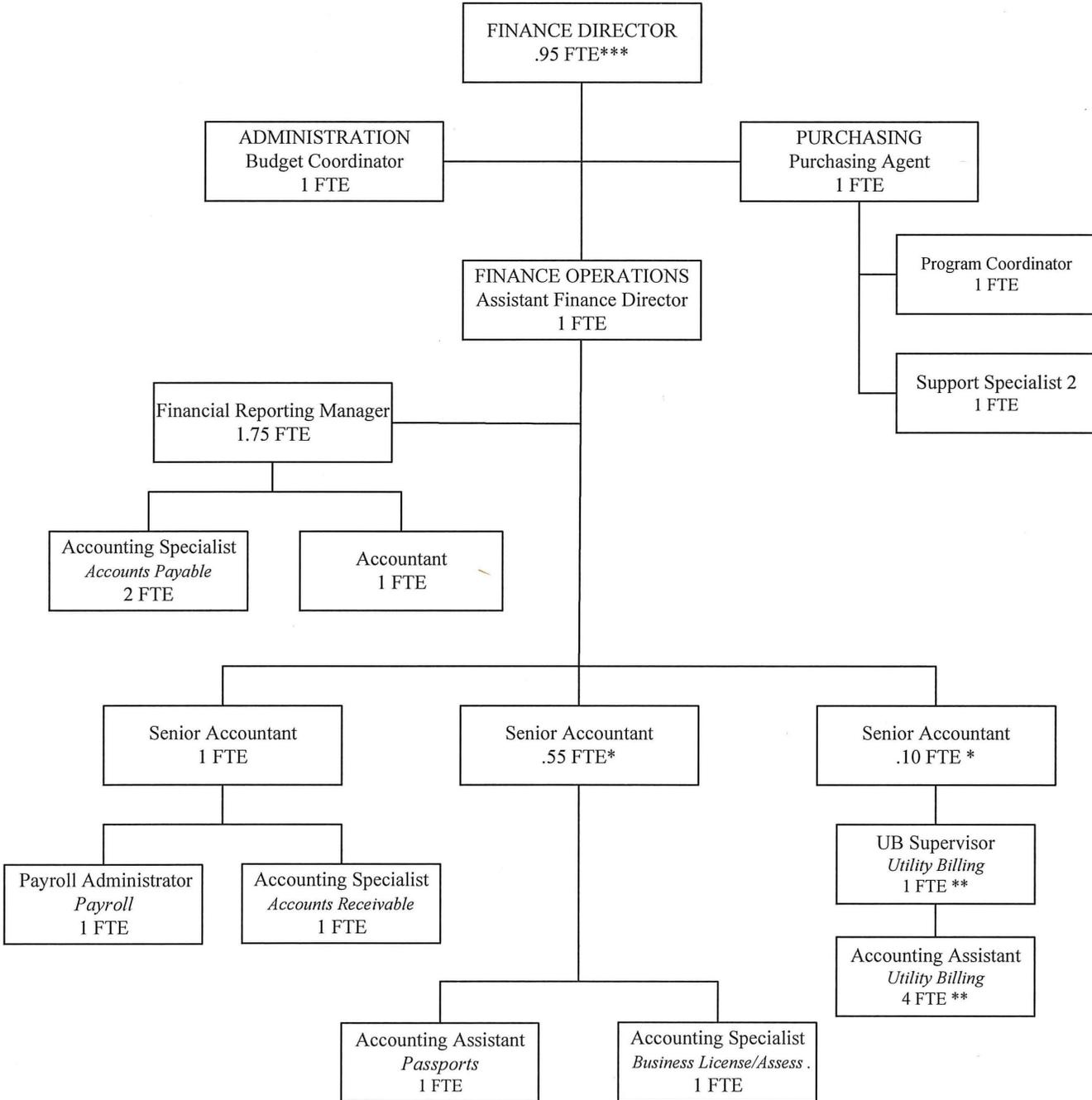


FINANCE

- Financial Administration
- Purchasing
- Finance Operations

Finance Department

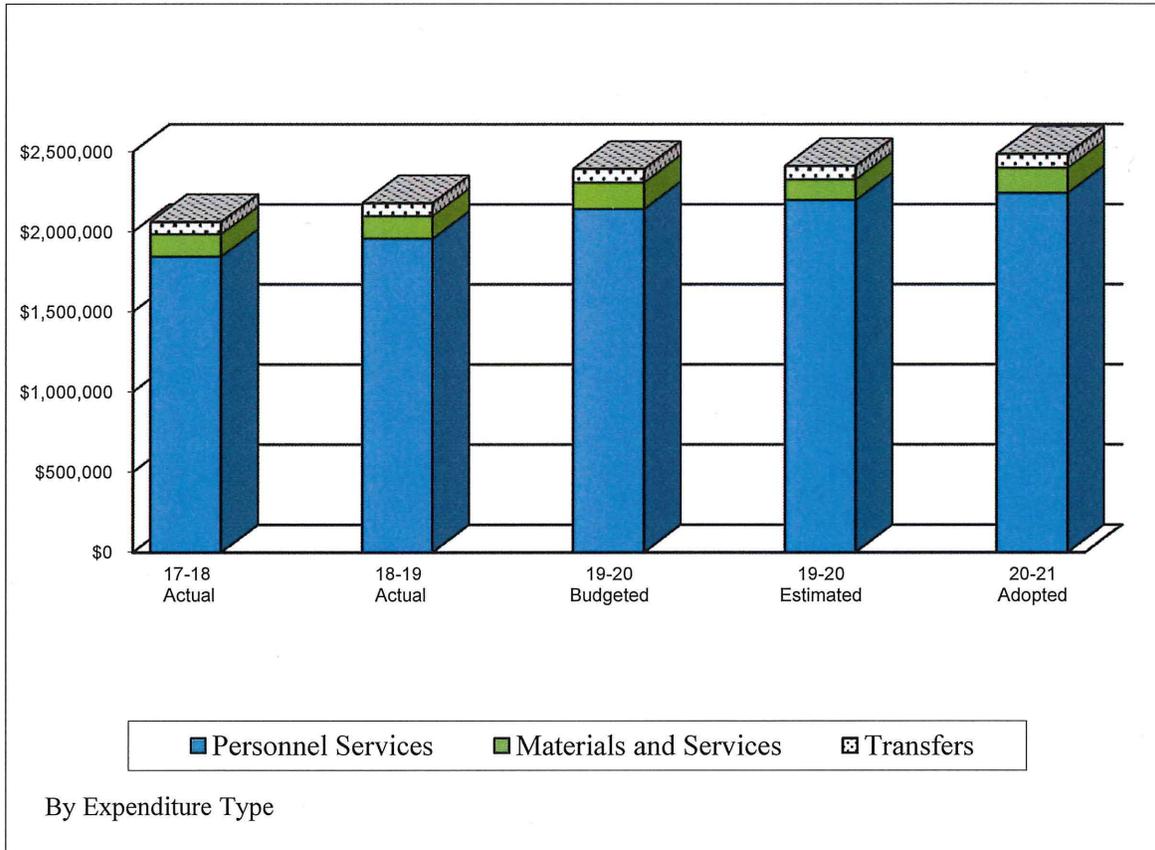
FY 2020-21 BUDGETED POSITIONS



* Partially funded in Water/Sewer/Storm Drain Funds
 ** Funded in Water/Sewer/Storm Drain Funds
 *** Partially funded in CDD's BURA Program Admin.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET

GENERAL FUND
FINANCE DEPARTMENT
ADOPTED FY 2020-21



**CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES**

FUND: 001 GENERAL	DEPARTMENT: FINANCE
PROGRAM: 0541 FINANCIAL ADMINISTRATION	DEPARTMENT HEAD: PATRICK O'CLAIRE

MISSION STATEMENT:

The Finance Division's mission is to preserve and maintain the City's financial integrity and trustworthiness. This is achieved by ensuring the timeliness of financial information, the adequacy of internal accounting and budgetary controls and the safeguarding of the City's assets. The mission is further maintained by providing financial administrative support to the City's operating departments to facilitate efficient and effective municipal services and providing quality service to all internal and external customers. *(Council Goal #2: Maintain the City's long-term financial stability; #4: Support City employees in providing customer-oriented, quality service.)*

REQUIREMENTS	FY 2017-18 ACTUAL	FY 2018-19 ACTUAL	FY 2019-20 BUDGETED	FY 2020-21 PROPOSED	FY 2020-21 ADOPTED
POSITION	15.85	16.25	16.60	16.35	16.35
PERSONNEL SERVICES	\$1,845,895	\$1,956,998	\$2,142,375	\$2,242,299	\$2,242,299
MATERIALS & SERVICES	139,760	141,325	165,519	156,844	156,844
CAPITAL OUTLAY					
TRANSFERS	75,409	80,402	84,223	86,523	86,523
TOTAL	\$2,061,064	\$2,178,725	\$2,392,117	\$2,485,666	\$2,485,666

Program Goal:

To ensure timeliness of financial information, to provide sound financial advice on matters relating to fiscal policies, asset management, debt management and treasury management, and to ensure the adequacy of the City's internal accounting and budgetary control.

