	<u>44.23</u>

(1) FY 2020-21 reclassifies a Support Specialist position to a Program Manager in the Events Program.

(2) FY 2020-21 reflects the Web Management division transferring from the Information Systems Fund to the General Fund in the Mayor's Office.

(3) FY 2020-21 reflects a Facilities Maintenance Technician position transferring from the General Fund - Building Maintenance Services Program to the Library's new Building Operations and Maintenance Program.

(4) FY 2020-21 reclassifies a Support Specialist position to a Project Specialist position in the Cultural Inclusion Program.

Human Resources Department:

Human Resources Director	0.85	0.85	0.85	0.85	0.85
Human Resources Specialist (1)	2.00	2.00	2.00	3.00	3.00
Human Resources Assistant (2)	0.95	0.95	1.42	1.90	1.90
Benefits Specialist	0.10	0.10	0.10	0.10	0.10
Human Resources Analyst	0.90	0.90	0.00	0.00	0.00
Employee Labor Relations Manager	0.95	0.95	0.95	0.95	0.95
Organizational Development Prog. Mgr	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	0.00	0.00	0.90	0.90	0.90
	<u>6.75</u>	<u>6.75</u>	<u>7.22</u>	<u>8.70</u>	<u>8.70</u>

(1) FY 2020-21 reflects a new Human Resources (HR) Specialist position in the HR Organizational Development program.

(2) FY 2020-21 reflects a new .50 FTE Human Resources Assistant position which will be added to an existing .50 FTE to create a fulltime position that is allocated 96% in the General Fund - HR Dept. and 4% in the Insurance Agency Fund - Self Insurance Unemployment program.

Finance Department:

Finance Director (1)	1.00	1.00	1.00	0.95	0.95
Financial Reporting Manager	1.75	1.75	1.75	1.75	1.75
Budget Coordinator	1.00	1.00	1.00	1.00	1.00
Payroll Administrator	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director (2)	1.00	1.70	1.20	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00	1.00

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY

(Continued)

	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Budgeted</u>	<u>FY 2020-21</u> <u>Proposed</u>	<u>FY 2020-21</u> <u>Adopted</u>
Finance Department (continued):					
Senior Accountant	2.10	1.80	1.65	1.65	1.65
Accountant	1.00	1.00	1.00	1.00	1.00
Program Coordinator	0.00	0.00	1.00	1.00	1.00
Support Specialist 2	1.00	1.00	1.00	1.00	1.00
Accounting Assistant	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	4.00	4.00	4.00	4.00	4.00
	<u>15.85</u>	<u>16.25</u>	<u>16.60</u>	<u>16.35</u>	<u>16.35</u>

(1) FY 2020-21 reflects reallocation of 5% of the Finance Director position to the Community Development Department's new BURA Program Administration program.

(2) FY 2020-21 eliminates a .20 FTE position as one of the Assistant Finance Directors is transitioning to retirement.

Municipal Court:

Case Manager	1.00	1.00	1.00	1.00	1.00
Municipal Judge	1.00	1.00	1.00	1.00	1.00
Associate Judge	0.80	1.00	2.00	2.00	2.00
Programmer Analyst	1.00	1.00	1.00	1.00	1.00
Senior Court Clerk	2.00	2.00	2.00	2.00	2.00
Court Clerk	9.00	10.00	13.00	13.00	13.00
Court Administrator	1.00	1.00	1.00	1.00	1.00
Court Operations Supervisor	2.00	2.00	2.00	2.00	2.00
DUII Court Coordinator	0.60	1.00	1.00	1.00	1.00
Judicial Assistant	0.00	0.00	1.00	1.00	1.00
	<u>18.40</u>	<u>20.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>

City Attorney's Office:

City Prosecutor	1.00	1.00	1.00	1.00	1.00
City Attorney	0.85	0.85	0.85	0.85	0.85
Records Manager	0.90	0.90	0.90	0.90	0.90
Legal Secretary	1.00	1.00	1.00	1.00	1.00
Records Management Specialist	1.00	1.00	1.00	1.00	1.00
Legal Services Manager	0.85	0.85	0.85	0.85	0.85
Program Coordinator	0.00	0.00	1.00	1.00	1.00
Assistant City Attorney 3 (2)	1.85	1.85	1.85	2.80	2.80
Assistant City Attorney 2 (3)	1.00	1.00	1.00	1.00	1.00
Support Specialist 2 (1)	5.40	5.40	3.40	3.60	3.60
Assistant City Attorney 1 (3)	2.00	2.00	2.00	1.00	1.00
Legal Office Assistant	0.00	0.00	1.00	1.00	1.00
	<u>15.85</u>	<u>15.85</u>	<u>15.85</u>	<u>16.00</u>	<u>16.00</u>

