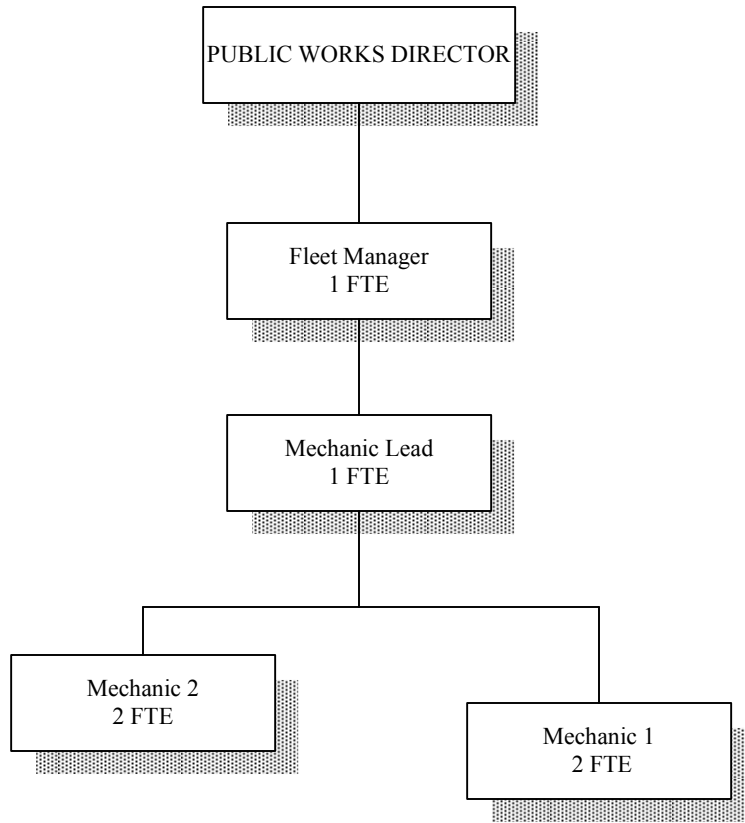


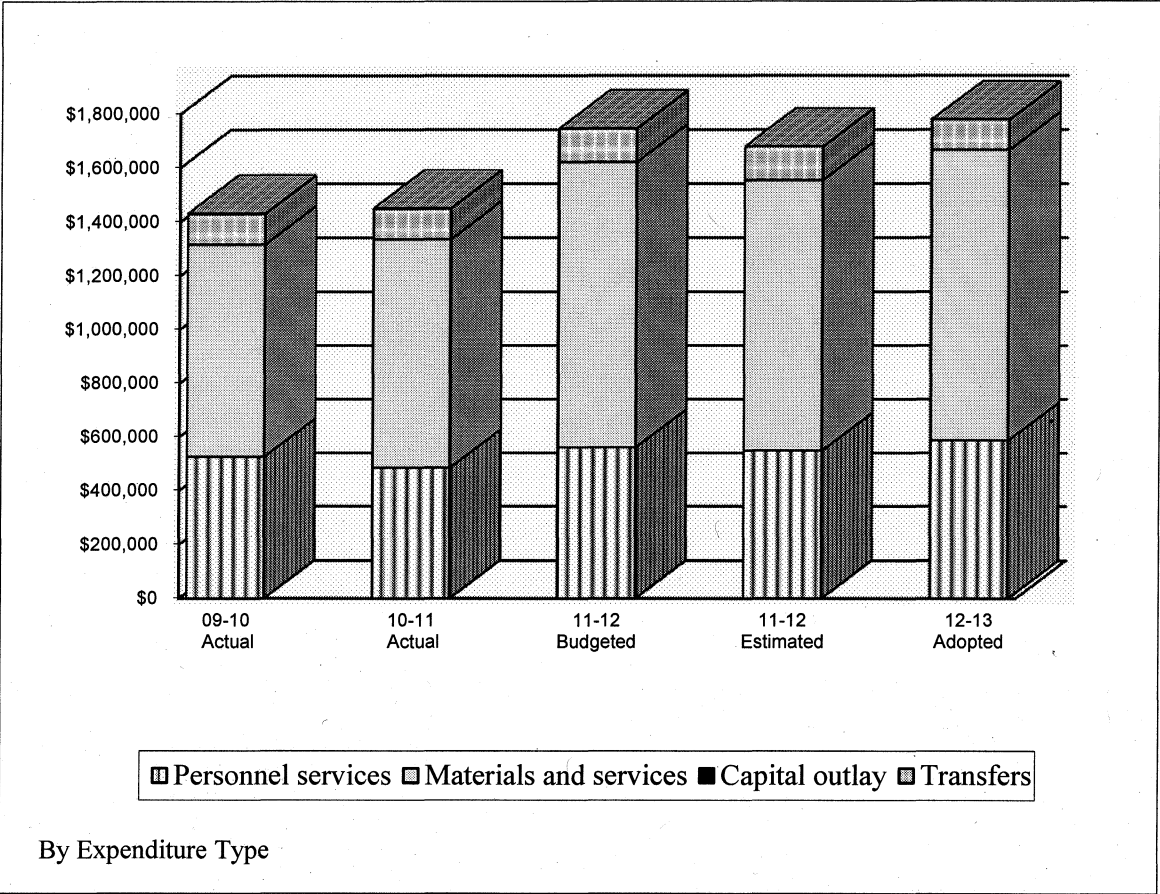
Garage Fund

FY 2012-13 BUDGETED POSITIONS



GARAGE FUND

ADOPTED FY 2012-13



CITY OF BEAVERTON, OREGON
FISCAL YEAR 2012-13 BUDGET

**GARAGE FUND
SUMMARY OF REVENUES AND EXPENDITURES
AND OTHER FINANCING SOURCES & USES**

	<u>FY 2009-10 Actual</u>	<u>FY 2010-11 Actual</u>	<u>FY 2011-12 Budgeted</u>	<u>FY 2011-12 Estimated</u>	<u>FY 2012-13 Adopted</u>
Revenues:					
Interest on investments	\$2,621	\$1,360	\$600	\$1,000	\$800
Miscellaneous	5,761	7,327	0	5,001	0
Sub Total Revenues	<u>\$8,382</u>	<u>\$8,687</u>	<u>\$600</u>	<u>\$6,001</u>	<u>\$800</u>
Expenditures:					
Personnel services	\$527,472	\$486,257	\$562,027	\$549,570	\$588,641
Materials & services	789,971	849,183	1,059,000	1,004,650	1,077,350
Capital outlay	0	0	0	0	0
Sub Total Expenditures	<u>\$1,317,443</u>	<u>\$1,335,440</u>	<u>\$1,621,027</u>	<u>\$1,554,220</u>	<u>\$1,665,991</u>
Revenues Over/Under Expenditures	(\$1,309,061)	(\$1,326,753)	(\$1,620,427)	(\$1,548,219)	(\$1,665,191)
Other financing sources (uses):					
Transfers in	\$1,402,882	\$1,513,093	\$1,612,621	\$1,612,621	\$1,759,573
Transfers out	(112,344)	(113,483)	(124,004)	(124,004)	(111,937)