Program Objectives (services provided):

- Continue developing multi-year Financial Plans for the General Fund, Street Fund, Building Fund, Lodging Tax, Water Fund and Library Fund. *(City Council Priority: Prepare long-range budget plans for upcoming major projects)*
- Review the finance department's information systems to eliminate duplicate, ineffective, non-beneficial procedures, including purchase orders and accounts payable processes.
- Continue to participate in the Distinguished Budget Presentation Award and the Certificate of Achievement for Excellence in Financial Reporting programs.
- Continue to monitor debt management practices, administration and debt service coverage.
- Continue to refine the City's cost allocation plan that distributes overhead costs to the operating departments.
- Assist the Engineering Division and other departments with the City's Capital Improvement Program especially regarding Street, Water, Sewer and Storm Water System Development Charges and Storm Water Quality and Quantity Fees, as well as civic and urban renewal projects *(City Council Priority: Broaden Capital Improvement Plan include bike lanes, sidewalks, streetlights and ramps).*
- Maintain an active role regarding financial operations of four regional utility providers of which the City is a partner; the Joint Water Commission, Willamette Intake Facility, Willamette Water Supply Project and Clean Water Services. *(City Council Priority: Build stronger relationships with local special districts).*

Trends, Services and Issues:

The Finance Department consists of 22.95 FTE employees: 16.60 employees in the General Fund and 6.35 employees in the Enterprise Funds. The major program areas include Financial Reporting, Budgeting, Accounting, Purchasing, Payroll, Accounts Receivable and Payable, Treasury Management and Utility Billing/Customer Service. The Department's mission challenges the staff to review all our internal processes in eliminating unnecessary or non-beneficial procedures and activities and to provide valuable and timely financial reporting to the operating departments. This past year, we have achieved the following improvements in efficiency, services and reporting:

- Completed enhancements of several modules and subsidiary ledgers of the primary General Ledger software module. This module incorporates the products and transactions from all subsidiary ledgers (i.e. cash receipts and accounts payable), processes journal entries and generates standard and customized reports.

**CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES**

FUND: 001 GENERAL	DEPARTMENT: FINANCE
PROGRAM: 0541 FINANCIAL ADMINISTRATION	DEPARTMENT HEAD: PATRICK O'CLAIRE

- Maintained our underlying General Obligation bond ratings from Standard and Poor's (AA+) and from Moody's (Aa1).
- Maintained our underlying Water Revenue bonds ratings from Standard and Poor's (AA+) and from Moody's (Aa2).
- Received the Distinguished Budget Presentation Award from the Government Finance Officers Association for the FY 2019-20 Budget Document.
- Received an Unmodified Audit Opinion and applied for the Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ended June 30, 2019.

The department's mission provides support for both internal and external customers. Financial services that relate to public trust are among our highest priorities. These services assure that City finances are conducted in a manner to foster trust and confidence by the public, that City policies and procedures are fair and that all practices are open and above board. The financial system, comprised of accounting, purchasing, cash management, treasury services and budgeting are managed to provide maximum assurance of adherence to those high standards.

The public's interest in City finances is honored with a higher level of disclosures and greater public discussion about the use of property taxes and all fees/charges. The department is continually improving its ability to provide timely analytical data about financial transactions and their related implications. We also expect to develop ways to maximize the use of public funds by encouraging productivity and to enhance cost containment in the development and managing of budgets while minimizing risk and managing accountability for results. Information Systems improvements and professional development will continue to be our highest priority to address these needs.

Finance pursues greater automation and improved business practices in procurement to contain or reduce our cost of services provided while maintaining procedures that meet code requirements. The Finance Department's key to success is creating an environment where employees are willing to take risks, and become a stakeholder in our processes by being accountable and taking initiative. Customer satisfaction, both internal and external is critical to our success and is an integral part of our daily activities.

