



# MEMORANDUM

## CITY OF BEAVERTON

### FINANCE DEPARTMENT

**TO:** Dennis Doyle, Mayor  
City Council Members  
Budget Committee Members

**FROM:** Patrick O’Claire, Finance Director

**DATE:** November 9, 2020

**SUBJECT:** Transmittal of Supplemental Budget S-21-1

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The Budget Committee Meeting is scheduled for Monday, November 16, 2020, at 6:00 PM in the Council Chambers at The Beaverton Building. Enclosed with this transmittal are the following documents for your review:

- Prior Year Financial Results (second tab) schedules providing the results from FY 2018-19’s operation and the changes to beginning working capital amounts, and dedicated contingency and reserve schedules and narrative.
- Current Year Financial Information (third tab) showing the, historical fund operations for the General, Street, Building and Library Funds, the final property levy rates and operating revenues for first four months of this fiscal year covering business licenses, building permit fees, gas taxes, and water fund revenues, the PERS Reserve Fund and the Privilege Tax Right of Way Reserve for Future Use balance.
- Meeting Minutes (fourth tab) of the Budget Committee Meetings on the Proposed FY 2020-21 Budget dated April 21, May 11, 14 and 21, 2020.
- Agenda Bill (fifth tab) for the November 16, 2020 Council Agenda and Agenda Bill for Adopting Supplemental Budget S-21-1. The Agenda Bill includes the Budget Supplemental Summary Report S-21-1.
- Detailed Reports (sixth tab) of the Budget Amendment Journals for Supplemental Budget S-21-1 that lists the detail supplemental budget transactions in two formats
  - By Supplemental Request Number
  - By Fund, Department and Account

The purpose of this supplemental budget is to execute the following changes:

1. Adjust each fund’s beginning working capital to reflect the preliminary audited figures as of June 30, 2020.
2. Fund personnel changes that have been shared with City Council and are included in the Supplemental Budget. In addition, the Council Meeting to adopt the Supplemental Budget will have a second item for the City Council to approve certain of these personnel changes that require a change in salary grades.
3. Adjust the budget to re-appropriate purchase order encumbrances that were outstanding as of the end of FY 2019-20 as the materials, goods, or services have been or will be received or provided in FY 2020-21.
4. Adjust the budget to appropriate the un-spent and uncommitted Program and Capital Project funds carried over from FY 2019-20.
5. Adjust the budget to appropriate un-spent funding from Federal, State and Local Grants that were outstanding at the end of FY 2019-20.

6. Adjust the budget to provide appropriations for projects and expenditures that have been approved by Council since adoption of the FY 2019-20 Budget.
7. Adjust the funding of several projects in the Water Construction Fund and the WIFIA Water Construction Fund to accommodate revised project work plans for this fiscal year.
8. Adjust the budget of certain departments and programs to reflect a change in program plans.

At a previous Budget Committee Meeting, a recommendation was made to provide a subset of the supplemental budget requests. This subset would only list the budget requests requiring an additional appropriation from contingency accounts or those that had not been previously approved by the City Council. Following this memorandum, there is such a separate list shown as Exhibit A, which starts on Page 30.

The first supplemental budget item is to adjust each fund's adopted beginning working capital figures. In developing the FY 2020-21 Budget, each fund's beginning working capital was an estimate of the remaining funds (ending working capital balance) that would be available from FY 2019-20's operations.

The Finance Department has established the preliminary audited ending working capital balances for each Fund from FY 2019-20's operations as detailed in the table on the next page. They are shown in the second column in the table. The first column reflects each Fund's adopted beginning working capital balances and the third column represents the increase or decrease to the adopted beginning working capital balance (first column subtracted from the second column). Each fund's beginning working capital and ending working capital balance (contingency) will be adjusted by the increase or decrease referenced in the third column.

		FY 2020-21 Adopted Beginning Working Capital	FY 2019-20 Ending Working Capital	Increase (Decrease) to FY 2020-21 Beginning Working Capital
General Fund	001	\$15,483,943	\$16,485,372	\$1,001,429
Street Fund	101	3,492,411	4,601,831	1,109,420
Metro Affordable Housing Bond Fund	104	0	2,961,658	2,961,658
Building Fund	105	1,217,115	1,157,040	(60,075)
Community Develop. Block Grant Fund	106	10,743	9,357	(1,386)
Transient Lodging Tax Fund	107	2,202,041	2,151,571	(50,470)
Transportation Systems Dev Fund	112	242,547	88,105	(154,442)
Traffic Impact/ Development Tax Fund	114	14,553,446	14,477,454	(75,992)
Library Fund	115	1,197,191	1,260,017	62,826
General Obligation Debt Fund	201	165,245	211,876	46,631
Special Revenue Debt Service Fund	202	0	0	0
Capital Development Fund	301	14,877,633	25,397,453	10,519,820
Capital Projects Fund	310	1,501,038	1,548,871	47,833
Assessment Fund No. 1	401	0	0	0
Water Operating Fund	501	11,264,478	11,177,625	(86,853)
Sewer Fund	502	10,514,591	10,947,102	432,511
Water Debt Service Fund	504	69,438	72,530	3,092
Water Construction Fund	505	19,966,472	26,725,878	6,759,406
WIFIA Water Construction Fund	506	0	0	0
Storm Drain Fund	513	10,427,461	11,144,948	717,487
Reprographics Fund	601	150,817	103,325	(47,492)
Garage Fund	602	259,527	241,189	(18,338)
Information Systems Fund	603	620,832	538,707	(82,125)
Public Works Administration Fund	605	167,045	164,768	(2,277)
Insurance Agency Fund	706	4,028,351	4,035,647	7,296
BURA Tax Increment Fund	901	2,903,462	2,841,502	(61,960)
BURA Capital Projects Fund	902	32,913,474	38,847,220	5,933,746
BURA Program & Activities Fund	903	2,715,064	3,395,462	680,398
BURA Debt Service Fund	904	0	0	0
TOTAL		<u>\$150,944,365</u>	<u>\$180,586,508</u>	<u>\$29,642,143</u>

**REVIEW OF SUPPLEMENTAL BUDGET REQUESTS:**

The remaining portion of this memo will summarize the budgetary adjustments by each individual request. Although the requests are in sequential order, there will be gaps in the request numbers due to several factors; the request was not approved by the Department Head, the request was not approved by the Finance Director or a request may have been combined by the Finance Director into a previously approved request.

**Request Number 3058 – Street Fund**

- \$5,500 - Transfer within existing Materials and Services appropriations in the Street Fund to purchase two laptops for the traffic control system.

**Request Number 3059 – General Fund – Mayor’s Office Programs – Emergency Management Program 0635**

- \$100,000 - Additional appropriation in Materials and Services - Emergency Incident Activation Expense for the COVID-19 emergency response.

**Request Number 3061 – General Fund – Municipal Court Program 0571**

- \$4,700 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Office Furniture & Equipment and re-appropriate in FY 2020-21 to purchase replacement chairs for court staff that were not purchased before the end of the fiscal year.

**Request Number 3062 – General Fund – Human Resources Department – Management and Employee Services Program 0534**

- \$30,000 - Additional appropriation in Materials and Services - Employee Recruitment Expense for an executive recruiting firm to assist with City Manager advertising and recruitment.

**Request Number 3063 – General Fund – Mayor’s Office Programs – Events Program 0527**

- \$4,278 - Additional appropriation in Materials and Services - Computer Equipment, Computer Software, and Communications Expense for new laptop and docking station, plus Adobe Professional v. 2017, Microsoft Visio Pro, Adobe Creative Suite software and Communications Plan for new Events Program Manager.

**Request Number 3064 – General Fund – Mayor’s Office Programs – Cultural Inclusion Program 0526**

- \$10,000 - Carryover unspent FY 2019-20 appropriation in Materials & Supplies – Professional Services to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2020-21 to complete the remaining pieces of the delayed BOLD Program now set for October 2020, PO# 101063.

**Request Number 3065 – General Fund – Mayor’s Office Programs – Recycling Program 0657**

- \$10,000 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Recycling Outreach Expense and re-appropriate in FY 2020-21 for recycling outreach that is required by

Oregon Opportunity to Recycle Act and Metro IGA, but was delayed due to the pandemic response.

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**Request Number 3066 – Public Works Administration Fund**

- \$1,469 - Additional Appropriation in Materials and Services – Computer Equipment to purchase a laptop for department wide use in Public Works.

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**Request Number 3067 – Library Fund**

- \$104,496 - Transfer within existing appropriations in Personnel Services - Senior Librarian (\$79,747) and Payroll Taxes and Fringes (\$24,749) to transfer a Senior Librarian position from program 0555 to program 0554 to support library restructuring, effective July 1, 2020.

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**Request Number 3069 – Library Fund**

- \$9,080 - Transfer within existing appropriations in Materials and Services - Computer Equipment (\$5,250) and Computer Software (\$3,830) to move public computing expenses from the Administration program to the Public Services and Programming program.

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**Request Number 3072 – General Fund – Public Works Department – Engineering Management Services Program 0703**

- \$1,200 - Additional appropriation in Materials and Services - Computer Software to update two licenses of the Carlson Survey software for compatibility with the upgraded Civil3D software.

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**Request Number 3073 - General Fund – Public Works Department – Engineering Management Services Program 0703**

- \$1,800 - Additional appropriation in Materials and Services - Computer Software to upgrade STAR\*NET survey software for use by new surveyor.

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**Request Number 3074 – General Fund – Human Resources Department – Organizational Development Program 0536**

- \$6,000 - Additional Appropriation in Materials and Services – Citywide Training for coaching services to be provided to division managers and supervisors.

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**Request Number 3076 – Water Fund**

- \$9,907 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Chemical & Laboratory Supplies to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 to purchase dechlorinating tablets for flushing water mains, Purchase Order 101168.

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**Request Number 3077 – Storm Drain Fund**

- \$3,000 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Professional Services to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2020-21 for the water quality facility rehabilitation project, PO 100153.

**Request Number 3079 – Street Fund**

- \$47,032 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Rolling Stock and re-appropriate in FY 2020-21 to purchase de-icing sprayer systems for winter use.

**Request Number 3081 – General Fund – Public Works Department – Landscape Maintenance**

- \$3,202 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for grove restoration behind the operations yard, Purchase Order 101598.

**Request Number 3082 – Water Fund**

- \$2,110 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Department Equipment Expense to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 to purchase water system pressure transmitters, Purchase Order 101600.

**Request Number 3083 – Water Fund**

- \$3,172 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Line Maintenance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 to purchase water system vacuum breaker/air release valve, Purchase Order 101603.

**Request Number 3084 – Storm Drain Fund**

- \$5,000 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for storm water system replacement filter cartridges, Purchase Order 101617.

**Request Number 3085 – Street Fund**

- \$3,339 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Street Pedestrian Light Maintenance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for induction power couplers for street lights, Purchase Order 100998.

**Request Number 3086 – Street Fund**

- \$19,260 - Carry over unspent FY 2019-20 appropriation in Materials and Services - City Traffic Signal Maintenance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for traffic signal cabinets, Purchase Order 101279.

**Request Number 3087 – Street Fund**

- \$5,500 - Carry over unspent FY 2019-20 appropriation in Materials and Services - City Traffic Signal Maintenance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for traffic signal LED lights, Purchase Order 101290.

**Request Number 3089 – Street Fund**

- \$20,897 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Street Pedestrian Light Maintenance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for Cree LED bronze fixtures for street lights, Purchase Order 101570.

**Request Number 3090 – Street Fund**

- \$1,937 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Street Pedestrian Light Maintenance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for Cree XPS LED street light fixtures, Purchase Order 101571.

**Request Number 3091 – Street Fund**

- \$7,282 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Street Pedestrian Light Maintenance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for a base mount brushed aluminum light pole, Purchase Order 101663.

**Request Number 3093 – General Fund – Mayor’s Office Programs – Web Management Program 0525**

- \$5,100 - Additional appropriation in Personnel Services - Support Specialist 2 for out-of-class pay while the position's reclassification is being processed.

**Request Number 3094 – General Fund – Mayor’s Office Programs – Emergency Management Program 0635**

- \$7,150 - Additional appropriation in Personnel Services - Emergency Manager for out-of-class pay while the position's reclassification is being processed.

