

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 001 GENERAL FUND

DEPT: 05 CITY COUNCIL

OBJ	2010 - ACTUAL		2011 - ACTUAL		2012 BUDGETED		2012 YTD	2012	2013 - RECOMD		2013 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONNEL SERVICES

003 COUNCILOR

	70,800		72,000		72,000		72,000	72,000	72,000		72,000	78,000
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299 PAYROLL TAXES AND FRINGES

	7,369		7,582		6,640		6,707	6,608	6,528			7,176
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TOTAL CLASS: 05 PERSONNEL SERVICES

	78,169		79,582		78,640		78,707	78,608	78,528			85,176
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CLASS: 10 MATERIALS & SERVICES

301 OFFICE EXPENSE

			190		200		33		200			200
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307 MEMBERSHIP FEES

					50				50			50
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308 PERIODICALS & SUBSCRIPTIONS

					80				80			80
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321 TRAVEL AND SUBSISTENCE

	5,618		13,929		18,650		15,327	14,000	20,530			20,530
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325 COMMUNITY EVENTS EXPENSE

			8,496									
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326 TRAINING

	2,469		6,066		5,450		6,242	5,450	5,550			5,550
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328 MEALS & RELATED EXPENSE

	16,426		16,983		18,425		18,873	18,425	22,275			22,275
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341 COMMUNICATIONS EXPENSE

	1,050		703		1,080		1,257	1,080	1,080			1,080
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511 PROFESSIONAL SERVICES

	48,168		2,500		40,000				45,000			45,000
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TOTAL CLASS: 10 MATERIALS & SERVICES

	73,731		48,867		83,935		41,732	38,955	94,765			94,765
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0023

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 001 GENERAL FUND

DEPT: 05 CITY COUNCIL

OBJ	2010 - ACTUAL		2011 - ACTUAL		2012 BUDGETED		2012 YTD	2012	2013 - RECOMD		2013 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 25 TRANSFERS

816 TRSFERS TO REPROGRAPHICS FUND

	17,147		16,239		17,728		15,169	17,728		17,433		17,433
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TOTAL CLASS: 25 TRANSFERS

	17,147		16,239		17,728		15,169	17,728		17,433		17,433
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TOTAL DEPARTMENT: 05 CITY COUNCIL

	169,047		144,688		180,303		135,608	135,291		190,726		197,374
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0024

City of Beaverton - Finance
 Budget Preparation - 2013

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 05 CITY COUNCIL
 PROGRAM: 0511 POLICY DEVELOPMENT

OBJ	2010 - ACTUAL		2011 - ACTUAL		2012 BUDGETED		2012	2013 - RECOMD		2013 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONNEL SERVICES

003 COUNCILOR
 70,800 72,000 72,000 72,000 72,000 78,000

299 PAYROLL TAXES AND FRINGES
 7,369 7,582 6,640 6,608 6,528 7,176

TOTAL CLASS: 05 PERSONNEL SERVICES

78,169 79,582 78,640 78,608 78,528 85,176

CLASS: 10 MATERIALS & SERVICES

301 OFFICE EXPENSE
 190 200 200 200

307 MEMBERSHIP FEES
 50 50 50

308 PERIODICALS & SUBSCRIPTIONS
 80 80 80

321 TRAVEL AND SUBSISTENCE
 5,618 13,929 18,650 14,000 20,530 20,530

325 COMMUNITY EVENTS EXPENSE
 8,496

326 TRAINING
 2,469 6,066 5,450 5,450 5,550 5,550

328 MEALS & RELATED EXPENSE
 16,426 16,983 18,425 18,425 22,275 22,275

341 COMMUNICATIONS EXPENSE
 1,050 703 1,080 1,080 1,080 1,080

511 PROFESSIONAL SERVICES
 48,168 2,500 40,000 45,000 45,000

TOTAL CLASS: 10 MATERIALS & SERVICES

73,731 48,867 83,935 38,955 94,765 94,765

CLASS: 25 TRANSFERS

816 TRSFERS TO REPROGRAPHICS FUND
 17,147 16,239 17,728 17,728 17,433 17,433

City of Beaverton - Finance
Budget Preparation - 2013

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
DEPT: 05 CITY COUNCIL
PROGRAM: 0511 POLICY DEVELOPMENT

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

003 COUNCILOR
MONTHLY STIPEND OF \$1,200 PER MONTH
BUDGET AMENDMENT: INCREASE THE COUNCIL STIPEND BY \$100 PER MONTH FROM THE CURRENT \$1,200 TO \$1,300 PER MONTH.

