



Quitclaim

January 2006

The following information and documentation is necessary for us to process your request:

1. State your reason for requesting the quitclaim on the form attached. Placing a permanent structure within a certain distance from the property line may require additional review for compliance with City and State Codes.
2. Attach proof that you are the owner or contract purchaser of the property, or the owner's agent. A tax statement, copy of deed, and power of attorney are examples.
3. Submit signed statements to the City from all utility companies that no utilities are present or intended anywhere within the easement to be (partially) quitclaimed. The City will provide you a utility sign-off form (Attachment 1) to be signed by authorized persons at the respective utility companies. You must also verify that there are no private storm drainage facilities for adjacent properties within the area to be quitclaimed. City staff will decide if the easement still is needed for any other present or future public purpose.
4. Submit a metes and bounds description to the City, of the area to be quitclaimed that has been prepared and stamped by a licensed professional land surveyor.
5. Fill in the blanks on the attached standard form of Quitclaim and release. This form is to be submitted to the Engineering Division and City Attorney for review. We will inform you when the signed Quitclaim is available for you to pick up and record (at your expense) with county deed records.

- | | |
|-----------------|---|
| Attachment 1 | Utility company sign-off sheet. |
| Attachment 1(a) | Utility company contact list. |
| Attachment 2 | Reason for quitclaim and plot plan showing easement to quitclaim. |
| Attachment 3 | Quitclaim deed-statutory form. |
| Exhibit A | Legal description of easement to be quitclaimed. |

Quitclaim Packet 2006

Attachment 1

January 2006

Dear Utility Operator:

_____ has requested that the City of Beaverton "Quitclaim" all rights and interest in the easement described on Exhibit A. If you, as your company's representative, have no interest in retaining this portion of the easement, please indicate by signing at the appropriate location.

Utility Companies

Comcast Cable

Date

Northwest Natural Gas

Date

Verizon Telephone

Date

Portland General Electric

Date

Public Agencies

(Contact the City Development Services Division to see if applicable)

Tualatin Valley Water Dist.

Date

Clean Water Services Dist.

Date

City of Beaverton

Development Services Engineering Section

Development Services Planning Section

Building Division

EXHIBIT 1 (a)

Quit Claim Contacts

February 2013

Travis Stenhjem
Fiber Supervisor
Comcast
9605 SW Nimbus Avenue
Beaverton, OR 97008
503.605.6209 – Office
503-572-6124 - Cell

Carmen Giancana
Risk & Land Mgmt. Dept.
NW Natural Gas
220 NW Second Avenue
Portland, OR 97209
503.721.2443

Jenny – Land Dept.
PGE (Portland General Electric Company)
121 SW Salmon Street
Portland, OR 97204
503.464.8125

Lynn Smith
Century Link
8021 SW Capitol Hill Road, Suite 110
Portland OR 97219
503.242.6376

Heather Smith – Everett Washington
Frontier / Verizon
4155 SW Cedar Hills Blvd.
Beaverton, OR 97075-1100
(425) 261-5051

Attachment 2

January 2006

Reason for quitclaim: _____

Plot plan of quitclaim area

Address: _____

North Arrow
Scale

The above sketch must accurately describe the lot and easement to be quitclaimed.

QUITCLAIM DEED-STATUTORY FORM

City Attorney Standard Form (Rev. 7/95)

By this instrument, the City of Beaverton, a municipal corporation, 4755 S.W. Griffith Drive, Beaverton, Oregon, GRANTOR, releases and quitclaims to

_____, GRANTEE, all right, title and interest in and to the following described real property situated in Washington County, Oregon:

See Exhibit "A" attached

The true consideration for this conveyance is other, non-monetary consideration.

Dated this _____ day of _____, 20_____.

GRANTOR

_____, Mayor, City of Beaverton
Print Name

State of Oregon, County of Washington) ss.

Acknowledged before me this _____ day of _____, 20_____

by _____, acknowledging said instrument to be his/her voluntary act and deed.

Notary Public for Oregon
My commission expires: _____

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

After recording return to GRANTEE:

Exhibit A

January 2006

Metes and Bound legal description of easement to be quitclaimed.