The Finance Department plays a critical role in achieving City Council priorities such as:

- Patricia Reser Center for the Arts and Beaverton Central Parking Garage – prepared analysis and advice on financing options as needed for the proposals, and working with Bond Counsel to issue a special revenue bond.
- Expansion of sidewalk fund – use the program in the Capital Improvement Program to support projects on a sustained basis from various sources of funding.
- Monitor the impact of efforts to diversify city revenue sources, especially non-property tax revenue streams, including implementing 4% city lodging tax, utility ROW licenses and a 3% recreational marijuana sales tax.
- Development of a longer-term Transportation Capital Improvement Plan

Budget Highlights:

The Finance Department continues to adjust responsibilities and align staff capabilities with its mission. Staff retirements and the automation of previously manual processes offer opportunities to shape the staff to fit today's needs. We continue devoting resources to staff training and equipment that will continue our direction of outstanding customer service and team building. Additionally, specific training funds are allocated to keep our financial staff current with the professional requirements of municipal government finance.

The department provides financial services and support to other departments pursuing the action items of the Beaverton Community Vision Action Plan. A specific action item for the Finance Department is:

- * *Community Vision Action #93: Make it easier for small businesses to bid on City work: Utilize purchasing policies that expand opportunities for Minority-Owned, Woman-Owned and Emerging Small Businesses (MWESB) as well as small businesses owned by veterans with service related disabilities (SD)*

**CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES**

FUND: 001 GENERAL	DEPARTMENT: FINANCE
PROGRAM: 0541 FINANCIAL ADMINISTRATION	DEPARTMENT HEAD: PATRICK O'CLAIRE

Progress on FY 2019-20 Action Plan:

- Annual Update to the City's Investment Policy – Adopted and in use with new longer term, diversified but appropriate investments.
- Utilized the services of a Financial Advisor – successfully made use of line of credit redevelopment financing, issued new water revenue bonds, and planning a comprehensive special revenue bond sale for a new parking garage, Patricia Reser Center for the Arts, and to finalize the public safety center. Retained GO Bond Rating of AA+ from Standard and Poor's
- Dedicated staff time for enhancing the functionality of the Contracts module of the Purchase Order and Accounts Payable (POAP) system.
- Deployed On-Line Travel Advance application city-wide
- Submitted the June 30, 2019 Comprehensive Annual Finance Report (CAFR) Including GASB 67/68 Implementation for the Certificate of Achievement in Financial Reporting Awards program
- Submitted the FY 2019-20 budget document for the Distinguished Budget Document Presentation Award program
- A general upgrade to the software package for utility billing is underway.
- Developed revenue projections for selected items in the General Fund and prepared a separate section of budget goals and objectives that describe the initial trends.
- Created a Debt Management Policy
- Continued roll out of Purchase Cards (a.k.a. P-Cards) to reduce check issuance expenses while retaining internal controls
- Successfully recruited new personnel into management and supervisory positions for a smooth transition from retiring employees. The department's succession planning is effective with the ability to accommodate retiring employees' preferences for reduced roles while retaining their expertise.

FY 2020-21 Action Plan:

- Continue to dedicate staff time for analysis and input to replace General Ledger module in our financial system with sufficient internal controls, standard reports, modern user interfaces and the ability to create customized reports.
- Use Internal Controls processes to evaluate and streamline work processes
- Build supervisory skills, prepare and implement succession plans. Succession planning results in some additional allocations of FTE for the training of new personnel.
- Revise periodic financial report formats to Budget Committee with more graphics
- Submit the June 30, 2020 Comprehensive Annual Finance Report (CAFR) for the Certificate of Achievement in Financial Reporting Awards program
- Submit the FY 2020-21 budget document for the Distinguished Budget Document Presentation Award program
- Provide analysis and advice on public/private development opportunities
- Further streamline the purchasing process with "procurement cards" (a.k.a. P-Cards) by expanding to all departments
- Support the Beaverton Urban Redevelopment Agency (BURA) as it moves forward with its action plans based on growth of assessed valuation and tax incremental revenue within the district. Monitor bond proceeds for the use of property acquisition and facility construction of the Beaverton Central Parking Garage
- Support the capital investment plans of the water utility for new wells, reservoirs, drinking water sources and related transmission facilities. This includes supporting the city customers gained by the acquisition of service territory from the Tualatin Valley Water District (TVWD).
- Develop budgetary and fiscal support for the capital campaign for and operation of the Patricia Reser Center for the Arts
- Develop a framework for 5-year revenue and expenditure forecasting beginning with the General Fund.

**CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES**

FUND: 001 GENERAL	DEPARTMENT: FINANCE
PROGRAM: 0541 FINANCIAL ADMINISTRATION	DEPARTMENT HEAD: PATRICK O'CLAIRE

Workload Measures:	FY 2017-18 Actual Recognized	FY 2018-19 Actual Recognized	FY 2019-20 Budgeted Recognized	FY 2020-21 Adopted Submit by Septem- ber 2020
Maintain the Distinguished Budget Presentation Award from GFOA				
City's Population	96,565	97,000	98,255	99,750
General Obligation Bond Debt (in 000's at end of fiscal year):				
2017 Public Safety Center	\$34,845	\$35,000	\$33,845	\$32,130
G. O. Bond Debt Per Capita:				
2017 Public Safety Center	\$365	\$363	\$345	\$322
Revenue Bond Debt (in 000's @ end of FY)	\$5,935	\$3,845	\$19,440	\$46,375
Revenue Bond Debt Per Capita	\$62	\$40	\$198	\$465
Special Revenue Debt (in 000's @ end of FY)	\$2,460	\$1,334	\$359	\$90,000
Special Revenue Debt Per Capita	\$26	\$14	>\$1	\$902
Property Tax Levy for General Operations (within permanent rate)	\$40,256,866	\$42,105,181	\$43,673,773	\$45,084,435
City's Taxable Assessed Valuation (in 000's)	\$9,652,767	\$9,976,307	\$10,334,533	\$10,668,242
General Operations Tax Levy Rate Per Thousand of Taxable Assessed Value (tax value)	\$4.17	\$4.22	\$4.23	\$4.23
City's Permanent Levy Rate Authority	\$4.62	\$4.62	\$4.62	\$4.62
General Operations Tax Levy Per Capita	\$417	\$434	\$444	\$452

Performance Outcomes and Program Trends:

The City's budget receives a national, peer-judged award that demonstrates the commitment to provide our citizens a budget document serving as an operations guide and as a financial plan.

The trend in the levy for general operations demonstrates the City's ability to meet citizens' demands for services while maintaining a stable tax burden and providing the ability to levy additional tax resources for future year's operations. The City operates under a state-wide measure that established a permanent levy rate for each public entity that levies property taxes. The City cannot levy more than its permanent rate of \$4.62 per thousand of taxable assessed valuation. For FY 2020-21 the City is projecting a tax levy rate of \$4.23, which is 92% of its maximum permanent levy rate authority. Levying the full permanent rate would produce an additional \$3.9 million in property tax revenues.

A description of General Fund Revenues for the FY 2020-21 budget includes modest projections of revenues over the next several years. Our intent is to lengthen those projections in future budget documents. The City Council asks the staff and particularly the Finance Department to consider adjustment in "non-property tax" revenue as a priority. In previous years, a privilege tax was added to the franchise fees for Portland General Electric and Northwest Natural Gas that is producing about \$1 million annually. Fees for Site Development and land use development permits increased and a change in the manner in which all non-franchised utilities are managed in the right-of-way generates additional income. The ROW License fees require additional monitoring to engage all utilities operating in the ROW are paying their fair share for the use and management of the street assets. In addition, the Lodging Tax of 4% supports construction of the proposed Patricia Reser Center for the Arts and other events that attract or retain visitors to the area.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 001 GENERAL	DEPARTMENT: FINANCE
PROGRAM: 0542 PURCHASING	PROGRAM MANAGER: TERRY L MURALT

Program Goal:

To ensure that supplies, services and equipment are acquired at the lowest possible cost consistent with the qualities required, to award contracts in the best interest of the City, to ensure legal and contractual compliance on all contracts and purchases, and to continue to advance equity purchasing goals for businesses which are minority-owned, women-owned, service-disabled veteran owned and emerging small businesses. *(Council Goal #2: Use City resources efficiently to ensure long-term financial stability; #4: Provide responsive, cost effective service to the community.)*

REQUIREMENTS	FY 2017-18 ACTUAL	FY 2018-19 ACTUAL	FY 2019-20 BUDGETED	FY 2020-21 PROPOSED	FY 2020-21 ADOPTED
POSITION	2.00	2.00	3.00	3.00	3.00
PERSONNEL SERVICES	\$186,623	\$196,826	\$268,786	\$326,792	\$326,792
MATERIALS & SERVICES	10,725	10,116	13,905	14,752	14,752
CAPITAL OUTLAY					
TRANSFERS	1,940	3,162	3,303	4,646	4,646
TOTAL	\$199,288	\$210,104	\$285,994	\$346,190	\$346,190

Program Objective (services provided): (All objectives relate closely to Council Goal #2)

- To process all purchasing transactions in a timely manner.
- To ensure that procurement of goods and services adhere to the current purchasing policies and State laws.
- Ensure that bids/requests for proposals are obtained for all goods and services that exceed \$100,000.
- To process all requests for bid procedure within five working days from date of receipt.
- Maintain listing of all surplus property and supervise disposal of surplus items.
- Monitor use of open purchase orders for compliance and necessity.