299 PAYROLL TAXES AND FRINGES
THE AMOUNT BUDGETED REPRESENTS COVERAGE FOR LIFE INSURANCE

301 OFFICE EXPENSE
MISCELLANEOUS OFFICE SUPPLIES \$200

307 MEMBERSHIP FEES
WASHINGTON COUNTY PUBLIC AFFAIRS FORUM ANNUAL MEMBERSHIP \$50

308 PERIODICALS & SUBSCRIPTIONS
MISCELLANEOUS PUBLICATIONS \$80

321 TRAVEL AND SUBSISTENCE
NLC CONFERENCE 3 @ \$1,400 - DECEMBER \$4,200
NLC CONGRESSIONAL CONFERENCE 3 @ \$1,400 - MARCH \$4,200
NLC CONGRESSIONAL CONFERENCE 6 STUDENT SCHOLARSHIPS AND 2 CHAPERONE \$11,280
LOC CONFERENCE \$850
IF SOME COUNCILORS CHOOSE NOT TO ATTEND NLC OR LOC MEETINGS, THESE FUNDS MAY BE USED FOR OTHER RELEVANT TRAINING RELATED TRAVEL

325 COMMUNITY EVENTS EXPENSE
FY 11-12 REFLECTS TRANSFER OF EVENTS AT THE ROUND APPROPRIATION AND UNITY WALK APPROPRIATION FROM COUNCIL BUDGET TO THE ARTS, CULTURE AND EVENTS.

326 TRAINING
NLC REGISTRATION - DECEMBER \$1,500; LOC REGISTRATION \$1,000; NLC CONGRESSIONAL REGISTRATION - MARCH \$2,250; STUDENT REGISTRATION FEE FOR NLC (6 @ \$100 AND 2 CHAPERONE @ \$100) \$800
IF SOME COUNCILORS CHOOSE NOT TO ATTEND NLC OR LOC MEETINGS, THESE FUNDS MAY BE USED FOR OTHER RELEVANT TRAINING

328 MEALS & RELATED EXPENSE
BOARDS & COMMISSION DINNER \$13,100
REFRESHMENTS AT SELECTED COUNCIL, BUDGET AND AUDIT COMMITTEE MEETINGS \$2,000
COUNCIL DINNER MEETINGS WITH INTERGOVERNMENTAL AGENCIES (METRO, COUNTY COMMISSION, & LEGISLATIVE, AND CONGRESSIONAL DELEGATION) \$2,400
SISTER CITIES LUNCHEON \$775
COUNCIL RETREAT \$2,000
BOARD & COMMISSION RECOGNITION PLAQUES \$2,000

341 COMMUNICATIONS EXPENSE
COUNCILOR CELL PHONE MONTHLY CHARGE APPROX \$90 PER MONTH \$1,080

511 PROFESSIONAL SERVICES
OPERATIONAL MANAGEMENT ANALYSIS STUDIES \$40,000; RETREAT CONSULTANT \$5,000

816 TRSFERS TO REPROGRAPHICS FUND
ALLOCATION OF COPIER, GRAPHICS, PRINTING, MAILING & POSTAGE CHARGES THROUGH REPROGRAPHICS

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 PROGRAM: 0511 POLICY DEVELOPMENT

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TOTAL CLASS: 25 TRANSFERS

	17,147		16,239		17,728		17,728		17,433		17,433
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TOTAL PROGRAM: 0511 POLICY DEVELOPMENT

	169,047		144,688		180,303		135,291		190,726		197,374
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TOTAL DEPARTMENT: 05 CITY COUNCIL

	169,047		144,688		180,303		135,291		190,726		197,374
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Budget Preparation - 2013

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FUND: 001 GENERAL FUND

DEPT: 05 CITY COUNCIL

PROGRAM: 0511 POLICY DEVELOPMENT

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

[Redacted]

[Redacted]

[Redacted]