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY

(Continued)

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Budgeted	FY 2020-21 Proposed	FY 2020-21 Adopted
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City Attorney's Office (continued):

- (1) FY 2020-21 adds a new .20 FTE to the existing .50 FTE Support Specialist position to create a .70 FTE position in the General Legal Services program .
- (2) FY 2020-21 reflects reallocation of 5% of an Assistant City Attorney 3 position to the Community Development Department's new BURA Program Administration program.
- (3) FY 2020-21 reclassifies an Assistant City Attorney 1 position to an Assistant City Attorney 2 position and also reclassifies an Assistant City Attorney 2 to an Assistant City Attorney 3 position.

Police Department:

Police Chief	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	0.00	1.00	1.00	1.00	1.00
Police Captain	4.00	3.00	3.00	3.00	3.00
Lieutenant	7.00	7.00	7.00	7.00	7.00
Sergeant	18.00	18.00	18.00	18.00	18.00
Program Manager	0.00	0.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Pol. Community Svcs Specialist	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	0.00	0.00	0.00
Police Officer	109.00	111.00	111.00	111.00	111.00
Facilities Maintenance Technician	0.00	0.00	1.00	1.00	1.00
Program Coordinator	3.00	3.00	3.00	3.00	3.00
Sr. Property & Evidence Control Spec.	1.00	1.00	1.00	1.00	1.00
Police Records Manager	1.00	1.00	1.00	1.00	1.00
Support Specialist 3	0.00	0.00	1.80	1.80	1.80
Police Technician	1.00	1.00	0.00	0.00	0.00
Support Specialist 2	3.80	3.80	2.00	2.00	2.00
Sr. Police Support Specialist	2.00	2.00	2.00	2.00	2.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Property Control Specialist	2.00	2.00	3.00	3.00	3.00
Police Support Specialist	15.00	15.00	16.00	16.00	16.00
Inventory Specialist	1.00	1.00	0.00	0.00	0.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Community Services Officer	4.00	4.00	5.00	5.00	5.00
Code Compliance Officer	0.00	2.00	3.00	3.00	3.00
Support Specialist 1	1.00	1.00	1.00	1.00	1.00
Retired Officers - Intersection Speed	0.00	0.00	2.25	2.25	2.25
Traffic Safety Program Specialist	1.00	1.00	2.00	2.00	2.00
	179.80	183.80	190.05	190.05	190.05

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY
(Continued)

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21
	<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Proposed</u>	<u>Adopted</u>
Community Development Department:					
Assistant CDD Director	0.00	0.00	1.00	1.00	1.00
Finance Director (1)	0.00	0.00	0.00	0.05	0.05
CDD Operations Manager	1.00	1.00	1.00	1.00	1.00
Sr. Development Project Manager	3.00	4.00	4.00	4.00	5.00
Development Project Manager	1.00	1.00	2.00	1.00	2.00
Development Project Coordinator	1.35	1.50	1.25	1.25	2.25
Community Development Director	0.95	0.95	0.95	0.95	0.95
Senior Engineer	0.00	0.50	0.50	0.50	0.50
Development Division Manager	1.00	1.00	1.00	1.00	1.00
Engineering Associate	0.00	0.50	1.50	1.50	1.50
Office Supervisor	0.90	0.90	0.90	0.90	0.90
Planning Manager	2.00	2.00	2.00	2.00	2.00
Project Engineer 1	0.00	1.60	1.60	1.60	1.60
Project Manager 1	0.00	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00	1.00
Project Coordinator	2.00	2.00	2.00	2.00	2.00
Senior Planner	3.00	4.00	4.00	4.00	4.00
Eng. Construction Inspector Lead	0.00	1.00	1.00	1.00	1.00
Engineering Tech 2	0.00	3.00	2.00	2.00	2.00
Engineering Constr. Inspector	0.00	4.00	4.00	4.00	4.00
Senior Field Inspector - Engineering	0.00	1.00	1.00	1.00	1.00
Planning Division Manager	1.00	1.00	1.00	1.00	1.00
Associate Planner	7.00	6.00	6.00	6.00	6.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Program Coordinator (2)	1.50	2.35	3.35	3.60	3.60
Business Development Liaison	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney 3 (3)	0.00	0.00	0.00	0.05	0.05
Support Specialist 2	4.30	5.80	5.80	5.80	5.80
Permit Technician	0.00	1.00	1.00	1.00	1.00
Planning Technician	0.00	0.00	1.00	1.00	1.00
Project Manager 2	0.00	0.00	1.00	1.00	1.00
Principal Planner - Transportation	1.00	1.00	1.00	1.00	1.00
Senior Transportation Planner	1.00	1.00	1.00	1.00	1.00
Permit Coordinator	0.00	0.00	1.00	1.00	1.00
Applications Development Manager	0.00	0.00	0.75	0.75	0.75
Site Development Division Manager	0.00	1.00	1.00	1.00	1.00
	<u>36.00</u>	<u>54.10</u>	<u>60.60</u>	<u>59.95</u>	<u>62.95</u>