Total Other Financing Sources (Uses):	<u>\$1,290,538</u>	<u>\$1,399,610</u>	<u>\$1,488,617</u>	<u>\$1,488,617</u>	<u>\$1,647,636</u>
Net Change in Fund Balance	(\$18,523)	\$72,857	(\$131,810)	(\$59,602)	(\$17,555)
Fund Balance/Working Capital Beginning of Year	<u>113,616</u>	<u>95,093</u>	<u>167,950</u>	<u>167,950</u>	<u>108,348</u>
Fund Balance (Contingency)/Working Capital End of Year	<u>\$95,093</u>	<u>\$167,950</u>	<u>\$36,140</u>	<u>\$108,348</u>	<u>\$90,793</u>

Contingency for FY 2012-13 adopted budget is available for appropriation upon the City Council's approval. This fund is an internal service fund and relies on charges for services provided to the City's various operating funds. Unlike operating funds, it is not necessary to maintain the 16% contingency balances from year to year.

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2012-13 BUDGET

FUND: 602 GARAGE	DEPARTMENT: PUBLIC WORKS
DEPARTMENT HEAD: PETER ARELLANO	

MISSION STATEMENT:

To provide high quality and efficient vehicle maintenance, repair and procurement services for the City's fleet of vehicles. Establish and achieve high standards for vehicle reliability, appearance, longevity and performance.

The primary source of revenue is charges to other funds for maintenance and upkeep of vehicles and equipment.