**Request Number 3095 – General Fund – Mayor’s Office Programs – Beaverton Building Operations Program 0007**

- \$35,100 - Additional appropriation in Materials and Services - Professional Services for an additional security guard at the Beaverton Building to monitor access, ensure face mask compliance or ADA alternatives, provide masks if necessary, assist central desk monitoring social distancing, escort visitors with appointments to the appropriate location in the building and backup existing security guard.

**Request Number 3096 – Garage Fund**

- \$5,227 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Department Equipment Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for the purchase of mechanic tools, Purchase Order 101604.

**Request Number 3097 – Street Fund**

- \$113,787 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Vehicles to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 to purchase a chip truck aerial lift, Purchase Order 100305.



**Request Number 3098 – Street Fund**

- \$6,600 - Additional appropriation in Capital Outlay - Vehicles to purchase safety lighting and miscellaneous equipment for the new chip truck aerial lift.

**Request Number 3099 – Storm Drain Fund**

- \$70,127 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Vehicles to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 to purchase a replacement F550 dump body, Purchase Order 101237.

**Request Number 3100 – Storm Drain Fund**

- \$1,991 - Additional appropriation in Capital Outlay - Vehicles to purchase safety lighting, licensing, miscellaneous items for replacement vehicle.

**Request Number 3101 – Street Fund**

- \$6,750 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Rolling Stock to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 to purchase a snow plow attachment, Purchase Order 101237.

**Request Number 3102 – Street Fund**

- \$6,747 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Rolling Stock to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for purchase and installation of the hydraulic system for a replacement dump body, Purchase Order 101652.

**Request Number 3103 – General Fund – Mayor’s Office Programs – City Recorder and Election Administration Program 0531**

- 44,500 - Additional appropriation in Materials and Services - Public Meeting Broadcast Expense for an audio/video system upgrade, additional matrix routing so all the chambers monitors can individually show any feed, upgraded audio hardware to provide enhanced echo canceling and other feedback, and upgrade software programming as needed .

**Request Number 3104 – Street Fund**

- \$4,740 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Street Pedestrian Light Maintenance Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 to purchase bronze light poles, Purchase Order 101222.

**Request Number 3106 – Lodging Tax (TLT) Fund – Arts Program 0528**

- \$7,782 - Additional appropriation in Personnel Services - Events Coordinator for out-of-class pay and overtime that was inadvertently left out of the FY 2020-21 adopted budget.

**Request Number 3109 – General Fund – City Attorney’s Office – General Legal Services Program 0581**

- \$15,696 - Additional appropriation in Personnel Services - City Prosecutor (\$11,211) and Fringe Benefits (\$4,485) due to reallocate the position from Salary Grade 14 to Salary Grade 15. Approved by Council, Agenda Bill 20158 approved 06/16/2020.

**Request Number 3110 – Building Operating Fund and General Fund – Community Development Department – Administration Program 0661**

- \$3,960 - Carry over of unspent FY 2019-20 appropriation in Materials and Services - Computer Equipment and re-appropriate in FY 2020-21 to purchase computer equipment for new staff including a laptop for the new Applications Development Manager for implementation of CDD's new electronic permitting system.

**Request Number 3112 – General Fund – City Council – Policy Development**

- \$4,920 - Additional appropriation in Materials and Services - Computer Equipment (\$4,440) and Communications Expense (\$480) for two laptops for new city councilors, one basic cell phone with communication plan and one iPhone 8 with communication plan.

**Request Number 3113 – General Fund – City Council – Policy Development**

- \$25,000 - Additional appropriation in Materials and Services - Professional Services for coaching services to provide support and guidance to the City Council, Mayor’s office, and Police dept. to engage in listening sessions and dialogue with community members to address crucial issues around public safety, public health, policing, race, and accountability.

**Request Number 3114 – General Fund – Police Department – Field Services Program 0622**

- \$5,740 - Carry over unspent FY 2019-20 in Materials and Services - Vehicle Set-up Expense to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2020-21 to complete supply & installation of police department vehicle graphics.

**Request Number 3115 – General Fund – Police Department – Field Services Program 0622**

- \$31,589 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Vehicle Set-up Expense to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2020-21 for installation, parts, materials and supplies for police department vehicles, Purchase Order 101434.

**Request Number 3116 – General Fund – Police Department – Field Services Program 0622**

- \$5,950 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Equipment Expense to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2020-21 for purchase of protective body armor for seven new officers. Manufacturing & delivery of product delayed due to COVID-19. Purchase Orders 101573, 101454, 101541, and 101635.

**Request Number 3117 – General Fund – Police Department – Field Services Program 0622**

- \$1,505 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Special Department Supplies to reflect the cancellation of the prior year encumbrance and re-

appropriate in FY 2020-21 for purchase specialized equipment which was delayed due to COVID-19. Purchase Order 101641.

**Request Number 3118 – General Fund – Police Department – Field Services Program 0622**

- \$14,857 - Carry over unspent FY 2019-20 appropriation in Materials and Services - K9 Unit Expense and re-appropriate in FY 2020-21 to purchase a new Canine Police Dog to replace retired K9, Ike as the acquisition could not be completed last fiscal year due to COVID-19 (\$11,357) and for unanticipated vet bills for two current K9s (\$3,500).

**Request Number 3119 – General Fund – Mayor’s Office Programs – Community Services Program 0529**

- \$15,066 - Additional appropriation in Materials and Services - Special Expense to cover the cost of placing portable restrooms (1 ADA unit, 2 standard units and 1 hand washing station plus regular servicing) in City Park due to the COVID-19 pandemic and public building closures.

**Request Number 3120 – General Fund – Non-Departmental Program 0003**

- \$1,500 - Additional appropriation in Capital Outlay - Vehicles due to an increase in the cost of purchasing the Nissan Leaf vehicle for the pooled vehicle fleet.

**Request Number 3121 – General Fund – Mayor’s Office Programs – Cultural Inclusion Program 0526**

- \$3,870 - Additional appropriation in Personnel Services - Project Specialist for out-of-class pay while the position’s reclassification was being processed.

**Request Number 3127 – General Fund – City Attorney’s Office – General Legal Services Program 0581**

- \$129,195 - Carry over unspent FY 2019-20 appropriation of \$29,195 plus an additional \$100,000 appropriation in Materials and Services - External Litigation Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 (\$29,195) and the additional \$100,000 for the Right of Way litigation issue; Purchase Order 101298.

**Request Number 3128 – General Fund – Community Development Department – Economic Development Program 0654**

- \$10,000 - Additional appropriation in Materials and Services - Community Events Expense to provide funding to the recipients for the Beaverton Downtown Association Programming through the commercial corridor seed fund.

**Request Number 3130 – General Fund – Community Development Department – Economic Development Program 0654**

- \$8,620 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for consulting services for restaurant branding and marketing strategies, Purchase Orders 100505, 101349, and 101350.

**Request Number 3131 – General Fund – Community Development Department – Economic Development Program 0654**

- \$98,792 - Carry over unspent FY 2019-20 appropriation in Materials and Services - COVID-19 Business Assistance Program Expense and re-appropriate in FY 2020-21 for the operating capital portion of the COVID-19 Business Assistance Program.

**Request Number 3132 – General Fund – Community Development Department – Economic Development Program 0654**

- \$850 - Additional appropriation in Materials and Services - Membership Fees for memberships in Commercial Real Estate Women (CREW) and PDX Women in Technology (PDX WIT).

**Request Number 3135 – General Fund – Community Development Department – Transportation Planning Program 0738**

- \$32,189 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Professional Services to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2020-21 for Quiet Zones Projects, Purchase Order 101787.

**Request Number 3137 – Building Operating Fund**

- \$180 - Additional appropriation in Materials and Services - Special Department Supplies to purchase three headsets for Building Division staff.

**Request Number 3138 – General Fund – Non-Departmental – Beaverton Central Plant Program 0006**

- \$44,588 - Additional appropriation in Materials and Services - Plant Maintenance for a UV-C two stage virus & biological pathogen elimination system to be installed in the three air handlers that feed the Beaverton Building. UV-C, when specified into retrofits, reduces infectious agents, occupant absenteeism, and mechanical system maintenance.

**Request Number 3141 – General Fund – Community Development Department – Transportation Planning Program 0738**

- \$25,000 - Additional appropriation in Materials and Services - Professional Services to have a Washington County Transit Study completed.

**Request Number 3142 – General Fund – Community Development Department – Planning Division Program 0676**

- \$2,100 - Transfer within existing Materials and Services appropriations to provide mobile phone service for six Planning Division staff who are working remotely.

**Request Number 3143 - General Fund – Community Development Department – Planning Division Program 0676**

- \$40,000 - Additional appropriation in Materials and Services - Professional Services for the purchase and implementation of a new online hosting software for the Development Code and other City Codes.

**Request Number 3144 - General Fund – Community Development Department – Planning Division Program 0676**

- \$28,666 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Professional Services to reflect the cancellation of the prior year encumbrances and re-appropriate in FY 2020-21 for Multicultural Engagement for Housing (Unite Oregon Contract), Purchase Order 101515.

**Request Number 3146 - General Fund – Community Development Department – Planning Division Program 0676**

- \$10,500 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for completion of the Downtown Design Project, Purchase Order 97914.

**Request Number 3147 - General Fund – Community Development Department – Transportation Planning Program 0738**

- \$1,324 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Professional Services to reflect the cancellation of the prior year encumbrance and re-appropriate in FY 2020-21 for consultant services for the Transportation System Plan Project, Purchase Order 101265.

**Request Number 3151 - General Fund – Community Development Department – Development Division Program 0662**

- \$2,370 - Additional appropriation in Materials and Services - Office Furniture & Equipment to purchase three chairs for three new positions that were approved in the adopted budget.

**Request Number 3155 – BURA Program and Activities Fund**

- \$51,000 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Tenant Improvement Program and re-appropriate in FY 2020-21 for tenant improvement projects that were authorized in FY 2019-20 but not completed.

**Request Number 3156 – BURA Program and Activities Fund**

- \$80,000 - Additional appropriation in Materials and Services - Acquisition Due Diligence Expense for property acquisition opportunities during FY 2020-21.

**Request Number 3157 – BURA Program and Activities Fund**

- \$220,000 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Business Storefront Improvement Expense and re-appropriate in FY 2020-21 for business storefront improvement projects.

**Request Number 3158 – BURA Program and Activities Fund**

- \$175,000 - Additional appropriation of \$65,467 and carryover of unspent FY 2019 - 20 appropriation of \$109,533 in Materials and Services - Development Feasibility Assistance to reflect cancelation of prior year encumbrance and re-appropriate in FY 2020-21 for

development assistance for downtown redevelopment projects, Purchase Orders 98191, 101480, and 101527.

**Request Number 3159 - General Fund – Community Development Department – Development Program 0662**

- \$40,000 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Development Feasibility Assistance and re-appropriate in FY 2020-21 for the Open Air Beaverton program (\$15,000) and for predevelopment grants (\$25,000) authorized in FY 2019-20 but to be completed in FY 2020-21, Purchase number 101665.

**Request Number 3160 – General Fund – Community Development Department – Administration Program 0661**

- \$78,800 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Computer Software Packages and re-appropriate in FY 2020-21 for the Electronic Permitting System, approved by Council 8/4/2020, Agenda Bill 20218.

**Request Number 3161 - General Fund – Community Development Department – Administration Program 0661**

- \$1,200 - Transfer within existing Materials and Services appropriations for sponsorship and attendance to the Oregon Planning Association / Washington Planning Association Conference for three staff.

**Request Number 3163 – General Fund – Human Resources Department – Management and Employee Services Program 0534**

- \$680 - Additional appropriation in Materials and Services - Computer Software for two Adobe Pro licenses for Human Resources staff.

**Request Number 3164 – General Fund – Non-Departmental – Beaverton Central Plant Program 0006**

- \$36,178 - Additional appropriation in Materials and Services - Plant Maintenance due to unplanned replacement of the hot water storage tank in the Crescent Promenade pump room to facilitate piping rework for the PRCA and parking garage. The existing tank liner had failed and was discovered prior to beginning the piping work.

**Request Number 3166 – General Fund – Police Department – Department Field Services Program 0622**

- \$10,796 - Additional appropriation in Materials and Services - Special Department Supplies to equip team members of the expanded county-wide Mobile Field Force (formally called Mobile Response Team). Funds will be used to purchase necessary munition storage and safety equipment (e.g., gas masks and laser protection) to outfit up to 16 Beaverton Police Department team members.