(1) FY 2020-21 reflects reallocation of 5% of the Finance Director position from the Finance Department to the Community Development Department's new BURA Program Administration program.

(2) FY 2020-21 reflects reallocation of a Program Coordinator position that is partially allocated in the Community Development Block Grant Fund to more accurately reflect the position's time.

(3) FY 2020-21 reflects reallocation of 5% of an Assistant City Attorney 3 position from the City Attorney's

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY

(Continued)

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21
	<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Proposed</u>	<u>Adopted</u>
Capital Development - Engineering:					
Principal Engineer	0.10	0.10	0.10	0.10	0.10
Engineering Associate	1.00	1.00	0.00	0.00	0.00
Project Manager 1	1.00	1.00	1.00	1.00	1.00
Engineering Tech 3	3.00	1.00	1.00	1.00	1.00
Engineering Tech 2	1.00	2.00	1.00	1.00	1.00
Surveyor (PLS)	1.00	2.00	2.00	2.00	2.00
Project Engineer 2	1.00	1.00	1.00	1.00	1.00
	<u>8.10</u>	<u>8.10</u>	<u>6.10</u>	<u>6.10</u>	<u>6.10</u>
Public Works Department - General Fund:					
Prog. Coordinator - Public Works	1.00	1.00	1.00	1.00	1.00
Senior Engineer	2.00	0.00	0.00	0.00	0.00
PW Supervisor - Arborist	0.70	0.70	0.70	0.70	0.70
Project Engineer 1	1.60	0.00	0.00	0.00	0.00
Project Manager 1	1.00	0.00	0.00	0.00	0.00
Public Works Manager 3	0.30	0.30	0.30	0.30	0.30
Eng. Construction Inspector Lead	1.00	0.00	0.00	0.00	0.00
Engineering Tech 2	3.00	0.00	0.00	0.00	0.00
Engineering Construction Inspector	4.00	0.00	0.00	0.00	0.00
Senior Field Inspector - Engineering	1.00	0.00	0.00	0.00	0.00
Landscape Technician	7.00	6.00	6.00	6.00	6.00
Public Works Lead	0.00	1.00	1.00	1.00	1.00
Inventory Control Technician	0.25	0.00	0.00	0.00	0.00
Utility Worker	2.00	2.00	2.00	2.00	2.00
Support Specialist 2	1.00	0.00	0.00	0.00	0.00
Permit Technician	1.00	0.00	0.00	0.00	0.00
	<u>26.85</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
Street Fund - Capital Development - Engineering:					
City Engineer	0.33	0.33	0.33	0.33	0.33
Project Engineer 1	1.30	2.30	3.10	3.10	3.10
City Transportation Engineer	0.70	0.70	0.70	0.70	0.70
Engineering Construction Inspector	0.20	0.20	0.00	0.00	0.00
	<u>2.53</u>	<u>3.53</u>	<u>4.13</u>	<u>4.13</u>	<u>4.13</u>
Street Fund - Public Works:					
Program Coordinator - Public Works	0.00	0.00	1.00	1.00	1.00
Public Works Supervisor (1)	0.00	0.00	0.00	0.50	0.50
Public Works Supervisor - Arborist	0.30	0.30	0.30	0.30	0.30
Senior Field Inspector - Signals (2)	0.00	0.00	0.00	1.00	1.00
Project Manager 1	0.00	0.00	1.00	1.00	1.00
Traffic Signal Electrician (3)	0.00	0.00	0.00	3.00	3.00
Public Works Manager	0.74	0.74	1.04	1.04	1.04
Traffic Signal Maintenance Tech (3)	1.50	1.50	3.00	0.00	0.00
Sign and Marking Lead	1.00	1.00	1.00	1.00	1.00