This program assists all departments in their activities but specifically supports these elements of the Community Vision Action Plan including:

- *Make it easier for small businesses to bid on City work (Community Vision Action #93):* Utilize purchasing policies that expand opportunities for firms that are Minority-Owned, Woman-Owned and Emerging Small Businesses (MWESB) and Service Disabled Veterans (SDV). Encourage these firms to become state certified through Oregon’s Certification Office for Business Inclusion and Diversity (COBID).

Progress on FY 2019-20 Action Plan:

Partnered with Metro and held an open house for Minority-Owned, Women-Owned and Emerging Small Businesses that were not State certified or had not done business with a government agency. This was to help educate these businesses on why and how they can become State certified. Encouraging these type of businesses to become State certified will increase the pool of certified firms for government agencies to do business with and help the business community.

Participated in the Cultural Inclusion and Community Services Welcome Entrepreneurs Week.

Attended and participated in outreaches such as OAME, Governors Marketplace and Besthq that are creating access, connection and opportunities for Oregon’s small businesses.

At the end of fiscal year 2018/19 the total for the Equity Purchasing Program was 11.77% of the overall dollar amount of contracting and purchasing activities. The City’s aspirational goal is set at 10%. The City plans additional outreaches to certified COBID firms to increase usage percent.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 001 GENERAL	DEPARTMENT: FINANCE
PROGRAM: 0542 PURCHASING	PROGRAM MANAGER: TERRY L MURALT

FY 2020-21 Action Plan

- In fiscal year 2019/20 a new position was approved specifically dedicated to the Equity Purchasing Program. This position will be reviewing the program to determine changes that will increase the usage of state certified firms.
- Increase diversity, equity and inclusion in the City's Equity Purchasing Program and contracting by outreach to project managers, vendors and contractors.
- Research and develop/coordinate community workshop(s) to encourage and assist local contractors and businesses to bid/propose on City contracts.
- Coordinate open house events for Equity Purchasing Program to connect with build relationships between prime contractors and sub-contractor opportunities.
- Monitor legislative changes that would affect the procurement code and make necessary updates to the Procurement code as needed.
- Review City wide expenditures and complete procurement processes where required by formal bid thresholds.
- Work with Sustainability Program Manager to develop a Sustainability Purchasing Policy.

Workload Measures:	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Budgeted/Revised	FY 2020-21 Adopted
Number of purchase orders issued and processed	1,411	1,423	1,500	1,500
Number of sealed bids and requests for proposals processed	22	27	25	30
Number of contracts issued	140	155	135	150
Total dollar amount paid through Purchase orders	\$32,654,117	\$50,125,927	\$50,000,000	\$80,000,000

10 Largest PO Spend for FY 2018-19

VENDOR	DESCRIPTION	AMOUNT
Skanska USA Building Inc	Construction of Public Safety Center	\$ 9,758,535
Trench Line Excavation Inc	Settler Way Utility Replacement CIP 4118B	1,635,013
OPSIS	Architectural Service for PRCA	1,633,156
Oregon Underground Inc	Alvord Land CIP 4122	1,484,350
Trench Line Excavation Inc	Cooper Mt. Transmission Mains CIP 4058A	1,434,084
Brown Contracting Inc	Sidewalk Curb Ramp Retrofit	1,016,467
Wildish Standard Paving	Menlo Dr. Sidewalk Improvement CIP 3106A	948,418
FFA Architecture	Architectural Services for Public Safety Center	794,263
Relay Resources	Janitorial Services	673,456
Pacific Excavation	Jenkins Rd Overlay/Lombard Ave Asphalt Grinding CIP 3193A	670,019

CITY OF BEAVERTON, OREGON
 FISCAL YEAR 2020-21 BUDGET
 CURRENT LEVEL OF SERVICES

FUND: 001 GENERAL	DEPARTMENT: FINANCE
PROGRAM: 0542 PURCHASING	PROGRAM MANAGER: TERRY L MURALT

Performance Outcomes and Program Trends:

The program places formal bids and purchase awards in conformance with purchasing policies and with the assurance that the best price was obtained through market place competition.

Use and offer cooperative purchasing with other agencies whenever possible.