**Request Number 3168 – General Fund – Community Development Department – Development Division Program 0662**

- \$40,000 - Carry over of unspent FY 2019 - 20 appropriation in Materials and Services - Parking Program Development and Operations Expense to reflect the cancelation of the prior year

encumbrance and re-appropriate in FY 2020-21 for the Downtown Parking Action Plan, Purchase Order 101269.

**Request Number 3169 - General Fund – Community Development Department – Development Division Program 0662**

- \$25,000 - Additional appropriation in Materials and Services - Downtown Equity Strategy for consultant services for community engagement, strategy development, and training (shared with BURA).

**Request Number 3170 - General Fund – Community Development Department – Development Division Program 0662**

- \$5,500 - Additional appropriation in Materials and Services - Affordable Housing Program for the Fair Housing Council of Oregon contract to provide landlord/tenant education to meet federal Fair Housing obligations.

**Request Number 3172 – BURA Program and Activities Fund**

- \$25,000 - Additional Appropriation in Materials and Services – Parking Program Development and Operations to provide security for the newly constructed parking garage before it is officially opened and operational.

**Request Number 3174 – BURA Program and Activities Fund**

- \$75,000 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Affordable Housing Program to reflect cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for affordable housing project activities, Purchase Order 101659

**Request Number 3175 - General Fund – Community Development Department – Development Division Program 0662**

- \$326,845 - Carry over unspent FY 2019-20 appropriation in Materials and Services - COVID-19 Response to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 to provide COVID-19 related emergency rent assistance, Purchase Orders 101543, 101589, 101590, and 101655.

**Request Number 3176 – General Fund – Non-Departmental – Beaverton Building Operations Program 0007**

- \$2,400 - Additional appropriation in Materials and Services - Rents and Leases for the Rose Plaza lease for city parking.

**Request Number 3177 – BURA Program and Activities Fund**

- \$120,000 - Additional appropriation of \$40,000 and carryover of \$80,000 of unspent FY 2019-20 appropriation in Materials and Services - Streetscape Enhancement Expense and re-appropriate in FY 2020-21 for the Streetscape Plan.

**Request Number 3179 – General Fund – Non-Departmental – Beaverton Central Plant**

- \$116,200 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Construction and re-appropriate in FY 2020-21 to connect the Central Plant to the Patricia Reser Center for the Arts and Parking Garage Buildings.

**Request Number 3183 – General Fund – Community Development Department – Administration Program 0661**

- \$346 - Transfer within existing Materials and Services appropriations to purchase Microsoft Visio Pro for the CDD Operations Manager.

**Request Number 3184 - General Fund – Community Development Department – Administration Program 0661**

- \$1,050 - Additional appropriation in Materials and Services - Communications Expense for three cell service accounts for seven months for Community Development division staff working remotely.

**Request Number 3195 - General Fund – Community Development Department – Development Program 0662**

- \$240 - Additional appropriation in Materials and Services - Special Department Supplies for three wireless keyboards and three wireless mouse for three new staff.

**Request Number 3196 - General Fund – Community Development Department – Development Program 0662**

- \$1,400 - Additional appropriation in Materials and Services - Communications Expense for cell service for four iPhones for seven months to support remote work.

**Request Number 3201 - General Fund – Community Development Department – Economic Development Program 0654**

- \$350 - Additional appropriation in Materials and Services - Communications Expense for cell service for one iPhone for seven month to support remote work.

**Request Number 3204 - General Fund – Community Development Department – Planning Division Program 0676**

- \$1,050 - Additional appropriation in Materials and Services - Communications Expense for cell service for seven months for three iPhones for Planning Division staff working remotely.

**Request Number 3208 - General Fund – Community Development Department – Site Development Division Program 0701**

- \$1,050 - Additional appropriation in Materials and Services - Communications Expense for cell service for three iPhones for seven months to support remote work.

**Request Number 3212 - General Fund – Community Development Department – Site Development Division Program 0701**



- \$16,500 - Transfer within existing Personnel Services to hire a temporary employee during the transition of filling the Engineering Associate position vacancy.

**Request Number 3216 – General Fund – Mayor’s Office Programs – Center for Mediation and Dialogue Program 0655**

- \$2,950 - Transfer within existing Personnel Services appropriations to hire a recently retired employee in the Center for Mediation & Dialogue program as a half-time temporary employee to conduct specialized community trainings that had to be rescheduled to FY 2020-21 due to the COVID-19 restrictions.

**Request Number 3217 – General Fund – Human Resources Department – Management and Employee Services Program 0534**

- \$3,427 - Additional appropriation in Materials and Services - Computer Equipment for two laptops for Human Resources staff to use for remote work and for working at various locations.

**Request Number 3221 – Library Fund**

- \$5,000 - Transfer within existing Materials and Services appropriations for library staff coaching assistance.

**Request Number 3228 – Public Works Admin Fund**

- \$2,990 - Additional appropriation in Materials and Services - Computer Equipment to purchase two laptops to support staff working remotely.

**Request Number 3232 – General Fund – Mayor’s Office Programs Administration Program 0522**

- \$3,750 - Additional appropriation in Personnel Services – Public Engagement Manager for out-of-class pay while the position's reclassification is being processed.

**Request Number 3233 – General Fund – Human Resources Department – Management and Employee Services Program 0534**

- \$25,000 - Additional appropriation in Materials and Services - Professional Services to hire an investigator to conduct an investigation.

**Request Number 3234 – General Fund – Municipal Court – Municipal Court Services Program 0571**

- \$36,001 - Transfer within existing Personnel Services appropriations due to reclassification of 1 FTE Court Clerk position to 1 FTE Senior Court Clerk position effective December 1, 2020.

**Request Number 3235 – General Fund – Municipal Court – Municipal Court Services Program 0571**

- \$3,200 - Transfer within existing Materials and Services appropriations to purchase eight Adobe Acrobat Pro licenses for Court staff.

**Request Number 3236 – General Fund – Municipal Court – Municipal Court Services Program 0571**

- \$10,000 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Computer Software and re-appropriate in FY 2020-21 for eCourt software edits and updates.

**Request Number 3238 – Street Fund, Water Fund, and Storm Drain Fund**

- \$50,200 - Transfer within existing Capital Outlay - Rolling Stock in the Street and Water Funds to Transfers Out to the Storm Drain Fund to correctly reflect that the Storm Drain Fund will purchase the equipment (a Caterpillar Loader) with 25% of the funding coming each from the Street and Water Funds.

**Request Number 3239 – BURA Program and Activities Fund**

- \$65,000 - Additional appropriation in Materials and Services - Professional Services for the sub-basin strategy plan which will be split 50/50 between the BURA Program and Activities Fund and the Storm Drain Fund.

**Request Number 3240 – Community Development Block Grant Fund**

- \$46,336 - Record carryover of unspent CDBG federal grant fund revenue from Program Year 25 (FY 2018-19) to FY 2020-21 and appropriate the unspent funds to Uncommitted Grant Funds expense.

**Request Number 3241 - Community Development Block Grant Fund**

- \$380,137 - Record carryover of unspent CDBG federal grant fund revenue from Program Year 26 (FY 2019-20) to FY 2020-21 and appropriate the unspent funds to various grant expense accounts.

**Request Number 3242 - Community Development Block Grant Fund**

- \$15,463 - Record the adjustment to grant fund revenue for Program Year 27 (FY 2020-21) and move the related economic development grant expense in the Program Year 26 (FY 2019-20).

**Request Number 3243 – Community Development Block Grant**

- \$359,689 - Record carryover of unspent CDBG COVID-19 CARES ACT federal grant fund revenue from FY 2019-20 to FY 2020-21 and appropriate the unspent funds to COVID-19 Rental Assistance Expense.

**Request Number 3244 – General Fund – Mayor’s Office Programs – Sustainability Program 0656**

- \$89,503 - Transfer within existing Personnel Services appropriations to reflect the salary expense and FTE of the Sustainability Analyst position being transferred to a newly created account number after the adoption of the FY 2020-21 budget.

**Request Number 3246 – Street Fund**

- \$317,158 - Carry over unspent FY 19-2 appropriation in Materials and Services - ADA Ramp Retrofit Expense and -re-appropriate in FY 2020-21.

**Request Number 3247 – Lodging Tax (TLT) Fund – Arts Program 0528**

- \$44,469 - Additional appropriation of \$1,374 and a transfer of \$43,095 within existing Personnel Services appropriations due to the reclassification of an Events Coordinator position to a Program Coordinator, effective December 1, 2020.

**Request Number 3248 – General Fund – Community Development Department – Economic Development Program 0654**

- \$50,514 - Additional appropriation of \$1,885 and a transfer of \$48,629 within existing Personnel Services appropriations due to the reclassification of an Economic Development Project Coordinator position to a Development Project Manager, effective December 1, 2020.

**Request Number 3249 – General Fund – Mayor’s Office – Web Management Program 0525**

- \$36,676 - Additional appropriation of \$2,773 and a transfer of \$33,903 within existing Personnel Services appropriations due to the reclassification of a Support Specialist 2 position to a Project Specialist, effective December 1, 2020.

**Request Number 3250 – Street Fund**

- \$65,866 - Additional appropriation of \$5,180 and a transfer of \$60,686 within existing Personnel Services appropriations due to the reclassification of a Project Engineer 1 position to a Project Engineer 2, effective December 1, 2020.

**Request Number 3252 – Various Funds**

- Record the adjustment to Beginning Working Capital to reflect preliminary audited figures from last year's operations for the Fiscal Year period ending June 30, 2020.

**Request Number 3254 – Building Fund and General Fund – Police Department – Field Services**

- \$147,447 - Additional Appropriation in Materials and Services - Work Performed By Other Funds for the General Fund Police Department's Code Compliance program that is being provided by staff in the Building Fund to support code compliance work performed due to 3 vacancies in the Code Compliance Program. The funding covers work performed and to be performed beginning May 2020 through December 31, 2020.

**Request Number 3255 – BURA Program and Activities Fund**

- \$4,003 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Professional Services to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 for tax increment financing consulting services; Purchase Order 101262.

**Request Number 3256 – BURA Program and Activities Fund**

- \$160,000 - Additional Appropriation in Materials and Services – Professional Services for the Downtown Equity Strategy-consultant services for community engagement strategy development and training \$100,000, Arts & Innovation Consultancy to further Beaverton Central as an Arts & Innovation District \$30,000 and preliminary branding strategy development for downtown \$30,000.

**Request Number 3257 – General Fund – Mayor’s Office Programs – Sustainability Program 0656**

- 338 - Transfer within existing Materials and Services appropriations to purchase Adobe Acrobat Pro for recently hired Sustainability Analyst position.

**Request Number 3258 – General Fund – Non-Departmental**

- \$1,659,800 - Record and designate uncommitted bond sale proceeds from the 2020 Special Revenue Bond Issue as a Reserve of the General Fund's Contingency for future Capital Projects. General Fund Bond Proceeds were \$2,893,534 less \$18,332 for the Underwriters Discount and \$15,402 for Bond Issuance Costs and \$1,200,000 allocated to Central Plant Construction. This funding is available for current Capital Development Fund Projects and future projects such as Griffith Remodel or RR Quiet Zones.

**Request Number 3261 – Reprographics Fund and The General Fund – Mayor’s Office Programs - Building Maintenance Services and Recycling, and the Police Department – Support Services**

- 27,224 - Additional appropriation in Materials and Services - Rents and Leases for an extension of the Harvest Court storage facility lease due to the Public Safety Building not being ready for occupancy by the anticipated date.

**Request Number 3262 – Water Fund**

- (\$530,000) - Reduce appropriation in Capital Outlay - Construction \$500,000 and Construction Design and Engineering \$30,000 for Nimbus North - Hall to Denney Commerce Center - 4169A to more accurately reflect the construction program for this fiscal year.

**Request Number 3264 – Water Fund**

- (\$30,000) - Reduce appropriation in Capital Outlay - Construction for Nimbus North - Hall to Denney Commerce Center - Phase 2 to more accurately reflect the construction program for this fiscal year. Project 4169B

**Request Number 3265 – Water Fund**

- (\$809,000) - Reduce appropriation in Capital Outlay - Construction for Erickson Trunk Upsizing to more accurately reflect the construction program for this fiscal year Project 6006

**Request Number 3266 – Water Fund**

- (\$30,000) - Reduce appropriation in Capital Outlay - Construction for Nimbus North - Hall to Denney Commerce Center Phase 3 to more accurately reflect the construction program for this fiscal year Project 4169C.