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY
(Continued)

	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Budgeted</u>	<u>FY 2020-21</u> <u>Proposed</u>	<u>FY 2020-21</u> <u>Adopted</u>
Street Fund - Public Works (continued):					
Arborist Technician	2.00	2.00	2.00	2.00	2.00
Landscape Technician	1.00	1.00	1.00	1.00	1.00
Public Works Lead	0.33	0.33	0.33	0.33	0.33
Equipment Operator	2.00	2.00	2.00	2.00	2.00
Public Works Technician (4)	4.00	4.00	4.00	5.00	5.00
Inventory Control Technician	0.25	0.00	0.00	0.00	0.00
Traffic Signal Maintenance Lead (2)	0.50	0.50	1.00	0.00	0.00
Utility Worker (4)	1.00	1.00	1.00	0.00	0.00
Supervising Electrician	1.00	1.00	1.00	1.00	1.00
Sign and Marking Technician	1.00	1.00	1.00	1.00	1.00
	<u>16.62</u>	<u>16.37</u>	<u>20.67</u>	<u>21.17</u>	<u>21.17</u>

(1) FY 2020-21 adds a new 1 FTE Public Works Supervisor position that is allocated 50% Street Fund - Street Maintenance program, 25% Sewer Fund - Sewer System Maintenance program, and 25% Storm Drain Fund - Storm Drain Maintenance program.

(2) FY 2020-21 reflects reclassification of a Traffic Signal Maintenance Lead position to a Senior Field Inspector - Signals.

(3) FY 2020-21 reflects reclassification of the Traffic Signal Maintenance Technician positions to Traffic Signal Electricians.

Building Operating Fund:

Sr. Structural Plans Examiner	1.00	1.00	1.00	1.00	1.00
Community Development Director	0.05	0.05	0.05	0.05	0.05
Building Official	1.00	1.00	1.00	1.00	1.00
Office Supervisor	0.10	0.10	0.10	0.10	0.10
Electrical Inspector Lead	1.00	1.00	1.00	1.00	1.00
Plans Examiner 2	3.00	3.00	3.00	3.00	3.00
Building Inspector	5.00	5.00	5.00	5.00	5.00
Plumbing Inspector Lead	1.00	1.00	1.00	1.00	1.00
Electrical Inspector	2.00	2.00	2.00	2.00	2.00
Plumbing Inspector	2.00	2.00	2.00	2.00	2.00
Plans Examiner 1	0.00	1.00	1.00	1.00	1.00
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Senior Field Inspector - Building	1.00	1.00	1.00	1.00	1.00
Structural Plans Examiner	1.00	1.00	1.00	1.00	1.00
Support Specialist 2	0.20	0.20	0.20	0.20	0.20
Permit Technician	3.00	3.00	3.00	3.00	3.00
Applications Development Manager	0.00	0.00	0.25	0.25	0.25
	<u>22.35</u>	<u>23.35</u>	<u>23.60</u>	<u>23.60</u>	<u>23.60</u>

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY

(Continued)

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Budgeted</u>	<u>FY 2020-21 Proposed</u>	<u>FY 2020-21 Adopted</u>
Community Development Block Grant:					
Development Project Coordinator	0.65	0.50	0.75	0.75	0.75
Program Coordinator (1)	0.50	0.65	0.65	0.40	0.40
	<u>1.15</u>	<u>1.15</u>	<u>1.40</u>	<u>1.15</u>	<u>1.15</u>

(1) FY 2020-21 reflects reallocation of a Program Coordinator position that is partially allocated in the General Fund - Community Development Department to more accurately reflect the position's time.