Solicit bids and request for proposals for all public contracts that exceed \$100,000. Ensure that purchasing needs of City departments are handled in a timely manner and ensure acquisition of the best quality products and services at the lowest possible cost.

Ensure that procurements are in line with the Equity Purchasing Program and continue to look for ways to improve the program that would increase usage of state COBID certified firms.

Centralize disposal of surplus property. Advertise for bid, or sell at public auction, as required by City Code and provisions of the Oregon Revised Statutes.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 001 GENERAL	DEPARTMENT: FINANCE
PROGRAM: 0548 FINANCE OPERATIONS	PROGRAM MANAGER: SUSAN COLE

Program Goal:

To ensure internal control and financial integrity of the City’s accounting and budgetary system and to provide quality and innovative financial service by being good stewards of public funds and effectively serving citizens, City Council and City departments.

To publish an accurate and complete Comprehensive Annual Financial Report (CAFR) that complies with Generally Accepted Accounting Principles (GAAP) and all other applicable statutes and regulations. To maintain and or improve the City’s current bond ratings.

REQUIREMENTS	FY 2017-18 ACTUAL	FY 2018-19 ACTUAL	FY 2019-20 BUDGETED	FY 2020-21 PROPOSED	FY 2020-21 ADOPTED
POSITION	11.85	12.25	11.60	11.40	11.40
PERSONNEL SERVICES	\$1,317,197	\$1,407,233	\$1,491,697	\$1,528,165	\$1,528,165
MATERIALS & SERVICES	121,752	123,292	143,990	134,338	134,338
CAPITAL OUTLAY					
TRANSFERS	56,719	56,059	60,002	59,811	59,811
TOTAL	\$1,495,668	\$1,586,584	\$1,695,689	\$1,722,314	\$1,722,314

Program Objective (service provided):

- Provide financial services and reports to the Council, Mayor and other departments.
- Monitor and analyze revenue sources to ensure timely collection and effective use of cash flow. Invest cash resources within guidelines of the City’s investment policy.
- Ensure proper accounting treatment and compliance with regulations for all grants secured by the City.
- Coordinate the annual budget cycle, including ensuring adoption by June 30 of each year, and facilitating two supplemental budget amendments during the year, including effective public notice and transparency.
- Continue to provide accounting services in a cost-effective and efficient manner by evaluating daily operations and activities.
- Continue to provide Finance personnel with training and equipment to provide excellent customer service. Provide financial services and support to other departments pursuing the action items of the Beaverton Community Vision Plan including integrating the Vision Action Plans into annual budgeting process.

Progress on FY 2019-20 Action Plan:

- Total investment portfolio on 12/31/2019 was \$136.3 million with an average 2.3% yield.
- Continued to develop skills of new and current staff members through cross training, outside educational seminars and on-site classes to be able to implement department’s succession plans.
- Enhanced in-house financial applications by adding capital project accounting features.
- Supported water capital project funding and analysis by partnering with Engineering and submitting a letter of interest to the Environmental Protection Agency for a Water Infrastructure Finance and Innovation Act (WIFIA) loan. Additionally, submitted a letter of interest to Business Oregon for a loan from the Safe Drinking Water Revolving Loan Fund and the Special Public Works Fund.
- Issued BURA bonds to construct a parking garage adjacent to Patricia Reser Center for the Arts, to acquire property, to refinance the BURA Letter of Credit, and to implement other projects as specified in the Central Beaverton Urban Renewal Plan.
- Issued Special Revenue Bonds to construct the Patricia Reser Center for the Arts, backed by Transient Lodging Tax revenue.
- Issued a \$33 million Water Revenue Bond in April of 2020 for financing the Water Capital Improvement Program, including the first payment to buy-in to the Willamette Water Supply System.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2020-21 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 001 GENERAL	DEPARTMENT: FINANCE
PROGRAM: 0548 FINANCE OPERATIONS	PROGRAM MANAGER: SUSAN COLE

FY 2020-21 Action Plan:

- Continue to develop skills of current and new staff members so as to be able to implement the department’s succession plans.
- Continue to enhance both in-house and vendor supplied financial applications to increase efficiency for the department.
- Continue to provide analysis and support of funding for capital projects, including negotiating loan terms for the WIFIA loan and the loans from Business Oregon.
- Develop a framework for long range revenue and expenditure forecasts across all funds. The initial effort is aimed at the General Fund. The forecast is aimed at achieving the City Council priority of “Prepare long-range budget plan for upcoming major projects and expenses”
- Support the utility analysis and implementation of a non-potable water supply for irrigation in the South Cooper Mountain area.