**Request Number 3267 – Water Fund**

- (\$30,000) - Reduce appropriation in Capital Outlay - Construction Engineering & Design - the Water portion of the Erickson Trunk Upsizing to more accurately reflect the construction program for this fiscal year Project – 6006

**Request Number 3268 – Library Fund and General Fund – Property Tax Revenues**

- 297,342 - Record additional Property Tax Proceeds as the City's actual Assessed Value increased by \$62.7 Million over the estimate used in developing FY 2020-21 Property Tax projections.

**Request Number 3269 – Water Fund – Water System Improvement Projects – Program 3701**

- \$325,000 - Additional appropriation in Capital Outlay - Construction - for the following projects: 4140 SW Watson Ave Storm water Outfall to Beaverton Creek Project - 8135B \$25,000 and SW Wilson Ct (Kimberly - Hart) Waterline Replacement Project - 4198 \$300,000

**Request Number 3270 – Water Fund – Water System Improvement Projects – Program 3701**

- \$65,000 - Additional appropriation in Capital Outlay - In House Engineering for the following projects: SW Wilson Ct (Kimberly - Hart) Waterline Replacement Project - 4199 \$30,000; SW Chestnut Pl - Waterline replacement Project - 4145 \$5,000; Taralynne Ave - Allen Blvd to End Project - 4120 \$15,000; and Spirea & Cherry Hill Dr. - Project 4144 \$15,000

**Request Number 3271 – Water Fund – Water System Improvement Projects – Program 3701**

- (\$30,000) - Reduce appropriation in Capital Outlay - Construction Engineering & Design - to more accurately reflect the construction program for this fiscal year Project for the Water portion of the 4140 SW Watson Ave Stormwater Outfall to Beaverton Creek Project 8315B.

**Request Number 3272 – Water Fund – Water System Improvement Projects – Program 3701**

- \$441,000 - Carry over unspent FY 2019-20 appropriations in Capital Outlay - Construction and re-appropriate in FY 2020-21 for the following projects: SW Chestnut Place - Waterline replacement Project - 4152 \$14,000; Electric Ave Waterline Loop Project - 4168 \$21,000; Taralynne Ave - Allen Blvd to End Project - 4120 \$109,000; Spirea & Cherry Hill Drive Project - 4144 \$297,000

**Request Number 3273 – Water Fund – Water System Improvement Projects – Program 3701**

- \$148,000 - Additional appropriation in Capital Outlay - Construction for the Spirea & Cherry Hill Drive Project - 4144

**Request Number 3274 – Water Fund – Water System Improvement Projects – Program 3701**

- \$4,000 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Construction Engineering & Design and re-appropriate in FY 2020-19 for the Electric Avenue Waterline Loop Project - 4168.

**Request Number 3275 – Water Fund – Water System Improvement Projects – Program 3701**

- \$2,500 - Carry over unspent FY 2019-20 appropriation in Capital Outlay- In House Engineering and re-appropriate in FY 2020-21 for Davies and Brockman Pressure Reducing Valve Project - 4134.

**Request Number 3276 – Water Fund – Water System Improvement Projects – Program 3701**

- \$1,061,000 - Additional appropriation in Capital Outlay - Construction for the following projects: Cynthia Ct & Marylyn PI - Waterline Project - 4210 \$40,000; 12th St (Alger - Lee) Waterline Project - 4209 \$212,000; and Erickson Trunk Sewer & Water System Phase 2 Project - 6107 \$809,000.

**Request Number 3277 – Water Fund – Water System Improvement Projects – Program 3701**

- \$30,000 - Additional appropriation in Capital Outlay - Construction Engineering & Design for the - Erickson Trunk Sewer & Water System Ph. 2 - 6107 \$30,000

**Request Number 3278 – Water Fund – Water System Improvement Projects – Program 3701**

- \$92,000 - Additional appropriation in Capital Outlay - In House Engineering for the following projects: Erickson Trunk Upsizing Project - 6006 \$2,000; Cynthia Ct & Marylyn PI Project - 4210 \$10,000; 4140 SW Watson Ave Storm water Outfall to Beaverton Creek Project - 8135B \$30,000; and 12th St (Alger - Lee) Waterline Project - 4209 \$50,000.

**Request Number 3279 – Water Construction Fund – Withdrawal of Areas from TVWD – Program 3627**

- (\$101,500) - Reduce appropriation in Capital Outlay - Construction Engineering & Design - TVWD Program Manager - 4159 \$100,000 and Jenkins Waterline Extension - 153rd to Merlo - 5090 \$1,500 to more accurately reflect expected work program for the year.

**Request Number 3280 - Water Construction Fund – Withdrawal of Areas from TVWD – Program 3627 and Willamette Water System Intertie – Program 3645**

- \$26,000 - Additional appropriation in Capital Outlay -In House Engineering OH - TVWD Program Manager Project - 4159 \$20,000 and WWSP Supply Intertie @ Cornelius Pass Project - 4141 \$6,000

**Request Number 3281 – Water Construction Fund – Multiple Projects – Programs 3620, 3627, 3644, and 3645**

- \$992,000 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Construction for the following projects: 4050 SW Murray Blvd Waterline Replacement - 4196 \$198,000; Jenkins Waterline Extension 153rd to Merlo - 5090 \$415,000; Alvord Ln Waterline 4122 \$15,000; WWSP Supply Intertie @ Cornelius Pass - 4141 \$329,000; Construction Engineering & Design- WWSP Supply Intertie @ Cornelius Pass - 4141 \$35,000

**Request Number 3282 – Water Construction Fund – Water Extra Capacity Supply System – Program 3620 and Withdrawal of Areas from TVWD – Program 3627**

- \$67,000 - Additional appropriation in Capital Outlay - Construction - 4050 SW Murray Blvd Waterline Replacement - 4196 \$47,000 and Jenkins Waterline Extension - 153rd to Merlo - 5090 \$20,000

**Request Number 3283 – Sewer Fund – 6B Area Cooper Mtn. Sewer Infrastructure Project – Program 3813**

- \$20,000 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Construction Engineering & Design for Urban Reserve 6B Infrastructure Analysis - 4154 \$20,000

**Request Number 3284 – Sewer Fund – Sewer Collection System - Program 3811 and Maintenance and Replacement Program 3850**

- (\$1,575,000) - Reduce appropriation in Capital Outlay - Construction for Erickson Trunk Upsizing - 6006 \$1,200,000, Canyon Rd Intersection Improvements - 3519A \$10,000, Utility Improvements at Dover Ln Near Oleson (Dover N) - 8098B \$100,000, and Construction Engineering & Design - Erickson Trunk Upsizing - 6006 \$265,000

**Request Number 3285 – Sewer Fund – 6B Area Cooper Mtn. Sewer Infrastructure Project – Program 3813 and Maintenance and Replacement Program 3850**

- 455,200 - Additional appropriation in Capital Outlay - In House Engineering for Urban Reserve 6B Infrastructure Analysis - 4154 \$4,200, Erickson Trunk Basin I&I Study - 6105, \$20,000, Sewer in ODOT HWY 217 ROW - 6106 \$10,000, Pipe Rehab Project - 8122 \$1,000 and Construction for Pipe Rehab Project - 8122 \$20,000 and Construction Design for Watson Ave pump station and Millikan Extension - 8135B \$400,000.

**Request Number 3286 – Sewer Fund – Sewer Collection System – Program 3811**

- \$1,485,000 - Additional appropriation in Capital Outlay - In House Engineering OH - Erickson Trunk Sewer & Water System - Ph. 2 - 6107 \$185,000 and Construction - Erickson Trunk Sewer & Water System - Ph. 2 - 6107 \$1,300,000

**Request Number 3288 – Storm Drain Fund – Misc. Quality (SDC) Projects – Program 3916**

- \$70,000 - Additional appropriation in Capital Outlay - Construction Engineering & Design - Downtown (BURA) Sub-basin Strategy - 8123 \$65,000 and In House Engineering - Small Works Projects - 8132 \$5,000

**Request Number 3289 – Storm Drain Fund – Maintenance and Replacement Program 3950**

- (\$69,000) - Reduce appropriation in Capital Outlay - Construction - Major CIP Storm Pipe Rehab Project - 8122 \$50,000 and In House Engineering- Storm Drainage Repair on Overlay Streets - 8102 \$8,000, Major CIP Storm Pipe Rehab Project -8122 \$10,000, and 140 SW Watson Ave Storm water Outfall to Beaverton Creek Retrofit - 8135B \$1,000

**Request Number 3290 – Storm Drain Fund – Maintenance and Replacement Program 3950**

- \$21,000- Additional appropriation in Capital Outlay - In House Engineering - Sellwood Subdivision - 6095 \$1,000 and McKay Subdivision Utility Improvement - 6096 \$20,000

**Request Number 3291 – Storm Drain Fund – Misc. Conveyances (SDC) Projects – Program 3915**

- \$214,500 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Construction - 141st Ave (Millikan to Vernier) Conveyance Pipe & WQ Retrofit - 8119 \$26,000 and Construction Engineering & Design - 141st Ave (Millikan to Vernier) Conveyance Pipe & WQ Retrofit - 8119 \$4,000, South Cooper Mountain Storm Conveyance - 4154 \$24,500 and Storm Drain System Mapping/Master Plan - 8101 \$160,000

**Request Number 3292 – Storm Drain Fund – Maintenance and Replacement Program 3950**

- \$781,500 - Carry over unspent FY 2019-20 appropriation in Capital Outlay - Construction - Watson Ave Storm Outfall to BVT Creek - 8135B \$681,000, Construction Engineering & Design - Storm Outfall to Beaverton Creek Retrofit - 8135B \$39,000, Outfall to Beaverton - 8135A \$40,000, and In House Engineering for Storm Master Planning - 8101 \$1,500, and Dover South Rehab - 8098A \$20,000

**Request Number 3293 – Storm Drain Fund – Misc. Conveyances (SDC) Project – Program 3915 and Misc. Quality (SDC) Project – Program 3917**

- \$99,500 - Additional appropriation in Capital Outlay - Construction Engineering & Design - South Cooper Mountain Storm Conveyance - 4154 \$19,500 and Construction - SW Watson Ave Storm water Outfall to Beaverton Creek Retrofit - 8135B \$80,000.

**Request Number 3294 – Street Fund and Capital Projects Fund – Sidewalk Improvement on Menlo – Program 3106 and Sidewalk Improvement on Allen – 92<sup>nd</sup> to Scholls Ferry Road – Program 3112**

- \$120,000 - Carryover \$70,000 from FY 2019-20 and an additional \$50,000 in Capital Outlay - In House Engineering (\$50,000) and Construction Design and Engineering (\$70,000) for the Allen Boulevard Sidewalk Project 92nd to Scholls Ferry funded 50% each by Transfers From the Street and General Funds.

**Request Number 3295 – Water Construction Fund and WIFIA Water Construction Fund – Various Programs**

- \$549,500 - Reduce Transfer Out to the Water WIFIA Construction Fund to more accurately reflect the construction program for this fiscal year for the following projects: South Cooper Mountain ASR3 - 4197 \$59,000; Five Oaks - 4175 \$220,000; JWC North Transmission Line & Intertie - 4143 \$270,000; and Master Meter at Schendel and Walker) - 4171 \$500

**Request Number 3296 – Water Construction Fund and WIFIA Water Construction Fund – South Cooper Mtn. Improvements - Program 3680**

- \$2,489,000- Record additional Transfer Out to the Water WIFIA Construction Fund for additional appropriations in various Capital Outlay Accounts for Sexton Mountain Pump Station - 4078C \$1,287,000 Construction and Construction Engineering & Design \$1,200,000, and for In House Engineering - Meridian Pump Station - 4107 \$2,000.



**Request Number 3297 – Capital Projects Fund – Laurelwood Avenue Sidewalk Improvement Project – Program 3113**

- \$140,000 - Carryover unspent appropriations from FY 2019-20 In Transfers Out to the Capital Projects Fund and re-appropriate in FY 2020-21 for the Laurelwood Avenue Sidewalk Improvement Project.

**Request Number 3298 – Street Fund and Capital Projects Fund – Traffic Calming Projects – Program 3189**

- \$20,000 - Carryover unspent appropriations from FY 2019-20 in Capital Outlay Construction and re-appropriate in FY 2020-21 for Traffic Calming Projects funded by a Transfer From the Street Fund.

**Request Number 3299 – WIFIA Water Construction Fund – ASR Improvements – Program 3682**

- \$4,000 – Net reduction in Capital Outlay as follows; reduce Construction Engineering Design - ASR 5 - 4021D by \$10,000 and increase In House Engineering Charge by \$6,000.

