



## City of Beaverton Project Completion Letter

### Required Site Development Improvements

Project Name: \_\_\_\_\_

Site Development Permit #: \_\_\_\_\_ Date: \_\_\_\_\_

The Design Professional(s) whose signature appears below has inspected the constructed public improvements and/or observed the constructed private improvements for the portion of the above-named project that he or she originally designed and prepared construction plans, as per the Agreement to Construct Required Improvements and Retain Design Professionals Registered in Oregon. As to that portion of the project a Design Professional is responsible for the preparation of plans, the Design Professional represents that, to the best of his or her professional judgment, the following are true:

1. He or she is familiar with the inspection activity requirements of Section 150.2 of the City of Beaverton Engineering Design Manual and is also familiar with the land use conditions applicable to the portion of the above-named project that he or she is responsible for inspection of public improvements and construction observation of privately-maintained improvements. He or she (or his or her authorized representative, with direct supervision) has appropriately inspected/observed the construction site and completed improvements and has reviewed any applicable test results, reports and work records. Based on that inspection/observation and review, he or she has determined that the improvements constructed, in connection with the portion of the project that the Design Professional is responsible for plan preparation, have been built in accordance with the City-approved construction plans and the technical standards set forth in the City's Engineering Design Manual.

2. As to any public improvements constructed in connection with the portion of the project he or she is responsible to inspect, those public improvements are complete and currently functioning (or capable of proper functioning) as per the intent of the approved design, and can reasonably be assumed to be able to meet or exceed the minimum design life requirements set out in Section 110.3 of the City's Engineering Design Manual.

3. Any cut and fill slopes and grading on the site can reasonably be assumed to be stable with respect to settlement, subsidence, sloughing and erosion, as observed on-site and as documented by any applicable test results. Only one Design Professional is needed to make this certification by placing his or her initials and registration number here: \_\_\_\_\_ Reg. # \_\_\_\_\_

4. The project site has all landscaping installed or if necessary has all erosion control measures installed until such time as the landscaping has become established. To the extent any erosion control measures are installed, they are

in good working order and meet the applicable requirements of the Clean Water Services District as found in that agency's Design and Construction Standards, appropriate for the season and site conditions. If during the course of the maintenance period it is determined that the site's erosion control efforts are unsatisfactory for any reason as determined by the City and/or Clean Water Services, the designated Design Professional below agrees to provide instruction and professional direction to a contractor for proper maintenance of existing and/or implementation of additional best management practices needed for the site and season. Only one Design Professional is needed to make this certification by placing his or her initials and registration number here: \_\_\_\_\_ Reg. # \_\_\_\_\_

5. As to that portion of the project he or she is responsible to inspect/observe, the Design Professional has submitted "As-Built/record" drawings to the City meeting the requirements of Section 115.8 of the City's Engineering Design Manual, including the requirements that (a) the drawings contain any and all revisions to previously approved construction plans and that (b) each drawing (former plan) sheet be signed and dated by the Design Professional responsible for the design work on each drawing sheet.

\_\_\_\_\_  
Signature of Coordinating Design Professional Date

Professional Engineer:     Civil             Environmental     Traffic             Structural

Licensed Architect     Licensed Landscape Architect (privately maintained improvements only)

Printed name: \_\_\_\_\_ Oregon Reg./License # \_\_\_\_\_

(Attach additional copies of this page as needed for all design professionals who prepared and sealed/stamped the original, approved plan sheets for the project.)

\_\_\_\_\_  
Signature of Design Professional Date

Professional Engineer:     Civil             Environmental     Traffic             Structural

Licensed Architect     Licensed Landscape Architect (privately maintained improvements only)

OTHER DISCIPLINE/SPECIALTY \_\_\_\_\_

Printed name: \_\_\_\_\_ Oregon Reg./License # \_\_\_\_\_