Performance Measures:	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Budgeted	FY 2020-21 Adopted
Receive Unqualified Audit Opinion, Certificate of Achievement for Excellence in Financial Reporting (CAFR) & Distinguished Budget Presentation Award	Received both awards	Received both awards	Received budget award and will submit for CAFR award	Will submit for both awards
Bond Ratings (underlying ratings):				
General Obligation Bonds				
Moody’s	Aa1	Aa1	Aa1	Aa1
Standard & Poor’s (S&P)	AA+	AA+	AA+	AA+
Water Revenue Bonds				
Moody’s	Aa2	Aa2	Aa2	Aa2
Standard & Poor’s (S&P)	AA+	AA+	AA+	AA+
Average annual yield on investment portfolio	1.30%	1.67%	2.55%	1.4%
Average annual yield on State Investment Pool (used as a benchmark)	1.10%	1.85%	3.00%	1.4%
Average Monthly Investment Portfolio (in millions)	\$85	\$90	\$90	\$50
Revenue generated from passports	\$158,320	\$176,625	\$180,000	\$185,000
Number of passport applications processed	4,523	5,046	5,143	5,286
Revenue generated from Business Licenses	\$700,073	\$699,095	\$670,000	\$670,000
Business Licenses (calendar year)	4,941	5,077	5,200	5,200

CITY OF BEAVERTON, OREGON
 FISCAL YEAR 2020-21 BUDGET
 CURRENT LEVEL OF SERVICES

FUND: 001 GENERAL	DEPARTMENT: FINANCE
PROGRAM: 0548 FINANCE OPERATIONS	PROGRAM MANAGER: SUSAN COLE

Performance Outcomes and Program Trends:

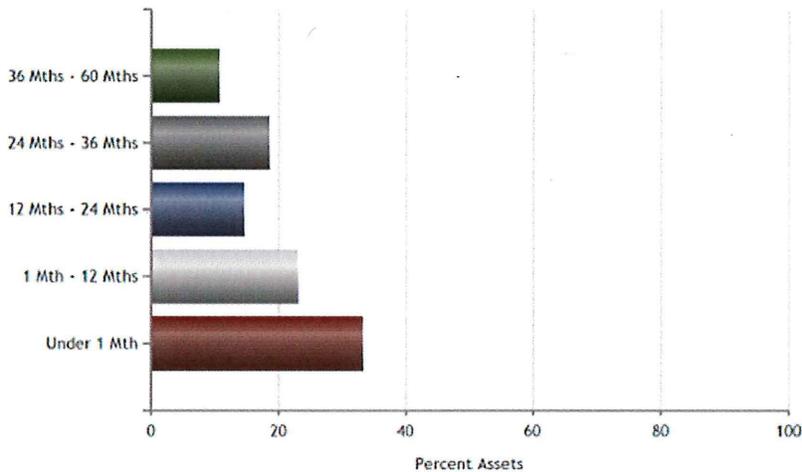
The City’s current high bond ratings reflects the City’s strong financial condition, resulting from our prudent financial policies and practices. The ratings will assist the City securing favorable interest rates on future bond issues. Standard and Poor’s confirmed the City’s ratings for the General Obligation Bonds in April of 2020 in conjunction with the sale of \$33 million in Water Bonds for various capital improvements to the water system.

The City’s investment portfolio yield demonstrates earning rates that are comparable or better than the yield of the Oregon Local Government Investment Pool (LGIP), which is the benchmark. As the Federal Reserve signals interest rate changes, recent investments in agencies/treasuries and Certificates of Deposit are for slightly longer periods but consistent with the Investment Policy. The graph below illustrates the Distribution by Maturity as of December, 2019 in our managed investment portfolio of approximately \$137 million.

DISTRIBUTION BY MATURITY

12/31/2019

Distribution by Maturity



The department will continue to evaluate all finance functions to streamline daily operations and activities. We continue to make customer service improvements through training, empowering staff, and improved technology.

The Finance Department is recognized for its excellence in financial reporting and distinguished budget preparation and we will continue to submit the Comprehensive Annual Financial and Budget Reports to GFOA for these awards. We will continue to maintain the City’s long-term financial stability by maximizing the City’s short-term and long-term financial strength. The credit ratings by Standard & Poor’s and Moody’s, reflect the City’s strong and stable financial management, solid fiscal policies, and moderate and manageable debt levels. We will continue to strive to maintain the City’s current bond ratings.