**Request Number 3301 – Water Construction Fund and WIFIA Water Construction Fund – East Transmission Intertie – Program 3685**

- \$80,000 - Record additional Transfer Out to the Water WIFIA Construction Fund for additional appropriation in Capital Outlay - In House Engineering for the East Transmission Intertie - Nimbus to Western Ave - 4172 \$30,000 and for the East Transmission Intertie - Western Ave - 4174 \$50,000.

**Request Number 3302 – Water Construction Fund and WIFIA Water Construction Fund – South Cooper Mtn. Improvements – Program 3680**

- \$1,462,500 - Record additional Transfers Out to the Water WIFIA Construction Fund for the Meridian Pump Station - 4107 \$900,000 and in Construction Engineering & Design for the following projects: Meridian Pump Station - 4107 \$8,000; S. Cooper Mountain UBG Utility Planning 6B - 4154 \$11,500; S. Cooper Mountain (Non-Potable) Injection Well ASR3 - 4197; and S. Cooper Mountain (Non-Potable Water) from ASR3A - 4021G \$493,000

**Request Number 3303 – Water Fund and WIFIA Water Construction Fund - South Cooper Mtn. Improvements – Program 3680**

- \$18,000 - Transfer Out To The Water WIFIA Construction Fund for the Sexton Mtn. Pump VFD - 4078C \$18,000.

**Request Number 3304 – Water Construction Fund and WIFIA Water Construction Fund – North Transmission Intertie Con. Project – Program 3684**

- \$372,585 - Record additional Transfers out to the Water WIFIA Fund for various Capital Outlays; Right of Way & Easement - Five Oaks - 4175 \$67,200, Construction - Master Meter (Schendel/Walker) - 4171 \$199,885, Construction Design - NW Walker Rd (173rd to 185th) - 5105 \$90,000, Walker Rd Phase II - 5088B \$10,000, NW Walker Rd (173rd to 185th) - 5105 \$2,500, Walker Rd Phase II - 5088B \$3,000.

**Request Number 3305 – Capital Projects Fund – Western Avenue (5<sup>th</sup> St. to Allen Blvd) Improvements – Program 3328**

- \$861,000 - Record additional revenue from the County's MSTIP program and appropriate the revenue to various Capital Outlay Accounts for the Western Avenue 5th Street to Allen Boulevard Project.

**Request Number 3306 – Water Construction Fund and WIFIA Water Construction Fund – North Transmission Intertie Con. Program 3684 and East Transmission Intertie Program 3685**

- \$1,571,250 - Record additional Transfer Out to The Water WIFIA Construction Fund for the East Transmission Interties - Western Avenue (COB 1.1) and Nimbus to Western Avenue (COB 1.2) Project 4174 which are being constructed as part of the Willamette Water Supply Project.

**Request Number 3307 – Traffic Impact / Development Tax Fund and Capital Projects Fund – Hocken Avenue (Railroad to Canyon Road) Improvement – Program 3408**

- (\$560,000) - Reduce funding in the Transfer Out to the Capital Projects Fund or the Hocken Avenue Railroad - Canyon Road Project as construction will not begin this fiscal year.

**Request Number 3308 – Water Construction Fund and WIFIA Water Construction Fund – South Cooper Mtn. Improvements – Program 3680**

- \$681,000 - Additional appropriation in Transfers Out to the Water WIFIA Construction Fund for the Meridian Pump Station - 4107 \$29,000 | S. Cooper Mountain (Non-Potable) Injection Well ASR3 - 4197 \$410,000 | South Cooper Mountain (Non-Potable Water) from ASR 3A - 4021G \$242,000.

**Request Number 3309 – Street Fund and Capital Projects Fund – Active Transportation Projects – Program 3143**

- \$10,000 - Carryover unspent appropriations from FY 2019-20 in Transfer Out to the Capital Projects Fund and appropriate in FY 2020-21 for the Denney Road East of 111th Project.

**Request Number 3310 – Water Construction Fund and WIFIA Water Construction Fund – North Transmission Intertie Con. – Program 3684**

- \$108,615 - Record additional Transfers Out To The Water WIFIA Fund for the Master Meter (Schendel/Walker) - 4171 \$101,115 and for In House Engineering NW Walker Rd (173rd to 185th) - 5105 \$7,500.

**Request Number 3311 – Street Fund and Capital Projects Fund – Denney Road Multi-Use Path – Program 3410**

- \$55,000 - Record additional appropriation in Transfers Out to the Capital Projects Fund to carryover unspent appropriations from FY 2019-20 In Transfers Out to the Capital Projects Fund and re-appropriate in FY 2020-21 for the Denny Road Multi Use Path Project.

**Request Number 3313 – Street Fund**

- \$120,000 - Additional appropriation in Capital Outlay - Improvements to the installation of 18 new lights along Griffith drive in association with CIP 4135.

**Request Number 3314 – BURA Program and Activities Fund**

- \$150,000 - Carryover of unspent FY 2019-20 appropriation in Materials and Services - Streetscape Enhancement Expense and re-appropriate in FY 2020-21 for the Hall Watson Loop Project Phase 1 Design.

**Request Number 3315 - Traffic Impact / Development Tax Fund and Capital Development Fund – Public Safety Center Plaza and Entryway – Program 3523**

- \$269,149 - Additional Appropriation in Transfers Out to the Capital Development Fund's Plaza Gateway Project to reflect the road right of way capacity improvements at the intersection of Hall and Allen.

**Request Number 3316 – BURA Capital Project Fund – Parking Garage Lot 2 – Program 6501**

- \$5,535,000 - Carryover unspent appropriations from FY 2019-20 in Capital Outlay and appropriate in FY 2020-21 for the Parking Garage Construction Program.

**Request Number 3317 – BURA Capital Project Fund – Parking Pay Stations – Program 6506**

- (\$200,000) - Remove funding in Capital Outlay - Design and Engineering for the Parking Pay Stations Project as this funding is not needed for this fiscal year.

**Request Number 3318 – BURA Capital Project Fund – Hall/Watson Loop Improvements Phase 1 – Program 6507**

- \$175,000 - Transfer within existing Capital Outlay appropriations for the Hall Watson Loop Improvements Project.

**Request Number 3319 – Capital Development Fund – Public Safety Center – Program 3509**

- \$92,409 - Carryover remaining Federal Brownfields Grant Revenue in support of the soil remediation at the Public Safety Center Site.

**Request Number 3320 - Capital Development Fund – Public Safety Center – Program 3509**

- \$684,589 - Carryover Private Grant Funding from PGE for the Public Safety Center Project consisting of \$509,589 under the PGE Renewable Development Grant Program and \$175,000 for the Generator reimbursement.

**Request Number 3321 - Capital Development Fund – Public Safety Center – Program 3509**

- \$3,130,606 - Carryover unspent appropriations from FY 2019-20 in various Capital Outlay Accounts and re-appropriate in FY 2020-21 for the Public Safety Center Construction Project.

**Request Number 3322 – Capital Development Fund – Patricia Reser Center for the Arts – Program 3521**

- \$1,945,095 - Carryover unspent appropriations from FY 2019-20 in various Capital Outlay Accounts and re-appropriate in FY 2020-21 for the Patricia Reser Center for the Arts Construction Project.

**Request Number 3324 – General Fund – Human Resources Department – Organizational Development Program 0536**

- \$32,824 - Additional appropriation in Personnel Services - Internship Program to assist various department initiatives including research specific to Beaverton's history regarding race/property and other diversity equity and inclusion, information specific to Beaverton development for mediation services and Beaverton aging committee.

**Request Number 3325 – Capital Development Fund – Public Safety Center Plaza and Entryway – Program 3523**

- \$106,160 - Record estimated revenues to be received from the previous owner for contaminated soil remediation at the Plaza Gateway Site (old Shell Gas Station Site).

**Request Number 3326 - Capital Development Fund – City Park Fountain Improvements (Program 3522) and Public Safety Center Plaza and Entryway (Program 3523)**

- \$553,991 - Additional appropriation in Transfer Out to the Capital Development Fund for the City Park Fountain Project 3522 totaling \$479,481 and for the Plaza Gateway Project 3523 totaling \$74,510 funded by using a portion of the \$ 1.67 Million in undesignated funds remaining from the \$90 Million Special Revenue Bond Sale Proceeds.

**Request Number 3327 – Insurance Agency Fund – Self-Insurance Workers Comp Insurance – Program 0014**

- \$4,535 - Carry over unspent FY 2019-20 appropriation in Materials and Services - Citywide Training and re-appropriate in FY 2020-21 due to citywide training regarding worker safety training that was not able to take place due to COVID-19 restrictions.

**Request Number 3328 – Capital Development Fund – Public Safety Center Plaza and Entryway – Program 3523**

- \$791,946 - Additional appropriations in various Capital Outlay Accounts for the Plaza Gateway construction program funded by \$342,127 carryover from FY 2019-20, \$106,000 reimbursement from soil remediation expense, and \$74,510 additional funding from the \$90 Million Special Revenue Bond Proceeds.

**Request Number 3329 – General Fund – Mayor's Office Programs Admin – Program 0522**

- \$4,930 - Additional appropriation in Personnel Services - Public Engagement Manager due to the reallocation of the position from salary grade 1501 to 1601, effective November 23, 2020, and to be included in agenda bill for November 16, 2020 City Council meeting.

**Request Number 3330 – General Fund – Mayor's Office Programs – Emergency Management Program 0635**

- \$6,611 - Additional appropriation in Personnel Services - Emergency Manager due to reallocation of the position from salary grade 12 to 14, effective November 23, 2020, and to be included in an agenda bill for the November 16, 2020, City Council meeting.

**Request Number 3331 – General Fund – Finance Department – Purchasing Program 0542**

- \$1,960 - Additional appropriation in Personnel Services - Purchasing Agent due to reallocation of the position from salary grade 10 to 12, effective November 23, 2020, and to be included in an agenda bill for the November 16, 2020, City Council meeting.

**Request Number 3332 – Information Systems Fund**

- 1,378 - Additional appropriation in Personnel Services - Information Systems Manager due to reallocation of the position from salary grade 16 to 1601, effective November 23, 2020, and to be included in an agenda bill for the November 16, 2020, City Council meeting.

**Request Number 3333 - Information Systems Fund**

- \$66,930 - Transfer within existing Personnel Services appropriations due to the reallocation of a vacant 1 FTE Business Analyst Programmer to a new classification of Business Analyst Programmer Lead, effective November, 23, 2020, and to be included in an agenda bill for the November 16, 2020, City Council meeting.

**Request Number 3335 – General Fund – Community Development Department – Administration Program 0661**

- (\$24,842) - Reduction in existing Personnel Services - CDD Operations Manager appropriations to reflect reallocating the position from salary grade 13 to 12, effective November 23, 2020, and to be included in an agenda bill for the November 16, 2020, City Council meeting.

**Request Number 3336 – Street Fund and General Fund – Public Works Department – Landscape Maintenance Program 0772**

- \$251,345 - Transfer \$238,308 within existing Personnel Services appropriations and an additional appropriation of \$13,037 in Personnel Services due to the elimination of the Landscape Technician classification and reallocation to the Public Works Technician classification, effective November 23, 2020, and to be included an agenda bill for the November 16, 2020 City Council meeting.

**Request Number 3337 – Water Construction Fund**

- (\$4,000,000) - Reduce appropriation in Capital Outlay Property Acquisition as the acquisition of land for Cooper Mountain Reservoir Number 3 will not occur in FY 2020-21.

**Request Number 3338 – General Fund – Non-Departmental – Program 0003**

- (\$780,900) - Adjust Balance of Contingency Reserve - ROW Fee Future Use to reflect the actuals through FY 2019-20 and the FY 2020-21 Budget.

**Request Number 3339 – General Fund – Homeland Security Grant – Program 0636**

- \$5,975 - Carryover unspent Federal Grant Funds from FY 2019-20 and re-appropriate in FY 2020-21 for the CERT Program.

**Request Number 3340 – Water Construction Fund and WIFIA Water Construction Fund – South Cooper Mtn. Improvements (Program 3680) and ASR Improvements (Program 3682)**

- \$519,000 – Net reduction appropriation in Transfer Out to the Water WIFIA Construction Fund for ASR 7 - 4021H reduced by \$527,000 and Construction Engineering and Design - Cooper Reservoir No 2 - 4058A reduced by \$5,000 and an additional appropriation in Capital Outlay - Construction Engineering & Design - ASR 7 - 4021H – increased by \$13,000.