Lodging Tax (TLT) Fund:

Capital Campaign Manager (1)	1.00	1.00	1.00	1.00	0.00
Program Manager	1.00	1.00	1.00	1.00	1.00
Events Coordinator	1.00	1.00	1.00	1.00	1.00
Support Specialist 3	0.00	0.00	1.00	1.00	1.00
Support Specialist 2	1.00	1.00	0.00	0.00	0.00
PRCA General Manager (2)	1.00	1.00	1.00	0.00	0.00
	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>4.00</u>	<u>3.00</u>

(1) Effective FY 2020-21, the Capital Campaign Manager position in the PRCA Facility Development Program will transition to the Non-Profit PRCA Program Operator.

(2) Effective FY 2020-21, the PRCA General Manager position will transition to the Non-Profit PRCA Program Operator.

Street Lighting Fund:

Public Works Manager	0.30	0.30	0.00	0.00	0.00
Traffic Signal Maint Tech	1.50	1.50	0.00	0.00	0.00
Traffic Signal Maint Lead	0.50	0.50	0.00	0.00	0.00
	<u>2.30</u>	<u>2.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Traffic Impact / Development Tax Fund:

City Transportation Engineer	0.30	0.30	0.30	0.30	0.30
Engineering Tech 3	1.00	1.00	1.00	1.00	1.00
	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>

Library Fund:

Library Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00
Facilities Maintenance Technician (1)	0.00	0.00	0.00	1.00	1.00
Support Specialist 2	2.00	2.00	0.00	0.00	0.00
Manager - Volunteer Services	1.00	0.00	1.00	1.00	1.00
Library Program Assistant (2)	1.50	1.70	0.20	0.00	0.00
Librarian	10.50	10.25	10.25	10.25	10.25
Senior Library Assistant	4.00	4.00	4.00	4.00	4.00
Library Reference Assistant	6.90	8.03	8.08	8.08	8.08
Senior Librarian	3.00	3.00	3.00	3.00	3.00

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY

(Continued)

	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>FY 2020-21</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Proposed</u>	<u>Adopted</u>
Library Fund (continued):					
Library Assistant 2	19.55	20.60	20.60	20.60	20.60
Division Librarian 1	4.00	5.00	4.00	4.00	4.00
Library Supervisor	3.00	3.00	3.00	3.00	3.00
Library Assistant 1	12.10	11.00	11.00	11.00	11.00
Library Building Monitor	0.00	1.00	1.00	1.00	1.00
Project Specialist	0.00	0.00	1.00	1.00	1.00
Library Outreach Specialist (2)	0.00	0.00	1.50	1.70	1.70
	<u>68.55</u>	<u>70.58</u>	<u>70.63</u>	<u>71.63</u>	<u>71.63</u>

(1) FY 2020-21 reflects a Facilities Maintenance Technician transferring from the General Fund - Building Maintenance Services Program to the Library's new Building Operations and Maintenance Program.

(2) FY 2020-21 reflects reclassification of .20 FTE Library Program Assistant to Library Outreach Specialist.

Water Fund - Finance Department:

Senior Accountant	0.30	0.40	0.45	0.45	0.45
Accounting Assistant	1.00	1.34	1.34	1.34	1.34
Accounting Specialist (1)	0.34	0.34	0.34	0.00	0.00
Utility Billing Supervisor (1)	0.00	0.00	0.00	0.34	0.34
	<u>1.64</u>	<u>2.08</u>	<u>2.13</u>	<u>2.13</u>	<u>2.13</u>

(1) FY 2020-21 reflects reclassification of a 1 FTE Accounting Specialist position to a Utility Billing Supervisor that is allocated 34% Water Fund, 33% Sewer Fund, and 33% Storm Drain Fund.

Water Fund - Capital Development - Engineering:

Principal Engineer	0.40	0.40	0.40	0.40	0.40
Engineering Associate	0.00	1.00	1.00	1.00	1.00
Project Engineer 1	1.50	2.50	2.10	2.10	2.10
Engineering Construction Inspector	0.40	0.40	0.00	0.00	0.00
Project Engineer 2	1.00	1.00	2.00	2.00	2.00
Support Specialist 2	0.50	0.50	0.50	0.50	0.50
Project Specialist	0.00	0.00	0.50	0.50	0.50
	<u>3.80</u>	<u>5.80</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>

Water Fund - Public Works:

Program Coordinator - Public Works	1.00	1.00	2.00	2.00	2.00
Public Works Supervisor	2.00	2.00	2.00	2.00	2.00
Public Works Manager	1.00	1.00	1.00	1.00	1.00
Water Customer Service Tech	1.00	1.00	0.00	0.00	0.00
Water Lead	2.00	2.00	5.00	5.00	5.00