REQUIREMENTS	FY 2009-10 ACTUAL	FY 2010-11 ACTUAL	FY 2011-12 BUDGETED	FY 2012-13 PROPOSED	FY 2012-13 ADOPTED
POSITION	6.00	6.00	6.00	6.00	6.00
PERSONNEL SERVICES	\$527,473	\$486,258	\$562,027	\$588,641	\$588,641
MATERIALS & SERVICES	789,970	849,184	1,059,000	1,077,350	1,077,350
CAPITAL OUTLAY	0	0	0	0	0
TRANSFERS	112,344	113,483	124,004	111,937	111,937
CONTINGENCY	0	0	36,140	90,793	90,793
TOTAL	\$1,429,787	\$1,448,925	\$1,781,171	\$1,868,721	\$1,868,721

Funding Sources:	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2012-13
Beginning Working Capital	\$113,616	\$95,093	\$167,950	\$108,348	\$108,348
Miscellaneous Revenues	8,383	8,687	600	800	800
Operating Transfers	1,402,883	1,513,093	1,612,621	1,759,573	1,759,573

CITY OF BEAVERTON, OREGON
FISCAL YEAR 2012-13 BUDGET
CURRENT LEVEL OF SERVICES

FUND: 602 GARAGE	DEPARTMENT: PUBLIC WORKS
PROGRAM: 0762 FLEET MAINTENANCE	PROGRAM MANAGER: MIKE STERLE

Program Goal:

To provide a safe and reliable fleet of vehicles for use by city employees. Achieve high levels of vehicle reliability through the use of a comprehensive preventive maintenance program. Provide specialized support to fleet vehicle users when necessary to assure that well designed and properly equipped vehicles are regularly available for use. Convert the city's vehicle fleet to utilize a combination of renewable fuels (E-85, Bio-diesel) and to incorporate electric and hybrid technologies.

Program Objective:	FY 2009-10 Projected/Actual	FY 2010-11 Projected/Actual	FY 2011-12 Budgeted/Revised	FY 2012-13 Adopted
Number of Fleet Vehicles Maintained (18,000 GVWR or less)	185 / 197	190 / 200	202 / 202	203
Number of Equipment Units Maintained (Over 18,000 GVWR) * **	77 / 81	80 / 82	82 / 98	98
Number of Vehicles Requiring DEQ Inspection	174 / 182	181 / 184	186 / 188	188
Number of Urgent/Emergency Repair Requests	1,950 / 2,032	2,000 / 2,025	2,050 / 1,855	1,900

Progress on FY 2011-12 Action Plan:

A two year program to install emergency lighting utilizing LED technology on city vehicles was started this year. This will allow the lights to run off of the vehicle battery rather than having the vehicle idling while the lights are on. Other opportunities to integrate sustainable technologies into the fleet will be pursued as these technologies continue to mature.

FY 2012-13 Action Plan:

Conversion of all emergency lighting on city vehicles to LED technology will be completed.

Performance Measures:	FY 2009-10 Projected/Actual	FY 2010-11 Projected/Actual	FY 2011-12 Budgeted/Revised	FY 2012-13 Adopted
Number of Fleet Vehicles/Equipment per Mechanic **	52.1 / 55.6	54.0 / 56.4	56.8 / 62.0	62.2
Number of DEQ Inspections Completed	68 / 74	74 / 78	83 / 74	86
Total Number of Jobs Completed from all Work Orders	5,700 / 5,674	5,700 / 5,725	5,750 / 4,858	5,000

* Includes trailers & equipment attachments+

** Equipment attachments are now included

Performance Outcomes and Program Trends:

Achieve high levels of vehicle performance and reliability with the intent to eliminate unscheduled vehicle and equipment out-of-service time due to problems that can be anticipated. Establish a fleet profile that maintains an effective balance of newer vehicles requiring limited repairs and older vehicles with higher maintenance costs.

The fleet currently includes 46 vehicles that use ethanol (E85). There are 24 patrol vehicles, 10 small pickups, one ½ ton pickup, one van and 10 sedans. The City's second hybrid vehicle was purchased in FY 2011-12. An all electric vehicle will be purchased as soon as this technology is proven to be reliable. These purchases help implement *Community Vision Action #94: Sustainability Action Plan – by reducing the carbon footprint of the City's fleet operations.*