**Request Number 3341 – Information Systems Fund and various other funds**

- \$101,000 - Additional appropriation Transfers Out to the Information Systems Fund to create a funding pool for additional laptops purchases and replacements to provide for extended staff remote work connectivity to the City's Network.

**Exhibit A**  
**Listing of Those Supplemental Budget Requests That Require an Additional  
 Appropriation From Contingency Accounts**

Total value of supplemental budget requests that require funding from contingency accounts is \$579,832 and consists of the following breakdown by Fund:

General Fund	\$1,457,769
Street Fund	133,347
Building Fund	10,180
Transient Lodging Tax Fund	9,156
Traffic Impact Fee/Development Tax Fund	(290,851)
Water Fund	274,000
Water Construction Fund	1,687,950
Sewer Fund	377,200
Storm Drain Fund	(302,000)
Reprographics	327
Information Systems Fund	1,378
Public Works Administration Fund	9,391
Beaverton Urban Redevelopment General Fund	600,000
Beaverton Urban Redevelopment Program Fund	75,000
<b>Total</b>	<b>\$4,230,406</b>

Below are the detailed requests in Fund Order with amounts highlighted in green being expenditure increases and amount highlighted in blue being expenditure decreases:

**General Fund**

**Request Number 3059 – General Fund – Mayor’s Office Programs – Emergency Management Program 0635**

- \$100,000 - Additional appropriation in Materials and Services - Emergency Incident Activation Expense for the COVID-19 emergency response.

**Request Number 3062 – General Fund – Human Resources Department – Management and Employee Services Program 0534**

- \$30,000 - Additional appropriation in Materials and Services - Employee Recruitment Expense for an executive recruiting firm to assist with City Manager advertising and recruitment.

**Request Number 3063 – General Fund – Mayor’s Office Programs – Events Program 0527**

- \$4,278 - Additional appropriation in Materials and Services - Computer Equipment, Computer Software, and Communications Expense for new laptop and docking station, plus Adobe Professional v. 2017, Microsoft Visio Pro, Adobe Creative Suite software and Communications Plan for new Events Program Manager.

**Request Number 3072 – General Fund – Public Works Department – Engineering Management Services Program 0703**

- \$1,200 - Additional appropriation in Materials and Services - Computer Software to update two licenses of the Carlson Survey software for compatibility with the upgraded Civil3D software.

**Request Number 3073 - General Fund – Public Works Department – Engineering Management Services Program 0703**

- **\$1,800** - Additional appropriation in Materials and Services - Computer Software to upgrade STAR\*NET survey software for use by new surveyor.

**Request Number 3074 – General Fund – Human Resources Department – Organizational Development Program 0536**

- **\$6,000** - Additional Appropriation in Materials and Services – Citywide Training for coaching services to be provided to division managers and supervisors.

**Request Number 3093 – General Fund – Mayor’s Office Programs – Web Management Program 0525**

- **\$5,100** - Additional appropriation in Personnel Services - Support Specialist 2 for out-of-class pay while the position’s reclassification is being processed.

**Request Number 3094 – General Fund – Mayor’s Office Programs – Emergency Management Program 0635**

- **\$7,150** - Additional appropriation in Personnel Services - Emergency Manager for out-of-class pay while the position’s reclassification is being processed.

**Request Number 3095 – General Fund – Mayor’s Office Programs – Beaverton Building Operations Program 0007**

- **\$35,100** - Additional appropriation in Materials and Services - Professional Services for an additional security guard at the Beaverton Building to monitor access, ensure face mask compliance or ADA alternatives, provide masks if necessary, assist central desk monitoring social distancing, escort visitors with appointments to the appropriate location in the building and backup existing security guard.

**Request Number 3103 – General Fund – Mayor’s Office Programs – City Recorder and Election Administration Program 0531**

- **\$44,500** - Additional appropriation in Materials and Services - Public Meeting Broadcast Expense for an audio/video system upgrade, additional matrix routing so all the chambers monitors can individually show any feed, upgraded audio hardware to provide enhanced echo canceling and other feedback, and upgrade software programming as needed .

**Request Number 3109 – General Fund – City Attorney’s Office – General Legal Services Program 0581**

- **\$15,696** - Additional appropriation in Personnel Services - City Prosecutor (\$11,211) and Fringe Benefits (\$4,485) due to reallocate the position from Salary Grade 14 to Salary Grade 15. Approved by Council, Agenda Bill 20158 approved 06/16/2020.

**Request Number 3112 – General Fund – City Council – Policy Development**



- **\$4,920** - Additional appropriation in Materials and Services - Computer Equipment (\$4,440) and Communications Expense (\$480) for two laptops for new city councilors, one basic cell phone with communication plan and one iPhone 8 with communication plan.

**Request Number 3113 – General Fund – City Council – Policy Development**

- **\$25,000** - Additional appropriation in Materials and Services - Professional Services for coaching services to provide support and guidance to the City Council, Mayor's office, and Police dept. to engage in listening sessions and dialogue with community members to address crucial issues around public safety, public health, policing, race, and accountability.

**Request Number 3119 – General Fund – Mayor's Office Programs – Community Services Program 0529**

- **\$15,066** - Additional appropriation in Materials and Services - Special Expense to cover the cost of placing portable restrooms (1 ADA unit, 2 standard units and 1 hand washing station plus regular servicing) in City Park due to the COVID-19 pandemic and public building closures.

**Request Number 3120 – General Fund – Non-Departmental Program 0003**

- **\$1,500** - Additional appropriation in Capital Outlay - Vehicles due to an increase in the cost of purchasing the Nissan Leaf vehicle for the pooled vehicle fleet.

**Request Number 3121 – General Fund – Mayor's Office Programs – Cultural Inclusion Program 0526**

- **\$3,870** - Additional appropriation in Personnel Services - Project Specialist for out-of-class pay while the position's reclassification was being processed.

**Request Number 3127 – General Fund – City Attorney's Office – General Legal Services Program 0581**

- \$129,195 - Carry over unspent FY 2019-20 appropriation of \$29,195 plus an additional **\$100,000** appropriation in Materials and Services - External Litigation Expense to reflect the cancelation of the prior year encumbrance and re-appropriate in FY 2020-21 (\$29,195) and the additional \$100,000 for the Right of Way litigation issue; Purchase Order 101298.

**Request Number 3128 – General Fund – Community Development Department – Economic Development Program 0654**

- **\$10,000** - Additional appropriation in Materials and Services - Community Events Expense to provide funding to the recipients for the Beaverton Downtown Association Programming through the commercial corridor seed fund.

**Request Number 3132 – General Fund – Community Development Department – Economic Development Program 0654**

- **\$850** - Additional appropriation in Materials and Services - Membership Fees for memberships in Commercial Real Estate Women (CREW) and PDX Women in Technology (PDX WIT).

**Request Number 3138 – General Fund – Non-Departmental – Beaverton Central Plant Program 0006**

- **\$44,588** - Additional appropriation in Materials and Services - Plant Maintenance for a UV-C two stage virus & biological pathogen elimination system to be installed in the three air handlers that feed the Beaverton Building. UV-C, when specified into retrofits, reduces infectious agents, occupant absenteeism, and mechanical system maintenance.

**Request Number 3141 – General Fund – Community Development Department – Transportation Planning Program 0738**

- **\$25,000** - Additional appropriation in Materials and Services - Professional Services to have a Washington County Transit Study completed.

**Request Number 3143 - General Fund – Community Development Department – Planning Division Program 0676**

- **\$40,000** - Additional appropriation in Materials and Services - Professional Services for the purchase and implementation of a new online hosting software for the Development Code and other City Codes.

**Request Number 3151 - General Fund – Community Development Department – Development Division Program 0662**

- **\$2,370** - Additional appropriation in Materials and Services - Office Furniture & Equipment to purchase three chairs for three new positions that were approved in the adopted budget.

**Request Number 3163 – General Fund – Human Resources Department – Management and Employee Services Program 0534**

- **\$680** - Additional appropriation in Materials and Services - Computer Software for two Adobe Pro licenses for Human Resources staff.

**Request Number 3164 – General Fund – Non-Departmental – Beaverton Central Plant Program 0006**

- **\$36,178** - Additional appropriation in Materials and Services - Plant Maintenance due to unplanned replacement of the hot water storage tank in the Crescent Promenade pump room to facilitate piping rework for the PRCA and parking garage. The existing tank liner had failed and was discovered prior to beginning the piping work.

**Request Number 3166 – General Fund – Police Department – Department Field Services Program 0622**

- **\$10,796** - Additional appropriation in Materials and Services - Special Department Supplies to equip team members of the expanded county-wide Mobile Field Force (formally called Mobile Response Team). Funds will be used to purchase necessary munition storage and safety equipment (e.g., gas masks and laser protection) to outfit up to 16 Beaverton Police Department team members.

**Request Number 3169 - General Fund – Community Development Department – Development Division Program 0662**

- **\$25,000** - Additional appropriation in Materials and Services - Downtown Equity Strategy for consultant services for community engagement, strategy development, and training (shared with BURA).

**Request Number 3170 - General Fund – Community Development Department – Development Division Program 0662**

- **\$5,500** - Additional appropriation in Materials and Services - Affordable Housing Program for the Fair Housing Council of Oregon contract to provide landlord/tenant education to meet federal Fair Housing obligations.

**Request Number 3176 – General Fund – Non-Departmental – Beaverton Building Operations Program 0007**

- **\$2,400** - Additional appropriation in Materials and Services - Rents and Leases for the Rose Plaza lease for city parking.

**Request Number 3184 - General Fund – Community Development Department – Administration Program 0661**

- **\$1,050** - Additional appropriation in Materials and Services - Communications Expense for three cell service accounts for seven months for Community Development division staff working remotely.

**Request Number 3195 - General Fund – Community Development Department – Development Program 0662**

- **\$240** - Additional appropriation in Materials and Services - Special Department Supplies for three wireless keyboards and three wireless mouse for three new staff.

**Request Number 3196 - General Fund – Community Development Department – Development Program 0662**

- **\$1,400** - Additional appropriation in Materials and Services - Communications Expense for cell service for four iPhones for seven months to support remote work.

**Request Number 3201 - General Fund – Community Development Department – Economic Development Program 0654**

- **\$350** - Additional appropriation in Materials and Services - Communications Expense for cell service for one iPhone for seven month to support remote work.

**Request Number 3204 - General Fund – Community Development Department – Planning Division Program 0676**

- **\$1,050** - Additional appropriation in Materials and Services - Communications Expense for cell service for seven months for three iPhones for Planning Division staff working remotely.

**Request Number 3208 - General Fund – Community Development Department – Site Development Division Program 0701**

- **\$1,050** - Additional appropriation in Materials and Services - Communications Expense for cell service for three iPhones for seven months to support remote work.

**Request Number 3217 – General Fund – Human Resources Department – Management and Employee Services Program 0534**

- **\$3,427** - Additional appropriation in Materials and Services - Computer Equipment for two laptops for Human Resources staff to use for remote work and for working at various locations.

**Request Number 3232 – General Fund – Mayor’s Office Programs Administration Program 0522**

- **\$3,750** - Additional appropriation in Personnel Services – Public Engagement Manager for out-of-class pay while the position's reclassification is being processed.

**Request Number 3233 – General Fund – Human Resources Department – Management and Employee Services Program 0534**

- **\$25,000** - Additional appropriation in Materials and Services - Professional Services to hire an investigator to conduct an investigation.

**Request Number 3248 – General Fund – Community Development Department – Economic Development Program 0654**

- \$50,514 - Additional appropriation of **\$1,885** and a transfer of \$48,629 within existing Personnel Services appropriations due to the reclassification of an Economic Development Project Coordinator position to a Development Project Manager, effective December 1, 2020.

**Request Number 3249 – General Fund – Mayor’s Office – Web Management Program 0525**

- \$36,676 - Additional appropriation of **\$2,773** and a transfer of \$33,903 within existing Personnel Services appropriations due to the reclassification of a Support Specialist 2 position to a Project Specialist, effective December 1, 2020.

**Request Number 3254 – Building Fund and General Fund – Police Department – Field Services**

- **\$147,447** - Additional Appropriation in Materials and Services - Work Performed By Other Funds for the General Fund Police Department's Code Compliance program that is being provided by staff in the Building Fund to support code compliance work performed due to 3 vacancies in the Code Compliance Program. The funding covers work performed and to be performed beginning May 2020 through December 31, 2020.