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY
(Continued)

	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Budgeted</u>	<u>FY 2020-21</u> <u>Proposed</u>	<u>FY 2020-21</u> <u>Adopted</u>
Water Fund - Public Works (continued):					
Water Distribution Technician (1)	6.00	6.00	6.00	6.00	4.00
Water Quality Technician	0.00	1.00	1.00	1.00	1.00
Inventory Control Technician	0.25	0.00	0.00	0.00	0.00
Water Distribution Equip Operator	3.00	5.00	2.00	3.00	2.00
Utility Worker (1) (2)	0.00	0.00	0.00	0.00	3.00
	<u>16.25</u>	<u>19.00</u>	<u>19.00</u>	<u>20.00</u>	<u>20.00</u>

(1) FY 2020-21 reflects the reclassification of 2 FTE Water Distribution Technician positions to Utility Worker positions.

(2) FY 2020-21 proposed budget added a new Water Distribution Technician 2 position, but a budget amendment reclassified the position to a Utility Worker position.

Sewer Fund - Finance Department:

Senior Accountant	0.30	0.40	0.45	0.45	0.45
Accounting Assistant	1.00	1.33	1.33	1.33	1.33
Accounting Specialist (1)	0.33	0.33	0.33	0.00	0.00
Utility Billing Supervisor (1)	0.00	0.00	0.00	0.33	0.33
	<u>1.63</u>	<u>2.06</u>	<u>2.11</u>	<u>2.11</u>	<u>2.11</u>

(1) FY 2020-21 reflects reclassification of a 1 FTE Accounting Specialist position to a Utility Billing Supervisor that is allocated 34% Water Fund, 33% Sewer Fund, and 33% Storm Drain Fund.

Sewer Fund - Capital Development - Engineering:

Principal Engineer	0.25	0.25	0.25	0.25	0.25
City Engineer	0.34	0.34	0.34	0.34	0.34
Engineering Associate	0.00	0.50	1.00	1.00	1.00
Project Engineer 1	2.10	2.10	2.10	2.10	2.10
Support Specialist 2	0.25	0.25	0.25	0.25	0.25
Project Specialist	0.00	0.00	0.25	0.25	0.25
	<u>2.94</u>	<u>3.44</u>	<u>4.19</u>	<u>4.19</u>	<u>4.19</u>

Sewer Fund - Public Works Dept:

Program Coordinator - Public Works	1.00	1.00	1.00	1.00	1.00
Public Works Supervisor (1)	0.50	0.50	0.50	0.75	0.75
Public Works Manager	0.83	0.83	0.83	0.83	0.83
Public Works Lead	0.84	0.84	1.34	1.34	1.34
Equipment Operator	2.50	2.50	2.50	2.50	2.50
Public Works Technician	3.00	3.00	4.00	4.00	4.00
Inventory Control Technician	0.10	0.00	0.00	0.00	0.00
	<u>8.77</u>	<u>8.67</u>	<u>10.17</u>	<u>10.42</u>	<u>10.42</u>

(1) FY 2020-21 adds a new 1 FTE Public Works Supervisor position that is allocated 50% Street Fund - Street Maintenance program, 25% Sewer Fund - Sewer System Maintenance program, and 25% Storm Drain Fund - Storm Drain Maintenance program.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY

(Continued)

	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Budgeted</u>	<u>FY 2020-21</u> <u>Proposed</u>	<u>FY 2020-21</u> <u>Adopted</u>
Storm Drain Fund - Finance Department:					
Senior Accountant	0.30	0.40	0.45	0.45	0.45
Accounting Assistant	1.00	1.33	1.33	1.33	1.33
Accounting Specialist (1)	0.33	0.33	0.33	0.00	0.00
Utility Billing Supervisor (1)	0.00	0.00	0.00	0.33	0.33
	<u>1.63</u>	<u>2.06</u>	<u>2.11</u>	<u>2.11</u>	<u>2.11</u>

(1) FY 2020-21 reflects reclassification of a 1 FTE Accounting Specialist position to a Utility Billing Supervisor that is allocated 34% Water Fund, 33% Sewer Fund, and 33% Storm Drain Fund.