**Request Number 3261 – Reprographics Fund and The General Fund – Mayor’s Office Programs - Building Maintenance Services and Recycling, and the Police Department – Support Services**

- 27,224 - Additional appropriation in Materials and Services - Rents and Leases for an extension of the Harvest Court storage facility lease due to the Public Safety Building not being ready for occupancy by the anticipated date. General Fund **\$26,891** and Reprographics Fund \$327

**Request Number 3324 – General Fund – Human Resources Department – Organizational Development Program 0536**

- **\$32,824** - Additional appropriation in Personnel Services - Internship Program to assist various department initiatives including research specific to Beaverton’s history regarding race/property and other diversity equity and inclusion, information specific to Beaverton development for mediation services and Beaverton aging committee.

**Request Number 3326 - Capital Development Fund – City Park Fountain Improvements (Program 3522) and Public Safety Center Plaza and Entryway (Program 3523)**

- **\$553,991** - Additional appropriation in Transfer Out to the Capital Development Fund for the City Park Fountain Project 3522 totaling \$479,481 and for the Plaza Gateway Project 3523 totaling \$74,510 funded by a Transfer From the General Fund using a portion of the \$1.67 Million in undesignated funds remaining from the \$90 Million Special Revenue Bond Sale Proceeds.

**Request Number 3329 – General Fund – Mayor’s Office Programs Admin – Program 0522**

- **\$4,930** - Additional appropriation in Personnel Services - Public Engagement Manager due to the reallocation of the position from salary grade 1501 to 1601, effective November 23, 2020, and to be included in agenda bill for November 16, 2020 City Council meeting.

**Request Number 3330 – General Fund – Mayor’s Office Programs – Emergency Management Program 0635**

- **\$6,611** - Additional appropriation in Personnel Services - Emergency Manager due to reallocation of the position from salary grade 12 to 14, effective November 23, 2020, and to be included in an agenda bill for the November 16, 2020, City Council meeting.

**Request Number 3331 – General Fund – Finance Department – Purchasing Program 0542**

- **\$1,960** - Additional appropriation in Personnel Services - Purchasing Agent due to reallocation of the position from salary grade 10 to 12, effective November 23, 2020, and to be included in an agenda bill for the November 16, 2020, City Council meeting.

**Request Number 3335 – General Fund – Community Development Department – Administration Program 0661**

- **(\$24,842)** - Reduction in existing Personnel Services - CDD Operations Manager appropriations to reflect reallocating the position from salary grade 13 to 12, effective November 23, 2020, and to be included in an agenda bill for the November 16, 2020, City Council meeting.

**Request Number 3336 – Street Fund and General Fund – Public Works Department – Landscape Maintenance Program 0772**

- \$251,345 - Transfer \$238,308 within existing Personnel Services appropriations and an additional appropriation of \$13,037 in Personnel Services due to the elimination of the Landscape Technician classification and reallocation to the Public Works Technician classification, effective November 23, 2020, and to be included an agenda bill for the November 16, 2020 City Council meeting. General Fund **\$11,470**, Street Fund \$1,567

**Request Number 3341 – Information Systems Fund and various other funds**

- \$101,000 - Additional appropriation Transfers Out to the Information Systems Fund to create a funding pool for additional laptops purchases and replacements to provide for extended staff remote work connectivity to the City's Network: General Fund **\$50,000**, Building Fund \$10,000, Water Fund \$12,000, Sewer Fund \$12,000, Storm Drain Fund \$12,000 and Public Works Administration Fund \$5,000

## **Street Fund**

### **Request Number 3098 – Street Fund**

- **\$6,600** - Additional appropriation in Capital Outlay - Vehicles to purchase safety lighting and miscellaneous equipment for the new chip truck aerial lift.

### **Request Number 3250 – Street Fund**

- \$65,866 - Additional appropriation of **\$5,180** and a transfer of \$60,686 within existing Personnel Services appropriations due to the reclassification of a Project Engineer 1 position to a Project Engineer 2, effective December 1, 2020.

### **Request Number 3313 – Street Fund**

- **\$120,000** - Additional appropriation in Capital Outlay - Improvements to the installation of 18 new lights along Griffith drive in association with CIP 4135.

### **Request Number 3336 – Street Fund and General Fund – Public Works Department – Landscape Maintenance Program 0772**

- \$251,345 - Transfer \$238,308 within existing Personnel Services appropriations and an additional appropriation of \$13,037 in Personnel Services due to the elimination of the Landscape Technician classification and reallocation to the Public Works Technician classification, effective November 23, 2020, and to be included an agenda bill for the November 16, 2020 City Council meeting. General Fund \$11,470, Street Fund **\$1,567**

## **Building Fund**

### **Request Number 3137 – Building Operating Fund**

- **\$180** - Additional appropriation in Materials and Services - Special Department Supplies to purchase three headsets for Building Division staff.

### **Request Number 3341 – Information Systems Fund and various other funds**

- \$101,000 - Additional appropriation Transfers Out to the Information Systems Fund to create a funding pool for additional laptops purchases and replacements to provide for extended staff remote work connectivity to the City's Network: General Fund \$50,000, Building Fund **\$10,000**, Water Fund \$12,000, Sewer Fund \$12,000, Storm Drain Fund \$12,000 and Public Works Administration Fund \$5,000

## **Transient Lodging Tax Fund**

### **Request Number 3106 – Lodging Tax (TLT) Fund – Arts Program 0528**

- **\$7,782** - Additional appropriation in Personnel Services - Events Coordinator for out-of-class pay and overtime that was inadvertently left out of the FY 2020-21 adopted budget.

### **Request Number 3247 – Lodging Tax (TLT) Fund – Arts Program 0528**

- \$44,469 - Additional appropriation of **\$1,374** and a transfer of \$43,095 within existing Personnel Services appropriations due to the reclassification of an Events Coordinator position to a Program Coordinator, effective December 1, 2020.

## **Transportation Impact Fee/Development Tax Fund**

### **Request Number 3307 – Traffic Impact / Development Tax Fund and Capital Projects Fund – Hocken Avenue (Railroad to Canyon Road) Improvement – Program 3408**

- **(\$560,000)** - Reduce funding in the Transfer Out to the Capital Projects Fund or the Hocken Avenue Railroad - Canyon Road Project as construction will not begin this fiscal year.

### **Request Number 3315 - Traffic Impact / Development Tax Fund and Capital Development Fund – Public Safety Center Plaza and Entryway – Program 3523**

- **\$269,149** - Additional Appropriation in Transfers Out to the Capital Development Fund's Plaza Gateway Project to reflect the road right of way capacity improvements at the intersection of Hall and Allen.

## **Water Fund**

### **Request Number 3262 – Water Fund**

- **(\$530,000)** - Reduce appropriation in Capital Outlay - Construction \$500,000 and Construction Design and Engineering \$30,000 for Nimbus North - Hall to Denney Commerce Center - 4169A to more accurately reflect the construction program for this fiscal year.

### **Request Number 3264 – Water Fund**

- **(\$30,000)** - Reduce appropriation in Capital Outlay - Construction for Nimbus North - Hall to Denney Commerce Center - Phase 2 to more accurately reflect the construction program for this fiscal year. Project 4169B

### **Request Number 3265 – Water Fund**

- **(\$809,000)** - Reduce appropriation in Capital Outlay - Construction for Erickson Trunk Upsizing to more accurately reflect the construction program for this fiscal year Project 6006

### **Request Number 3266 – Water Fund**

- **(\$30,000)** - Reduce appropriation in Capital Outlay - Construction for Nimbus North - Hall to Denney Commerce Center Phase 3 to more accurately reflect the construction program for this fiscal year Project 4169C.

### **Request Number 3267 – Water Fund**

- **(\$30,000)** - Reduce appropriation in Capital Outlay - Construction Engineering & Design - the Water portion of the Erickson Trunk Upsizing to more accurately reflect the construction program for this fiscal year Project – 6006

### **Request Number 3269 – Water Fund – Water System Improvement Projects – Program 3701**

- **\$325,000** - Additional appropriation in Capital Outlay - Construction - for the following projects: 4140 SW Watson Ave Storm water Outfall to Beaverton Creek Project - 8135B \$25,000 and SW Wilson Ct (Kimberly - Hart) Waterline Replacement Project - 4198 \$300,000

**Request Number 3270 – Water Fund – Water System Improvement Projects – Program 3701**

- **\$65,000** - Additional appropriation in Capital Outlay - In House Engineering for the following projects: SW Wilson Ct (Kimberly - Hart) Waterline Replacement Project - 4199 \$30,000; SW Chestnut PI - Waterline replacement Project - 4145 \$5,000; Taralynne Ave - Allen Blvd to End Project - 4120 \$15,000; and Spirea & Cherry Hill Dr. - Project 4144 \$15,000

**Request Number 3271 – Water Fund – Water System Improvement Projects – Program 3701**

- **(\$30,000)** - Reduce appropriation in Capital Outlay - Construction Engineering & Design - to more accurately reflect the construction program for this fiscal year Project for the Water portion of the 4140 SW Watson Ave Storm water Outfall to Beaverton Creek Project 8315B.

**Request Number 3273 – Water Fund – Water System Improvement Projects – Program 3701**

- **\$148,000** - Additional appropriation in Capital Outlay - Construction for the Spirea & Cherry Hill Drive Project - 4144

**Request Number 3276 – Water Fund – Water System Improvement Projects – Program 3701**

- **\$1,061,000** - Additional appropriation in Capital Outlay - Construction for the following projects: Cynthia Ct & Marylyn PI - Waterline Project - 4210 \$40,000; 12th St (Alger - Lee) Waterline Project - 4209 \$212,000; and Erickson Trunk Sewer & Water System Phase 2 Project - 6107 \$809,000.

**Request Number 3277 – Water Fund – Water System Improvement Projects – Program 3701**

- **\$30,000** - Additional appropriation in Capital Outlay - Construction Engineering & Design for the - Erickson Trunk Sewer & Water System Ph. 2 - 6107 \$30,000

**Request Number 3278 – Water Fund – Water System Improvement Projects – Program 3701**

- **\$92,000** - Additional appropriation in Capital Outlay - In House Engineering for the following projects: Erickson Trunk Upsizing Project - 6006 \$2,000; Cynthia Ct & Marylyn PI Project - 4210 \$10,000; 4140 SW Watson Ave Storm water Outfall to Beaverton Creek Project - 8135B \$30,000; and 12th St (Alger - Lee) Waterline Project - 4209 \$50,000.

**Request Number 3341 – Information Systems Fund and various other funds**

- \$101,000 - Additional appropriation Transfers Out to the Information Systems Fund to create a funding pool for additional laptops purchases and replacements to provide for extended staff remote work connectivity to the City's Network: General Fund \$50,000, Building Fund \$10,000, Water Fund **\$12,000**, Sewer Fund \$12,000, Storm Drain Fund \$12,000 and Public Works Administration Fund \$5,000

**Water Construction Fund**

**Request Number 3279 – Water Construction Fund – Withdrawal of Areas from TVWD – Program 3627**

- **(\$101,500)** - Reduce appropriation in Capital Outlay - Construction Engineering & Design - TVWD Program Manager - 4159 \$100,000 and Jenkins Waterline Extension - 153rd to Merlo - 5090 \$1,500 to more accurately reflect expected work program for the year.



**Request Number 3280 - Water Construction Fund – Withdrawal of Areas from TVWD – Program 3627 and Willamette Water System Intertie – Program 3645**

- **\$26,000** - Additional appropriation in Capital Outlay -In House Engineering OH - TVWD Program Manager Project - 4159 \$20,000 and WWSP Supply Intertie @ Cornelius Pass Project - 4141 \$6,000

**Request Number 3282 – Water Construction Fund – Water Extra Capacity Supply System – Program 3620 and Withdrawal of Areas from TVWD – Program 3627**

- **\$67,000** - Additional appropriation in Capital Outlay - Construction - 4050 SW Murray Blvd Waterline Replacement - 4196 \$47,000 and Jenkins Waterline Extension - 153rd to Merlo - 5090 \$20,000

**Request Number 3295 – Water Construction Fund and WIFIA Water Construction Fund – Various Programs**

- **\$549,500** - Reduce Transfer Out to the Water WIFIA Construction Fund to more accurately reflect the construction program for this fiscal year for the following projects: South Cooper Mountain ASR3 - 4197 \$59,000; Five Oaks - 4175 \$220,000; JWC North Transmission Line & Intertie - 4143 \$270,000; and Master Meter at Schendel and Walker) - 4171 \$500

**Request Number 3296 – Water Construction Fund and WIFIA Water Construction Fund – South Cooper Mtn. Improvements - Program 3680**

- **\$2,489,000**- Record additional Transfer Out to the Water WIFIA Construction Fund for additional appropriations in various Capital Outlay Accounts for Sexton Mountain Pump Station - 4078C \$1,287,000 Construction and Construction Engineering & Design \$1,200,000, and for In House Engineering - Meridian Pump Station - 4107 \$2,000.

**Request Number 3301 – Water Construction Fund and WIFIA Water Construction Fund – East Transmission Intertie – Program 3685**

- **\$80,000** - Record additional Transfer Out to the Water WIFIA Construction Fund for additional appropriation in Capital Outlay - In House Engineering for the East Transmission Intertie - Nimbus to Western Ave - 4172 \$30,000 and for the East Transmission Intertie - Western Ave - 4174 \$50,000.

**Request Number 3302 – Water Construction Fund and WIFIA Water Construction Fund – South Cooper Mtn. Improvements – Program 3680**

- **\$1,462,500** - Record additional Transfers Out to the Water WIFIA Construction Fund for the Meridian Pump Station - 4107 \$900,000 and in Construction Engineering & Design for the following projects: Meridian Pump Station - 4107 \$8,000; S. Cooper Mountain UBG Utility Planning 6B - 4154 \$11,500; S. Cooper Mountain (Non-Potable) Injection Well ASR3 - 4197; and S. Cooper Mountain (Non-Potable Water) from ASR3A - 4021G \$493,000

**Request Number 3304 – Water Construction Fund and WIFIA Water Construction Fund – North Transmission Intertie Con. Project – Program 3684**

- **\$372,585** - Record additional Transfers out to the Water WIFIA Fund for various Capital Outlays; Right of Way & Easement - Five Oaks - 4175 \$67,200, Construction - Master Meter (Schendel/Walker) - 4171 \$199,885, Construction Design - NW Walker Rd (173rd to 185th) -

5105 \$90,000, Walker Rd Phase II - 5088B \$10,000, NW Walker Rd (173rd to 185th) - 5105 \$2,500, Walker Rd Phase II - 5088B \$3,000.

**Request Number 3306 – Water Construction Fund and WIFIA Water Construction Fund – North Transmission Intertie Con. Program 3684 and East Transmission Intertie Program 3685**

- **\$1,571,250** - Record additional Transfer Out to The Water WIFIA Construction Fund for the East Transmission Interties - Western Avenue (COB 1.1) and Nimbus to Western Avenue (COB 1.2) Project 4174 which are being constructed as part of the Willamette Water Supply Project.

**Request Number 3308 – Water Construction Fund and WIFIA Water Construction Fund – South Cooper Mtn. Improvements – Program 3680**

- **\$681,000** - Additional appropriation in Transfers Out to the Water WIFIA Construction Fund for the Meridian Pump Station - 4107 \$29,000 | S. Cooper Mountain (Non-Potable) Injection Well ASR3 - 4197 \$410,000 | South Cooper Mountain (Non-Potable Water) from ASR 3A - 4021G \$242,000.

**Request Number 3310 – Water Construction Fund and WIFIA Water Construction Fund – North Transmission Intertie Con. – Program 3684**

- **\$108,615** - Record additional Transfers Out To The Water WIFIA Fund for the Master Meter (Schendel/Walker) - 4171 \$101,115 and for In House Engineering NW Walker Rd (173rd to 185th) - 5105 \$7,500.

**Request Number 3337 – Water Construction Fund**

- **(\$4,000,000)** - Reduce appropriation in Capital Outlay Property Acquisition as the acquisition of land for Cooper Mountain Reservoir Number 3 will not occur in FY 2020-21.

**Request Number 3340 – Water Construction Fund and WIFIA Water Construction Fund – South Cooper Mtn. Improvements (Program 3680) and ASR Improvements (Program 3682)**

- **\$519,000** – Net reduction appropriation in Transfer Out to the Water WIFIA Construction Fund for ASR 7 - 4021H reduced by \$527,000 and Construction Engineering and Design - Cooper Reservoir No 2 - 4058A reduced by \$5,000 and an additional appropriation in Capital Outlay - Construction Engineering & Design - ASR 7 - 4021H – increased by \$13,000.

**Sewer Fund**

**Request Number 3284 – Sewer Fund – Sewer Collection System - Program 3811 and Maintenance and Replacement Program 3850**

- **(\$1,575,000)** - Reduce appropriation in Capital Outlay - Construction for Erickson Trunk Upsizing - 6006 \$1,200,000, Canyon Rd Intersection Improvements - 3519A \$10,000, Utility Improvements at Dover Ln Near Oleson (Dover N) - 8098B \$100,000, and Construction Engineering & Design - Erickson Trunk Upsizing - 6006 \$265,000

**Request Number 3285 – Sewer Fund – 6B Area Cooper Mtn. Sewer Infrastructure Project – Program 3813 and Maintenance and Replacement Program 3850**

- **455,200** - Additional appropriation in Capital Outlay - In House Engineering for Urban Reserve 6B Infrastructure Analysis - 4154 \$4,200, Erickson Trunk Basin I&I Study - 6105, \$20,000, Sewer in ODOT HWY 217 ROW - 6106 \$10,000, Pipe Rehab Project - 8122 \$1,000 and

Construction for Pipe Rehab Project - 8122 \$20,000 and Construction Design for Watson Ave pump station and Millikan Extension - 8135B \$400,000.

**Request Number 3286 – Sewer Fund – Sewer Collection System – Program 3811**

- **\$1,485,000** - Additional appropriation in Capital Outlay - In House Engineering OH - Erickson Trunk Sewer & Water System - Ph. 2 - 6107 \$185,000 and Construction - Erickson Trunk Sewer & Water System - Ph. 2 - 6107 \$1,300,000

**Request Number 3341 – Information Systems Fund and various other funds**

- \$101,000 - Additional appropriation Transfers Out to the Information Systems Fund to create a funding pool for additional laptops purchases and replacements to provide for extended staff remote work connectivity to the City's Network: General Fund \$50,000, Building Fund \$10,000, Water Fund \$12,000, Sewer Fund **\$12,000**, Storm Drain Fund \$12,000 and Public Works Administration Fund \$5,000.

**Storm Drain Fund**

**Request Number 3100 – Storm Drain Fund**

- **\$1,991** - Additional appropriation in Capital Outlay - Vehicles to purchase safety lighting, licensing, miscellaneous items for replacement vehicle.

**Request Number 3288 – Storm Drain Fund – Misc. Quality (SDC) Projects – Program 3916**

- **\$70,000** - Additional appropriation in Capital Outlay - Construction Engineering & Design - Downtown (BURA) Sub-basin Strategy - 8123 \$65,000 and In House Engineering - Small Works Projects - 8132 \$5,000

**Request Number 3289 – Storm Drain Fund – Maintenance and Replacement Program 3950**

- **(\$69,000)** - Reduce appropriation in Capital Outlay - Construction - Major CIP Storm Pipe Rehab Project - 8122 \$50,000 and In House Engineering- Storm Drainage Repair on Overlay Streets - 8102 \$8,000, Major CIP Storm Pipe Rehab Project -8122 \$10,000, and 140 SW Watson Ave Storm water Outfall to Beaverton Creek Retrofit - 8135B \$1,000

**Request Number 3290 – Storm Drain Fund – Maintenance and Replacement Program 3950**

- **\$21,000**- Additional appropriation in Capital Outlay - In House Engineering - Sellwood Subdivision - 6095 \$1,000 and McKay Subdivision Utility Improvement - 6096 \$20,000

**Request Number 3293 – Storm Drain Fund – Misc. Conveyances (SDC) Project – Program 3915 and Misc. Quality (SDC) Project – Program 3917**

- **\$99,500** - Additional appropriation in Capital Outlay - Construction Engineering & Design - South Cooper Mountain Storm Conveyance - 4154 \$19,500 and Construction - SW Watson Ave Storm water Outfall to Beaverton Creek Retrofit - 8135B \$80,000.

**Request Number 3341 – Information Systems Fund and various other funds**

- \$101,000 - Additional appropriation Transfers Out to the Information Systems Fund to create a funding pool for additional laptops purchases and replacements to provide for extended staff

remote work connectivity to the City's Network: General Fund \$50,000, Building Fund \$10,000, Water Fund \$12,000, Sewer Fund \$12,000, Storm Drain Fund \$12,000 and Public Works Administration Fund \$5,000

## **Reprographics Fund**

### **Request Number 3261 – Reprographics Fund and The General Fund – Mayor’s Office Programs - Building Maintenance Services and Recycling, and the Police Department – Support Services**

- 27,224 - Additional appropriation in Materials and Services - Rents and Leases for an extension of the Harvest Court storage facility lease due to the Public Safety Building not being ready for occupancy by the anticipated date. General Fund \$26,891 and Reprographics Fund \$327

## **Information Systems Fund**

### **Request Number 3332 – Information Systems Fund**

- 1,378 - Additional appropriation in Personnel Services - Information Systems Manager due to reallocation of the position from salary grade 16 to 1601, effective November 23, 2020, and to be included in an agenda bill for the November 16, 2020, City Council meeting.

## **Public Works Administration Fund**

### **Request Number 3066 – Public Works Administration Fund**

- \$1,469 - Additional Appropriation in Materials and Services – Computer Equipment to purchase a laptop for department wide use in Public Works.

### **Request Number 3228 – Public Works Admin Fund**

- \$2,990 - Additional appropriation in Materials and Services - Computer Equipment to purchase two laptops to support staff working remotely.

### **Request Number 3341 – Information Systems Fund and various other funds**

- \$101,000 - Additional appropriation Transfers Out to the Information Systems Fund to create a funding pool for additional laptops purchases and replacements to provide for extended staff remote work connectivity to the City's Network: General Fund \$50,000, Building Fund \$10,000, Water Fund \$12,000, Sewer Fund \$12,000, Storm Drain Fund \$12,000 and Public Works Administration Fund \$5,000

## **Beaverton Urban Redevelopment Agency (BURA) – Capital Projects Fund**

### **Request Number 3317 – BURA Capital Project Fund – Parking Pay Stations – Program 6506**

- (\$200,000) - Remove funding in Capital Outlay - Design and Engineering for the Parking Pay Stations Project as this funding is not needed for this fiscal year.

## **Beaverton Urban Redevelopment Agency (BURA) – Program and Activities Fund**

**Request Number 3156 – BURA Program and Activities Fund**

- **\$80,000** - Additional appropriation in Materials and Services - Acquisition Due Diligence Expense for property acquisition opportunities during FY 2020-21.

**Request Number 3158 – BURA Program and Activities Fund**

- **\$175,000** - Additional appropriation of \$65,467 and carryover of unspent FY 2019 - 20 appropriation of \$109,533 in Materials and Services - Development Feasibility Assistance to reflect cancelation of prior year encumbrance and re-appropriate in FY 2020-21 for development assistance for downtown redevelopment projects, Purchase Orders 98191, 101480, and 101527.

**Request Number 3172 – BURA Program and Activities Fund**

- **\$25,000** - Additional Appropriation in Materials and Services – Parking Program Development and Operations to provide security for the newly constructed parking garage before it is officially opened and operational.

**Request Number 3177 – BURA Program and Activities Fund**

- **\$120,000** - Additional appropriation of \$40,000 and carryover of \$80,000 of unspent FY 2019-20 appropriation in Materials and Services - Streetscape Enhancement Expense and re-appropriate in FY 2020-21 for the Streetscape Plan.

**Request Number 3239 – BURA Program and Activities Fund**

- **\$65,000** - Additional appropriation in Materials and Services - Professional Services for the sub-basin strategy plan which will be split 50/50 between the BURA Program and Activities Fund and the Storm Drain Fund.

**Request Number 3256 – BURA Program and Activities Fund**

- **\$160,000** - Additional Appropriation in Materials and Services – Professional Services for the Downtown Equity Strategy-consultant services for community engagement strategy development and training \$100,000, Arts & Innovation Consultancy to further Beaverton Central as an Arts & Innovation District \$30,000 and preliminary branding strategy development for downtown \$30,000.