Storm Drain Fund - Capital Development - Engineering:

Principal Engineer	0.25	0.25	0.25	0.25	0.25
City Engineer	0.33	0.33	0.33	0.33	0.33
Engineering Associate	0.00	0.50	1.00	1.00	1.00
Project Engineer 1	1.50	1.50	1.10	1.10	1.10
Engineering Construction Inspector	0.40	0.40	0.00	0.00	0.00
Support Specialist 2	0.25	0.25	0.25	0.25	0.25
Project Specialist	0.00	0.00	0.25	0.25	0.25
	<u>2.73</u>	<u>3.23</u>	<u>3.18</u>	<u>3.18</u>	<u>3.18</u>

Storm Drain Fund - Public Works Dept:

Program Coordinator - Public Works	0.00	1.00	1.00	1.00	1.00
Public Works Supervisor (1)	0.50	0.50	0.50	0.75	0.75
Public Works Manager	0.83	0.83	0.83	0.83	0.83
Engineering Technician 2	1.00	0.00	0.00	0.00	0.00
Engineering Const Inspector	1.00	1.00	1.00	1.00	1.00
Public Works Lead	1.83	2.83	3.33	3.33	3.33
Equipment Operator	4.50	4.50	4.50	4.50	4.50
Public Works Technician	6.00	5.00	6.00	6.00	6.00
Inventory Control Technician	0.15	0.00	0.00	0.00	0.00
	<u>15.81</u>	<u>15.66</u>	<u>17.16</u>	<u>17.41</u>	<u>17.41</u>

(1) FY 2020-21 adds a new 1 FTE Public Works Supervisor position that is allocated 50% Street Fund - Street Maintenance program, 25% Sewer Fund - Sewer System Maintenance program, and 25% Storm Drain Fund - Storm Drain Maintenance program.

Reprographics Fund:

Senior Program Manager	0.40	0.40	0.40	0.40	0.40
Program Coordinator	0.00	1.00	1.00	1.00	1.00
Support Specialist 2	2.00	1.00	1.00	1.00	1.00
Graphics Designer	1.00	1.00	1.00	1.00	1.00
	<u>3.40</u>	<u>3.40</u>	<u>3.40</u>	<u>3.40</u>	<u>3.40</u>

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY
(Continued)

	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Budgeted</u>	<u>FY 2020-21</u> <u>Proposed</u>	<u>FY 2020-21</u> <u>Adopted</u>
Garage Fund:					
Program Coordinator - Public Works	0.00	1.00	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00	1.00	1.00
Fleet Services Tech Lead	1.00	1.00	1.00	1.00	1.00
Mechanic 2	2.00	2.00	2.00	2.00	2.00
Inventory Control Technician	0.00	1.00	1.00	1.00	1.00
Mechanic 1 (1)	2.00	2.00	2.00	3.00	3.00
	<u>6.00</u>	<u>8.00</u>	<u>8.00</u>	<u>9.00</u>	<u>9.00</u>

(1) FY 2020-21 adds a new Mechanic 1 position.

Information Systems Fund:					
Business Analyst (1)	0.00	0.00	0.00	0.00	2.00
Systems Analyst (2)	0.00	0.00	0.00	1.00	1.00
Help Desk Supervisor (3)	0.00	0.00	0.00	1.00	1.00
ISD Manager	1.00	1.00	1.00	1.00	1.00
Suprv Communications Analyst	1.00	1.00	1.00	1.00	1.00
Business Analyst Programmer	6.00	8.00	8.00	8.00	8.00
Web Manager (4)	1.00	1.00	1.00	0.00	0.00
GIS Manager	0.00	1.00	1.00	1.00	1.00
GIS Analyst	0.00	1.00	1.00	1.00	1.00
GIS Specialist	0.00	2.00	2.00	2.00	2.00
Web Analyst (4)	1.50	0.50	1.00	0.00	0.00
Support Specialist 2 (4)	1.00	1.00	1.00	0.00	0.00
Computer Service Technician (5)	3.00	3.00	3.00	3.00	4.00
Application Development Manager	1.00	1.00	1.00	1.00	1.00
Information Services Specialist (6)	3.00	3.00	3.00	4.00	4.00
	<u>18.50</u>	<u>23.50</u>	<u>24.00</u>	<u>24.00</u>	<u>27.00</u>

(1) FY 2020-21 adds 2 new Business Analyst positions that will be dedicated to the Community Development Department (CDD) Development Review Process Project.

(2) FY 2020-21 adds a new Systems Analyst position that will be dedicated to the CDD Development Review Process Project.

(3) FY 2020-21 adds a new Help Desk Supervisor position.

(4) FY 2020-21 reflects the Web Management division transferring from the Information Systems Fund to the General Fund in the Mayor's Office.

(5) FY 2020-21 adds a new Computer Service Technician position that will be dedicated to the CDD Development Review Process Project.

(6) FY 2020-21 adds a new Information Services Specialist position dedicated to the Police Department.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

POSITIONS SUMMARY
(Continued)

	<u>FY 2015-16</u> <u>Actual</u>	<u>FY 2016-17</u> <u>Actual</u>	<u>FY 2017-18</u> <u>Budgeted</u>	<u>FY 2018-19</u> <u>Proposed</u>	<u>FY 2018-19</u> <u>Adopted</u>
Geographic Information Systems - Information Systems:					
Business Analyst Programmer	1.00	0.00	0.00	0.00	0.00
GIS Manager	1.00	0.00	0.00	0.00	0.00
GIS Analyst	1.00	0.00	0.00	0.00	0.00
GIS Specialist	2.00	0.00	0.00	0.00	0.00
	<u>5.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Public Works Administration Fund:					
Assistant Public Works Director	0.00	0.00	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00	1.00	1.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Project Manager 1	1.00	1.00	0.00	0.00	0.00
Management Analyst	1.00	1.00	0.00	0.00	0.00
Support Specialist 2	1.00	1.00	2.00	2.00	2.00
Support Specialist 1	1.00	1.00	0.00	0.00	0.00
Management Analyst 2	0.00	0.00	1.00	1.00	1.00
	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Insurance Agency Fund:					
Risk & Safety Officer	1.00	1.00	1.00	1.00	1.00
City Attorney	0.15	0.15	0.15	0.15	0.15
Human Resources Director	0.15	0.15	0.15	0.15	0.15
Records Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant (1)	0.05	0.05	0.08	0.10	0.10
Legal Services Manager	0.15	0.15	0.15	0.15	0.15
Assistant City Attorney 3	0.15	0.15	0.15	0.15	0.15
Benefits Specialist	0.90	0.90	0.90	0.90	0.90
Human Resources Analyst	0.10	0.10	0.00	0.00	0.00
Support Specialist 2	0.10	0.10	0.10	0.10	0.10
Employee Labor Relations Manager	0.05	0.05	0.05	0.05	0.05
Senior Human Resources Analyst	0.00	0.00	0.10	0.10	0.10
	<u>2.90</u>	<u>2.90</u>	<u>2.93</u>	<u>2.95</u>	<u>2.95</u>

(1) FY 2020-21 reflects a new .50 FTE Human Resources Assistant position which will be added to an existing .50 FTE to create a fulltime position that is allocated 96% in the General Fund - HR Dept. and 4% in the Insurance Agency Fund - Self Insurance Unemployment program.

TOTAL CITY	<u><u>567.63</u></u>	<u><u>586.46</u></u>	<u><u>612.26</u></u>	<u><u>617.76</u></u>	<u><u>622.76</u></u>
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CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM
Last Ten Fiscal Years
(Unaudited)

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
<u>Function/Program</u>										
General government	174.37	164.95	169.33	175.75	179.36	193.84	202.17	206.21	212.40	206.06
Public safety	182.15	186.59	188.98	188.94	188.76	190.18	188.86	190.37	194.09	191.04
Highways and streets	25.16	23.96	26.23	27.01	26.99	27.03	27.08	25.80	24.56	22.15
Education	65.31	67.17	68.30	68.29	70.97	71.10	72.94	73.76	74.00	75.02
Cultural and recreation	1.08	1.61	1.35	1.35	1.35	1.35	1.08	2.50	3.00	5.00
Water	17.65	16.38	16.45	16.39	16.69	15.32	15.37	22.33	23.41	24.72
Sewer	15.69	14.54	15.69	15.98	15.96	15.72	15.77	13.77	14.40	14.77
Storm drain	17.36	17.27	18.43	19.25	19.23	20.07	21.21	21.14	21.77	22.10
Total	<u>498.77</u>	<u>492.47</u>	<u>504.76</u>	<u>512.96</u>	<u>519.31</u>	<u>534.61</u>	<u>544.48</u>	<u>555.88</u>	<u>567.63</u>	<u>560.86</u>

Source: City of Beaverton Finance Department.